AGENDA

HSLIC EXECUTIVE BOARD MEETING

Wednesday, January 4, 1978
10:00 a.m.
Maine Hospital Association
151 Capitol Street
Augusta, Maine 04330

BRING YOUR LUNCH AND BE PREPARED TO STAY UNTIL 3 P.M.

1. Secretary's Report - Troiano

2. Treasurer's Report - Troiano

3. Committee Reports:
   a. Pamphlet - Dean
   b. ILL Notebook - Platt (Be prepared to offer comments)
   c. Maine Library Association - Damon
   d. Spring Meeting - Weir
   e. Continuing Education - Kirkpatrick (Be prepared to discuss the
      committee's recommendations and
      suggestions for regional programs;
      they were included with last
      month's agenda)
   f. Storage and Retention - Damon
   g. Library Education - Platt
   h. Interconsortia Cooperation - Genetti
   i. NEHA Exhibit - Ricker
   j. Union List of Periodicals - Platt
   k. Other

Old Business:
   a. Director's Report - Read
      (1) Workshops
      (2) Contracts
      (3) Other
   b. State Health Sciences Library Proposal (Be prepared to discuss)
   c. Vice-Chairperson
   d. Other

New Business:
   a. Contract and Membership
   b. Long Range Goals
   c. Other

**NOTE** In case of inclement weather call Margery at MHA (622-4794) to
   confirm the meeting; if it is cancelled due to weather, it will be held
   on Friday, January 6, 1978 at 10 a.m.
A regular HSLIC Executive Board meeting was held Wednesday, January 4, 1978 from 10:00 a.m. - 3:00 p.m.

Members Present: Margery Read, Cora Damon, Eleanor Cairns, Pat Butler, Gertrude Weir, Rose Ricker, Wendy Troiano, Raynna Genetti, Nancy Greenier.

Excused: Priscilla Platt, Marilyn Dean

Secretary's Report: Wendy Troiano - The minutes were accepted as amended.

Treasurer's Report: Wendy Troiano

$23.40 was paid to Mid-Maine Medical Center for the coffee and tea which were served at the Fall HSLIC meeting on November 4, 1977. Only interest was gained. The total in the account is $1324.38.

Committees

a. Pamphlet - Margery Read for Marilyn Dean printed - group approved

b. Interlibrary Loan Notebook - Margery for Priscilla Platt finished and should be in use now

c. Margery Read distributed "Suggested Minimum Guidelines for Health Science Libraries" which are based on a Connecticut network. Margery gave Mr. Dunham (HSA, hospital inspections) a copy of this. The Board discussed the guidelines in terms of staff per beds and Maine's unique situation (e.g. one "small" hospital library serving several smaller hospitals).

d. Maine Library Association Meeting - Cora Damon

Margery Read discussed the course HSLIC will sponsor at the MeLA Spring Conference: A Simmons course on small libraries highlighting budgets. There may be a $5. charge for attendance. HSLIC will pay $2.00 minus attendance fees. The course will run from 9:30 a.m. to noon.

Eleanor Cairns and Cora Damon will work on contacting Special Librarians who might be interested. A letter will be sent early in April to coordinate information of Special Libraries Group of the Maine Library Association. Cindy Barbetta will also be contacted and informed of how this project evolved.
e. Spring Meeting - G. Weir

The meeting will start at 10:00, Thursday May 25, 1978 at Bar Harbor's Jackson Lab. The business meeting will take place in the morning. Pre-registration will cover lunch at the Mast and Rudder in the hotel. The afternoon program will consist of 2 films (about 90 min. in length); possibly a library tour as well. Margery said she can use her travel budget for a luncheon speaker, Dr. Strong.

Coffee and danish will be served at HSLIC's expense. An ad will be placed with the State Library by contacting Ruth Bailey.

f. Continuing Education - Kirkpatrick

Gabriel Kirkpatrick was unable to make the meeting. Raynna will invite her to the next meeting.

Margery Read wants to schedule regional workshops.

A variety of needs were discussed. The regional representatives were asked to choose regional topics. Cathy Smith was praised as a possible reference instructor for Aroostock County. Nancy Greenier would want to drive, and participate in that. Rose Ricker suggested a follow-up on the copyright for Region II. These ideas will be discussed during lunch. Raynna expressed approval of regional workshops as a means of cooperating with one's nearest neighbors.

g. Storage and retention - C. Damon

There will be another committee meeting.

h. Library Education - P. Platt

Not discussed in Priscilla's absence.

i. Interconsortia Cooperation - R. Genetti

This originated from the Worcester area, but it includes groups from all New England. Raynna explained their organizations and her correspondence with them. These were discussed in terms of HSLIC's needs. Raynna will follow through with tying HSLIC into the New England network, although our ILLS seem to be working out in Maine with the help of the VA network stemming from Togus.

j. NEHA exhibit - R. Ricker

Considered last idea, but decided on a collage of Downeast centerfolds and a color key map with labels of members. Pamphlets will be handed out. The idea was enthusiastically accepted. It costs $120. to exhibit at the NEHA. We may decide not to exhibit there, or we may be turned down. It was decided that Rose will make the poster as planned, and we can use it at least for the Maine Library Association if not the NEHA.

k. Union List of Periodicals - P. Platt

Not discussed in Priscilla's absence.
Old Business

A. Director’s Report - M. Read

1. Workshops - Pat McGrath of Hospital Libraries Group of the New England Library Association sent a letter concerning a workshop April 28 at Keene, New Hampshire on the Copyright Law.

   Possible topics for the other New England Library Association Workshops: Margery

   Library orientation for users. (they are looking for suggestions) Eleanor Cairns suggested library Administration. Rayna, a member of this NEIA group, stated that it is important to our network.

2. Contracts - Margery is working on an optional binding contract.

3. Other - Margery’s letter to Jackie Bastille will be published in the MLA Bulletin. It concerns NLM’s services, indexing, and cataloging, and problems with them. Eleanor called for stringent NLM standards concerning hospital libraries/staff, and expressed concern over the following: Olympia Snowe (Auburn) is sponsoring a bill to include Maine libraries in cultural activities, rather than keep them in the Educational Dept. Rayna will write a letter of protest to Senator Snowe.

B. State Health Sciences Library Proposal - M. Read

Olympia Snowe will be asked to sponsor the bill along side MCH’s plan for overall continuing medical education. MCH does not want to administer it; it may go through MHA as a separate bill. The hearing begins tomorrow, January 5 and is being held by Dr. Deprez of John Martin’s office. The budget is based on the HSDI study according to library needs. Margery will notify us of future hearings. Rayna and others are interested in attending.

Luncheon break

Margery discussed an evaluation model for the HSLIC grant. We should arrive at reasonable goals and objectives.

C. Vice Chairperson - Pat Butler was welcomed officially. She will serve until May 25, 1978.

D. Other

Arlee is serving (unofficially) as director of the NERML’s office.

Margery will call each regional representative to give them a list of members not yet paid, as well as establish a date and topic for each regional workshop.

OVER
A. Contract and membership

The fee for late 1977 memberships was discussed. The Board decided to use the calendar year as the basis for dues, and no refunds will be given.

A discussion of HSLIC's function and usefulness took place.

Eleanor: suggested changing "contract" to agreement; perhaps our membership is too high.

Margery: large size of group

Nancy: perhaps HSLIC has reached a plateau of usefulness. People are now informed of our sharing abilities, etc.

Eleanor: HSLIC is a necessity to all health educators and administrators, as well as direct care people.

Raynna: It is hard for those who are not librarians to see the usefulness of HSLIC. It is apparent to librarians.

Margery: feels she is being called on to solve hospital problems outside HSLIC jurisdiction. Also, some members feel that the membership is being asked to do too much. She apologized but said this was inevitable - a classic problem. Pacing of projects should depend on HSLIC needs. Asked for input.

Raynna: Has had this kind of complaints concerning the overload of work on the membership. Asked that we remember that this is Margery's only job. Perhaps we should look at the long range goals and put a timetable to these.

Eleanor: concerned over our lack of clout and control over such issues as the State Medical Library. This provoked discussion.

Wendy: stated that it is very hard to sponsor such programs as the State Medical Library when it is so difficult to see what is happening on the other political fronts.

All agreed that it is necessary to go ahead with the program with MCD's bill, however.

Rose: there will be time to refine our program.

B. Long Range Goals - R. Genetti

Raynna and Margery will establish a general timetable. The list was discussed point by point as a basis for the above. Margery will adjust goals to the new formula distributed today.

NEXT MEETING: Wednesday, February 1, 1978

Meeting Adjourned 3:00 p.m.

Respectfully submitted,

[Signature]

Wendy E. Troiano