CAHSL has been in existence for over 30 years but has remained vital because we respond to the issues of the day. This year we had a full agenda of CE courses and interesting programs on a wide variety of topics. In fact, we are the envy of other states in the region that would like to emulate the format of our meetings. Our energetic and hardworking executive committee accomplished a great deal this year.

Our officers, committee chairs and representatives for the year were:

President: Nancy Goodwin
Vice-President/President-elect: Daniel Dollar
Past President: Mary Ellen Bowen
Secretary: Katalin Gyorgyev
Treasurer: Nancy Carter-Menendez

Bylaws Committee: Anne Marie Romano
Archives Committee: Jill Golrick
Membership Committee: Amanda Pomeroy
Continuing Education Committee: Hongjie Wang
Program Committee: Kathy Stemmer-Frumento
New Technology: Ed Donnald
Shared Services Coordinator: Nancy Gilly

NAHSL Representative: Evelyn Breck Morgen

HSLC Chair: Marilyn Pitman
Highlights include:

- **Programs:** Kathy Stemmer-Frumento’s committee arranged for some truly dynamic speakers. We had Kathleen Lynch Cartine, a Dale Carnegie instructor, on Conflict Management; Matthew Battles, author of the newly published book “Library: an unquiet history”; and Susan Keane Baker, author of “Managing Patient Expectations: The Art of Finding and Keeping Loyal Patients,” to speak on customer satisfaction. Special thanks go to our own members, Evelyn Breck Morgen, Daniel Dollar, and Arta Dobbs, who spoke on a new breast cancer resource guide and on the issues surrounding electronic journals. Of particular note is that Kathy solicited donations of $1,100 from a number of vendors to offset the cost of these programs.

- **Continuing Education:** Hongjie Wang’s committee got our year off to a great start when our first meeting coincided with the MLA teleconference on health information literacy. He had to scramble to accommodate all of us, but it was an excellent program at UConn Health Center. In January a hands-on computer course was held at the Uconn Health Center’s computer lab on searching PubMed. In March MLA presented another teleconference on “Roles and Essential Skills for the Expert Searcher,” which CAHSL members viewed at Hartford Hospital, thanks to Shirley Gronholm.

- **Bylaws:** Anne Marie Romano suggested a change in the bylaws to make it easier to nominate officers in the spring and to change the composition of the nominating committee. This amendment will allow us to use email to present the slate of candidates and it was passed by the membership in December.

- **HSLC:** Marilyn Pitman’s committee reexamined the relationship CAHSL maintains with the Connecticut Hospital Association through our Health Sciences Librarians conference. Going forward we will look for ways to further utilize CHA’s resources, especially in the area of consortial purchases.

- **Technology:** Ed Donnald redesigned our website at the beginning of the year and it continues to be a key resource for information on activities and membership.

- ** Consortial Purchases:** Robin Hassig oversaw the renewal of the consortial LWW Ovid arrangement, with the option for some libraries of upgrading to the Total Access product. Consortial purchases were also pursued with EBSCO, JAMA, and STAT!Ref. This is an area of ongoing interest that we will continue to pursue next year.

- **Holiday Party:** We celebrated CAHSL’s 30 years as an organization at our holiday luncheon. Daniel Dollar’s door prizes reflected the “30” theme and we had a birthday cake for dessert. Jill Golrick passed around two archival photos and we did a good job of identifying the people in them. Brenda Wong took pictures with her digital camera, so
we captured our 2003 CAHSL group for posterity. Ed Donnald has since put the pictures up on the website with mouseover identifiers. It was a wonderful celebration.

One of our goals for the year was to work with the Connecticut State Medical Society on the MLA standards. Jeannine Gluck and Janice Swiatek-Kelley gave the keynote address at the October 2003 meeting of the Connecticut State Medical Society on the newly adopted MLA standards for hospital libraries. Our state is the first in the nation to have the state medical society require these standards when hospitals are accredited for continuing medical education. Jeannine also traveled to Spain to make a presentation on this topic later in the year. She will continue to advocate for medical libraries at the CSMS as this process of applying the standards goes forward.

Another goal was to explore the development of a shared program with the Special Libraries Association. Although we did not have a joint program, we did publicize SLA meetings to CAHSL members via e-mail and we will work with their chapter president next year to expand this collaboration.

CAHSL’s purpose is to strengthen health sciences librarianship in Connecticut. This year it’s noteworthy that we are working with the Connecticut AHEC to include our profession on their website’s list of health occupations in Connecticut: http://www.healthcareersinct.com/intro.htm. In April Elsie Okobi, a faculty member at Southern Connecticut’s graduate school of library science, came to speak to us about participating in the university’s expanded course offerings in medical librarianship. A committee was formed to collaborate on this and we are excited about the potential for new recruits in our field.

This year as president was truly enjoyable for me because of the dedication of the executive board and the contributions of all our members. I want to thank all the committee chairs who put forth that extra effort to make this year such a success. In addition to the activities highlighted above I want to thank Katalin Gyorgyev who kept the minutes of all our meetings even as she was changing to a new position at a new hospital, Nancy Carter-Menendez who kept our books impeccably all year, Amanda Pomeroy who ensured that all members were encouraged to join and who welcomed our new members, Nancy Gilly who kept track of our shared services statistics, and Evelyn Breck Morgen who kept us informed of NAHSL activities. It was a pleasure to serve as your president this year.

Respectfully submitted,

Nancy Goodwin
COMMITTEE REPORTS

Vice President
During the past year as Vice-President/President-Elect, I have worked to support the President and Executive Board through participation in board and general business meetings and discussions. I have consulted with Kathy Stemmer-Frumento in her role as Program Chair. I enlisted Arta Dobbs from UCHC to co-present with me at the March CAHSL meeting on e-journal issues. The past year marked the 30th Anniversary of CAHSL. In making the banquet arrangements for the 2003 Holiday Party, I ordered a commemorative cake and had "30 something" themed door prizes.

Respectively submitted,

Daniel Dollar

Bylaws
In September 2003 I reviewed the CAHSL Bylaws and decided to research other library associations' bylaws as well. I found that many library associations state that their past president serve as chair of the nominating committee. Therefore, at the October meeting I made a recommendation to the executive committee and the CAHSL members that article VI, section 3 is revised to state the following:

Article VI: NOMINATION AND ELECTION OF OFFICERS
Section 3. Nominations. The Nominating Committee shall consist of the Past President as Chair and at least two (2) members in good standing. At least one month prior to the annual meeting the Nominating Committee shall nominate at least one person for the offices of Vice-President/President-Elect and Secretary. In alternate years, the nominating Committee shall nominate one person for the office of the Treasurer. The nominees must be members in good standing whose current dues are paid at the time of the nomination. The Nominating Committee presents its suggested slate of officers and the vote is held at the annual meeting, at which time nominations will also be accepted from the floor.

It was reported at the November meeting that this change was passed (14 yeas, 0 nays) by the members. The bylaws can be found at:
http://library.umassmed.edu/cahsl/Information/bylaws.html

Submitted by: Anne Marie Romano, Bylaws Chair

Anne M. Romano
Archives
Archives Committee Report 2003/2004

The entire contents of the archives have been examined, and work continues on sorting the materials. Two older photos were reviewed by CAHSL members at the holiday party in an effort to attach names to the faces. The photos and names were given to Ed Donnald to be added to the website. Nine videotapes of NLM satellite presentations were also added to the collection.

Jill Golrick

Programs
The Programming Committee offered the following programs during the 2003-2004 year.

September  "Reading Between the Lines: Focusing on Health Information Literacy"

October  Evelyn Breck Morgan presented "Connecticut's new Breast Cancer Resources Guide -- a printed and online guide for breast cancer patients."

November  Kathleen Lynch Cartine, a Dale Carnegie instructor, presented a program on Conflict Management.

December  Matthew Battles author of "Library: an unquiet history" talked about his manuscript. The annual holiday luncheon followed Matthew's talk.

March  Daniel Dollar, Yale Medical Library and Arta Dobbs, UConn Health Center discussed issues surrounding electronic journals.


The committee solicited and received funding from the following vendors:
UpToDate $300
OVID $300
EBSCO $500

Respectfully submitted,

Katherine Stemmer Frumento
Programming Chair
Committee Members:
Daniel Dollar
Pat Wales

Continuing Education
During this year, the Committee provided two educational offerings for the CAHSL members, made a policy change regarding teleconference tapes and expanded the committee by having two new members.

In January 2004 the CE Committee offered a course on “PubMed Expert Searching: Using PubMed” taught by Donna Berryman of New England Region, NN/LM. The course, conducted at the library University of Connecticut Health Center, Farmington, CT, carried 4 MLA credits. A total of 20 members took the course and provided a very positive evaluation at the end of the course. All of the participants agree that they have learnt knowledge and skills that they can use from the course. Most attendees agree that the course has met their expectations. Many found the “content,” “overview” and “handouts” very helpful.

In September, 2003, the CAHSL CE Committee also sponsored an MLA Teleconference on "Reading Between the Lines: Focusing on Health Information Literacy." Twenty two people showed up for the event.

As recommended by the Committee, all the teleconference tapes will go to the CHASL Archives, rather than being housed at UConn. Health Center library. This change is due to library renovation at the Health Center. If CAHSL members are interested in viewing any of the tapes that CAHSL has in its archive, they can contact Jill Golrick directly.

The two new CHASL CE Committee members for this year are Robert Joven and Denise Hersey.

Respectfully submitted by
Hongjie Wang

New Technology

The highlight of year came last fall when the committee released a redesigned website. The committee worked with Dan Small of the Pyrtek Learning Center at Hartford Hospital to improve the graphics, navigation and organization of the site. In addition to now being able to search the site via a Google Search box, the URL http://www.cahsl.org was registered for the next 36 months.

The other big change that the Committee reported on was the rollout of the new online version of the Electronic Fund Transfer System at the beginning of the year. Participants can now view their account information online and upload files whenever they wish.

Upcoming Committee plans include expanding its membership this year to assist with maintaining the website.

Ed Donnald

CHA Health Sciences Librarians Conference

- Worked in spring of 2003 with CHA Representative for HSLC Catherine Rosich to schedule meetings for upcoming year. Established an alternating "2nd Wednesday / 3rd
Thursday" schedule beginning in September and ending in April. (This worked very well.) Consulted with the CAHSL chair-elect to be sure there were no major conflicts with this schedule. Finalized and posted schedule on listserv on May 20. Notified Catherine Rosich during the year of any changes to the schedule.

- Formed a committee: Anne Marie Romano and Kathy Giotsas.
- Consulted with Catherine Rosich regarding HSLC definition, opportunities. CHA will provide, with input, programs on special topics for health sciences librarians. CHA will provide, upon request, a list of current HSLC members.
- Authored, distributed to HSLC membership an "Overview of HSLC," including the CHA mission, the main functions of CHA Education Services, description of HSLC membership.
- Compiled, distributed list of HSLC members.
- Provided HSLC agenda at meetings.
- Consulted with Catherine Rosich in response to inquiry from CT administrator seeking information on Health Sciences Libraries.
- Distributed information on library closures: 1) "What If There Were No Librarians at the Hospital?" and 2) article from November, 2003 issue of "Medicine on the Net" about negatives of hospital library closures.
- Initiated discussion of CINAHL purchase by EBSCO to explore consortial possibilities.
- Invited CHA Shared Services representative Diane Mase to attend HSLC meeting.
- Accepted resignation of HSLC committee member Kathy Giotsas due to her move to a non-CHA, non-hospital position.
- Provided information to HSLC members on how to receive CHA "Update" newsletter via email.
- Proposed library-related vendors for first CHA Trade Show, held April 29, 2004.
- Formed nominating committee: Nancy Goodwin and Linda Spadaccini. Conducted committee meetings via email.
- Presented 2004-2005 HSLC Chair Pat Wales and Chair-elect Brenda Wong to membership.

I offer my sincere thanks to all I worked with this year, most especially the people mentioned in this report.

Marilyn Pitman
### Treasurer’s Report

**Balance Brought Forward - May 01, 2004** $5,250.86

**Income**

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**Expenses**

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**Ending Balance - May 31, 2004** $5,287.62

**Budget: July 1, 2003 - June 30, 2004**

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**Total** $3,695.00 $2,056.32 $2,941.27 $4,579.95

* [net = budget - expense + income]