Members Present: Susan Bloomfield, Shelly Davis, Carin Dunay, Chris Fleuriel, Ann Jordan, Judi Moreno, Christie Stuntz

Members Present by Telephone: Megan McNichol

Call to Order: HSLIC Chairperson Susan Bloomfield called the meeting to order at 9:48AM. A quorum of voting members was present.

Reports:

Chair’s Report: Susan Bloomfield
- Susan had nothing to report that wouldn’t be covered in other parts of the meeting.

Secretary’s Report: Christie Stuntz
- The minutes from the 12/13/2013 meeting were accepted and approved.

Treasurer/Membership Report: Ann Jordan
- Ann is working on getting the mail forwarded from the mailbox in Portland.
- HSLIC might be down to 30 institutional members from 35 last year due to libraries closing and a merger. Ann will send out second notices for unpaid members at the end of February, to be due by the end of March.
- Ann has received 4 individual membership payments.
- Taxes, etc. don’t need to be paid until April/June.
- From the 2014 budget approved at the 2013 Fall Meeting:
  - Proposed Expenses: $11,400.00
  - Projected Income: $5,440.00
  - Proposed Net Expenses: $5,960.00
- Based on current bank account information, we will be able to cover expenses this year, including the $5,000 NAHSL donation.

Resource Sharing Report: Megan McNichol
- Megan has talked to Cora about getting everything from her.
- Megan will start contacting everyone in late March re: next year’s NEJM online and STAT!Ref subscriptions.
- The possibility of Maine InfoNet taking over billing for HSLIC’s NEJM online subscription is being discussed with Maine InfoNet.
- Megan is open to ideas if anyone has suggestions for other consortial resource purchases.
The topic of what to do next year when MD Consult disappears was brought up and Susan mentioned that she had a contact at the National Library Alliance (Walter Brown), who might be able to help with lower cost STAT!Ref ebooks. Megan will reach out to him.

**Online Services Report:** Chris Fleurriel
- The board list has been updated.
- Chris will update the HSLIC organization chart.

**Professional Development Report:** Beth Dyer
- No report.

**Publicity Report:** Carin Dunay
- Carin reports that there is a new librarian at SMCC who will probably be sharing Publicity duties.
- Carin will send an email out at the end of this week for newsletter submissions.
- The December newsletter was not password protected on the HSLIC website. Carin will add password protection.

**Archives Report:** Shelly Davis
- Shelly reports that she is “plodding along.”

**NAHSL Board Report:** Dina McKelvy
- Dina sent her report via email: “The current NAHSL chair is Rich Kaplan (MCPHS) and we are continuing the conversation about what we want from our associations and what we can commit to in terms of our time and resources.
- The 2014 annual meeting will be at Rockport, Maine at the Samoset from Oct. 19-21 http://nahsl.libguides.com/nahsl2014. We plan to have an open forum on Oct. 20 lead by Rich Kaplan to discuss the future of our associations. The program includes Stephen Abram, Paul Harris, Carrie Colla and Haider Wallaich.
- The next NAHSL board meeting is March 21st. In advance of that meeting, there is much discussion of our current budget. The budget is in the red at the moment, and the board is considering whether to survey the membership to get their input on the value they place on various member benefits before a budget is accepted.”

**Maine Library Commission Report:** Cora Damon (proposed)
- Susan reports that Cora has gotten approval from her hospital to apply for the Maine Library Commission. Cora is working on submitting the paperwork to the Governor’s office.

**Hospital Library Advisory Group:** Maryanne Lamont
- No report.
Maine InfoNet: Doug Macbeth
- Doug will discuss the possibility of Maine InfoNet taking over the billing for HSLIC’s NEJM online subscription.

Old Business:

Transition Issues
- Evelyn and Ann have keys to the UPS Store mailbox. Ann is working on getting mail forwarded.
- Chris has updated the new membership contact information on the website.
- New board members have been given website posting privileges.

Review of Executive Board Duties
- Everyone understood the responsibilities of their positions.

Status of Maine Library Commission Vacancy
- Cora is working on paperwork for the Governor’s office.

New Business:

Advocacy/Outreach
- There was discussion of how to publicize and advocate for HSLIC (and health sciences libraries and librarians, generally) that stemmed from a medlib listserv thread.
- Dina and Chris are working on a HSLIC table at the Maine Hospital Association Summer Forum June 18-20 at the Samoset Resort. There is no cost for the table. More volunteers to staff the table are requested.
- Dina has also approached the Maine Medical Association about a potential table at their September meeting.
- There was discussion of reaching out to public and other libraries and updating the HSLIC brochures for the Maine Library Association Conference in October.
- We discussed how to reach out to hospitals without librarians about HSLIC membership/services. We began thinking out what it would mean to have HSLIC provide ILL.
- Susan will go through the 2013-2014 MHA Desk Reference Guide to determine which hospitals are not HSLIC members, and whether they have arrangements in place for library services.

Membership Notes
- There was discussion of whether conditions of HSLIC membership need to be modified, and if there are any membership requirements that might be preventing organizations from becoming new members. We reviewed “Article III: Members, Section 1: Eligibility” from the HSLIC Bylaws and “Conditions of Membership” from the Membership Renewal Form. It was pointed out that most new members would likely be Associate Members instead of Institutional Members, and decided that the membership requirements probably didn’t need to be modified.
**Updating the Disaster Resource List**
- Pushed to next Board Meeting

**Logo Improvement Project**
- Judi spoke with a Graphic Communications faculty member, who will have a student design a HSLIC logo this semester as part of a course.
- Chris will also ask her friend, who is a graphic designer, to submit a logo design. There was also discussion of putting a call out for designs on the HSLIC listserv.
- Parameters for the design include a deadline of April/May, and it should be scaled for letterhead, the website, and brochures. Susan will write up the parameters to give to the designers.
- Carin will put a notice in the HSLIC newsletter that we’re looking to change the logo.

**Spring General Membership Meeting**
- Anyone is welcome to contact Beth with continuing education ideas.
- Will be in May or June.

**Other:**
- The next Board Meeting will be May or June, possibly at MaineGeneral’s new facility in Augusta. Susan will send out a Doodle poll.

HSLIC Chairperson Susan Bloomfield adjourned the meeting at 12:53PM.
Submitted by: Christie Stuntz, Secretary