AGENDA
HSLIC EXECUTIVE BOARD
September 14, 1977
at
MAINE HOSPITAL ASSOCIATION
10 A.M.

Bring your lunch and be prepared to stay until 2 p.m., at least.

1. Secretary's Report - Troiano

2. Treasurer's Report - Troiano

3. Committee Reports -
   a. Pamphlet - Dean
   b. ILL Form - Platt (New Chairman)
   c. Long Range Goals - Cairns
   d. Fall Meeting - Read
   e. Maine Library Association - Damon
   f. Serials Union List - Platt
   g. Monograph Union List - Doty
   h. Spring Meeting - Weir
   i. Continuing Education - Kirkpatrick
   j. AV Union List - Read
   k. Storage & Retention - Greenier
   l. Library Education - Platt
   m. Other

4. Old Business
   a. Medline
   b. Interconsortia Cooperation
   c. Union List Center
   d. HSLIC Project Evaluation
   e. State Health Sciences Library
   f. Cooperative Journal Acquisitions - Courtyard ILL Survey - Genetti & Read
   g. Binding Contract - Read
   h. Grant Re-application - 3-year Proposal & Budget - Read (attachment)
   i. Director's Report - Read
      (1) Workshops
      (2) Other
   j. District 2 Representative
   k. Other

5. New Business
   a. Board Meeting Dates
   b. Designation and Replacement of Tallman
   c. Director's Report
   d. Director's Evaluation (2 attachments)
   e. Other

Attachments: 3
HS LIC EXECUTIVE BOARD MINUTES

September 14, 1977

Present: Melda Page, Wendy Troiano, Cora Damon, Priscilla Platt, Rose Ricker, Margery Read, Gertrude Weir, Eleanor Cairns

Absent: Raymna Genetti, Nancy Greenier, Marilyn Dean

1. The minutes of the last meeting were voted and accepted as corrected. Priscilla Platt's letter of thanks to Rachel was read. Marty will type and send it.

2. Wendy Troiano gave the treasurer's report. There was $35 in dues received from York Hospital, Rural Health Association, Farmington, and Maine Coast Memorial Hospital, Ellsworth. No money was paid out. The total in the treasury was $1275.54. These are all new members. The board agreed to transfer the HS LIC account to a N.O.W. account in order to receive interest. The status of possible new HS LIC members was reviewed by Melda Page and the regional representatives.

3. Committee Reports:

   A. Priscilla Platt reported on standardized interlibrary loan forms. They will be kept simple, a three month sample will be taken to determine 1) the traffic pattern for a regional basis and 2) which 100 journal titles come from out of state most consistently (necessary for large libraries only). She also wanted to encourage the use of ALA forms. Wendy Troiano moved to adopt the report. Cora Damon seconded. Passed.

   B. Long Range Planning - Margery Read will send list, organized into subject headings to Eleanor Cairns.

   C. The Fall meeting will be held on November 4 at Mid-Maine Medical Center at Waterville as planned. A.M. (business) - Seton; P.M. (speakers) - Thayer. Cora Damon will draw maps for both.

   D. Maine Library Association - Cora Damon will draft a sample petition for a HS LIC subsection - Special Libraries Group

   E. Serials Union List - Margery Read reported the change forms to be ready.

   F. Spring Meeting - Gertrude Weir discussed possible dates.

   G. AV Union List - Margery Read said committee discussed the possible problems.

   H. Storage and Retention - Committee changed: Nancy Greenier (Chairperson) Eleanor Cairns Cathy Smith (will replace Jean Doty) Sasha Dow (will replace Julie Tallman)

I. Library Education Committee - Priscilla Platt

   Background: There is a committee (State Dept. Education) which is assessing state needs for a library education program. They are also proposing course plans and curriculum. The written "Statement on Library Education for Maine", issued by the librarians of the University of Maine, is an attempt to present a more realistic
view of what the State and University systems can afford to do in the area of library education.

This was discussed in terms of health science library needs. Priscilla Platt and Melda Page will write a HSLIC statement.

J. Contract Committee

Wendy Troiano read Cathy Smith’s comments. These were discussed by the group. Hopefully, the pamphlet will cover some of the details not included in the contract itself. The board will read the contract draft for discussion at the October 12 meeting.

K. Cora Damon reported on HSLIC Project satisfaction.

4. Old Business

A. MEPLAN - Melda Page reported she (Togus), Rayna, (OMC) and Priscilla (EMMC) drafted the "Uniform System of Rates for Mediars..." This was discussed by the Board, particularly as it affects Eleanor Cairns at MOC. The charges will be described in more detail with a cover letter or pamphlet. MOC may decide to cover Region I service, agreeing to these charges.

Several people expressed the idea that higher rates for non-HSLIC members may encourage membership. It was voted and passed to raise all $12 fees to $15 for non-HSLIC members.

Melda Page announced a MEPLAN workshop to be at Togus in early November for 2 days.

There was a 20 minute break for lunch.

B. Interconsortia Coop. - Melda Page appointed Rayna Genetti and Cora Damon to go to meetings and set up agreements for interconsortia arrangements, and also to bring back various union lists.

C. Union List Center - Margery Read read Rayna Genetti’s letter. She volunteered Judy Littlefield, Togus, on 6 mo. trial and asked everyone to send names and addresses of any US’s they have.

D. Cooperative Journal Acquisition - Countway ILL Survey - Melda Page read Rayna Genetti’s report. The Board will have to decide what needs to be bought when the Countway ILL Data is in.

E. Binding Contract - Margery Read will send members a survey.

F. Grant Reaplication - 3rd year proposal and budget

Margery Read’s grant report was reviewed. Additions and changes were suggested. The budget and proposed budgets were examined. The question of HSLIC purchasing a car for Margery was debated.

The feasibility of a third year extension on the NLM grant was discussed. The MHA would make up the $15,000 needed additionally, but their own overhead is included in that sum. Margery Read said the MHA may ask her to do additional work for them, and pointed out that this would have to be discussed.
Priscilla Platt moved that HSLIC accept the 3 year proposal and send it to the NLM. Eleanor Cairns seconded. Passed.

G. Director's Report - Margery Read said the AV workshop is in the planning state.

H. Rose Ricker was appointed District II Representative, to replace Rayna Genetti.

I. The HSLI Survey results were distributed. Melda Page called for HSLIC to formulate their future direction with the help of these results.

5. New Business

A. Melda Page set future HSLIC Executive Board meeting dates: October 12, November 9, and December 14, 1977.

B. Melda Page read Julie Tallman's regretful letter of resignation. She has left Bangor Community College in order to take a position with Old Town High School. As there is no University Representative in the new bylaws, Priscilla Platt moved that we do not fill Julie's position with another appointee (or that "Julie is irreplaceable") Passed.

C. Melda Page suggested Maine host the North Atlantic Health Science Library section of MLA. This was discussed and Rose Ricker moved that HSLIC consider inviting them for 1979. Passed.

D. Margery Read requested a HSLIC volunteer for a HSLIC poster presentation at the New England Library Association (end of March). Melda Page appointed: Rose Ricker (Chairperson), Pat Butler.

E. Margery Read, Director, was evaluated according to her narrative account and objective list. Melda Page will show her the HSLIC Executive Board's concurrence, non-concurrence, and reasons why. She will then send the report to W. Grant Heggie, as agreed earlier.

The meeting adjourned at 2:40 p.m. Next meeting: October 12, 1977.

Respectfully submitted,

Wendy Troiano

Wendy E. Troiano
HSLIC Secretary/Treasurer

WET/nb