Attendance: Marj Anderson, Cynthia Arnold, Janet Bolduc, Deb Clark, Happy Copley, Nancy Curtis, Cora Damon, Maureen Fournier, John Hutchinson, Maryanne Lamont, Dina McKelvy, Theresa Mosher, Gary Pelletier, Emily Scribner, Chris Tuthill, Cindy White

Special Guests: Michelle Eberle, Julia Whelan

CALL TO ORDER: John Hutchinson called the Business Meeting to order at 10:05 a.m. and welcomed everyone to the meeting.

Maggie Maurer-Fazio, Associate Dean of Faculty at Bates, welcomed HSLIC members to the campus. She mentioned that Bates truly appreciated the collaboration among institutions that HSLIC offers.

SECRETARY’S MINUTES: Happy Copley. Minutes of the Spring 2004 Business Meeting were approved as presented.

CHAIR’S REPORT: John Hutchinson mentioned that he had attended the RML’s ILL meeting last spring in Worcester, where he gave a report on the difficulties of trying to arrange consortial buying agreements in a small state. The Maine Hospital Association Luncheon on June 24 at Rockport was delightful; Nancy Greenier received the Cairns Award at this banquet. John enjoyed the chance to meet various NAHSL members at the NAHSL 2004 Welcome Reception at the Maine Maritime Museum on October 3, when he welcomed the NAHSL contingent to the state of Maine for this year’s NAHSL conference.

TREASURER’S REPORT: Maryanne Lamont reported that the budget is doing well. Our largest expense to date was our support of the NAHSL 2004 Welcome Reception on October 3, which came to $3300. Happy Copley thanked HSLIC for their support of this party, which all NAHSL members seemed to enjoy. Deb Clark reported that Lewiston-Auburn College has paid their HSLIC dues.
The budget report was approved as presented.

RESOURCE SHARING: John Hutchinson for Natalie Hutchinson. Natalie is working with EBSCO to see if we can get a statewide agreement for *EBSCO A to Z*, a product for managing electronic journal subscriptions. Dina said she spoke to Ann Murdoch recently about this, so negotiations are ongoing.

PUBLICITY: Dina McKelvy. Dina completed one newsletter in August and is working on a second one for December. She is trying to locate Pat Goodwin (former librarian at Southern Maine Medical Center) to do a column for *Blast from the Past*. During October, Dina arranged for Health Literacy Month posters to appear at Portland Public Library, the Maine State Library, and Bangor Public Library. Dina spoke to Karen Baldacci’s office, which assured her that Governor Baldacci would declare October to be Health Literacy Month in Maine. Dina is trying to confirm that this occurred, as we did not see any press releases. Dina thanked Penny Glassman of the RML for her help with the newsletter layout on the HSLIC website.

AUTOMATION: Janet Bolduc. Janet reported that she has removed Parkview Adventist and St. Matthew’s from the HSLIC online directory. Deb Clark mentioned that she is waiting to hear about a new librarian at St. Matthew’s; they are still paid up, so should still be listed in the directory as a HSLIC member. Natalie at St. Joseph’s will investigate who the new person at St. Matthew’s may be. Janet will return St. Matthew’s to the HSLIC directory. She reminded members that there is a PDF version of the directory to print off for reference.

EDUCATION: Perrin Lumbert. Perrin apologized for the late notice on this meeting; there were various difficulties in scheduling speakers. He is already planning the HSLIC Spring 2005 Meeting for a possible date in April. The topic may be cultural competence in healthcare.

MEMBERSHIP: Deb Clark. Deb reported that there are 48 paid institutions in HSLIC currently. AMHI has not renewed their membership. Parkview has closed their library entirely. Houlton Regional has not renewed yet, but Deb will be checking with them.
Deb is working on contacts at various University of Maine campuses to see if they will be interested in joining.

SCHOLARSHIP. Ruth Mare could not attend. Maryanne reported that $400 in Scholarships had been disbursed since June.

ARCHIVES. Marj Anderson. Marj reported that there are four drawers of HSLIC materials in a cabinet at Mercy Hospital. She has placed an album of photos from the NAHSL 2004 conference in the Archives.

MANUAL UPDATE. Cindy White had no report, except to say that Section 7 of the HSLIC Manual (the segment on updating MULS) is still being revised.

NAHSL. Janet Cowen could not attend but John read her report. The NAHSL Executive Board had a short meeting at the NAHSL 2004 conference. NAHSL is submitting an application for the Majors Chapter Award detailing how we expanded our scholarship program this year.

MAINE LIBRARY COMMISSION. Barbara Harness. At the September 13, 2004 meeting, the commission discussed many issues, including: the MARVEL databases website has been redesigned and a PR kit is being readied for distribution; the Maine Electronic Databases are funded for the coming year but after that, funding is questionable; Maine Libraries Week is January 9-15, 2005; Karl Beiser reports that we will have “agency functionality” on MainInfonet, which will mean libraries will be viewed individually for ILL; funding is expected to be flat for the Maine State Library this coming year; minimum public library standards will be reviewed to recommend what will be required for future library grants.

MAINE LIBRARY ASSOCIATION. Leanne Morin-Plourde. The annual conference was October 17-19, 2004. Deb Clark, Janet Bolduc, Barb Harness and Janet Cowen were among those HSLIC members involved in presentations or manning the HSLIC table. In addition, Michelle Eberle of the RML taught two programs. Cora Damon reported that participants were enthused by the HSLIC handouts on our display table.
ARIEL GRANT. Deb Clark. Year 2 of the grant has begun. Natalie Hutchinson and Carin Dunay are new members of the Ariel committee. We did not spend all our funds for Year 1, so the decision was made to purchase Ariel 4.0 software for all participants, whatever year they were scheduled to add Ariel. Parkview, Northern Maine Community College, BMHI, Redington-Fairview, and Togus have had to drop out for various reasons. The Ariel committee is hoping to add a few new participants who were not considered for the original list, such as York Hospital and the Office of Substance Abuse Prevention. A training session for Ariel 4.0 will be scheduled in early 2005, depending on when 4.0 is released.

AREA NEWS
Area 1. No report.
Area 2. There will be a medical book fair on Tuesday, November 23, 2004 at Central Maine Medical Center, with several book publishers in attendance; all HSLIC members are welcome.
Area 3. Patty could not attend. Cora reported that Janet Sibley would be retiring from Kennebec Valley Community College in the next 3 months or so.
Area 4. Karen Riley could not attend. Nancy reported that the University of Maine is interviewing for the position of Dean of Libraries.
Area 5. No report.

NEW BUSINESS:

Go Local – Dina reported that Go Local was discussed at the NAHSL Conference. Go Local is a link in MedlinePlus to local consumer health information; so far only two states are offered on the MedlinePlus website. The RML is offering some funding to help start this effort in the New England states. The HSLIC Board is going to examine the possibilities of applying for a grant to work on this.

Minerva – Perrin asked if HSLIC libraries are entering Minerva and Solar. So far a few have joined: Eastern Maine Medical Center and MaineGeneral are in Minerva, as are the community colleges; PenBay, CMMC, SMMC, and Inland have joined SOLAR. Maureen Fournier suggested that HSLIC’s Minerva/SOLAR libraries meet to
discuss issues; she will contact John Clark to schedule a meeting. Perrin mentioned that Sharon Saunders of Bates was interested in helping any HSLIC libraries that wanted to join SOLAR.

ADJOURNMENT: John Hutchinson adjourned the Business Meeting at 11:05 a.m.

Post-Business Activities:

Michelle Eberle provided the RML update.
Perrin took us on a tour of the Helen Ladd Library at Bates College.
Lunch
Panel Discussion on Patient Education followed: Kristin Jhamb, MD, Marla Davis, RN, and Deb Clark, MLS. Dina McKelvy served as moderator.

Sincerely submitted by:

Happy Copley
HSLIC Secretary