HSLIC Fall Meeting  
November 14, 2014  
Togus VA Medical Center, Augusta

Present: Amy Averre, Husson University; Susan Bloomfield, SMHC; Janet Bolduc, CMMC; Jeff Christiansen, CMMC; Janet Cowen, NN/LM NER; Nancy Curtis, UMO; Cora Damon, Retired; Shelly Davis, St. Joseph’s College; Carin Dunay, SMCC; Beth Dyer, UNE; Chris Fleuriel, VA Maine Healthcare System; Evelyn Greenlaw, USM-L/A College; Dina McKelvy, MMC; Linda Menard, TMC; Judi Moreno, CMCC; Mary Piorun, NN/LM NER; Christie Stuntz, Mid Coast Hospital; Cindy White, EMMC

Call to Order (Susan Bloomfield):
- The business meeting was called to order at 9:35 A.M. A quorum of voting members was present.

Chair’s Report (Susan Bloomfield):
- HSLIC is solvent - thanks, Ann!
- HSLIC currently has 27 members.
- HSLIC has given $1300 in scholarships so far this year.
- HSLIC has awarded one mini-grant, and has one pending.
- Susan thanked Carin and Meghan for their excellent work on the newsletter.
- Susan also thanked everyone who served HSLIC in some capacity this year for their good company and dedication to the profession.

Secretary’s Report (Christie Stuntz):
- The minutes from the Spring 2014 meeting were accepted and approved.

Treasurer’s Report (Ann Jordan):
- Ann was not present, but sent her reports via email ahead of the meeting.
- Despite some recent expenditures we still have more than $12,000 in our checking account. Excluding our one time donation ($5,000) to the NAHSL conference, our expenses ($3,130.25) have been less than our income ($3,938.00). I am anticipating additional expenses of approximately $250 for Friday’s program and additional income of $150 for one more membership (the forms are signed, the check is in process).
- As of 11/13/2014:
  - Allocated: $11,400.00
  - Spent: $8,130.25
  - Remaining: $3,674.60
  - Revenue: $3,938.00
- 2015 Proposed Budget:
  - The original proposed budget left out the mini-grant line, which Ann drew our attention to in an email before the meeting. Cindy put forward a motion to add $1000 for mini-grants to the budget, which Dina seconded, and all present were in favor. Chris
proposed that we accept the amended budget for 2015, which Evelyn seconded and all present were in favor.

Proposed Expenses:
- Administration and Public Relations: $500.00
- Archives: $0
- Program and Education: $1,200.00
- Scholarships: $1,500.00
- Travel Expenses, Board: $1,200.00
- Mini-grants: $1,000.00
- Total proposed expenses: $5,400.00

Projected Income:
- 29 Institutional Members: $4,350.00
- 5 Individual Members: $150.00
- Total projected income: $4,500.00

Committee Reports

Professional Development (Beth Dyer):
- Scholarships:
  - 8 awarded to date totaling $1300/ Budget $2000/ remaining $700.
  - Budget for next year will be $1500 but we are increasing the individual request amount to $300.
- Mini-Grants:
  - One awarded to Judi Moreno ($448.96) for GoPro project- results will be shared via HSLIC newsletter.
  - One pending award.
  - The budgeted total of $1000 is expected to be spent. We forgot to add a line item for 2015 budget so we need to add it in at the meeting. It was an add-in last year, which is why it was an oversight as we were working from last year’s template.
- Spring General Membership Meeting:
  - Held May 9, 2014 at the new MaineGeneral Medical Center in Augusta with 25 attendees. The education program was “The Care and Feeding of Your Journal Collection” with panelists Shelly Davis, Christine Fleuriel and Dina McKelvy.
  - A Survey Monkey form was used to evaluate the meeting; 23 people responded; all but 4 of whom attended the meeting. Highlights:
    - Everyone loved the location and new space, and enjoyed the tours from Cora.
    - Most enjoyed being able to pick out their own food in the cafeteria, many wanted to return the change- which we will be doing at the next meeting. Some people would have preferred to sit together for lunch rather than be on your own in the dining hall.
- Most were satisfied with the business meeting although some felt it got off-topic.
- Most were very satisfied with the panel discussion and appreciated hearing what colleagues are doing around journals management and collection development.
- The program for the Fall meeting (MLA webinar) came from a suggestion on the form for future educational topics.

- Fall General Membership Meeting:
  - Friday, Nov 14th at VA Med Center Augusta 9am – 3pm; 21 people have RSVP’d they are coming.
  - Program – MLA webinar “Making the Case: Using Assessments to Show Value and Make Decisions”.
  - A Survey Monkey form link will be sent to the listserv the week of November 17th, for feedback on the meeting.

- Other:
  - Janet Bolduc will be taking over as Chair of Professional Development.

Publicity (Carin Dunay):
- The next newsletter will be published in December. If anyone has anything to submit, please let Carin or Meghan Hardison know.

Resource Sharing (Megan McNichol):
- Megan was not present/no report.
- Dina noted that there was a last-minute addition (Parkview) to the HSLIC NEJM online consortial deal, which will reduce the price for participating institutions. She is waiting to hear from the Accounting department at MMC to see if participants need to sign a new agreement.
- Beth reminded those present of the R2 consortial deal.
- Susan encouraged everyone to keep their eyes out for other potential resource sharing opportunities.

Archives (Shelly Davis):
- Shelly is “feeling the curse of the archives”, and the scanning project is moving more slowly than she had hoped. The St. Joe’s library is moving in the near future, so this project will continue to be on the back burner for a little while longer. Shelly is happy to continue on as Archives Chair if everyone is okay with the project moving slowly.

Online Services (Chris Fleuriel):
- Chris asked that if anyone notices anything outdated or incorrect on the HSLIC website, please let her know.
- She mentioned that there is only one picture on the homepage, and if anyone would like to add some pictures to rotate on the website, please email Chris a jpeg.
• Chris also noted that VISN1 took third place in a Wolters Kluwer video contest.

Updates

Maine Library Commission (Cora Damon):
• Cora has only been to one official meeting and one orientation since her tenure as the MLC representative started.
• The main focus of the MLC right now is replacing Linda Lord as State Librarian. There will be an official farewell dinner to Linda. Cora will find the information and send it to the HSLIC listserv. Susan purchased a gift to send to Linda on behalf of HSLIC.
• There will be an open session with the two candidates for State Librarian in the near future. Cora will send out more information to the HSLIC listserv. The hiring committee is hoping to make a decision in December.
• MLC is negotiating to become the Digital Public Library of American service hub for Maine.
• The MLC just added 3D equipment to its Remaker Space.
• The MLC is working on public library standards on an ongoing basis.

North Atlantic Health Sciences Libraries (NAHSL) Conference (Janet Cowen):
• Janet is still doing the final reporting for the conference.
• There are no final financial figures yet, but Janet thinks NAHSL profited from the conference.
• There were 108 registrants, 20 exhibitors, sponsorship raised about $19,000.00, and scholarship raised just over $1500.00.
• Even if you didn’t attend NAHSL, if you’re a NAHSL member, please fill out the meeting survey.
• The conference has been very well reviewed so far, and there were only a few minor hitches.
• Janet thanked the NAHSL conference planning team for doing a great job.

Hospital Library Advisory Group (HLAG) (TBD):
• Maryanne Lamont was HSLIC’s representative to HLAG until she retired this summer.
• Mary Piorun gave the group a description of what the position would entail, and what the group’s purpose is.
• Currently, HLAG is focused on updating the hospital library toolkit and planning the yearly in-person meeting in the spring.
• If anyone is interested in filling this position, they should contact Susan or Meredith Solomon at the NN/LM NER. Christie has offered to fill the position if no one else is interested, because she is serving as HSLIC Secretary.

North Atlantic Health Sciences Libraries (NAHSL) Board (Dina McKelvy):
• The 2014 annual meeting was held in Rockport, Maine at the Samoset from Oct 19-21 http://nahsl.libguides.com/nahsl2014. Thank you for HSLIC’s kind sponsorship of the opening reception, and thank you to HSLIC members who also sponsored programs and the conference as a whole.
Further appreciation goes to HSLIC members who participated in planning the conference. As mentioned before, many of the Planning Committee members were recently retired library staff, and in anticipation of NAHSL 2019 (it’s sooner than you think!) we should be mindful of the time commitment required for this undertaking. We should watch closely the work of the other ‘small’ states- RI, NH/VT to see how they manage the workload and be open to new and innovative ways to simplify the process.

The NAHSL Executive Board held an open forum at the conference lead by Rich Kaplan to discuss the future of our association. Discussion points included the current finances, possible dues increase, concerns about the profession, and the future of associations at all levels. NAHSL’s new chair, Cindy Stewart of Dartmouth, will continue with Rich’s review process working toward a strategic plan for the organization.

Thank you for the opportunity to serve HSLIC as your representative.

Maine State Library (Linda Lord, Stephanie Zurinski):
- Linda and Stephanie were not present/no report.

Maine InfoNet (Doug Macbeth):
- Doug was not present/no report.
- Beth mentioned that the Sierra migration went well overall. Minerva added three libraries to the group. Sierra Light is in beta testing, and on the back burner for now.

National Network of Libraries of Medicine/ New England Region (NN/LM NER) (Mary Piorun):
- The RML has contracted with Janet Cowen to help grant applicants write their proposals.
- There is plenty of grant money available, primarily focusing on outreach, digitization, and knowledge management.
- There is a Health Literacy Day coming up on December 4th at UMASS Medical School in Worcester. This is a free program.
- The NLM Native Voice Exhibit is becoming a travelling exhibit, and will be coming to the RML this winter. Please let Mary know if you want to apply to have it come to your library.
- The RML migrated to a weekly update format to cut down on emails. Please let Mary know if you’re not getting the emails.

Old Business
- The Cairns Award was presented to Evelyn Greenlaw.

New Business
- Dina mentioned that Portland Public Library will be looking for a Health Sciences Librarian in the near future. Susan will talk to Ann about approaching them to become HSLIC members.
- Susan, Judi, and Christie were up for reelection as Chair, Vice Chair, and Secretary. Nancy made a motion that the proposed slate of HSLIC Executive Board members be accepted. Cindy seconded, and all present were in favor.
• 2015 Goals of the Executive Board
  o Keep the mini-grant and scholarship funds robust. Money may also be available for AHIP membership.
  o Chris will talk to Dina about updating the Disaster Resource list.
  o Continue updating the Libguide.
  o Continue to look for new resource sharing opportunities.
  o Susan and Ann will collaborate on writing a letter selling HSLIC to potential new members.
  o Susan is working on an Op-Ed for the Portland Press Herald or the Bangor Daily News about health science librarianship.
  o Evelyn asked about a lower level membership, which HSLIC doesn’t currently have. The Executive Board will discuss a possible new membership category at the February meeting, to potentially be presented for a full membership vote at the 2015 Spring Meeting.

Adjournment
  • The business meeting was adjourned at 11:20 AM.

Respectfully submitted by: Christie Stuntz, HSLIC Secretary

Education Program, 1:15-2:45 P.M.

• Making the Case: Using Assessments to Show Value and Make Decisions [pre-recorded webinar], Presenter: Lisa Janicke Hinchliffe, Professor, University of Illinois at Urbana-Champaign.