HSLIC EXECUTIVE BOARD MEETING

August 29, 2003; St. Joseph’s College

Present: Marj Anderson, Janet Bolduc, Deb Clark, Ramona Connelly, Barbara Harness, John Hutchinson, Natalie Hutchinson, Maryanne Lamont, Patty Kahn and Dina McKelvy.

CALL TO ORDER: Dina McKelvy called the meeting to order at 10:10 a.m.

SECRETARY’S REPORT: Minutes approved with correction related to Ariel committee composition.

TREASURER’S REPORT: Maryanne Lamont submitted a written report. Pat Bishop was paid $50 as first installment for MULS updating. Dina McKelvy received $350 for the MLA teleconference. Paid members total thirty-eight. Ruth Mare, Scholarship chair will fax or mail approved forms to Maryanne for checks to recipients. Maryanne was waiting for paperwork for a HSLIC debit card.

RESOURCE SHARING: Deb reported MULS training at Lewiston Auburn College was done. They were looking for a computer lab in the Bangor area to offer another MULS session. Dina & Patty talked about the special offer by a former STAT!REF representative for hospitals with fewer than 350 beds. John Hutchinson talked with New England Journal of Medicine representatives, who indicated there would be no major change in 2004 for pricing. A proposal from Access Medicine was circulated.

PUBLICITY: Deb Clark requested items for the next newsletter were due by September 20. A Dreamweaver class was postponed. The producer is between publication versions. The Board approved $250 for Janet Bolduc to take an adult education class on Dreamweaver & then offer others a “Train the Trainer” class. In the meantime, Natalie will share her materials with Deb Clark. Natalie may look at doing a September 19 class on Dreamweaver. Deb Clark circulated a proposed membership HSLIC brochure. Changes were suggested and Deb was authorized funds for paper and a color print cartridge.

AUTOMATION: Janet Bolduc reported she updated the welcome letter to new listserv members. Ruth Mare and Ramona Connelly will be added to the board listserv.

EDUCATION: Dina reported the tentative speaker for the October 17 HSLIC fall meeting will be Jennifer Fitzpatrick on volunteerism. She is Director of Volunteers at Mercy. A site for the meeting still is needed. John Clark will
speak for about 30 minutes on the Holdings Database. Ebsco has requested about 5 minutes. Deb Clark needs about 30 minutes on Ariel implementation. A request was also made to include a panel on contingency for Internet outages.

MEMBERSHIP: Janet Bolduc is now updating the HSLIC directory. Membership is located at one site. Janet can get changes from the listserv information. Dina will request Jane Harris send reminders to all unpaid members (deadline was September 1). Board discussed options regarding unpaid members—no interlibrary loans, requesting Mark Goldstein/RML remove HSLIC code from their DOCLINE profiles, etc. Status of NH/VT chapter is unclear. Should we invite them to join HSLIC? Dina will check further on their status.

SCHOLARSHIP: Ruth Mare is new chair and will get a committee together. Sally and her committee should be recognized for their contributions.

ARCHIVES: Marj Anderson reported she is researching the 1979 NAHSL Conference, which was held at Sebasco. Cora Damon was on the committee. Library Management with Budget Constraints was the theme. Pictures are needed from 1979-1984. Patty and Maryanne will help Marj with a poster for the HSLIC fall meeting, which will mark 30 years. A timeline, cake and trivia will also be available.

MANUAL UPDATER: Cindy White no report.

NAHSL: Patty Kahn reported that an invitation to the 2004 Conference will be made at the 2003 Sturbridge conference. Soap bars with a silver label (marking 25th anniversary of the Sebasco 1979 Conference) will be distributed. Wrapped silver Maine chocolate quarters will also be available. Happy is getting these in Freeport. The theme will be “Sea Change” and Tuesday will be devoted to technology at the conference. The Ariel report will be on the schedule then. The program is progressing under Janet Cowen’s leadership. Monthly meetings of the conference committee are being held.

MAINE LIBRARY COMMISSION: Barbara Harness reported the next meeting is September 3. The State Library had applied for a grant to the Gates Foundation for computer updates and training.

MAINE LIBRARY ASSOCIATION: Barbara Harness reported the dates for the 2004 conference are October 17-19. Jay Scherma and Peggi Loveless will head exhibitors committee. Themes were discussed. A new HSLIC representative is still needed to replace Barbara.

AREA REPORTS:
Area 1: Dina has trials with Ebsco’s A to Z and Stat!Ref.
Area 3: MaineGeneral Medical-Augusta has a new volunteer.
Area 5: No representative has been found. Dina will make one more call.
One option is to ask the Area 4 rep to cover this area. Other options are to
fold areas 4 and 5 or redistrict all of HSLIC into a similar formation as the
three Library Districts used by the state. Dina will look at how many
members would be in each area under the last option.

ARIEL: Deb Clark reported that she is chair of the committee (Marj
Anderson, Cora Damon, Dina McKelvy, John Hutchinson) with Janet
Cowen as investigator. Janet has setup the timeline. Publicity was sent to
the library district newsletters, Portland newspapers and Down Eastener
about Ariel. Janet is prepared the job ads to run for two weekends in the
newspapers. Four installations will be done by the end of 2003 (Stephens,
Southern Maine, St. Mary’s and Central Maine Community College).
Central Maine Medical Center will receive Ariel software. A listserv for the
Ariel committee is being setup. Letters of commitment are still needed
from many two and three year recipients. Statistical reports will be
discussed soon. The next meeting will be September 29.

HOSPITAL STANDARDS: Dina McKelvy will contact the Maine Medical
Association about an endorsement of our standards.

ADJOURNMENT: Dina McKelvy adjourned the meeting at 2:50 p.m.

Submitted Sincerely,

Barbara Harness