HSLIC SPRING MEETING

May 1, 2009

MaineGeneral Medical Center, Waterville

Present: Marj Anderson (Mercy Hospital), Cynthia Arnold (Mid Coast Hospital), Amy Averre (Husson College), Barbara Bartley (Kennebec Valley Community College), Janet Blood (Eastern Maine Community College), Susan Bloomfield (Southern Maine Medical Center), Janet Bolduc (Inland Hospital), Deborah Clark (Stephens Memorial Hospital), Happy Copley (St. Mary's Regional Medical Center), Javier Crespo (NNLM/NER), Nancy Curtis (University of Maine), Cora Damon (MaineGeneral Medical Center, Waterville), Shelly Davis (St. Joseph’s College), Carin Dunay (Southern Maine Community College), Nancy Fletcher (University of Maine at Presque Isle), Maureen Fournier (Central Maine Medical Center), Evelyn Greenlaw (University of Southern Maine, Lewiston-Auburn), Barbara Harness (MaineGeneral Medical Center, Augusta), Barbara Hawkes (research specialist), Shirley Helfrich (Southern Maine Library District), Rebecca Jordan (Redington-Fairview General Hospital), Patty Kahn (Penobscot Bay Medical Center), Stephen LaRochelle (Kennebec Valley Community College), Laura Lowe (Franklin Memorial Hospital), Douglas Macbeth (Jackson Laboratory), Ruth Mare (Dorothea Dix Psychiatric Center), Dina McKelvy (Maine Medical Center), Megan McNichol (Eastern Maine Medical Center), Peggy O'Kane (Maine State Library), Valerie Osborne (Northern Maine Library District), Gary Pelletier (VA, Togus), Emily Scribner (Franklin Memorial Hospital), Julia Wilcox (Portland Public Library), Cynthia Young (St. Joseph’s Hospital).

Call to order: Chair Happy Copley called the meeting to order at 9:36 a.m. She opened the meeting by reading a humorous health alert provided by Gary Pelletier related to the control of “work overload” (the text of the alert is appended). Those present introduced themselves. Happy thanked MaineGeneral librarians Cora Damon and Barbara Harness for hosting the meeting.

Happy reported that Janet Cowen was away from work for a few weeks while recovering from injuries resulting from a fall. A get well card for Janet was passed around for everyone present to sign.

Chair’s Report – Happy had made available a written report summarizing the status of the Board’s goals for the year and several other accomplishments.

Secretary's Report -- Secretary Emily Scribner noted that one error was found in the minutes of the Fall 2008 meeting sent out by email: that meeting took place at Eastern Maine Community College, not at Northern Maine Community College. The minutes were accepted with that one correction.

Treasurer's Report -- Treasurer Nancy Curtis presented a final report of the 2008-09 year’s budget and expenses. She said that some lines were overspent because of “good things that came
up,” but the budget as a whole balanced out and the organization is in good financial shape. Her report was accepted as presented.

COMMITTEE REPORTS

Resource Sharing – Committee Chair Patty Williams was not able to attend but had emailed out her report and provided paper copies. Happy expressed appreciation for all the work Patty had done to arrange cooperative database licensing. Happy reminded hospitals subscribing to The New England Journal of Medicine online that renewals are due and all renewals are needed to ensure the 20 subscribers required for the group contract.

Education Committee – Happy thanked Carin Dunay for all the work she has done as Education Chair during the past three years. Shelly Davis will serve as Education Chair in the coming year.

Membership – Nancy Fletcher reported that HSLIC already had 20 paid membership renewals. She said she would soon send out reminders to those who have not yet renewed. Happy reminded members of HSLIC’s new address, which is on the membership form. Nancy also reported that she is updating the HSLIC Membership Directory.

Publicity – Patty Kahn said that she would post a new edition of the HSLIC Newsletter soon.

Automation -- Deb Clark explained that although Penny Glassman has left her position at the RML for a new job at the Lamar Soutter Library, she will continue to make the updates to the HSLIC web site.

Scholarship -- Barbara Bartley referred to her written report. She also mentioned that several HSLIC members had taken advantage of HSLIC mini-grants. Janet Blood expressed gratitude for the mini-grant that made it possible for Eastern Maine Community College to provide downloadable books to their patrons.

Happy said that there will be an opportunity at HSLIC’s Fall Meeting for other mini-grant recipients to report on their projects.

Barbara reminded everyone that scholarships are available and can be used for registration fees for the NAHSL conference.

Archives -- Marj Anderson reported that she would be entering HSLIC material into the Maine Memory Network as soon as she resolved scanner issues.

NAHSL – Megan McNichol provided a written report. She encouraged NAHSL members to respond to the survey being conducted by NAHSL on a proposal to change the organization’s name.

NAHSL 2009 Conference Planning Committee – Dina McKelvy described the conference to be held October 25-27, at the Samoset Resort in Rockport. She recommended checking the conference website for details (www. NAHSL.org/conference). She encouraged HSLIC members to get involved in helping with the conference. Contributions of items for the
Scholarship raffle can be given to Cora Damon or Barbara Harness. Dina also said that the Planning Committee is asking for the loan of audiovisual equipment to reduce expenses for the conference. Doug Macbeth and Gary Pelletier are making the AV arrangements.

Patty Kahn reported that Janet Cowen is working on getting sponsorships for events and will be sending letters requesting sponsorship to administrators of HSLIC members' institutions, probably in August. The librarians will get a copy of the letter and are asked to encourage their administrators to make a contribution.

**Hospital Library Subcommittee of the RML’s Regional Advisory Committee** – Deb described the purpose of the Subcommittee, which is to stay aware of issues concerning hospital libraries and to advocate and educate. The Subcommittee has created Toolkits, which can be downloaded from the NNLM/NER web site. They meet by webinar and in face-to-face meetings. Deb asked for a volunteer to take her place on the Subcommittee. She also asked that people let her know of any staffing changes or possible closures at hospital libraries in Maine.

Deb also reported that Elaine Martin has made available on the internet her PowerPoint summary of a survey of hospital administrators’ views of their hospital’s library.

Deb talked about efforts made in some states to raise standards and requirements for hospital libraries. These efforts have resulted in varying degrees of success.

Deb mentioned the problem of restricting participation in DOCLINE by small libraries or libraries without professional staff. There was some discussion of the pros and cons of DOCLINE participation requirements. Javier Crespo, Director of the RML, responded that the RML “feels the tension.”

Doug Macbeth mentioned a survey he had done of library staffing and resources in an organization of independent research organizations, suggesting that HSLIC gather some of the same data.

Cora Damon said that the majority of the DOCLINE requests she is unable to fill are for “epub ahead of print.” She expressed the wish that borrowers be more careful about routing requests for electronic publications.

**Maine Library Commission** -- Barbara Harness referred to the report she had sent out by email.

**AREA REPORTS:** Area reports had been distributed by email and were made available at the meeting in paper format.

**Region 1** -- In an update on Janet Cowen’s injuries, Dina McKelvy reported that Janet is receiving and responding to her email.

**Region 2** -- There were no additions to the written report.

**Region 3** -- Nancy Curtis said that Bonnie Garceau has recovered well enough to return to work.

**OLD BUSINESS:**

**Goals update** -- A summary of the year’s goals is included in the Chair’s Report.
NEW BUSINESS:

Bylaws changes: Two proposed changes in the HSLIC Bylaws were brought to the membership for approval.

1. Quorum for General Meetings -- Following the recommendation of NAHSL to have quorums in actual numbers, the following addition to Article VI, Section 1 of the Bylaws was proposed: "B. Fifteen voting members shall constitute a quorum at these semi-annual general meetings." This change was passed unanimously.

2. Electronic Executive Board Meetings – Since the Board had begun holding meetings by teleconference, the following addition to Article IV, Section I, Paragraph D was proposed: "The Executive Board and its committees may conduct business by electronic or conventional means, including mail, telephone, fax, computer, video, or other appropriate means, provided that a quorum is present and all members have access to the information and/or debate through one or more of the means listed." For the sake of clarity, that wording was changed to "... that a quorum is present and all Executive Committee members have access ..." A motion to accept the proposed change as amended passed.

Proposed Budget for 2009-10 -- Nancy Curtis had distributed the proposed 2009-10 budget by email and had paper copies available. Happy called attention to the allocations for Focus Funds and the NAHSL 2009 conference. The budget was accepted as presented.

Maine Library Districts – Emily Scribner, Special Libraries Representative for the Central Maine Library District, brought up a few issues of interest across the Districts. She encouraged participation by HSLIC members in the meeting on planning for shared collection development to be held on June 16, 2009, in Orono, and in the CMLD’s Spring Council meeting on May 21, 2009, at Auburn Public Library. Emily reported that there will not be a Maine Libraries Conference in 2009. Valerie Osborne followed up with the announcement that there will, however, be a joint conference of the three Districts together on October 30, 2009.

Election of Officers – In the absence of Nominating Chair Kathy Brunjes, Happy presented the following slate of officers. The Secretary cast a single ballot for the slate.

   Chair Elect: Evelyn Greenlaw, USM-LAC
   Region I Representative: Ramona Connelly, York Hospital
   Region II Representative: Rebecca Jordan, Redington-Fairview General Hospital
   Region III Representative: Amy Averre, Husson University

Other:

Cairns Award: Happy read the nomination of Dina McKelvy for the 2009 Eleanor C. Cairns Distinguished HSLIC Librarian Award:
"Since the first day this person took over at SMMC in 2000, this librarian has been active on the HSLIC Board as Region Rep., Education Chair, Membership Chair, Newsletter Editor, Resource Sharing Chair, and Board Chair. She has always been willing to pitch in and work hard on HSLIC projects like the Ariel Grant, salary survey, and health literacy projects, as well as lending a helping hand to any individual librarian. She has worked as a site coordinator for the Maine Humanities Council’s Literature & Medicine program and even wrote an article about Literature & Medicine that was published in *The Journal of Hospital Librarianship* in 2004. She has served on the NAHSL Board and is currently spending a great deal of time leading the group who is planning the 2009 NAHSL Conference.

"Her boundless energy and commitment to HSLIC, her colleagues, and health sciences librarianship are an example to us all. HSLIC is very fortunate to have her as a member. I would like to enthusiastically nominate Dina McKelvy for the Eleanor C. Cairns Award for 2009."

Dina was presented with a bouquet of flowers. Happy invited HSLIC members to the formal presentation of the Award at the Allied Health Luncheon on Thursday, June 25, at the Samoset Resort in Rockport. Registration and payment of the $25 fee should be arranged through Happy by June 2.

**Passing of the Gavel:** Happy thanked everyone for their help during her year as HSLIC Chair. Patty Williams, formerly Chair Elect, will serve as Chair for the upcoming year.

**ADJOURNMENT:** The meeting was adjourned at 11:00 a.m.

Respectfully Submitted,
Emily Scribner, Secretary

Following the business meeting, Javier Crespo gave an update on issues related to the NNLM/NER.

After lunch Raynna Bowlby, Library Management Consultant, gave a three-hour workshop on “Assessment & Performance Indicators for Libraries.”
Health Alert

The Centers for Disease Control have issued a medical alert about a highly contagious, potentially dangerous virus that is transmitted orally, by hand, and even electronically. This virus is called Weekly Overload Recreational Killer (WORK). If you receive WORK from your boss, any of your colleagues, or anyone else via any means whatsoever --DO NOT TOUCH IT!!! This virus will wipe out your private life entirely. If you should come into contact with WORK, you should immediately leave the premises.

Take two good friends to the nearest grocery store and purchase one or both of the following antidotes -- Work Isolating Neutralizer Extract (WINE) and Bothersome Employer Elimination Rebooter (BEER). Take the antidote repeatedly until WORK has been completely eliminated from your system.

You should immediately forward this medical alert to five friends. If you do not have five friends, you have already been infected and WORK is controlling your life.

thanks to Gary Pelletier 5/1/09