HSLIC Spring Meeting  
June 9, 2006  
Husson College  
Bangor, Maine

Attendance: Amy Averre, Cynthia Arnold, Sofia Birden, Pat Bishop, Janet Bolduc, Herb Bostrom, Kathy Brunjes, Deborah Clark, Carolyn Coco, Juan Condori, Joline Cook, Happy Copley, Janet Cowen, Cora Damon, Lois Dutch, Maureen Fournier, Judy Frost, Pam Haney, Gabriella Howard, Natalie Hutchinson, Sue Jagels, Andrew Janover, Melvin Johnson, Leslie Kelly, Dale Kuczinski, Maryanne Lamont, Laura Lowe, Allyson Masse, Doug MacBeth, Alison Mackenzie, Ruth Mare, Dina McKelvy, Gary Pelletier, Tammera Race, Karen Reilly, Emily Scribner, Herb Watson, Cindy White, Patty Williams

Special Guests: Michelle Eberle from the RML, Janet Crager, NAHSL Chair, Guy Saldanha, Bowdoin College

CALL TO ORDER: Natalie Hutchinson, Chair-elect, called the Business Meeting to order at 10:05 am.

She welcomed everyone to Husson College and asked everyone to introduce him or herself.

SECRETARY’S REPORT: Happy Copley. The minutes of the Fall 2005 Business Meeting were accepted as presented.

TREASURER’S REPORT: Maryanne Lamont. Maryanne sent out a proposed budget for the coming budget year, May 1, 2006 to April 30, 2007. This past fiscal year we spent half the planned HSLIC budget. This projected budget is based on 42 potential paid members; we now have 35 paid members. Having 42 paid members would yield $7200. This projected budget for 2006-2007 has more funds devoted to Education.

- Resource Sharing -- $300
- Administration & PR -- $500
- Scholarships -- $2000
- Program & Education -- $3350
- Travel Expenses -- $1000
- Archives -- $50

Total -- $7200

The Treasurer’s Report and the proposed budget were accepted as presented.
RESOURCE SHARING: Natalie Hutchinson. Natalie did not have a report. Deb Clark offered a draft Disaster Resource List, in case of electric outages, floods, and other disasters. She passed out the tentative list and asked that attendees include any additions as they looked at the sheet today, turning it back to her. She will be posting an updated version on the HSLIC website in the next few weeks.

PUBLICITY: Dina McKelvy. The current issue of the HSLIC Newsletter is completed and will be submitted to Penny at the RML on Monday for the HSLIC website. Dina is compiling a list of Executive Board members going back to the 1980s. She requested that all members help fill in the blanks.

AUTOMATION: Janet Bolduc. The HSLIC Directory has been updated to reflect members as of the end of this month. Janet reminded everyone that one can search the HSLIC list archives.

EDUCATION: Natalie thanked Janet Bolduc for putting together the flier to publicize today’s meeting. September 29 is the date planned for the Fall Meeting; Judy Messerle (from Harvard’s Countway Medical Library, now retired) will be speaking on the future of medical librarianship.

MEMBERSHIP. Deb Clark. HSLIC has 35 paid members to date. Deb reminded unpaid members that it is past time to send dues. St. Matthews Medical School is leaving the state of Maine; Goodall Hospital and Houlton Regional will not be joining this year. Deb reminded everyone that at least one person from each institution should be on the HSLIC electronic list, to keep up on events and announcements.

SCHOLARSHIP. Ruth Mare. There was no activity to report.

ARCHIVES. Marj Anderson. Marj could not attend but sent a report. She plans to update the HSLIC history section of the website. She reminded members that they should carefully mark any photos given to the Archives, so that photos can be identified in later years.

MANUAL UPDATE. Cindy White. In 2005-2006 the HSLIC Manual updates included a revised Section 6 (interlibrary loan), with warm thanks to Dina McKelvy; MULS information was deleted; and new Section 3 (Executive Board list). Cindy reported that Section 5 (Professional Organizations) and Section 8 (Materials Exchange Program) still need to be updated, and the index should be revised. In December 2005, Cindy purchased Adobe 7.0 Professional with HSLIC funds. In January 2006, Cindy received a new computer at EMMC and was unable to load the Adobe software on the new PC for security reasons. Therefore, no changes were made to the HSLIC Manual since the turn of the year.

NAHSL. Tammera Race. NAHSL contributed $1000 to the Medical Library Association’s Katrina disaster relief fund. Results of the recent AHIP survey are available on line. There are 206 paid NAHSL members in 2006. Conference Chair for
2008 will be Andy Dzaugis of the University of Massachusetts Medical School. Janet Cowen has been nominated for Chapter Council representative.

Janet Crager, Chair of NAHSL, gave a short report. She reported that the CE committees from MAHSLIN and NAHSL worked together to sponsor a workshop that will be held on June 23 on surveys and focus groups, demonstrating SurveyMonkey and other tools: “Tools for Evaluating Library Services: Surveys and Focus Groups.” It will take place at Tower Hill Botanic Garden from 9:30 am to 3:30 pm. Cost is $25 for MAHSLIN or NAHSL members and $50 for others. NAHSL ’06 will be in Hartford, Connecticut on October 15-17, 2006, and Janet urged everyone to come. (See the website at http://www.nahsl.org/2006/) Dina is adding a list of podcasts one can access to the NAHSL website. Janet encouraged everyone to join NAHSL; dues are still only $30.

For planning purposes, here are locations of future MLA conferences:

- Philadelphia --2007
- Chicago--2008
- Hawaii (Honolulu)--2009
- Washington, DC--2010

MAINE STATE LIBRARY COMMISSION. Barbara Harness. Barbara sent a report. Dean Corner is the new Director of the Reader and Information Services Division at the Maine State Library. On the legislative front, LD 544 (Marvel databases) and LD 198 (University funding) both died in committee, but Appropriations Committee is still working on these. Next year’s legislative proposals include increased funding for Marvel databases; van delivery service; statewide library card; and regional cooperative resource center which could also consider statewide cataloging for libraries. The State Library/Museum/Archives building is the last building in the Capitol complex to be reviewed for renovation; a proposal should be ready for legislature by November 2006. A Public Library definition was passed by the Commission, based on that used for special libraries. Karl Beiser reported that Maine InfoNet has an RFP out for van delivery service. A Board for Maine InfoNet will soon be in place: reps from Minerva, Solar, URSUS, Bowdoin/Bates/Colby, and four at-large reps. Efforts continue to simplify the E-rate. The Maine Library Association no longer wants to be responsible for library certification. Commission meetings planned include September 13, 2006, November 1, 2006, and January 10, 2007.

Kathy Brunjes urged everyone to get involved in his/her Maine Library District; it's a great way to start collaboration with public libraries.

MAINE LIBRARY ASSOCIATION. Leanne Morin-Plourde. Natalie received no report.

ARIEL GRANT. Deb Clark. The Ariel grant is in its final year, but there are still a few small libraries that Jeff Hamm is going to visit: Waldo County, Miles Memorial, York Hospital. Requests for any monetary grant (for equipment or software) should be sent to Janet Cowen by July 15. The final Ariel training was held at Eastern Maine Community College in Bangor on May 19. The committee plans to have a user’s group meeting
with Jeff Hamm this summer, in July or August. Ariel users are encouraged to email Deb Clark with issues; she will work on tentative dates with Jeff and post a notice on the HSLIC list. The grant will have some funds left over so that Jeff can continue as a consultant for a few more months. Janet would like statistics for a 2-week period for this year. If some users have not submitted statistics, they should pick a 2-week period and do this before the end of July. The marketing consultant for the grant sent out some publicity to health organizations in the last few weeks. Deb thanked all members of the Ariel steering committee over the last 3 years (past and present): Janet Cowen, Marj Anderson, John Hutchinson, Natalie Hutchinson, Cora Damon, Amy Averre, Dina McKelvy, and Carin Dunay.

AREA NEWS (For more details, please see the current HSLIC Newsletter.)
Area 1. Marj could not attend and sent no report.
Area 2. Maureen Fournier. Maureen announced that today we would honor the memory of Roy Fisher, who was an outstanding volunteer at Miles for 5 years. Maureen introduced Pam Haney from St. Andrew’s and Miles Memorial. Pam said that Roy and Herb Bostrum were both invaluable in guiding her when she first became involved in supervising the library. Roy worked diligently and carefully over the years to keep the library running smoothly, and did a great job organizing two different library moves. Herb Bostrum, Herb Watson, and Andrew Janover are current library volunteers who attended today’s HSLIC Spring Meeting to honor Roy. Maureen presented Miles Memorial’s library with a new Merck Manual as a memorial gift in Roy’s honor.
Area 3. Karen Reilly. Sue Jagels has received a special honor from her colleagues at EMMC; she was chosen to receive the Eagle Award. Allyson Masse sent HSLIC a thank you note for the gift certificate for a book that we had sent for her newborn son, Keanen. Academic libraries are working on inventory this summer. Karen urged everyone to make sure that someone at each institution monitors the HSLIC list.

RML- Michelle Eberle announced that Lamar Soutter Library was awarded the new contract as expected (there was no competition). The Regional Advisory Committee (RAC) needs members and so do its subcommittees: outreach review committee, (which oversees funding for $40,000 in grants); Resource Libraries Liaison; Consumer Health Advisory subcommittee; Education & Training committee; Technology & Information Policy task force; Resource Sharing task force; Emergency Preparedness task force; Historical Collections task force. The RML will call for awards for funding; they are hoping to award these in September. Contact Javier Crespo or Michelle for more information. The RML would love to fund a project in Maine. The RML would like to sponsor HSLIC’s exhibiting at the Maine Libraries Conference. The HSLIC Executive Board will put Leanne Morin-Plourde in touch with Javier about that. If anyone has a health fair, RML staff is always happy to attend.

OLD BUSINESS

MaineInfonet — Cindy asked about the status of HSLIC hiring a consultant to help HSLIC libraries join SOLAR. Will be discussed further at an Executive Board meeting.
Amy reported that Deb Hensler from Rockport now serves in John Clark’s former position. Karl Beiser’s former position will be advertised this summer. Karl is in the process of putting together a MaineInfonet Advisory Board, and we hope a HSLIC representative will be on this Board. Amy mentioned that quality control for records in Minerva and SOLAR is very important.

**OVID 50** - Emily asked if OVID records should be included in SERHOLD? Some HSLIC libraries are and some are not. OVID has given permission to print off articles for use in interlibrary loan.

**NEW BUSINESS**

Janet Cowen mentioned that at MLA there was a poster about hospital librarians working on clinical committees.

**HSLIC Slate** for 2006-2007 was proposed:
Chair: Natalie Hutchinson, St. Joseph’s College
Chair-elect: Kathy Brunjes, CMMC
Region 1 – Marj Anderson, Mercy Hospital
Region 2 – Gabriella Howard, University of Maine Augusta
Region 3 – Lois Dutch, Waldo County General Hospital

The proposed slate was accepted as presented.

**Proposed Changes to the HSLIC Bylaws**

Deb Clark.
Deb thanked her subcommittee on this project: Janet Bolduc, Dina McKelvy, Gabriella Howard

Charge: This subcommittee sought to clarify duties of Board members and make these duties fairer; hoped also to manage the HSLIC website more efficiently.

Changes this subcommittee proposed affected duties for the following positions:

HSLIC Chair—presides at Board meeting; appoints some committee chairs and delegates; communicates briefly with all members after Board meetings via the HSLIC listserv; ensures Board members are performing duties as required.

Chair-Elect – Resource Sharing Committee Chair, working on group purchases, interlibrary loan issues, and other resource areas; maintains References & Resources section of the HSLIC website; assumes role of Chair in his/her absence.

Past-Chair – Serves as nominations chair for the HSLIC slate and coordinates nominations for the Cairns Award; serves as parliamentarian at meetings and updater of the HSLIC Manual.
Area Reps – represent interests and concerns of region; collect area news to report at Executive Board meetings and for the HSLIC Newsletter; assist Education Chair with program planning.

Automation Chair – oversees the website overall, including contributions of other Board members; notifies the HSLIC list when there are major changes to HSLIC website; maintains the HSLIC.org domain name and the HSLIC electronic lists.

Archivist – in addition to responsibility for maintaining Archives, also responsible for History section of HSLIC website.

Public Relations – Responsible for HSLIC Newsletter, Calendar on the website; Consumer Health segment of website; outreach to the public and other libraries. This is a new position and will have a one-year term.

Deb offered a slide presentation that explained various language changes for HSLIC Policy & Procedures, in line with the above changes. Kathy asked that the slide presentation be added to the HSLIC website.

Three minor changes to the HSLIC Bylaws were proposed:

Article III: Members
Section 1: Eligibility:
d. entering serial holdings in the Maine Union List of Serials (MULS) and SERHOLD.

Change was proposed and approved by the membership.

Article IV: Elected Officers
Section 1: Executive Board
A. … and one Area Representative from each of the latest revised Maine Hospital Association areas—Maine Library Districts.

Change was proposed and approved by the membership.

Article V: Appointed Officers
Section 4: Manual Updater
A. A manual updater shall be appointed by the Executive Board to perform the duties as outlined in the Policy & Procedure Manual. The length of term is indeterminate.
B. The manual updater is a voting member of the Executive Board.

Change was proposed and approved by the membership.

New Members of the Executive Board

Dina announced that Patty Kahn has agreed to serve as the new Public Relations Chair. Deb Clark will serve as Automation Chair for 2006-2007. Dina McKelvy will be our new Membership Chair.
Carin Dunay of Southern Maine Community College will serve as the new Education Chair. On Carin’s behalf, Deb asked for ideas for projects or educational programming that HSLIC can provide to help members, as we have funds to spend.

ADJOURNMENT. Natalie Hutchinson adjourned the Business Meeting at 11:23 am.

POST-BUSINESS MEETING ACTIVITIES:

CAIRNS AWARD — Natalie Hutchinson presented the Cairns Award to Happy Copley in recognition of service to HSLIC and NAHSL over the years. The award will also be presented at the Maine Hospital Association’s Allied Health Luncheon at the Samoset Resort in Rockport on June 22.

PROGRAM — Rob Favini, Program Director of Educational Services at Nelinet, Inc., presented Google and Beyond: Search Strategies, New Tools, and Cutting Edge Search Engines.

Sincerely submitted,

Happy Copley, MLS, AHIP
HSLIC Secretary