HSLIC Board Meeting
Minutes 02.03.12
MGMC, Waterville

Attendance: Deb Clark, Cynthia Young, Judi Moreno, Janet Blood, Cora Damon, Shelley Davis, Christine Fleuriel, Evelyn Greenlaw, and Susan Bloomfield. Linda Menard attended by phone.

- Deb called the meeting to order at 9:30 am.

- Secretary’s Report: Megan e-mailed the November 10th Board Meeting Minutes for approval. The minutes were moved by Evelyn and seconded by Susan B. The minutes were accepted.

- Treasurer’s Report: Evelyn will now renew HSLIC mailbox every June. The current budget was presented. We’re over budget in the travel fund. This year’s budget was moved by Christine, seconded by Janet and accepted. A proposed 8-month budget, from May to December 2012 was also presented. Several figures were updated on the proposed budget. Additional funds were placed in Program & Education, Scholarships and Travel Expenses. The Board opted to cut funds from the Annual Focus Fund, Archives and Fundraising. The proposed budget contains $5,700.00 in total proposed expenses. The proposed budget will be voted on via a Survey Monkey e-mail to the entire HSLIC group. Shelley volunteered to put together the Survey Monkey survey. The survey should be publicized in March and sent out for a vote in April. The proposed budget was moved by Susan, seconded by Shelley and accepted.

In addition, a discussion concerning projected income took place. Due to membership fees not being expected until January 2013, there will be a 6-month lag of no income coming in. Deb opted to ask members via the HSLIC Listserv whether a possible $100 increase for membership dues is acceptable. This question should be posed ASAP so members have time to budget for the increase.

- Resource Sharing: If anyone, not currently onboard, wants the Stat Ref 10% off deal, let Cora know. Cora is working on NEJM. She will send out a feeler soon to gauge interest. Cora has been in contact with a rep. from JAMA, but data collection would be a nightmare. The JAMA rep. is asking for tons of information on each institution. If people really want JAMA, let Cora know.

- Automation: Disaster Resource List has been updated and added to the website. There was concern about some details of the list (print books, journals, ToxNet and World Cat). Cynthia will again update to make sure it’s correct and usable. A discussion concerning the website maintenance took place. Cynthia proposed that we, as a group, create and maintain our own website. There would potentially be a small cost involved. Some options for website builders included: Share Point, WordPress and LibGuides. Evelyn offered that Dan Philbrick could also
give us a quote for building a new website. Cynthia will also talk to her husband and get a quote. The website would need to be searchable and security would need to be tight.

Updating the HSLIC Manual:
Christine
Evelyn
Susan – Section 5
Ann Jordan – Section 5A
Kathy B – Section 8

-Education: The Spring Meeting date will be June 8, 2012 and it’ll be at Husson University in Bangor. Cynthia offered St. Joseph Hospital as a potential free-of-charge meeting spot for the future. There was a discussion concerning putting an e-mail out to the membership requesting HSLIC General Meeting education ideas. Many of us expressed interest in using the afternoon the break into work groups in several different rooms (each room would have a different theme: Serhold, Docline, SharePoint, etc.)

-Membership: Waiting on VA Togus to become paid HSLIC member. It’s in the works. Janet will send out membership notice/application to members in October. Dues will be due by December 31, 2012.

-Scholarship: Ann sent two HSLIC mini-grant applications, one from Barb Bartley for the purchase of an iPad. Cora abstained and the grant was approved. The other was from Shelley for the purchase of Kindles. Shelley abstained and the grant was approved.

-Publicity: Myrna has updated the HSLIC calendar on the website. There was a discussion regarding changing the Publicity Chair title to be consistent with the manual’s title, “Public Relations Committee.”

-Archives: Deb will contact Happy to try to get archives from Marg.

-NAHSL Board Report: Deb asked Christine to ask NAHSL Board what happens if we can’t afford conference reception.

-Misc Other Reports from Deb: Kathy sent out ME Library Commission news. MMC received knowledge management grant. ME InfoNet news passed around.

-Area 1 Rep: Carolyn H. reported that USM has opened a new Learning Commons in their libraries. It’s a one-stop resource for patrons. MidCoast dedicated a new bell. SMMC is adding a new Saco office. St. Joseph College is celebrating their 100th birthday this year.

-Area 2 Rep: Judi sent around her region’s news. Evelyn shared that her library has been recently rearranged. Cora shared news of her hospitals redesign coming in 2014.
- **Area 3 Rep:** A Diabetes book was purchased in donation for EMMC for $25.95. Linda Menard will complete book plate and send to Cindy White. TAMC library downsizing to 5x5 space, but their budget will remain untouched. Linda will e-mail full HSLIC list for ideas on library marketing, etc.

- **ME Libraries Conference (Orono):** Deb will be presenting on MedlinePlus. If anyone is interested in helping with this conference, please let Deb know.

- **2014 NAHSL Conference Planning:** Things are being worked on behind the scenes. More information to come in the future. If anyone has interest in helping, please let Deb know.

- **Misc Ending Notes:**

  - Kathy sent out Cairns Award notice. The nomination form has been placed on the HSLIC website, please submit your nominations.

  - Susan shared that SMMC is entertaining idea of partnering with Goodall Hospital.

  - Deb will talk to Barbara McDade (BPL) regarding Overdrive resources.

  - Deb hasn’t heard anything concerning the state-wide catalog.

  - Evelyn will complete book plate for Dina McKelvy book donation to Barbara Bush center.

  - Deb will send Doodle survey to establish a date for the Board meeting:
    
    - April 11 or 12th
    - April 19th or 20th
    - In Waterville or Augusta?

  - Meeting adjourned at 1:30 pm.