MINUTES OF HS LIC MEETING

The Executive Board of HS LIC met on December 16, 1976 at PBIH. Those present were Cora Damon, PBIH; Rachel Dutch, Regional Memorial Hospital; Jean Doty, Cathy Smith, and Priscilla Platt, HS LIC; Mary Wandersee, Dept. of Human Services; Julie Talman, Bangor Community College; and Judy Littlefield, VAC, Togus. We were joined later by Doug Kramer, Maine Hospital Association.

Mary Wandersee reported the dates of the Maine Library Association annual spring meeting as April 28 and 29. HS LIC has one hour to present a program which will be on patient education. The question was asked, do we want courses the day before the MHA meeting or at another time. The decision was made to try to offer two courses, one on audiovisuals and one on the literature of pharmacy. Cora will investigate sources of AV courses and report her findings at the next meeting. Julie Talman will also investigate the possibility of having some University personnel present a program on AV. A patient education committee was suggested consisting of three members. Those names nominated were Rayna Ginetti, Cindy Carver and Wendy Troiano.

There was a discussion of an appropriate gift for Becky Larson who will be retiring at the end of January. The final decision will be made at the next meeting.

A draft of the HS LIC coordinator's job description was distributed to each person present and a discussion followed. Questions raised were about the educational qualifications being high enough and should the coordinator have to spend his/her time searching for future funding to be used when the grant runs out. The job description was approved as is. Further discussion was on the procedure of reviewing applications received by the search committee and interviewing techniques. The Advisory Committee was again discussed with the decision made that HS LIC members would indeed sit on the committee and be in the majority.

Mr. Kramer offered office space on behalf of the Maine Hospital Association to the perspective coordinator of HS LIC. This space is within the space occupied by the MHA at 151 Capitol St., Augusta. This offer was acceptable to the board after discussing costs and advantages.

Respectfully submitted,

JUDY LITTLEFIELD
HS LIC Secretary