HSLIC Executive Board Meeting
Tuesday, August 4, 1981
Location: Cindy Williams' home, Wiscasset

Present: Cora Damon, Jean Doty, Bonnie Drew, Nancy Greenier, Ellen Johnstone, Judy Littlefield, Ann McKay, Mary Anne Spindler, Cindy Williams.

Excused: Don Bertsch, Jan Morelli.

I. Call to Order.
The meeting was called to order at 10:00 am, with a few late arrivals.

II. Secretary's Report.
The minutes of the last meeting were reviewed, with the following corrections:
A. Pages should be numbered.
B. Last page lists this meeting as "Saturday ...". Delete "Saturday";
   insert "Tuesday".
C. Under "New Business": there will be no fee for logo design; this was
   to be charged only if the logo was accepted.
D. Delete Part B, number 3. The figure cited was merely a HSLIC estimate,
   not an approved figure.
Secretary's report accepted as corrected.

III. Treasurer's Report.
Accepted as read; copy in Secretary's notebook.

IV. Committee Reports.
A. Program Committee.
   Preferred locations: 1. Osteopathic Hospital of ME (Portland); 2. USVA Center, Togus.
   Nancy Press has offered to give the MEDLINE update one day before the Fall
   Meeting; ** Program and Education Committees can work jointly on arrangements
   for this and for afternoon program.

B. Archives Committee.
   Written report from chairperson Gabriel Kirkpatrick in Secretary's notebook.
   Gabriel has offered to do an exhibit of HSLIC archival activities at the
   Fall Meeting and to give a more detailed presentation to the Executive
   Board at some future meeting (possibly November).

C. Scholarship Committee.
   Two scholarships have been awarded this year.

D. Education Committee.
   Written report in Secretary's notebook. Letter read from David Washburn
   of HLDS, the NH/Vt/NY consortium. Their new chairperson is Judith Reingold.

E. Resource Sharing Committee.
   Written report in Secretary's notebook. Chairperson Evelyn Greenlaw had
   recommended that an educational session on the proposed new ILL record-
   keeping procedures be sponsored for the benefit of the whole membership
   at the Fall Meeting. ** This is to be worked out with the Education and
   Program Committees before the next Executive Board meeting.

V. Old Business.
A. Union Lists.
   No contact with Sam Garwood since last meeting. Melda Page has forwarded
   the NERMLS specifications for SERLINE data entry to Mary Anne, who can
   provide a copy upon request.
B. Grants.
Jean and Mary Anne reported literature searching they had done regarding cooperative cataloging projects undertaken elsewhere. Not much had been written; what articles were retrieved are available from Jean. Area representatives reported a mixed response of interest in their regions in pursuing a cooperative cataloging grant. Mary Anne said she would check with the other two Regional Representatives (Jan, Don); if their regions' responses were largely negative, no further investigation would be taken.
**Recommended action, if enough interest is shown, would be to obtain the rest of the literature on the subject and have the Goals and Objectives Committee draw up a list of G&O's to be reviewed by the Board at the next meeting and presented to the membership at the Fall Meeting.

C. Goals and Objectives Committee.
Up-coming G&O Committee meeting scheduled: Tuesday, September 1, 1981, at Medical Care Development, 295 Water Street, Augusta. Agenda to include: budget, resource sharing, shared cataloging grant.

D. Newsletter.
A decision was reached to stick with the current logo, after a survey of the membership. Costs of color printing are quite high; the alternative of black-and-white printing for the letterhead was discussed. **Cora offered to investigate printing services (at a much lower rate) offered by some of the state's vocational-technical institutes.

E. File for Treasury Records.
Cora has obtained a portable file for HSLIC Treasury Records.

F. Manual on Medical Librarianship in Maine.
NERMLS is planning to develop a similar manual; **Cindy will check on the progress of this when she attends the next NERMLAC meeting. Cora distributed a copy of the table of contents from a Danbury, Connecticut manual which will serve as a guideline in developing ours (copy in Secretary's notebook).

G. Other.
Report on NAHSL Legislative Committee from members Mary Anne and Cindy.

VI. New Business.
A. AV Union List.
HSLIC's involvement with this CHEP-funded project was discussed. Those interested in participating in future editions may contact Jan Glover, Maine Medical Center, Portland. She has recommended a meeting this fall of all active and potential participants. This could be publicized and sponsored by HSLIC.

B. NERMLS ILL Survey Results.
Nancy Greener brought up the point that Maine had been overlooked in part of the Survey results, apparently due to incomplete data collection of Maine statistics (some libraries never informed of survey, etc.). **Jean and Cindy will address this oversight at next NERMLAC meeting and attempt to clarify Maine's cooperative attitude re interlibrary loan.

C. Other.
1. The need for a list of HSLIC libraries by size was expressed for use in correct ILL'ing. A published list of net lenders was recommended.
2. Updated address lists, with phone numbers, requested. In progress.
Meeting adjourned 1:15 pm, followed by tour of Cindy Williams' "estate".
Respectfully submitted,
Ann McKay, Secretary