ATTENDEES: Marj Anderson, Janet Bolduc, Ramona Connelly, Happy Copley, Maureen Fournier, John Hutchinson, Patty Kahn, Perrin Lumbert, Dina McKelvy

CALL TO ORDER: John called the meeting to order at 10:09 am.

SECRETARY’S REPORT: Happy circulated the minutes and asked for comments and corrections. Dina asked that the word “security” be added to the Publicity report. Minutes were accepted as corrected.

TREASURER’S REPORT: Maryanne could not attend but sent a report. The Treasurer's Report was accepted as presented.

RESOURCE SHARING: Dina got a call recently from Javier about HSLIC doing an outreach grant application. The RML has $40,000 in funding available for Maine. The deadline for the grant application is early winter. The RML has a grant writer, Sarah Lang, to help applicants write up proposals. Possibilities include pursuing the Oregon model, in which Oregon State University collects monies from professional licenses and administers the fund to purchase databases to be shared statewide. Marj proposed that we use grant funding to publicize the MedlinePlus prescription pad around the state among unaffiliated healthcare providers such as dentists, physical therapists, and so on. Ramona, Dina, Marj, and John agreed to form a committee to meet after the NAHSL conference and discuss what we want to do in pursuing this grant.

Deb Clark did not send a report from the Ariel steering committee. Several Ariel-participating libraries have been bumped up from Year 3 to Year 2. Jeff Hamm is sending out an evaluation form to those with whom he has worked. Amy Averre from Husson College has left the committee, and Natalie Hutchinson of St. Joseph’s College has joined.

PUBLICITY: John complimented Dina on the newsletter. Dina reported that she has made arrangements to put up displays to promote Health Literacy in October at Portland Public Library, Maine State Library, and Bangor Public Library. Dina has spoken to Karen Baldacci’s office; Mrs. Baldacci is very interested in literacy and perhaps she would be interested in helping; could the Governor make a proclamation in October? Perhaps we could get a mention on the TV show 207? Dina will write Mrs. Baldacci a formal letter asking for her aid.
John mentioned that Dina had an article published in *The Journal of Hospital Librarianship* on the *Literature & Medicine: Humanities at the Heart of Healthcare* program.

Marj mentioned that Southern Maine Library District’s website features Maine Medical Center as the library of the month in September.

Marj reminded Dina that it is her responsibility to provide a print copy of the newsletter to the Archives.

**AUTOMATION:** Janet reported that we have 82 members of the HSLIC listserv. She asked if we should delete Parkview and St Matthew’s. John indicated yes. When Dina sent Penny Glassman the newsletter at the RML, she asked Penny to change the password layout so that all visitors could see the table of contents. So far this has not been fixed.

**EDUCATION:** Perrin reported that he has several great leads about the fall meeting. Michelle Eberle will be coming to represent the RML. Barbara Winwich, Deborah Eckert, Kathy Parsonnet, Anne Conner, Kristen Jhamb may serve on a panel on Patient Education. Perrin is investigating October 29 as a date, meeting possibly at Bates or Husson.

**MEMBERSHIP:** Deb Clark could not attend. John reported that she has been contacting some members whose dues are overdue. She has emailed YCCC, UMF, and UMPI about possibly joining HSLIC. She had a response from YCCC and she indicated they are planning to join in January. John will contact Deb about making a special effort with Lewiston-Auburn College, who in the past has always been a loyal dues-paying member.

**SCHOLARSHIP:** No report.

**ARCHIVES:** Marj reported that the HSLIC Archives have materials from the planning process for the NAHSL Conference held at Sebasco Harbor Resort 25 years ago. She will bring a trifold display to show off at the Welcome Reception. Happy will contact Brigit Cavanagh of Sebasco Harbor Resort, to get a table for the trifold display at Maine Maritime Museum during the Welcome Reception.

**MANUAL UPDATE:** Dina reported that Section 6 and 7 of the manual needed revision; she passed around copies.

Section 7 discusses MULS; Dina worked on it with Pat Bishop. Section 7 included the cheat sheet we all received with MULS training. The Board voted to accept Section 7 with minor changes.

Section 6 has a history of ILL in Maine, refers to the NN/LM Document Delivery Plan put out by the RML, and includes a Quick Reference Guide to Interlibrary
Loan in Maine. Dina is updating this Quick Reference Guide. She will continue revisions and bring a new version of Appendix B to the next Board meeting. This appendix outlines what Maine libraries should be in which routing cells; Natalie will be sending out a copy to the HSLIC list, asking if everyone is where they want to be.

NAHSL: Janet could not attend. Patty reported that the NAHSL Conference Planning Committee met on Wednesday to work on the script for the conference. They will be meeting again next Wednesday to finish script and stuff packets. We've raised over $12,000 in sponsorship so far, although vendor donations are down. We are very grateful for HSLIC’s generosity, and for individual HSLIC institutions’ support. The NAHSL Scholarship raffle has many great items. The author panel on Tuesday includes J.S. Borthwick, Tess Gerritsen, and Kate Flora. John Clark of the Maine State Library will be invited, as he is Kate’s sister.

MAINE LIBRARY COMMISSION: Barbara sent a report. Dina read the report. Flat funding for the Maine State Library is expected. Karl Beiser reported that we will have agency functionality in MaineInfonet, which means we will have individual routing for ILL. The MARVEL website has been redesigned and now requires a password; a PR kit will be coming out for this. The Maine Electronic Databases from EBSCO are funded for the coming year, but after this their status is questionable. Maine Libraries Week is January 9-15, 2005.

MAINE LIBRARY ASSOCIATION: LeAn asked if we wanted to have *Healthy Maine 2010* books shipped to us. The Board recommended that if we do not have to pay for shipping the books this would be worth it, but if we did have to pay we should say no.

AREA REPRESENTATIVES:

Area 1 – Ramona reported that Mercy Hospital is pleased with their new part-time library assistant, Sylvia O’Connell. Mercy is planning a library space in the new hospital building, and discussing whether they will need two libraries, as both buildings will be open at once. As mentioned above, Dina McKelvy at Southern Maine Medical Center had an article published in *The Journal of Hospital Librarianship* on the Literature & Medicine: Humanities at the Heart of Healthcare program.

Area 2 – Maureen had no report; all news was in the newsletter.

Area 3 – Patty reported that Pen Bay is revamping the hospital’s website. She has been busy updating her SOLAR holdings in MaineInfonet. Patty mentioned that October 8 and 9 there is a Chekhov conference at Colby; Richie Kahn is on the program. The Camden Technology Conference is October 21-23 and Patty is a volunteer; if anyone else wants to volunteer they can contact Kathleen Gilbert: Kathleen@camcon.org.
Areas 4 & 5 – Karen Reilly could not attend and there was no report.

OLD BUSINESS:

Domain Name – Maryanne Lamont reported by phone that she has recently paid to renew the HSLIC domain name, hslic.org.

NEW BUSINESS:

The Regional Library System is going to be putting out an anniversary calendar. Marj is seeking digital photos of libraries around Maine for autumn or winter to put into the calendar.

NEXT MEETING: November 19, MaineGeneral Medical Center at Augusta.

ADJOURNMENT: The meeting was adjourned at 12:17 pm.

Respectfully submitted,

Happy Copley, MLS
HSLIC Secretary