HSLIC FALL MEETING

October 25, 2002; Eastern Maine Technical College

Present:

Amy Averre (Husson); Linda Beaulieu (CMMC); Pat Bishop (EMMC); Janet Bolduc (Inland); Kathy Brunjes (CMMC); Deb Clark (Stephens); John Clark (Maine State Library); Carolyn Coco (St. Joseph's); Happy Copley (St. Mary's); Nancy Curtis (UM); Cora Damon (MGMC-Waterville); Judy Frost (CMTC); Jane Harris (MCMH); Barbara Harness (MGMC-Augusta); John Hutchinson (UNE); Natalie Hutchinson (SJC); Ann Jordan (Jackson Lab); Rebecca Jordan (Redington-Fairview); Patty Kahn (PenBay); Maryanne Lamont (Maine Medical); Sally MacAuslan (Bridgton); Doug Macbeth (Jackson Lab); Gary Pelletier (VA); Maureen Perry (USM/LAC); Joan Petersen (indiv.); Karen Reilly (EMTC); Emily Scribner (Franklin); Janet Sibley (KVTC); Georgia Wark (Maine Medical); Cindy White (EMMC).

CALL TO ORDER: Deb Clark called the meeting to order at 10:07 a.m. and thanked Linda Beaulieu (CMMC) for making the arrangements.

SECRETARY'S MINUTES: Barbara Harness. Minutes accepted by vote as presented.

TREASURER'S REPORT: Maryanne Lamont. The 6-month certificate of deposit ($8,000.) was renewed to March, 2003. One withdrawal is permitted per six month term; however $500 balance is needed in the account. The consultant has been paid $10,000. Balance in HSLIC checking account is $5,449.82 with three outstanding hospital memberships due yet.

ARIEL: Deb Clark report that the grant application for $260,000 was submitted. The consultant's bill was $11,560 with $1560 deferred for payment until March. The consultant fee was higher than expected because: more hours were required to draft and revise it; changes needed to make Maine Medical Center the applicant (including meeting with Maine Medical Center's staff on reimbursement/financial details) versus HSLIC; re-work the focus of the grant with the executive board and to prepare final version with all the required headings including the resume of Janet Cowen. Discussion of the overrun by the attending members ended with the board being charged with deciding on the final payment. Deb indicated that members would be needed to help implement Ariel policies.

Deb reminded institutions that support letters were needed to support the grant, if they wished to participate. An institution would need to have its own Internet connectivity
and continue to support Ariel upon completion of the grant period with software/hardware updates, as needed.

Deb reported that Janet Cowen had received a letter acknowledging receipt of the grant proposal. The applications review will be completed by the end of March and decisions announced in June/July, 2003. If our proposal is not accepted, we could re-work the application and submit it again.

A steering committee will work with Maine Medical Center in an advisory capacity. Maine Medical Center will do reports and reimbursement. All participants would have to keep detailed statistics as part of the grant evaluation process.

Deb thanked her co-committee colleagues (Marj Anderson, Janet Cowen, John Hutchinson and Dina McElvy) for their help with the grant and all others for their input and support letters.

Mark Goldstein commented that the RML web page will have information about National Library of Medicine grants. A copy of our grant proposal will be posted to our website (John Hutchinson will request Stew Maclahose to post it).

**Regional Medical Library (RML) Update:** Mark Goldstein. Five Ariel awards have been made. An outreach subcontract ($25,000) application will be posted in November with applications due mid-January. This will be open to public health groups or public libraries. A new Docline Manual in pdf is available and is 150 pages long. The RML newsletter is available with originally written articles. Suggestions for additions to the web may be e-mailed. NN/LM certificates have been mailed, if you haven't received one please let Mark know. These are distributed every 5 years. Mark monitors and posts notices to the NAHSL listserv, which anyone can subscribe to.

**RESOURCE-SHARING:** Deb Clark reported for Dina McElvy that there were no further developments on MD Consult, as more members need to participate in order to get a better discount.

**AUTOMATION:** No report. Amy Averre sent an update for the calendar. Deb Clark will check with Stew about whether there are listserv issues as some didn't get the initial posting about the fall meeting.

**EDUCATION:** Linda Beaulieu requested that members e-mail suggestions for the spring meeting to her.
**MEMBERSHIP:** Jane Harris. There will be a follow-up with AMHI to identify who their representative to HSLIC is. The Maine Office of Substance Abuse IRC is looking into joining HSLIC.

**SCHOLARSHIP:** Sally MacAuslan reported that five scholarships were given recently to members for attending NAHSL.

**NEWSLETTER:** Amy Averre has some items for the next newsletter but would also like to see members send some pictures.

**ARCHIVES:** Marj Anderson plans to move the archives to her new storage area. A list of HSLIC items (available for loan) needs to be posted to the website.

**MANUAL:** Cindy White has updated Section 5 on the web. Members should check their listings on the web for accuracy of phone/fax numbers. Changes and Ariel addresses should be submitted to Stew.

**NAHSL:** Happy Copley will takeover as NAHSL secretary. She was thanked for her years as HSLIC representative to NAHSL. Janet Cowen is interested in the soon to be vacant position. Membership dues for 2003 will be $35. The 2003 conference will be in Sturbridge. Kathy Brunjes is Chair-Elect.

**Maine Library Commission:** Barbara Harness reported a definition of special libraries was being drafted and would be submitted to the Maine Library Commission Board for approval in December.

**Maine Library Association.** Barbara requested that if anyone had ideas or wanted to offer a program on a health-related topic to let her know. Programs need to be submitted by December 1. There will be a poster session at the May Conference for the first time.

**Maine Infonet:** Sue Jagels sent a report on how remaining funds would be spent as proposed by the Board she participates in. Members wondered about the priority of interlibrary loan implementation. However, John Clark clarified that this component wasn't ready.

**OLD BUSINESS:**

**MULS:** Members expressed concern about the continuation of MULS. A quick link to it is needed plus some members would like training to be able to update their own holdings. Deb Clark will write a letter to UM-O requesting the status of MULS and inquiry about training for HSLIC members. Sharon Fitzgerald works at UM-O on
MULS and has concerns about consistency of entries. HSLIC updaters, Pat Bishop and Barbara Bartley can't add new records for us. John Clark will approach Linda Lord about a better web link for MULS.

**MD Consult:** Patty Kahn reported that the Medical Library Association is attempting to renegotiate a discount. Currently MD Consult has offered a price of $5,000/concurrent users in Maine if we have enough participants. Patty would like to further investigate also OVID and their LWW/Springhouse Books online for a discount offer.

**Ad Hoc Committee:** A review of HSLIC's policies and procedures (Section 9 of the Manual) will start in January or February. Anyone wanting to help Deb and Happy with this, should contact Deb Clark. The goal will be to complete it by the Spring meeting.

**Publicity:** A suggestion was made to change newsletter to publicity committee with broader duties. A bylaw change may be needed to do this. Following a brief discussion, the topic was tabled. An ad hoc committee was suggested.

**HOLDINGS DATABASE:** Emily Scribner reported there was no new news about getting more HSLIC libraries into this database. Karl Beiser was currently working on interlibrary loan issues.

**ADJOURNMENT:** The meeting was adjourned at noon for lunch. A program on Pubmed's Linkout was held afterwards.

Submitted by:

Barbara Harness