Present: Marj Anderson, Retired; Janet Blood, EMCC; Susan Bloomfield, SMMC; Janet Bolduc, CMMC; Meagan Carr, Franklin Memorial Hospital; Deb Clark, Stephens Memorial Hospital; Nancy Cohen Spiegel; Foundation for Blood Research; Janet Cowan, Maine Medical Center; Javier Crespr, NN/LM NER; Nancy Curtis, UMO; Cora Damon, MGMC; Shelly Davis, St. Joseph’s College; Lois Dutch, Waldo County General Hospital; Beth Dyer, UNE; Beth Edmonds, Freeport Community Library; Chris Fleuriel, VA Maine Healthcare System; Carolyn Hughes, USM; James Jackson Sanborn, Maine InfoNet; Ann Jordan, Jackson Laboratory; Rebecca Jordan, Redington-Fairview Medical Center; Patty Kahn, Penobscot Bay Medical Center; Kara Kennison, EMCC; Joanne Langerman, SMCC; Linda Lord, Maine State Library; Doug Macbeth, Jackson Laboratory; Ruth Mare, Dorothea Dix Psychiatric Center; Megan McNichol, EMMC; Linda Menard, Aroostook Medical Center; Judi Moreno, Central Maine Community College; Sheila Sandin, UMO; Christina Stuntz, Mid Coast Hospital; Cindy White, EMMC; Cynthia Young, St. Joseph’s Hospital.

Call to Order: (Deborah Clark): The business meeting was called to order by Deborah Clark at 9:40 a.m.

Chair’s Report: (Deborah Clark):
  o HSLIC had a presence at the Maine Library Conference
  o Table in exhibit hall
  o During this year HSLIC has worked on five goals
    Increase NAHSL membership and conference attendance
    Promote AHIP application with scholarships and mentoring
    Mentoring HSLIC members
    Contribute funds to state health education resources
    Add HSLIC libraries holdings to a state-wide catalog
  o Board Meeting meets 9/12/2012 in MGMC Augusta

Secretary’s Report (Megan McNichol): Minutes from fall 2011 meeting were accepted and approved.

Treasurer’s Report (Evelyn Greenlaw): As of June 5th, we are 13 months into our 20-month fiscal transition year with no additional revenue to cover additional months. However, we currently have $4989 in the checking account, and over $5400 in each of two CD accounts. Travel reimbursement for the fiscal year so far is running over budge, but we are under budget in administrative costs. The Board has been made aware of the travel costs and is taking measures to reduce them. The two Treasure’s information manuals have been updated to reflect the changes to the new fiscal year, and changes have been submitted for the sections of the online manual.

Resource Sharing (Cora Damon):
  o The NEJM consortia purchase: Currently there are 19 hospitals for this group agreement. The contact is done as a group.
  o The Stat Ref consortia purchase: There is a min of ten hospitals but HSLIC meets this requirement. Contracts are done individually. There is a 10% savings using this group purchase.

Automation (Cynthia Young):
Disaster Resource List
  o After several revisions, the Disaster Resource List is now complete and updated.
HSLIC Website Updates
  o Cairns Award Nomination Form 2012
  o Spring 2011 General Meeting Minutes
  o HSLIC Mini-Grant page
  o Most HSLIC Manual updates
  o Goggle Custom Search added to HSLIC homepage for making the website easier to navigate. Note: Search non password-protected content only.
Member page has been updated with new fiscal year information

AHIP Scholarship Form

Education (Shelly Davis):

- The survey for this meeting will be sent out next week.

Membership (Janet Blood): FY12 Paid members=40. Membership reminder letters go out in October. Deadline for dues are December.

- Anderson, Marjorie
- Aroostook Medical Center
- Bridgton Hospital
- Cary Medical Center
- Central Maine Community College
- Central Maine Medical Center
- Dorothea Dix Psychiatric Center
- Eastern Maine Community College
- Eastern Maine Medical Center
- Foundation for Blood Research
- Franklin Memorial Hospital
- Husson University
- Inland Hospital
- Jackson Laboratory
- Kennebec Valley Community College
- Maine General Medical Center (Augusta)
- Maine General Medical Center (Waterville)
- Maine Medical Center
- Maine State Library
- Mid Coast Hospital
- Miles Memorial Hospital
- Northern Maine Community College
- Penobscot Bay Medical Center
- Redington-Fairview General Hospital
- Rumford Hospital
- Scribner, Emily
- Southern Maine Community College
- Southern Maine Medical Center
- St. Joseph’s Hospital
- St. Joseph’s College
- St. Mary’s Regional Medical Center
- Stephens Memorial Hospital
- University of Maine
- University of Maine at Fort Kent
- University of Maine at Presque Isle
- University of New England
- University of Southern Maine (Portland)
- University of Southern Maine (Lewiston/Auburn)
- Waldo County General Hospital
- York Hospital

Scholarship (Ann Jordan):

- The committee approved 2 Scholarships, each for $400, for a total spent on scholarships of $800. The Scholarships went to Deb Clark at Stephens Memorial Hospital and Dina McKelvy at Maine Medical Center. Additionally we had one carry over from last year (for mileage to HSLIC annual meeting) of $66, and the board approved. One AHIP Reimbursement of $195.00, both of these items was funded from Scholarships. We have remaining $1,938.50.

- If you are not at Stephens Memorial or Maine Medical Center (who have received their maximum reimbursement for this year) you CAN request a scholarship. A HSLIC Scholarship may be awarded toward
registration, tuition, hotel, and travel costs of the workshop/program attended. Scholarships are also limited to events of which total cost exceeds $20.00.

- Mini--Grants: The scholarship committee approved two Mini--grant requests which were submitted and approved by the executive board. The mini--grants approved were $500 to Kennebec Valley Community College AND $500 to Saint Joseph’s College. Unfortunately the Annual Focus Fund (from which these grants are awarded) has been frozen for the rest of this transition year. But, keep this in mind for next year.

**Publicity (Susan Bloomfield):**
- HSLIC Newsletter (Since Fall Meeting)
  - Volume 35; #3: Posted to website in December, 2011
  - Volume 35; #4: Posted to website in March, 2012
  - Volume 35; #5: Posting shortly (June, 2012)
- Calendar: Updated
- General HSLIC Brochure: Updated and available from the HSLIC website
- MARVEL! Databases c/o HSLIC (for Librarians)
- Updated and available from the HSLIC website likely at the end of the week (experiencing technical difficulties on the UMASS end of things)

*Note: Both brochures were distributed at the Maine Libraries Conference in May*

- Facebook: Patty Khan from Penn Bay reminded the organization about the Facebook page. She encouraged members who are ‘friends” of HSLIC to post updates to keep the page current.

**Archives (Shelly Davis):**
- The archives are currently being scanned by work study students at St. Joseph’s College in Standish with the archives chair in charge of the project.
- There are 14 large boxes of archives to be scanned for this project.
- Suggestion from membership: A task force was mentioned to sort and make decisions on the HSLIC archives. The task force would decide which items would be kept/preserved in physical form and where those items would be stored. Items not kept could be digitized at St. Joseph’s College. A student intern could be (hired?) to classify and make the archives searchable. The group would oversee attempts to identify people in photographs, decide which materials would be available for open access on the HSLIC website & Facebook page, and make recommendations for purchase of archival supplies to preserve special items.

**NAHSL Board (Christine Fleuriel):**
- NAHSL BOARD MEETING March 16 2012
- Janet Cowan will be the 2014 conference chair
- Treasurer’s report (Lori Bradshaw): Mohegan Sun was the major bill. There was a discussion of the PayPal fee (1.4%, $0.30). Vendor fee will be increasing to $25. Some of the annual meeting expenses went to CE. The treasurer’s report was accepted.
- Past Chair/Nominating (Janet Cowan): Secretary’s term ends Jan 2013. Check report online. Both the alternate and rep (Chapter Council) need to be replaced (Janet, LL). They must be elected this year.
- Chair-elect (Sally Gore): Report is on the Web site. The 2012 NAHSL annual meeting will be Oct 28-30 at the Woodstock Inn, Woodstock VT. There will be a session using iPads, social media and the law. E. Kirk speaks on copyright, Donna Kafel on esience. The entertainment will be a local improv group. There will be CE on RML proposal writing, diagnostic error, LibGuides, and teaching methods.
- 2013 meeting: (Anne Fladger) Falmouth MA Oct 26-29. $149/night. The hotel has been completely renovated. There is a bike/walking path, and it is across from Old Silver Beach. There is the possibility of a Cape Cod Canal trip. The slogan will be Ride the Waves; Plan the Future.
- Chapter Council (Len Levin): Chapter Council Roundtable usually sponsors scholarships for 1st time attendees at the lunch. One possibility would be to send the money to MLA, let them sponsor someone, and then NAHSL gets the credit. The vote was to send MLA a check for $76 to sponsor 2 seats at roundtable lunch.
- MLA13: Sponsor prizes @Seattle booth. Each state will contribute $25 toward gifts.
Discussion: How do other Chapters handle credit card payments? 2 chapters use Acteva. Midcontinental is not happy with Acteva; they use Wild Apricot. It handles registrations, etc. Wild Apricot uses fixed price model, Acteva uses a per transaction fee. No resolution.

Archives (James Craig): A statement was received that stated archives had merged with Electronic Communications. This is not so.

Bylaws (Ellen Brassil): The latest revision of executive board handbook has been posted.

Education (Jeannine Gluck): E-learning (April) coming along, intro for presenters. There had been a book discussion group via blog that didn't work well; the book was The Emperor of All Maladies. There had been a question of whether a member staying overnight for a class could receive reimbursement? The issue is moot for now.

Electronic Communications (Sally Gore): No report.

Governmental Relations (Susan Mahnken): There were 3 major actions: Copyright, FRPPA, and HR3699 RWA. Foreign works are under copyright, like US works. Cambridge University Press v. GA State University. E-reserves (6700 reserves for 600 courses). The trial was last June; there has been no decision yet. RWA act: dead in water. Federal Research Public Access Act: Extends OA to areas other than medicine. 81 publishers were against FRPPA. Susan encouraged the writing of letters to representatives.

Marketing; NEED CHAIR.

Membership (Valori Banfi): 178 members: 17 new, 2 students, 159 renewals. 13 ME members. 122 MLA members, 55 AHIP.

Professional Development (Alison Clapp): 2 applicants for funds. The committee had received 6 requests for MLA scholarship funds. The deadline was 3/21.

Credentialing (Claire LaForce): Report in hand. There was much discussion regarding Jerry Perry’s remarks about non-MLS degree holders earning AHIP credentials.

NN/NLM (Javier Crespo): COI meetings/webinars. Getting MLA CE credit (1 unit). Some of the sessions are being recorded, and can be viewed later. They are working on accommodations for some people. Discussion re: consultants in small hospitals, whether hospitals would use this instead of hiring librarians. The Escience symposium is scheduled for 4/8. The esience boot camp will be in June.

RAC meeting. Asking assessment evaluator to conduct focus groups. In lieu of meeting, perhaps we can let Javier know of “burning” issues. This is being organized.

NN/LM NER Office Move: July ‘12.

ARIHSL: 20 members. CE opportunities: They hope to sponsor a CE over summer. Archives project going on.

CAHSL (Donna Belcinski):– report online.

MLA 2011/12 priorities
  o Articulating and promoting best practices. Recruiting new members, succession planning.

Maine Library Commission (Kathy Brunjes):
  o No report

HLAG Update (Janet Cowen):
  o HLAG is made up of one representative from each of the New England states. The NN/LM NER (National Network/Libraries of Medicine New England Region) website describes the charge of this group: "informs the RML (Regional Medical Library) on issues related to the status of hospital libraries in the region. The subcommittee’s charge is to inform the NN/LM-NER of ongoing hospital library concerns and to explore strategies which promote the value of health science libraries within health care institutions." As I mentioned, HLAG has moved to a knowledge management strategy in support of hospital libraries, and has thus far produced a Field Guide (see http://escholarship.umassmed.edu/ner/15/, then either download or click on title), conducted a workshop, and funded two pilot projects. In discussing the knowledge management model we’ll be looking at effectiveness, strengths, weaknesses, alternatives, challenges, opportunities, benefits, results, etc. etc. Please feel free to email me with any comments. As I mentioned, the focus group is being conducted by an outside facilitator, and there will be no one in attendance from the NN/LM NER. I welcome comments from anyone - whether you're in a hospital environment or not.
Area Reports:

Region 1 (Carolyn Hughes): No report

Region 2 (Judi Moreno):

- Lewiston Auburn College - Evelyn Greenlaw reports:
  As of May 31, after 23 years, the Library will not be responsible for providing media support to classrooms or function rooms. We're still circulating barcoded smaller digital cameras, camcorders, recorders, headsets, etc., to students and faculty - no more pushing carts down the hallways! This was prompted by administrative changes in Portland and Gorham that moved media support from under the library to IT. Evelyn is heading to California again in June - walking the coastline with her daughter Jessica from San Francisco to Los Angeles over five weeks. "I needed some exercise," she naively stated. So far the backpack holds 3 tops, 3 bottoms, half of a two-person tent, and a Kindle. Hopefully the blog will get updated regularly: http://coastalwanderers.blogspot.com/.

- VA Maine Health Care System - Christine Fleuriel reports:
  At work, I have added another committee: ethics. I've only been to one meeting, but am looking forward to more. Having been on the ethics committee at my last job helps and I was able to provide the committee with Web sites for ethics training programs. Until very recently there was only one other VA librarian who did clinical librarianship. The VA chief librarian asked us to complete a template for clinical librarianship that other VA librarians could use to help implement a program.
  I have had my kayak out a few times. On the first paddle of the year, a friend and I witnessed not only the courting ritual of a pair of loons, but we saw them mate, too. And to think – I don’t even get paid to look for these things! A trip to Baxter gave us the sighting of 3 moose, and I could send my daughter a picture (her one request when I moved here). My son finished his first year of college, where he was a dj on the radio station. It was pretty cool to be able to listen to him. Last month my daughter competed in the New England Championships for Division III prep schools, and won her heat in the 100 hurdles. Where she got the speed, I have no idea. She will be co-captain of her cross country team next year.

Region 3 (Linda Menard):

- University of Maine - Nancy Curtis Reports:
  Most of our audio and video materials can be requested by other library patrons via URSUS and/or MaineCat. These include DVDs, CDs, and even old-fashioned things like LP records (but nothing really ancient like wax cylinder recordings). Generally the loan period will be 28 days. We are continuing to build our institutional repository and encouraging additional faculty to include their works.

- Eastern Maine Community College Library - Janet Blood Repots:
  EMCC Library is open Monday-Friday from 8am-5pm in the summer and will be closed on holidays. We just purchased Credo Reference and Libguides. We hope this summer to focus on finding ways to support our faculty in embedding information literacy into their curriculum and will give a presentation to faculty about this in August. Our current artist James Powers is here until the end of June. To see an interesting interview with him go to: http://www.wlbz2.com/news/article/199787/315/Works-of-blind-artist-on-display-at-EMCC. Have a great summer!

- The Aroostook Medical Center – Linda Menard Reports:
  Attended the conference in Orono on May 20th and 21st, it was my first opportunity to attend this type of venue. I found that there were not many opportunities for Health Sciences Libraries. Deb Clarke did a great job with her presentation on Medline Plus and I was able to talk to other folks that attended that said the information she gave was going to be very helpful for them. My other big highlight of the conference is I actually sold two cookbooks. As for life at TAMC…We are celebrating our 100 years of service officially on June 9th. The governor and the city of Presque Isle have passed a proclamation declaring June 9th officially TAMC day. We have a new anesthesiologist hired that is a big fan of libraries and has already added to my numbers for article research. Until next time…Linda

- Pen Bay – Patty Kahn Reports:
  I reported months ago that this library will lose half its space to another department, but the much-advertised changes have not happened YET. Half the journals are boxed up or given away; the consumer health collection has been sent to another location; the books have been heavily weeded; the new online resources have been up and running for months. BUT all construction has been on hold since January, so here I sit. I’ve definitely learned to take a deep breath and think about something else. So mostly I think about going away! We had a great history-of-medicine-research trip to England in February and went to our grandson’s Bar Mitzvah in Florida in March. He lives in Marathon, and we made it all the way to Key West - gorgeous (see photo of me at the Mile 1 marker). In April we went to the
Osler Soc. meeting at Chapel Hill and caught up with medical history friends we only see once a year. No more travel for a while-summer is for Maine. Hope to see everyone at the Spring Meeting, Patty

UMFK – Sofia Birden Reports:
Sixty-eight University of Maine at Fort Kent nursing students graduated from the nursing program this May, 2012. This was one of the largest graduating classes to date. The UMFK accelerated program has been doing really well which may have contributed to the large number of graduates.

Jackson Lab – Doug Macbeth Reports:
The Lab is starting a repository for bibliographic papers.

Maine State Library Update (Linda Lord):
No report

Maine InfoNet Update (James Jackson Sanborn):
The delivery van service has been contracted for another three years. The contract is with the same company. The cost will say the same for the first two years at $15.00 per stop. The third year the price per stop will be negotiated.

Maine InfoNet has now been granted 501(c) (3) status from the IRS. The next step for the organization is to set up a bank account for Maine InfoNet.

Overdrive is the new Ebook system for public libraries. On Marvel there is an EBSCOhost Ebook Collection that is more suited to hospital libraries. This database will be getting updated soon with more recent books published in the last few years.

SOLAR is expanding and is open for new libraries to join. SOLAR will be adding four or five libraries this summer.

MaineCat: this database will be updated and possibly “cloud” based within WorldCat at some point in the near future. The time table for this project is 1.5 to 5 years.

Balsam: is an open source system. The "Maine Balsam Libraries" is a consortium of public and school libraries in central Maine. There is a possibility that Balsam will be integrating into MaineCat.

The last Maine InfoNet board meeting was on 4/4/2012.

Pauline Angione, from the Doras Library of Prospect Harbor, is representing small libraries not currently in MaineCat. Instead these libraries use a catalog/opac called Library World.

SOLAR applications for 2-4 spots are now being accepted for interested libraries that want to join. There will be another round of applications next year

Library Commission sub-committee: This group has formed to improve communication between libraries and the commission members.

MIN website vendor and process for IA development

Executive Director’s Report

Tri-District Board Retreat

III Director’s Meeting

Digital Commons with the Portland Public Library & Dave Stout

Retreat Day 6/27/2012

RML Update (Javier Crespo):
The five new Focus Areas: Focused Outreach, Knowledge Management, Public Health Information Access, Communities of Interest, eScience.

The COI will keep the RML and Network members informed of events or opportunities on the regional or national level that are related to the focus area. The COI will communicate these events to members through our NER mailing system. These focus areas reflect the changing dynamics across all health care and health services institutions:

Health Care Workforce is concerned with issues and trends related to the composition, distribution, preparation, and ongoing development of students and professionals in the health care setting. The Health Care Workforce area examines the information needs of diverse health care professionals, the education levels for health care certification, the expansion of health care access in rural and metropolitan areas, cultural competency in health care, among many other issues.

Healthy Communities relates to approaches in community-based problem solving that address local health care issues. These problems or issues are usually related to preventive medicine,
healthy lifestyle and behavior choices. Healthy Communities are based on a broader definition of health than previously considered, understanding common values and developing a shared vision and ownership of problem solving approaches.

- **Health Literacy** deals with the communication of information and the critical literacy skills needed for personal and community empowerment. Promoting health literacy involves fostering new skills for health sciences librarians moving beyond acquiring a basic understanding of health literacy issues.

- **HealthIT** is concerned with the dramatic changes affecting health care by the mandated adoption of an Electronic Health Record (EHR). These changes are widespread and affect hospitals, large and small practices, and those state system offices charged with establishing its infrastructure.

- **eScience** consists of various modes of learning about eScience principles, working concepts, and skills. The eScience initiative will help stimulate librarians and information professionals involved in the application of eScience practices. Activities such as the yearly Symposium and Boot Camp offer opportunities for in-person formal learning modes. An eScience Portal for New England Librarians has been developed to foster learning and collaboration in eScience.

  - Outreach throughout the New England region. NER has piloted a focused outreach initiative in two geographic areas:
    - Western Health District in Maine (encompassing three rural counties),
    - Providence, RI (focusing primarily on health care agencies that provide services to Latino populations).

**Old Business**

- NAHSL 2014 Maine: Janet Cowan from Maine Medical Center volunteered to be the Conference Chair. Discussions and preliminary planning have begun for this meeting. An email for volunteers will go out in the next few weeks. The first task is to form a Conference Planning Committee (CPC). There are many volunteer positions to fill such as Program, Scholarship, Sponsorship, Publicity/Signage, Exhibits, Local Arrangements, Hospitality, Evaluations and Registration.

**New Business**

- LibGuides: Judi Moreno spoke on behalf of the board about seeing if membership would want to use this product, which all the community college and academic libraries currently use over the current website that is currently used through UMass, [http://library.umassmed.edu/hslic](http://library.umassmed.edu/hslic). An overview will be shown over lunch. Does membership want to pursue this change?

- Request from author Elisabeth Tova Baily for help with grant project. The HSLIC membership voted against distributing the authors’ book to Maine hospitals.

- Reminder: Officers Slate; HSLIC will be asking for new board members beginning 2013. Serving on the board is a requirement for membership with five years. Everyone is encouraged to consider running for office.

- 2013 Budget Proposal Brainstorming: Vote Scheduled for Fall Meeting?
  - Dues increase to $195.00
  - $.40 miles travel rate
  - Limit to 2 mini grants
  - Cut back on 1 or 2 board meeting per year (currently had six) Move towards quarterly board meetings
  - Move $5,489.00 into checking account in Sept 2012
  - More electronic meetings (UMO has electronic meetings)
  - Keep 2 general membership meetings per year
  - Upcoming November board meeting will be in-person for board transition purposes
  - Encourage more carpooling among board members to cut down on travel expenses
  - Keep board meetings to Lewiston/Augusta area to decrease travel
  - Begin collecting 2013 dues
  - Don’t decrease scholarship funds
  - No funding for archives
  - Rely primarily on HSLIC speakers for continuing education programs
  - Ask board members to request travel reimbursement from home institution first
  - Invoice each institution $50.00 to make up for the deficit in the transitional budget
Marj Anderson was honored by HSLIC for all her hard work as the Archives Chair throughout the years.

Janet Cowan was honored by HSLIC for the 2012 The Virginia L. and William K. Beatty MLA Volunteer Service Award she won this year.

Cairns Award: The 2012 HSLIC recipient of the award is Amy Averre, from Husson University.

Deb Clark adjourned the meeting at 12:28 P.M.

Submitted by: Megan McNichol, EMMC

After a buffet-style luncheon, the Education Program began at 1:00 PM: Linda Lord, Maine State Librarian and Beth Edmonds, Director of the Freeport Community Library—“Telling the Good News of Your Library: Strategies for Reaching Out to Your Local Community and Your State Representatives”