HSLIC Executive Board Meeting
Maine General Medical Center, Waterville
February 5, 2013

Attendees: Shelly Davis, Janet Cowen, Dina McKelvy, Judi Moreno, Christine Fleuriel, Ruth Maré, Nancy Curtis, Dale Kuczinski, Beth Dyer, Susan Bloomfield, Cora Damon, Deb Clark (via phone), Amy Averre (via phone)

Shelly Davis opened the meeting at 9:40 a.m.

The minutes for the November 2012 meeting were unavailable.

Treasurer’s Report: Nancy Curtis
The checking account has a balance of $18,349.39. There is now just one account. Nancy asked that those needing invoices in order for membership dues to be paid to let her know for future processing.

Membership Report: Dale Kuczinski
As of 2/4/13 there are 19 members with unpaid dues; 21 members have paid. Dale will send notices to those still unpaid. Dale and Nancy both need updated membership lists; will work with Cora on this.

Automation Report: Christine Fleuriel
No report. Chris had a problem with the list-serv; Deb will send a URL.

Education Committee Report: Beth Dyer
Beth had 3 suggestions for up-coming education programs:
  ● Health law: how to find health-related legal cases and information
  ● Health and psychosocial instruments: how to answer requests and access actual health instruments
  ● Health statistics: how to find and access demographic data and statistics
Beth attended an SMLD meeting and heard a presentation from reference librarians at Portland Public Library. She is working on inviting a presenter to do an education session for us at the next spring meeting on census data, government statistics, and business resources.

Scholarship Report: Ann Jordan
Ann sent her report via email. No scholarships have been requested. Pat Bishop will be joining her on the Scholarship Committee. Shelly will contact Ann to remind members of the availability and the parameters of scholarships.

Publicity Report: Susan Bloomfield
The December 2012 newsletter was posted in early January on the new LibGuides platform.
The next issue will be posted in March; deadline for submission will be March 8th, with first email reminder to be sent Feb. 17th. The Volume/Numbers will be adjusted to reflect the new year. 2013 will start Volume 35. The online HSLIC calendar requires updating, which she will accomplish by the week’s end.

Archives Report: Amy Averre
The committee has not met yet so there is no report. Shelly has an intern scanning past newsletters.

NAHSL Report: Dina McKelvy
No report. Christine attended the last meeting and gave a summary. The next meeting will be held in March.

Maine Library Commission Report: Deb Clark
2. James Jackson Sanborn reported one additional library will be allowed into Minerva soon. Discussion continues with Triple I. Downloadable library now contains 10,000 items, including e-books and books on tape.
4. IMLS grant from UM with MSL to partner. A proposal is being submitted to address early childhood literacy and school readiness.
5. IMLS grant from MHS with MSL to partner. A proposal is being submitted for funds to enhance the Maine Memory Network to allow individuals to upload personal family historical documents.
6. Friends of Maine State Library Report: the group wants to do fundraising via the various book discussion groups in the state.
7. State Librarian’s Report: Linda Lord reported on efforts to publicize the Maine Income Tax check-off to donate funds to help public libraries. (Monies could be possible be used for improving van delivery service, adding e-books, mentoring small libraries, and assisting with administrative work.)
8. State budget: the “curtailment” hasn’t greatly affected the MSL budget as yet. No cuts yet in regard to requests for maintaining van delivery services and establishing digital commons for legislative and other government documents.
9. Consultants’ reports: Various activities - leadership grants, developing libraries as maker spaces and community centers - were reported on. The MARVELous Maine project was discussed. The Central Maine library District has open board positions available. There is currently no HSLIC representation on the CMLD board. Shelly will put out a call for a HSLIC representative.
10. Learning Express Library – an interactive online learning platform featuring over 770 practice test, tutorials, and eBooks related to job search and workplace skills improvement, career certification and licensing exam preparation, college entrance and graduate school admission exam preparation, GED exam preparation
and basic skills improvement in reading, writing, and math – is available to Maine public library patrons. There was discussion about wanting to add school libraries to this service.

11. Other – Librarians are finishing up their articles for the June 2013 special issue of Maine Policy Review journal on the evolving roles of libraries in Maine. Cindy White, Deb Clark, Susan Bloomfield, and Dina McKelvy are working on an article about hospital libraries.

**HLAG Report: Janet Cowen**
No report as they have not met. They will meet in March.

**Area 1 Report:**
None.

**Area 2 Report: Judi Moreno**
Lewiston – Auburn College: Evelyn Greenlaw reported no news, and said that LAC hopes to hire a student for Thursday evenings, as they have had too many instances of no student workers.
Information about a fun library event:  
[http://www.library.rochester.edu/HumanLibraryCatalog2013](http://www.library.rochester.edu/HumanLibraryCatalog2013)

VA Maine Health Care System: Christine Fleuriel reported that she would be going to NYC next week. She is beginning a 1-year term on the Library Advisory Board at McGraw-Hill, where they will be looking at the Access databases, and how they might be improved.
She has added two more committees: Nursing Grand Rounds and an inpatient Patient Education team. As the Federal Women’s Program manager, she is working on a program for Women’s History month in March.

Central Maine Community College: Judi Moreno reports that James Feagin, from Hagerstown CC in PA, has accepted the position of Evening Reference Librarian. “James brings a wealth of experience to us and began a couple of weeks ago. James most recently was the Library Director of the CC of PA and now owns and operates Echo Lake Lodges in Fayette.”

**Area 3 Report: Ruth Maré**
None.

**Old Business**

The HSLIC website transition is being worked on by the following:
Cynthia
* Home
* Join HSLIC
* About Us
* Forms
The old website is no longer being maintained; there is no deadline on its end. Executive board lists need to be updated on the LibGuide site. Christine will edit.

**New Business**

Beth Dyer is working on engaging a speaker from Portland Public Library for the next general meeting education session; date to be determined as well as location.

Shelly Davis and Deb Clark presented the proposed By-law revisions. The board discussed changes and made adjustments. The By-laws will be reviewed, drafted, and voted on electronically, and then be presented for HSLIC members to view 30 days before the next general meeting.

Agenda for the next board meeting was discussed and it was decided that a face to face meeting is not needed at this time. New items can be addressed electronically, as well as the draft and voting of the by-laws.

The meeting adjourned at 2:45 p.m.

Submitted by Ruth Maré
Librarian, Dorothea Dix Psychiatric Center