AGENDA

HSLIC EXECUTIVE BOARD MEETING

Wednesday, March 1, 1978
10:30 a.m.
Maine Hospital Association
151 Capitol Street
Augusta, Maine 04330

LET'S GO OUT TO LUNCH!!

1. Secretary's Report - Troiano
2. Treasurer's Report - Troiano
3. Committee Reports:
   a. Continuing Education - Kirkpatrick
   Please review committee report (distributed last month) for discussion
   with Gabriel
   b. Maine Library Association/Special Libraries Group - Damon
   Be thinking of names and addresses of special libraries in Maine to
give to Cora
   c. Spring Meeting - Weir
   d. Storage & Retention - Damon
   e. Nominating Committee - Butler
   f. Other

4. Old Business:
   a. Union List
   b. Director's Report - Read
      1. Workshops Feb. 26 people Jan. 16
      2. Contracts
      3. State Health Science Library Proposal
      4. Other
   c. Other

5. New Business:
   a. Region V Representative
   b. Telelecture - Margery will report later on Telelecture
   c. MHA Annual Meeting June '78
   d. Other

**NOTE** In case of inclement weather call Margery at MHA (622-4794) to
confirm the meeting; if it is cancelled due to weather, it will be held
on Friday, March 3, 1978 at 10:30 a.m.

Also note meeting time change to 10:30 a.m.
HSLIC EXECUTIVE BOARD MINUTES

March 1, 1978

A regular HSLIC Executive Board Meeting was held March 1, 1978 at 10:30 a.m. at the
Maine Hospital Association in Augusta.

Members Present: Margery Read, Rayna Genetti, Pat Butler, Cora Damon, Priscilla
Platt, Rose Ricker, Wendy Troiano, Nancy Greenier, Gertrude Weir,
Eleanor Cairns

Guest: Gabriel Kirkpatrick

Members Absent: None

I. Secretary’s Report - Wendy Troiano

The minutes were accepted as corrected. Wendy will write a letter to Marilyn Dean.

II. Treasurer’s Report - Wendy Troiano

We have $2457.48 in our checking/savings account. The interest we earn per month
started at $5.78 and has risen to $9.28 per month.

III. Committee Reports

a. Continuing Education - Gabriel Kirkpatrick

1) Kathy Smith, a committee member, stated the need for more Maine Library
Association courses which are relevant to medical libraries.

2) Use of HSLIC funds to send HSLIC members to conferences was discussed. These
people could then report back or conduct further workshops.

3) Regional workshops discussed along with value of simple problem and idea exchange.

4) Medical Library Association courses - Margery Read will issue a list of courses,
so the membership can indicate which MLA course they have an interest in.

5) Scholarship fund for point #2 discussed. The money would come out of HSLIC dues
Treasury; could have matching funds. Committee to establish eligibility and
ground rules for scholarships:

   Gabriel Kirkpatrick
   Nancy Greenier
   Gertrude Weir

b. Maine Library Association/Special Libraries Group - Cora Damon

Working on date for meeting; charter members must be present. Eleanor Cairns
informed us that there are now two people (Cynthia Arnold and Shirley Thayer)
working on a list of Special Libraries. Margery will contact them to be sure
the HSLIC membership is included.
c. Spring meeting - Gertrude Weir (May 25, 1978)

Raynna will get an agenda sent out. Gertrude will get an announcement in April 15 Downeast Libraries. Cora is setting up cottage reservations for those who wish to make a weekend of it.

d. Storage and Retention - Cora Damon

Some alternatives:
- storage at UMO
- separate facility
- status quo
- shared storage (each member has contractual agreement)
- maintain only 15 years backfiles and then use Countway

Eleanor Cairns described her interlibrary loan rules, keeping all backfiles, all journals, not on microcopy but with a charge for ILL's. She spoke against backfile cut-offs. Raynna mentioned again the cost for storage. She also mentioned that in shared storage there need not be every journal title included.

Margery mentioned it would also be on a volunteer basis, based on what the library's holdings are already.

Gertrude Weir has had experience with central storage and will look into the matter. Cora will send the alternatives, described in as much detail as possible, and offer a poll to the membership.

Raynna reiterated there should be two choices: (1) shared storage of all titles or (2) the shared storage of selected titles.

e. Nominating Committee - Pat Butler

Covered procedural matters first, as the bylaws are not in effect as yet. A letter will be sent to each nominee by the end of this week. A slate will go to membership with a letter requesting further nominations. There will be a mail ballot in April, with results by May 1. This gives new officers some time.

f. Priscilla Platt asked what became of joint periodical acquisitions. Raynna said the study was compiled late, due to the variety of reporting forms. Results will be viewed soon for the next year. Jean Doty is very interested in this. Raynna will contact her.

IV. Old Business

a. Union List

The new HSLIC print-out just has to be proofread, cross referenced, etc. by Margery. The libraries involved should also revise their ILL policies, addresses, etc., as well as have the opportunity to give permission to be in a New England-wide Union List.

The Maine ULS update will be covered by our HSLIC dues; the whole ULS will be republished by HSLIC.

Binding - may be 3-hole punched.
b. Director's Report - Margery Read

1) Binding Contract - binders, as a group, refused to do joint binding. Margery will publish the price surveys and report, including the possibility of cheaper Type B binding.

2) Workshops

  a) AV workshop February 10 was well attended.

  b) Regional Workshops

      March 8 - Region III at ANHI - Sheila's reference interview videotape on library reference and Mary Vandersee's talk on state publications.

      March 10 - Region I - same videotape as above and a tour of the MHC Library.

      March 16 - Region II - 2:00 p.m. at Regional Memorial Hospital, Reference interview videotape and P.R. in the library tapes.

      Also coming up is the Simmons course co-sponsored by MLA: "Budgeting for the Small Library". We will split the cost at $70. each.

3) The "State Health Science Library Proposal" is being typed.

4) HSLIC membership is at 35 paid members to date. There may be some new members, too.

V. New Business

  a. Region V Representative - no one is very interested in taking the position, but we will persevere.

  b. Telelecture - Margery is working on bibliographies.

  c. MHA Annual Meeting in June - Treadway Samoset

      We have been asked if we want to sponsor a HSLIC meeting for MHA. After a lively discussion with several ideas, the group decided on "Women in Management" as a theme. We will also have Rose Ricker's poster set on display, and a booth containing relevant materials. Our speaker should be excellent and experienced; we can spend the money if need be.

      d. Margery's Evaluation - Margery would like to discuss her role, especially her role in grants; statistics. After some discussion we decided to put it on the agenda for the next meeting.

The meeting adjourned for lunch at 1:00 p.m.

Next meeting - April 5, 1978.

Respectfully submitted,

Wendy E. Troiano
Secretary/Treasurer HSLIC