HSLIC Executive Board Meeting
December 6, 2002
MaineGeneral Medical Center-Thayer Campus
Present: Amy Averre, Deb Clark, Barbara Harness, John Hutchinson, Maryanne Lamont, Sally MacAuslan, Stew MacLehose, Dina McElvy, and Cindy White.

CALL TO ORDER: Deb Clark called meeting to order at 10:20 a.m.

AUTOMATION: Stew MacLahose announced that the Ariel grant proposal is now on the HSLIC web site and that all Ariel addresses are updated as he receives them.

MANUAL: Cindy White reported a correction needs to be made on the web regarding the manual. Section 9 (Policies & Procedures) still needs to be updated. Deb and Happy plan to meet in mid-January and bring changes to the February board meeting.

EDUCATION: MULS holdings database update training could be part of Spring meeting. Another short program could be offered too. We wondered if Linda received any feedback from the fall meeting. Mark Goldstein needs to be contacted to see if members could receive a CEU certificate for his PUBMED LINKOUT program. Interlibrary loan information for the upcoming Patriot’s Act video should be posted to the membership.

MAINE LIBRARY ASSOCIATION: Leanne Morin-Plourde from the Office of Substance Abuse Library plans to give a program as does Barbara Harness on the quality of web health information. Deb wondered about speakers being identified in the program as HSLIC members. Barbara will check about this when program brochure is produced. Speakers do receive a thank you note for MLA participation. Maine librarians are expected to offer programs as part of their professionalism without any reimbursement at the state conference.

MEMBERSHIP: Office of Substance Abuse library is becoming a member. Memberships for Bangor Mental Health Institute, MaineGeneral-Waterville and one individual remain unpaid for current year.

SCHOLARSHIP: Sally MacAuslan reported that all scholarship recipients have sent in their reports.

NEWSLETTER: Amy Averre cannot make DreamWeaver work so the newsletter has not been issued. She will try Front Page.

AREA NEWS:
Area 1: Maine Medical has a 41% budget cut plus 2.8 FTE have been lost. Patty Williams will go to 32 hours. Journal subscriptions (161) have been cut and SERHOLD will indicate these are closed out. There will be no more photocopying for residents and other staff may have to pay for interlibrary loans (still being worked on). Microfiche and microfilm renewals are cancelled. Staffing will end at 5:30 pm instead of 7:30 pm. A proposal to continue OVID (will expire in August 2003) is pending. UNE is cutting some journals.

Area 4: UM-O is cutting a lot of journals.

Maine Library Commission: Barbara Harness reported a definition of special libraries was approved at the last Board meeting. The delivery of Interlibrary loan is still being worked on and will mostly likely be by fee. A bond for library construction will be brought up during next legislature (budget funds expected to be tight).

MINUTES (Barbara Harness): Approved minutes with two corrections.

TREASURER’S REPORT (Maryanne Lamont): $170 in membership has been received (Substance Abuse Library and one individual membership-Joan Petersen); Certificate of Deposit matures on 3/17/2003 and we could use it to pay the rest of the grant writer’s fee. The checking account balance is $4,984. A service charge occurs when an account is under $5,000.

RESOURCESHARING: Dina McElvy will turn in number of interested MD Consult subscribers without MaineGeneral. She hasn’t pursued OVID. Dina offered a brochure template about health related databases in Maine’s Ebsco databases. It could be edited and used by HSLIC members. A few changes were suggested.

OLD BUSINESS:
MANUAL UPDATE: Dina is willing to help Deb & Happy with manual (Section 9) revision.

MULS: Deb Clark sent a letter supporting MULS continuation to Sharon Fitzgerald and Marilyn Lutz on behalf of HSLIC. In an e-mail sent to Gary Nichols, Marilyn Lutz committed to MULS continuation.

NEW BUSINESS:
AREA 2: Cynthia Arnold asked Deb Clark to find a replacement for representative in this area. Deb will seek out a new one.

BOOK: A book will be given in honor of Pat Bishop’s mother to EMMC’s library. As area 4 representative, Ann Jordan will be asked to follow-up on this request.
HSLIC web site: Concern was expressed about the release of the newsletter and how effective the electronic only version is. Dina expressed concern that so much of our web site is password protected. Nonmember visitors to the site can access only a small portion of the site. It was suggested that the mission and membership benefits be accessible to all. A brochure for new members should be available.

NEXT MEETING: Dates setup are: February 7 and April 4 in Conference 1 at MaineGeneral in Augusta. May 16 may be spring meeting.

ADJOURNMENT: Deb Clark adjourned the meeting about 2 pm.

Sincerely submitted,
Barbara Harness