HSLIC Spring Meeting
AGENDA
Maine General Hospital, Dean Conf Rm 3&4, Waterville
Friday, May 20, 2011
9am – 3pm

9-9:30am  Coffee and registration

9:30-12:15  Business Meeting

9:30  Call to Order & Chair’s Report  Evelyn Greenlaw

9:35  Secretary’s Report
  Approve Dec 3, 2010 minutes  Cynthia Arnold

9:40  Treasurer’s Report  Amy Averre

9:45  Resource Sharing  Cora Damon

9:50  Maine State Library Report  Linda Lord

10:00  Education  Shelly Davis

10:05  Membership  Nancy Fletcher

10:10  Automation  Cynthia Young

10:15  Scholarship  Patty Williams

10:20  Publicity  Patty Kahn

10:25  Archives  Marj Anderson

10:30  NAHSL  Meg McNichol

10:35  RAC Hospital Libraries Subcommittee  Deb Clark

10:40  Library Districts:
  CMLD  Kathy Brunjes

10:45  Area Reps:
  Area 1  Ramona Connelly
  Area 2  Gabriella Howard
  Area 3  Linda Menard
10:55  Maine Library Commission  Kathy Brunjes

11:00  MaineInfonet  James Jackson-Sanborn

11:05  NN/LM NER  Michelle Eberle

11:15  Old Business  Evelyn Greenlaw

11:15  New Business:
        Individual Membership Form  Evelyn for Nancy Fletcher
        Reorganization Plan  Evelyn Greenlaw
        Bylaws Changes  Deb Clark
        Slate for 2010  Patty Williams
        Proposed Budget 2011-2012  Amy Averre
        Other

12:00  Cairns Award Announcement  Evelyn Greenlaw/Patty Williams

12:05  Retirees Recognition  Evelyn Greenlaw
        Gabriella & Cynthia

12:15  Adjourn Business Meeting

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12:15-1pm  Lunch

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1pm-3pm  Educational Program

Collection and Management of Electronic Resources
Sharon Fitzgerald and Deborah Rollins, University of Maine, Fogler Library
The meeting was called to order at 9:30am by Evelyn Greenlaw, Chair 2010-2011. The chair’s report was read.

There were no minutes of Dec 3, 2010 from Cynthia Arnold to approve.

Amy Averre gave the Treasurer’s report.

Cora Damon reported on Resource Sharing: 20 HSLIC members have agreed to renew the online NEJM for 2012. Cora is looking into possible consortia pricing for Access Medicine, StatRef! and Natural Medicine.

Linda Lord gave the Maine State Library report.

Shelly Davis, Education Chair, reported that the Fall membership meeting would be Oct 14th at Husson. Shelly distributed the 2010 Fall meeting survey results; overall, membership was “very satisfied – satisfied” with the program with only one respondent “not at all” satisfied. Shelly asked everyone to forward thoughts on program for the Spring meeting.

Evelyn gave Nancy Fletcher’s Membership report:

Membership 2011-2012 (TO DATE)
22 - Paid
1 - FREE
20 - NOT Paid

“I have heard from several that they have sent in their forms, so we should be receiving more soon. Also, Bates has decided NOT to renew their HSLIC membership this year.”

Nancy also asked if the “new” membership form had been approved by the Executive Board (with individual membership category listed).

Cynthia Young presented an Automation Report: Ellen Wood (MSL) has asked HSLIC to review directory information for the MSL directory. Cynthia has been working on the website and has updated the Executive Board minutes section, HSLIC brochure and HSLIC Libraries map.

Patty Williams was not present; no Scholarship Report.

Patty Kahn provided a written Publicity report: don’t forget to “friend” HSLIC on Facebook! The HSLIC online calendar is up-to-date and includes the Fall meeting date (October 14). The next e-newsletter is “in press” and everyone should look for it by the end of the month. Lots of photos will be included!
Marj Anderson sent the Archive Report: Marj is still investigating the Maine Memory Network for the HSLIC archival storage and is in the process of evaluating the archived materials for inclusion in the MMN.

Megan McNichol, NAHSL Representative, reported that there has been no increase in registration fees for the NAHSL meeting set at Mohegan Sun on Halloween. There is a new logo. Full written report submitted (NAHSL Executive Board met on March 11, 2011).

Deb Clark, RAC Hospital Libraries Subcommittee, reported that the RML is dissolving the RAC subcommittees and replacing them with three advisory groups: HLAG (Hospital Library Advisory Group), Resource Libraries and Historical Collections. There is much promotion of the concept of knowledge management and knowledge management centers/services vs. hospital libraries. The RML is looking for a recommendation from HSLIC to serve on the HLAG. Deb is no longer part of the RAC and will now lead a Community of Interest (CoI): Healthy Communities.

Kathy Brunjes submitted the Central Maine Library District report, highlighting the Spring Council Meeting (held May 12) with Warren Graham (Black Belt Librarians) presenting the program on library security and keeping your library “safe.”

Area Reps:

Area 1: Ramona Connelly – written report only.
Area 2: Gabriella Howard – written report, with note that Gabriella is retiring in June
Area 3: Linda Menard reported that she has been assisting Cary @ Caribou. Jackson Lab is no longer in FreeShare. UM Fogler Library is now air-conditioned. TAMC hosted Evelyn for a Lean workshop; Evelyn reminded members that it had been a long time since a meeting had been in northern Maine and that Region 3 was eager to see us up there.

Kathy Brunjes, Maine Library Commission member, reported that the Friends of the Maine State Library is now a non-profit. Linda Lord presented remainder of the MSL news.

James Jackson Sanborn reported on MaineInfoNet. Janet Bolduc now represents HSLIC on the MaineInfoNet Board. MaineInfoNet is responsible for MaineCat and MARVEL. Albee Dunn has been hired as a library support technician/systems librarian. MaineCat server will be down May 31/June 1. Over the next three months, MaineCat will be looking at SOLAR in terms of sustainability and support. OCLC membership at State level is being reviewed – looking at cataloging applications, OCLC group catalog into WorldCat, Resource Sharing – possible replacement for MaineCat; this would free up Maine InfoNet staff. Summits have been held over the past two years – and MaineInfoNet will continue to offer them.

Michelle Eberle reported for NN/NLM NER.

- The NNLM-NER’s five year contract was renewed on May 1.
- They will focus on health IT (Mark Goldstein), health workforce continuing education (Laurie Fennell), E-Science, and Health Communities (which will meet in June – Deb Clark is part of this effort).
They have had a huge budget cut.
A tech coordinator has been hired with a medical library background, and will be converting the website to Drupal.
Be sure to sign up for the new newsletter and resource updates for constant contact.
There is focused outreach to Western Maine (working with Seniors Plus) and to Providence RI, including surveys.
Knowledge management – contact Mark for more info. Funding this summer to apply for participation; includes a model template.
Kathy and Dina have done projects for outreach with NER funding.
The HSLIC Newsletter can pull from the RML blog. 

Old Business: None.

New Business:
Following a discussion on the proposed Individual Membership form changes recommended by Nancy Fletcher, the matter was tabled to be brought back to the Executive Board for language.

Evelyn reported on the need to reorganize the structure of HSLIC, and proposed the following changes:

Re-structuring HSLIC proposal, May 2011

HSLIC membership has dropped from about 53 libraries in 1988 to 40 in 2011, resulting in a smaller pool of members from which to elect board members. Due to smaller budgets or leaner operations, members are finding it difficult to travel to meetings and to commit to multi-year terms. In March, a proposal came to the Executive Board asking that we recognize these difficulties and change our organizational structure in an effort to retain members and to recruit Board members. We discussed it at length at the April meeting, and subsequently sent it out to you as by-laws revisions with explanatory remarks.

What we are proposing is that the Executive Board simply be a Chair, Vice-Chair, Secretary, Treasurer, 3 Region Representatives, and appointed committee chairs, as well as any other positions that have been extending voting privileges. 8 board members would be needed for a quorum. If this were approved, the board elected today in May 2011 would serve until Dec 2012, after which the terms would be twelve months, January through December.

The annual membership meeting would be held in October for the purpose of electing officers and approving the budget for the next term which would begin in January. All board positions would be one year terms except the Treasurer, which would be a two-year term. We felt this was important because the position has a huge learning curve.

The Chair-Elect position would be eliminated, replaced by a Vice-Chair that would assist the Chair in carrying out the duties of the organization during that year. This would effectively eliminate the 3-year commitment (Chair-Elect, Chair, and Past-Chair) that currently exists. The Past-Chair position on the Board would be eliminated.

Terms of office would run from January 1st to December 31st; board elections would be held in October, and a joint board meeting in November would ensure that the outgoing and incoming boards will meet. The new fiscal year for HSLIC would be January-December, rather than the current June-May.
Deb Clark followed with a detailed list of proposed Bylaws changes to implement the new organizational structure. Language was also proposed to address individual member’s right to request scholarships. The following language was added to the by-laws under Article III, Section 3, number 4:

4. Maine-based individual members may apply for and receive HSLIC scholarships not to exceed $100 per fiscal year.

The slate of officers was presented and voted by the Membership:
Chair: Deb Clark
Vice Chair: Kathy Brunjes
Secretary: Megan McNichol
Treasurer: Evelyn Greenlaw
Area One Rep: Ramona Connelly
Area Two Rep: Judi Moreno
Area Three Rep: Linda Menard

Discussion ensued about the need for a supplemental budget to cover the extra months in the new fiscal year to reach the proposed Jan-Dec schedule.

The proposed budget was presented by Amy Averre and voted by the Membership.

The announcement of the Cairns Award was made. Cindy White is this year’s recipient.

Gabriella Howard and Cynthia Arnold were honored on their retirements with a cake.

Business meeting was adjourned at 12:15 pm. Educational program immediately following lunch: Sharon Quinn Fitzgerald and Deb Rollins of the University of Maine Fogler Library gave a presentation on Collection and Management of Electronic Resources at the afternoon educational program.