HSLIC Executive Board Meeting  
August 3, 2002, MaineGeneral Medical Center-Thayer  
Present: Amy Averre, Deb Clark, Barbara Harness, John Hutchinson, Maryanne Lamont, and Stew MacLehose.  
CALL TO ORDER: Deb Clark called the meeting to order at 10:10 a.m.  
SECRETARY’S REPORT-Barbara Harness: Minutes were approved as presented.  
TREASURER’S REPORT-Maryanne Lamont: Balance is $12,498.49. Nine institutions and one individual owe membership fees. Jane Harris will do reminders. Deb Clark requested $5,000 be withdrawn from our CD to cover grant writer’s expenses. The first bill will be at the end of August. The board approved the withdrawal.  
GRANT PROGRESS-Deb Clark. On July 11, Deb Clark, John Hutchinson and Marj Anderson met with Maureen Connolly to start the grantwriting process. Deb had Maureen sign an agreement of confidentiality to cover the grantwriting timeframe, during which she needs access to the HSLIC web site. Maureen gave her a template for support letters. Deb sent out twenty-one letters with self-addressed envelopes to organizations. Additional organizations/individuals were suggested such as the Maine library district coordinators. She requested they return letters of support for our Ariel grant project. John Hutchinson and Stew MacLehose agreed to develop a budget for the project. Equipment, training and technical support should be included. Criteria for HSLIC recipients need to be identified along with a list of potential participants. Criteria should be posted to the board listserv for input.  
MAINE LIBRARY COMMISSION-Barbara Harness reported that the Maine State Library completed the five year LSTA plan. It will be available on their web site.  
OLD BUSINESS:  
MULS-Amy Averre reported that she signed contracts for the MULS updaters for 2002. She was also in contact with Jane DeWitt at UM-Orono to see if individual HSLIC libraries could do their own updates. Amy will follow-up to see what is involved for equipment, telenet, training, etc.  
NEW BUSINESS:
Sister Hittner: Amy Averre received a request from Sister Jackie for a letter about her HSLIC contributions. Amy will complete the letter.

STATIONERY: Barbara Harness reported about three quotes to have more HSLIC stationery/envelopes printed. The board approved up to $250. for the stationery. Barbara will make the arrangements.

MEMORIAL BOOK: The board approved $25. for a consumer health book to be donated to Southern Maine Medical Center’s library in memory of Pat Goodwin’s husband. Pat retired from SMMC a few years ago and had been very active in HSLIC. John Hutchinson will contact Dina McKelvy about selecting the book and notifying Pat about the donation.

FALL WORKSHOP: Linda Beaulieu is arranging a LINK-OUT workshop in October. Location to be posted on the listserv with the date.

NEW MEMBERS:- Deb Clark urged area representatives to look into status and follow-up of some potentially new members such as UM-Farmington, Colby, Bowdoin, Mayo Regional, Sebasticook, Spring Harbor and Blue Hill. The issue of mandatory DOCLINE use has discouraged some colleges from participating.

FUTURE MEETINGS:
September 20. Conference Rm. 5—MaineGeneral-Augusta

Adjournment: Noon.
Submitted by,
Barbara Harness