MINUTES OF THE
HSLIC SPRING MEETING
May 7, 1999
Lewiston-Auburn College
Lewiston, Maine

Members present: Nancy Adams (University of Maine/Orono), Jennifer Andrews (Parkview Memorial), Brenda Austin (UNE), Amy Averre (Husson College), Janet Balduc (Inland Hospital), Deborah Clark (Stephens Memorial Hospital), Carolyn Coco (St. Joseph’s Hospital), Ramona Connelly (York Hospital), Happy Copley (St. Mary’s Regional Medical Center), Wanda Cote (Rumford Community Hospital), Jay Daly (Beth Israel/Boston), Cora Damon (MaineGeneral Medical Center/Waterville), Ed Donald (NN/LMNER), Carin Dunay (SMTC), Sharon Eckert (UNE), Roy Fisher (Miles Memorial Hospital), Casandra Fitzhebert (USM), Maureen Fournier (CMMC), Bob Freed (Miles Memorial Hospital), Judith Frost (CMTC), Barbara Harness (MaineGeneral Hospital/Augusta), Jane Harris (Maine Coast), Gabriella Howard (UMA), Donna James (Goodall Hospital), Rebecca Jordan (Redington Fairview Memorial Hospital), Paula Kaiser (Franklin Memorial Hospital), Heather Kemp (MMC), Patrice Lunnie (Houlton Regional), Sally MacAulius (NCMH), Doug Macbeth (Jackson Laboratories), Norm Patch (Miles Memorial Hospital), Gary Pelletier (VA/Togus), Dan Philbrick (Lewiston-Auburn College), Emily Scribner (Franklin Memorial Hospital), Janet Sibley (KVTC), John Stoy (NN/LM NER), Dian Stratton (EMTC), Linda Talamo (Foundation for Blood Research), Betty Walker (Cary Medical Center), Cindy White (EMMC), Patty Williams (MMC).

I. Call to Order: Cindy White called the meeting to order at 10:01 AM. Cindy thanked Dan Philbrick and Lewiston Auburn College for hosting the meeting again. All members present introduced themselves.

II. Secretary’s Report - Patricia Spellman: Pat Spellman was unable to attend the meeting. Happy Copley agreed to take the minutes in her place. The minutes of the HSLIC Fall 1998 meeting were accepted as written.

III. Treasurer’s Report - Leslie Kelly: In Leslie’s absence, Cindy presented the current year’s budget as of March 26, 1999. The amount left in the Fleet account was actually around $2400 which can be added to the Total Balance in the report. We did not have a current Treasurer’s Report, so we did not vote on accepting it. Cindy told members that the new HSLIC contract and dues bulls will include a penalty clause of $50 if not paid by October 1, 1999.

IV. President’s Report - Cindy White: A formal report was submitted highlighting the year’s events including the HSLIC 25th anniversary celebration. Cindy also thanked all the Board members for their help during the year. (see written report)

V. Committee Reports

A. Archives - Marj Anderson: A formal report was submitted. The archives are at Mercy Hospital. Tapes from the 1999 MLA Conference will be added to the collection if the Board approves the expense. Dan will be videotaping the afternoon presentations and will send the tape to Marj for the archives.
B. Education - Cora Damon: Cora summarized this afternoon’s presentations. She begged for feedback and ideas on future programs when we fill out evaluation forms.

C. Maine Library Commission - Sue Jagels: A formal report was submitted. Cindy announced that EMMC is a Quick-Start participant in Maine InfoNet; Husson and Maine Medical Center will be in the second group. The program is not ready yet. Patty Williams said Maine Medical Center heard it should be ready by Fall 1999. MaineGeneral is holding back from participation at this time. The technical colleges are going into Maine InfoNet. Many question remain such as what will happen to MULS? (see written report)

D. NAHSL - Happy Copley: A formal report was submitted. Happy urged everyone to join NAHSL and plan to attend the conference in October in Portland. (see written report)

E. Newsletter - Kathy Brunjes: A formal report was submitted. Cindy White is incoming newsletter chair and said she would definitely get an electronic newsletter going during the upcoming year. Deadline for next newsletter will be announced on the listserv. (see written report)

F. Resource Sharing - Emily Scribner: A formal report was submitted. Emily announced that Amy Averre will continue to follow up on Serline and Docline developments. Emily also said she tried to reach Jessica Powers at BMHI and was unable to get through to her. She will follow up on the BMHI situation.

G. SACCE - Marj Anderson: SACCE has suspended its operations. Marj will attend meetings if and when they resume.

H. Scholarship - Sally MacAuslan: A formal report was submitted. Sally urged members to apply for scholarships. An application is on the website and in in the manual. Both versions have been updated. (see written report)

I. Membership - Jane Harris: The committee chair had not arrived yet. The membership voted to go back to her report after she arrived.

J. MLA/SLG - Janet Bolduc: Janet reported that the group is no longer active. She was not able to attend any MLA meetings and said that MLA was not helpful with suggestions for starting the group back up. Cindy thinks we should phase out this position. A written report was submitted.

K. SCUM - Dan Philbrick: Dan passed out manual updates and the Super Directory. Appendix should be updated. He is still waiting for the section on Membership which should be in the next newsletter.

L. Automation - Dan Philbrick: The webpage keeps growing. Dan says our Consumer Health page is linked to many other pages as far away as Japan. Newsletters are gradually getting posted. He is working on a template for the newsletter to make it easier to post.

M. Area Reports - Written reports were submitted to the newsletter editor.

VI. Old Business

A. Cairns Award/MHA Awards Luncheon: There were no nominees for the Cairns Award this year, so no award will be presented. The MHA luncheon will be June 24, 1999 if anyone is interested in attending. The keynote speaker is Ian Morrison, “Healthcare in the New Millennium.”

B. Copyright Teleconference: On May 21, 1999 the Maine State Library is downlinking a satellite program entitled “Copyright in the New Millennium”. You may view the program at MSL on the 21st or request the video to borrow later. RML will also have the tape available on loan for free after the broadcast.
C. Maine InfoNet: See V. Committee Reports, C. Maine Library Commission and MLC submitted report.

D. NAHSL 99: Cora, Happy and Sharon summarized education, program and hospitality for Conference ’99. They urged members to check the webpage for further details and sign up for committees to assist at the conference itself.

VII. New Business

A. 1999-2000 Proposed Budget: Cindy asked if anyone has questions about or would like to discuss the proposed budget. There was no discussion; the budget was passed unanimously.

B. Nominations: Cindy White presented the slate for Kathy Brunjes.
   Chair-Elect: Amy Averre, Husson College
   Region I Rep: Casandra Fitzherbert, USM-Portland
   Region II Rep: Linda Beaulieu, CMMC
   Region III Rep: Barbara Harness, MaineGeneral-Augusta Campus
   Region IV Rep: Nancy Curtis, UMO
   Region V Rep: Betty Walker, Cary Medical Center
   The nominations were approved unanimously.

C. Proposed Affiliate Member: Cindy reviewed the bylaws on “honorary affiliates”. She then nominated Nancy Greenier as an honorary member. This nomination was approved unanimously. Nancy will receive the newsletter but not have voting rights. Discussion ensued regarding how to list these members in the directory, and it was decided Dan would put “honorary” next to their names. Cindy will create a certificate to give to Nancy.

D. Other: Cindy said HSLIC received a letter from Mark Sevigny, a lawyer with a dispute resolution service. Happy announced the Maine Antiquarian Booksellers Show will be held on June 20, 1999 at the Portland Exposition Building from 10:00 AM to 3:30 PM. (See submitted flyer.)

RML Update: John Stey and Ed Donnald provided an RML update. Daniel Dollar has been hired as the Education Coordinator. Nancy Putnam will be on maternity leave for the summer. Daniel will be traveling in her place. The Technology Coordinator position is still open; someone is needed with UNIX box experience. A new position has been created: Consumer Health Information Coordinator. At the RML Directors’ meeting at MLA the following was discussed: The consumer health info RFP has $60,000 available; new DOCLINE; Web-based tutorials; $10 ILL charge cap; Loansome Doc issues; etc. John hopes to get lots of info at various MLA meetings. TALON (Texas, Arkansas, Louisiana, Oklahoma, New Mexico) and California regions will be beta-testing EFTS and we hope to have them on board sometime in the Fall. Daniel Dollar has posted PUBMED brochure on the website. If you have trouble downloading it call the RML, and they will send you a paper copy. Ed reported that there is not much news on DOCLINE. There was a teleconference on Monday on some details of the new DOCLINE. There will be a sunrise seminar on Tuesday at MLA, and some details may be announced at that seminar. ELHILL goes down on September 30, but that does not mean DOCLINE will be ready by then. Libraries will need a modem greater than 28.8 to use new DOCLINE system. NNLM-NER may be able to help with upgrades of equipment. There has been discussion regarding Loansome Doc and charging for articles. Some libraries resent supplying Loansome Docs free when requesting library may be charging the patron. This has been the case for years, long before the existence of Loansome Doc. EFTS 2 software seems to be working well. RML really wants to make everything easier on EFTS. Members are urged to pay attention to EFTS negative balances. RML will let libraries go three months before putting a negative balance on hold. They will use “hold” to collect funds, so the
whole system can work. Cora urged everyone to update DOCLINE routing tables and to consult Ed if they have any questions. Ed told us that under the new system we should be able to make our own changes to routing tables. John says under the new SERHOLD, libraries will be able to update their own holdings. This should make records more accurate and up-to-date. John says it will be user-friendly, intuitive, and easy to use. He asked for a show of hands as to who would like to do their own updating and almost everyone raised their hand. RML will continue to pay to have MULS update to go to Bob Dempsey at MLCNY, for SERHOLD update, at least through the spring of 2000. John said RML’s server will be serviced next month. Dan Philbrick has had trouble uploading to our website on occasion.

VIII. Adjournment - The meeting was adjourned at 11:57 AM.

Following the meeting Jay Daly offered a description of what may be coming. He said that he is creating a new QuickDoc 2000, 32-bit Windows program. (See Jay’s handout for details on hardware and software needs.) Jay speculates that when ELHILL databases close down on September 30, 1999, that the new version of DOCLINE will not be ready. (The RML representatives concurred with this timetable.) Jay said we may have his QuickDoc 2000 by summer. He will set it to work with both the old and the new DOCLINE. The dial-up FTS-2000 phone number may end on September 30, 1999 and then the only free access to old DOCLINE might be telnet. The new DOCLINE will be web-based. More DOCLINE information is expected at the MLA conference in Chicago next week.

Casandra Fitzherbert and Dan Pilbrick demonstrated Ariel. Cassie has been using it at USM for several years. There are now many libraries using Ariel, and it greatly reduces document delivery time. Cassie emphasized using a scanner that is compatible with and recommended by Ariel. Should HSLIC be interested, substantial discounts are offered to groups who purchase together. New software is being developed to transform TIFF files into HTML files, so one could post received documents to a web page for pick by a patron.

Respectfully submitted,

Patricia Spellman
Secretary