Catherine Smith called the meeting to order on June 13, 1975, at 10:30 at Eastern Maine Medical Center.

Christopher Levin reported that our affiliation with the Maine Library Association would be approved as soon as a petition with five signatures was sent in.

Chris then stated our grant from the Veterans' Administration had not been funded. It had been given approved status but not a high enough priority number. The Maine Hospital Association Education and Research Trust has proposed to get money from a private granting organization for project RAISE, a management series and H.S.L.I.C. A letter was read from Chris Boys from the M.H.A. on the subject.

Cathy moved we send a letter to Burt Sheehan at Togus, thanking him for his continued help and support. Nancy Greenier seconded.

Dr. David Fink spoke to the group about grants in general. He said after reading our original grant he felt many goals had been started upon. He called grant money - "soft money" - and said that we should have an alternative, permanent source, rather than a temporary one.

An official thank you to Dr. Fink was extended for his help especially to the executive committee.

Mary [Wandersee presented a job description for the five area leaders. She felt this would be especially helpful for the member agencies to co-ordinate those who were without an actual librarian. This was adopted by a show of hands after Melva Pape's motion.

Priscilla Platt spoke about the new union list. It had been decided to use a computer base rather than to do it by hand. To do this would cost over $1500.00 plus all the time involved. Charles Campo at PICS at the University of Maine was approached and agreed to include our listing in the State of Maine Union List. This would have to be purchased at a cost of about $20.00. However, it could be forever updated very easily. There was some discussion as to whether we want to keep our list standardized as in the CIM. It was decided to go with the Maine Union List because it is very inclusive and much easier and cheaper for us.

Cora Damon spoke briefly on the surveys. There seemed to be some trouble with agencies and schools -- something to work on. However, there was a unanimous feeling of the positive effect of the co-op.
Cathy discussed the possibilities for future workshops. One suggestion was for a public relation type with administrators and agencies on what a health sciences library is. It was also moved that a workshop be held in September on periodicals.

Joan Staats reported on the MLA national meeting in Cleveland. It was established there that H.S.L.I.C. cannot join as a group. She also told us, Eleanor Cairns was nominated to the nominating committee by the hospital librarians.

The meeting was recessed for lunch to the Penobscot Inn at 12:45 where we broke into three discussion groups on function, structure and leadership of the co-op.

Group I decided our function should be more than ILL. They felt we could not expand too far without funds but any project must have definite deadlines and priorities. They said there should be more outreach to health facilities — this is where area leaders come in. Also mention was made of patient outreach, i.e., French and Indians. Now we must remain at the ILL and workshop level with thoughts to the future.

Group II discussed leadership of and within the co-op. There were reports of dissatisfaction from the Augusta area with the co-ordinator's office. Most complaints stemmed from lack of communication. It was decided job descriptions should be drawn up for all co-op jobs and the structure of the organization should be tightened. It was felt the co-op needs a full time co-ordinator for credibility and to deal with administration.

Group III discussed reorganization of the co-op. It was decided many of the functions lead to structure. However, if document delivery is our only objective then we are meeting it and we don't need a central office for that; but if we wish to go any farther, we need the direction a co-ordinator can give. We seem to have outgrown our need to prove ourselves, but what is the next step? We are positive of the good effects of the co-op but our existence cannot be hidden any longer. The question of money is a big one. It was felt the more administration could get involved the sooner money would follow. The general consensus was to let the co-op stand and "not to rock the boat."

After a general summation, the meeting was adjourned at 3:35.

Respectfully submitted,

Rachel D. Dutch