AGENDA

HSLIC EXECUTIVE BOARD

October 12, 1977

at

VA Center, Togus

62E Conference Room, Bldg. 206

10 a.m.

BRING YOUR LUNCH AND BE PREPARED TO STAY TILL 2 p.m.

1. Secretary's Report - Troiano

2. Treasurer's Report - Troiano

3. Committee Reports -
   a. Pamphlet - Dean
   b. ILL Form - Platt
   c. Long-Range Goals - Read and Cairns
   d. Maine Library Association - Damon
   e. Monograph Union List - Doty
   f. Spring Meeting - Weir
   g. Continuing Education - Kirkpatrick
   h. Storage and Retention - Greiner
   i. Library Education - Platt
   j. Contract - Troiano (please study beforehand)
   k. Project Satisfaction Survey - Damon
   l. Interconsortia Cooperation - Genetti
   m. NEHA Exhibit - Ricker

Old Business:

1. HSBI Report and Contract
2. Union List Center
3. Medline
4. Countway ILL Survey - Genetti
5. Grant Re-application
6. Director's Report
   a. Workshops
   b. Other (Incorporation)
7. Binding Contract
8. Advisory Board Meeting
9. Other

[Handwritten note: "Change agenda item 9. Other to: Union List Update.""]
New Business:

1. State Health Sciences Library (read proposal) & Dr. Bristol from MCD
2. Incorporation
3. JCAH's Draft B for Professional Libraries (see attachment)
4. Other

Attach: (1) State HS Library
       (2) JCAH Draft B
HSLIC EXECUTIVE BOARD MINUTES

October 12, 1977

A regular meeting of the HSLIC Executive Board was held October 12, 1977 at 10:00 a.m. at the Veterans Administration Center, Togus.

Members Present: Malda Page, Cora Damon, Margery Read, Priscilla Platt, Wendy Troiano, Eleanor Cairns, Rose Ricker, Rayna Genetti, Gertrude Weir, and Nancy Greenier

Members Absent: Marilyn Dean

Guests: Dr. Bristol of Medical Care Development, Mr. Scott

The meeting began with Dr. Bristol, who is working with Medical Care Development on Continuing Education for Physicians. He explained the Chamberlain Report (Dr. Richard Chamberlain), which supports recruitment for health care deliveries, an osteopathic school, and funding for physician education. Medical Care Development has been appointed as coordinator of medical education activities in the state. Their present task is to determine Maine's needs in medical education. Dr. Bristol has discovered that physicians want: 1) sources of continuing education placed very conveniently (i.e. rural areas) 2) more up to date books (in rural areas) 3) equipment. Dr. Ronald Deprez, Assistant to John Martin, will present to the January 1978 Legislature a comprehensive health care plan. Speakers will include the MHA, the MESA, rural health developers, and federal representatives. They will seek a broad base of funding (eg. federal, VA), with the emphasis on rural areas, for: 1) the development of a library system and 2) securing medical continuing education.

I. Secretary's Report - Wendy Troiano
A) The minutes were accepted as corrected.
B) The letter to Julie Tallman was displayed
C) The letter concerning minutes for Walter Furbush was agreed to and passed to the central office.

II. Treasurer's Report - Wendy Troiano

Five new members have paid their dues: Counseling Center, Castine Community Hospital, Waterville Osteopathic Hospital, Franklin County Memorial Hospital and Augusta Mental Health Institute (P.O. & contract only) $45 has been paid to UMO for Maine ULS. The total in our treasury: $1371.41. This includes the 87c interest gained from the new N.O.W. Account.

Marty (central office) will bill Augusta MHI. She will also compile a new membership list, as well as distribute and receive 1978 contracts.

III. Committee Reports
A) ILL form - Priscilla Platt - there will be a manual in looseleaf notebook form with dated pages. It is to include public libraries, colleges, universities, and others, plus an explanation for the need of statistics.

OVER
B) Long-Range Goals - will be distributed to the executive board with the next agenda.

C) Maine Library Association - Cora Damon presented the petition for membership which she drafted. It was accepted and passed as written.

D) Spring Meeting - Gertrude Weir

Dates: To be decided

Site: Nancy Greenier moved we meet at Millinocket, as offered by Jane MacDonald via Melda Page. Priscilla Platt seconded. Passed speaker: discussed.

E) Storage and retention committee - Nancy Greenier - resigned as chairperson, due to the committee not meeting. Dr. MacCampbell (UMD) will provide free storage to HSLIC members, but the deposited material will belong to UMD. No duplicates. Photo reproduction will cost 5¢ per page, and he will add staff for 24 hour service.

New volunteer for committee: Cora Damon, Chairperson
Nancy Greenier
Becky Larsen Wyman
Margery Read

Committee to consider: Dr. MacCampbell's proposal and/or microforms, discards.

F) Library Education - Priscilla Platt discussed with Board.

G) HSLIC Contract - Wendy Troiano discussed with Board. Will be mailed with pamphlet. Will be revised to include procedure for executive board elections. Rates were discussed. No ULS is to be included.

Justifiable Rate Schedule Committee
Rayna Genetti, Chairperson (CMC)
Pat Butler (Regional)
Barbara Thompson (MCD)

Wendy Troiano will revise contract - Draft B.

H) Project Satisfaction Survey - Cora Damon - the committee will compile a survey.

I) Interconsortia Cooperation - Rayna Genetti and Cora Damon will attend appropriate meetings.

J) New England Hospital Assembly Exhibit - Rose Ricker has requested volunteers for sharing a HSLIC booth - usually innovative ideas. Margery Read will prepare a proposal. Pat Butler will help as agreed.

K) Bylaws changes were suggested by the Advisory Board. Most were voted acceptable. Rayna will type a new copy for the final time. The Bylaws will be mailed before the Fall meeting.

IV. Old Business

1) HSDI Report and Contract

Margery Read hopes to write an MLA article from this information. We can use the UMO computer for information retrieval. Priscilla Platt moved that we terminate the HSDI contract at the half year mark. Passed.

Margery Read stated we could do a user evaluation of the NLM grant success.

2) Union List Center

No calls as yet to Judy Littlefield. Newsletter will announce again.

3) Medline discussed - rates adjusted to $10 for HSLIC members.

4) Countway ILL Survey - Raynna Genetti reported that she received some incomplete statistics.

5) Margery Read reported the grant reapplication made.

6) Director's Report - Margery Read

   a) AV workshop with RET at Togus - December 9 - for staff development & libraries

   b) Regional representatives should designate workshop topics and levels.

   c) Incorporation - the HSLIC Advisory Board suggested Margery Read see a lawyer concerning the incorporation of HSLIC. The lawyers (Smith & Stein - Hallowell) stated we would need a regular annual meeting, a designated accountant, no financial carry over, and a tax exemption form for incorporation. Margery will send a copy of the lawyer's letter to each executive board member for discussion at the next Executive Board meeting (November 9, 1977)

7) Binding Contract - Margery Read will report next meeting.

8) Maine Union List of Serials - Priscilla Platt reported that the keypuncher has quit, but Charlie Campo has taken over himself. Priscilla Platt will remind UMO, on HSLIC's behalf, that we have paid $500 for their services.

V. New Business

1) Draft B of JCAH's new standards for Professional Libraries was distributed. Members were invited to write their comments to the Connecticut Address (Milford Hospital Library).

2) New HSLIC Members' Dues - New 1977 members, from this date forward, need pay only $15 to cover the Maine ULS for their 1977 dues. Raynna Genetti moved; Eleanor Cairns seconded. Passed.

3) State Health Sciences and Information Service for Maine - Margery Read's Sept. 1977 proposal was discussed briefly. The Board suggested she add more specific examples. The report will be discussed again at the next Executive Board Meeting (November 9, 1977).
Wendy Troiano moved to adjourn the meeting at 3:00 p.m. Passed.

Respectfully submitted,

Wendy Troiano
Secretary/Treasurer HSLIC