An executive committee meeting was held at the Augusta General Hospital on November 21 at 1:00 PM.

In attendance: Chris Lavin, Gabriel Kirkpatrick, Cathy Smith, Mary Wandersee, Carolyn Wood, Nancy Greenier, Becky Larsen, Rachael Dutch.

Discussion: The position of the cooperative vis-a-vis the University of Maine, if the grant proposal is approved. We concluded we are strong enough to continue as we have during the past year.

Recommendations: Update the union list.
   Complete the statistics
   Publish a newsletter from the director's office

Suggestions: That we write among ourselves to support our activities - and to Chris to demonstrate our approval and appreciation.

   Get going on ascertaining what periodicals we as a group use and need, then assign 3 top specialties to each library to maintain these journals.

   Reformulate committees so work can be done on specific proposals.

   Using MIA Exchange lists, get any available issues for journals on the union list and have them sent to EMMC. Each library will work with 20 pages from the Exchange list.

   Each of the 20 larger libraries in HSLIC tie-in with a smaller one in the area. Send them duplicates and other useful materials. Mary Wandersee will take the top 20 and work out an affiliated library for each.

   Work with the Abridged Index Medicus list and draw up recommendations of what could be dropped by some and added by others.

   Dues for next year remain the same. Chris will send bills to the present members for the new year.

   Get NLM regional plans from other regions to find out why NERMLS functions as it does in the State of Maine. Gabriel will write some letters to get this information. Then Cathy will write to 5 hospitals comparable in size to EMMC in the regions Gabriel has contacted to see what kind of service they receive.

The meeting adjourned at 3:00 PM.

Respectfully submitted,

November 27, 1974

Rebecca C. Larsen
Secretary