HSLIC Executive Board Meeting
Wednesday, September 9, 1981
Central Maine Medical Center, Lewiston, Maine

Present: Cora Damon, Bonnie Drew, Nancy Greenier, Ellen Johnstone, Judy Littlefield, Ann McKay, Mary Anne Spindler, Evelyn Greenlaw (a.m.).

Excused: Don Bertsch, Jean Doty, Janet Morelli, Cindy Williams.

I. Call to Order. Announcements.

A. Gabriel Kirkpatrick would like 10 minutes at the next Executive Board meeting to review Archives Committee activities. Granted.

B. Rhode Island Hospital now charges $4 per ILL.

II. Secretary's Report.

Corrections to report of last meeting:

A. Under V. Old Business, A. Union Lists - change "NERMLS" to "NLM."

B. Under V. Old Business, D. Newsletter - change "survey of the membership" to "survey of the Board."

Report accepted as corrected.

III. Treasurer's Report.

Correction in last report: change "$63.63" to "$62.63" under B. Expenses, Newsletter - May-June. Draft copies of Treasurer's Report reviewed; final copy in Secretary's notebook.

IV. Committee Reports.

A. Program Committee.

Mary Anne gave an oral report on behalf of the Program Committee, including the tentative schedule for the Fall Meeting at Togus on October 30, 1981. The program will feature Arlee May of NERMLS as speaker.

B. Scholarship Committee.

No new scholarships have been awarded. Wendy Troiano is no longer planning to attend the NAHSL conference and will be returning her $130 scholarship. Scholarship money is available to assist members in attending annual HSLIC meetings.

C. Education Committee.

Written report in Secretary's notebook.
D. Resource Sharing Committee.

Evelyn presented drafts of forms her committee had developed to enable basic unit libraries and union list centers to keep statistics of interconsortial interlibrary loaning (copies of forms in Secretary's notebook). The Board discussed these forms and recommended that revised versions be presented to the full membership at the Fall Meeting, along with similar statistics sheets for statewide ILLing.

E. Archives Committee.

Mary Anne reported on behalf of Gabriel that the Archives Committee had been working on the organization of the HSLIC archives, that the Secretary's notebook had been substantially thinned out (as records were transferred to the archives), and that a filing cabinet would probably be needed at some time in the future to store the HSLIC archives.

V. Old Business.

A. 1981 Spring Meeting Minutes.

Ann read minutes of 1981 Spring Meeting; copy in Secretary's notebook. The following needs which should be addressed were brought out as a result of the reading:

**1. By-laws should be reviewed at the Fall Meeting.

**2. Net lenders group should meet.

B. Union Lists.

Mary Anne reported on her latest communication with Sam Garwood, as follows:

1. SERLINE numbers may already be in the data base for Maine Union List of Serials (MULS) holdings; this is being investigated.

2. A print-out of HSLIC-only titles can be produced. HSLIC could then reproduce this print-out.

3. An optimistic schedule for the publication of the next MULS includes the completion of a corrected union list by the end of October and printing/binding by January 1982.

C. Newsletter Letterhead.

Cora had contacted Kennebec Valley Vocational Technical Institute to check on the possibility of their printing the newsletter letterhead. Plates would cost about $30, and HSLIC would have to supply the paper. Further arrangements will have to be made to fit our printing order in with current student use of the print shop at KVVTI.
D. 1981 Goals and Objectives.

1981 G & O's reviewed and noted as having been met, with the exception of formal agreements to be drawn up with other consortia (Resource Sharing, by 10/81). **This was brought to the attention of the Resource Sharing Committee.

VI. New Business.


1. 1982-83 Goals and Objectives.

Mary Anne, Don, Cora, and Judy had met to draw up the 1982-83 G & O's. The Executive Board reviewed the draft. **Mary Anne will have typewritten copies available at the next Board meeting.

2. 1982-83 Budget.

**Draft budget for 1982-83 reviewed. Cora will have typewritten copies made.

3. Grant.

The search of the literature and the less-than-enthusiastic response of the membership concerning a cooperative cataloging grant led the committee to a decision to abandon further investigation of the project.

4. Organization of HSLIC.

Related issues, such as area representation and by-laws, will be addressed in the 1982/83 Goals and Objectives.

5. Organization of Annual Meeting.

**Written reports of each committee's activities since the Spring Meeting will be distributed to the membership prior to the 1981 Fall Meeting in order to avoid the tedium of reading each report at the meeting. Committee chairs will be sent format instructions from Mary Anne in a memo.

B. Other.

1. Next Board meeting: Tuesday, October 6 at MCD.

2. Future meetings may be scheduled at ITS sites to reduce travel costs for some members.

Meeting adjourned at 2:45 p.m.

Respectfully submitted,

Ann McKay
Secretary

** indicates further action required