HSLIC Executive Board Meeting - September 30, 2010

PRESENT: Evelyn Greenlaw, Patty Williams, Deb Clark, Cora Damon, Megan MacNichol, Cynthia Arnold, Shelly Davis, Gaby Howard (and by phone, Patty Kahn, Cynthia Young, Linda Menard)

Meeting convened at 9:07am.

SECRETARY'S REPORT: The minutes from the February meeting seems to be missing. CA will contact Emily. Minutes from the retreat meeting on August 20th were reviewed, and there were no corrections or additions. Patty W called the motion, 2nd by Deb Clark. Motion passed and minutes were accepted.

TREASURER'S REPORT: submitted electronically by Amy Averre. Proposed budget not received by all, but it had been approved previously. The current budget was reviewed and accepted.

COMMITTEE REPORTS

RESOURCE SHARING: Cora proposed changing the term of office for the resource sharing person. It is very cumbersome trying to combine the current fiscal year term with that of the incoming chair and resource sharing. Having recently completed this post, Patty W. recommended that we change the position to a calendar year. Patty Kahn didn’t quite understand why this was being done. Cora and Patty W. explained their reasoning. The resource sharing person would be a separate officer from that of the incoming chair. And the vendors would like to have someone to work with on a calendar year and someone who would be available for more than a year. This would involve a change in the Procedures Manual, but not a change in the by-laws. It could be a year long process or more. We can notify the membership 30 days in advance of the semi-annual HSLIC meeting and take a vote at that time. The Executive Board, does, however, recommend the proposal. Patty W moved the motion and Shelly 2nd. Deb wanted to know if the resource sharing person would look into getting the Maine InfoNet to offer CINAHL on a consortial basis and Patty K wanted to know if it would be renewable.

EDUCATION: The Fall HSLIC meeting will be held on Friday, Nov. 19 at Jeff’s Catering in Brewer. Estimated cost: $95 set up cost. Food, $650 (includes morning goodies, and a lunch, similar to Husson’s menu). Program: Shelly suggested having another showcasing of HSLIC libraries, and make a whole program of it. When it was initially offered many people were reluctant to participate, but when they saw how easy it was, there was renewed interest. The program would be “Initiatives and Challenges in HSLIC Libraries” or “What’s Up in HSLIC Libraries?” Patty W suggested a round table on the institutional challenges facing libraries. Linda Menard wanted to know how much time each person would have to speak. Patty K would be willing to talk about having her hours cut. Shelly also wondered if the meeting could be flip flopped; that is, have the education meeting in the morning and the business meeting in the afternoon, and have the meeting end by 3pm. Deb wondered about the RML people. We could have them still do a presentation in the morning, before lunch. Phone folks agreed. Linda M. suggested that perhaps we don’t need to spend an hour for lunch, how about 45 minutes? Since the meeting will be about networking, we don’t necessarily have to have the lunch for that purpose. All Exec Bd members thought that was a good idea. We will discuss further by email.
MEMBERSHIP: No report. Evelyn will contact Nancy Fletcher to ask her to remind those 13 institutions who have not yet renewed, to contact them and try to encourage them to do so.

PUBLICITY: Patty K had no report, but reminded the group that the Newsletter is now available. Patty W asked if there was a reminder in the newsletter about the availability of scholarships. Patty K said yes there is

AUTOMATION: No report

SCHOLARSHIP: See Patty W’s report (attached).

ARCHIVES: No report

MEMBERSHIP: NO report, but there are still 13 institutions unpaid. Evelyn read out the names. Inland Hospital does now have someone for 8 hours a week. Trends in libraries need to be discussed...like replacing librarians with volunteers. Should these libraries be members of HSLIC if there are no professionals in the library? We need to consider this strongly, even though this has been done in the past. Patty W suggested that a task force be formed to look into this and come up with some suggestions. Deb: someone should be in charge of the library and take responsibility for what goes on and that all is going according to a procedure. Linda M. suggested that these are real issues coming down the pike and need to be addressed. She is a library coordinator and more institutions may be going in this direction. Discussion ensued, but in Executive Session. Mark Goldstein called in at 9:55am and the discussion continued. Mark updated the group on the status of the VA hospitals and others.

PUBLICITY: No report

AUTOMATION: No report

SCHOLARSHIP: see report from Patty Williams

ARCHIVES: No report

NAHSL: No report

AREA REPORTS

Area 3: No report. Linda asked TMC for Microsoft Outlook on her home computer so she can do some work for HSLIC at home. It was suggested that she could have two email addresses with HSLIC.

Area 1: Ramona. No report.

Area 2: Gaby: No report

OTHER REPORTS:

CMLD report was sent to all HSLIC members from Kathy Brunjes.
Mainen InfoNet Evelyn will send report submitted from the Maine Library Commission regarding a new delegate for Special Libraries. Kathy Brunjes has applied for the position, but no decision has been made and probably won’t until after the November elections.

NAHSL No report. Megan wasn’t able to make the last meeting.

RAC of the NNLM/NER: Deb reports that the RAC (Hospital Libraries Subcommittee) is trying to steer hospital librarians toward a business model, which would include not calling ourselves librarians, any longer. There will be a forum at NAHSL, but afterwards, Deb will be able to have more information and suggestions for this model.

OLD BUSINESS

We will continue to sell the cookbooks at $10 with no discount. (This was discussed at the August retreat meeting, but Evelyn was just clarifying the issue).

Evelyn renewed the hslc.org domain name, Deb suggested that we renew it for 2 years or more at a time.

NEW BUSINESS

We have a vendor’s table at MLS for October. Marj and Patty Kahn will “man” the table. A call will go out for others to join them. The MLA meeting is next weekend. The cost of $150 for the table was approved.

The DOCLINE membership issue will be left to the task force for recommendations. The group will be made up of a chair, a non-MLS person, and an academic person.

Western Maine Health Care: Evelyn heard from Michele Eberle at the NER/NNLM who is working with Deb Clark on a program to develop a program for health literacy in Western Maine. Assessments have been going on in Western Maine to determine what is needed. There has been a first meeting and plans are in place to carry it out, but the exact methods are still undecided. The group will include hospital and public libraries. The project will start in Western Maine, but may migrate to other areas. Deb recommends that the folks in Western Maine wait to see what the project really looks like before agreeing to it.

Recommendation that CINAHL should be part of the Maine InfoNET. Would CINAHL replace the other nursing databases? They will only be looking at EBSCO databases. Perhaps they could at least run the numbers for us.

Is there HSLIC stationery? CA has it. Amy will contact CA.

An individual member of HSLIC would like to know what benefits an individual board member is entitled? Evelyn will review the procedure manual, to determine what is already in place.

OTHER BUSINESS
The next meeting will probably be late November, but Evelyn will doodle the board members for possible dates.

Megan made a motion made to adjourn, Patty seconded.

The meeting was adjourned at 11:05am.

Respectfully submitted,

Cynthia Arnold

Secretary

Next meeting...late November, early December. Will doodle dates and times.