HSLIC Executive Board Meeting
April 11, 2003
Maine General Medical Center, Augusta Campus

Present: Deb Clark, Cindy White, Patty Kahn, Natalie Hutchinson, Maryanne Lamont, John Hutchinson, Marj Anderson, Amy Averre, Dina McKelvy.

Call to Order: Deb Clark called the meeting to order at 10:15 am.

Secretary’s Report: The minutes of the February 7, 2003 meeting were approved.

Treasurer’s Report: The Treasurer’s report was approved. The balance in the CD account is $8,072.33, and the CD has been renewed for six months. The checking account balance is $4,724.07.

The proposed budget for 2003/2004 was approved. The line items are:
- Resource sharing, MULS updates: $1,000
- Administration and PR: 500
- Scholarships: 2,500
- Programs and education: 2,500
- Travel expenses: 100
- Archives: 150

M. Lamont will post the proposed budget on HSLIC-L.

We decided to renew Pat Bishop’s MULS updater contract, and not to renew Barbara Bartley’s contract. We recognized that Pat’s job duties might change from inputting to consulting/mentoring.

Resource Sharing: D. McKelvy spoke about the National Academy Press, which has its books available online. We discussed the feasibility of cataloging titles of interest to HSLIC, with the URL serving as the location. D. McKelvy will post an informational item about the NAP on HSLIC-L.

Automation: Currently there is no automation chair. N. Hutchinson will purchase Dreamweaver MX and get reimbursed. A. Averre volunteered to fill this position if no one else volunteers.

Education: N. Hutchinson told us about the spring meeting in Orono. HSLIC members have until May 1 to register, then the training session will be open to non-HSLIC librarians. Training will take place in the morning. Laura Gallucci will tell us how MULS works, how it may evolve, and how to deal with e-journals. Lunch will be in the University Club cafeteria, followed by the business meeting. Donna Berryman from the RML will also be on the agenda. N. Hutchinson will find out what the computer requirements are to do MULS updating, and will post this to HSLIC-L. Also, she will find out about parking and will post this to HSLIC-L.

Membership: The 2003/2004 Agreement has been revised; each library is asked to provide information about staff and operating hours. D. Clark will post the new Agreement to HSLIC-L.

P. Kahn moved that the delegates, the committee chair-persons, the archivist, and the manual up-dater have voting privileges on the Executive Board. The motion passed. D. Clark will post the proposed by-laws change to HSLIC-L.

Scholarship: Scholarship has given one $200 scholarship for MLA in San Diego.
Archives: Archives now has a copy of Robert’s Rules of Order. C. White will serve as Parliamentarian.

Newsletter: The next Newsletter will appear after the Spring meeting.

SCUM: No report.

NAHSL: Janet Cowen is now the NAHSL Chapter Benchmarking Educator. The Conference ’03 will include seminars on the process of change, writing business plans for the library, and electronic medical publishing.

Maine Library Commission: The in-state delivery system will begin on May 5.

Maine Library Association: Cora Damon and Barbara Harness will staff the HSLIC booth. They need volunteers to help with the staffing, especially on Monday, May 5.

Area Reps. There were no area reports.

Old Business: A. Averre is working on the slate. Modifications to section 9 of the Manual are complete. We discussed getting a debit card from Peoples Heritage Bank. M. Lamont will investigate.

New Business: St. Matthew’s has asked to join HSLIC; we agreed that currently they do not qualify. N. Hutchinson will forward their messages to HSLIC-L. D. Clark appointed Perrin Lumbert as area 2 rep. He is the interlibrary loan person at Bates College. We briefly discussed the possibility of renting a bus, or traveling as a group to the MLA conference in Washington DC in 2004.

Adjournment: D. Clark adjourned the meeting around 2:00 pm.

Sincerely submitted,

Amy Averre