NAHSL Executive Board Meeting  
Grand Summit at Attitash  
Attitash, NH  
September 23, 2002


Ed called the meeting to order at 7:40 a.m.

Announcements/Chair’s Report
Ed welcomed everyone to the meeting, and extended a special welcome to Cindy Hutchison of the New England College of Optometry, and Shirley Gronholm, interim director of Hartford Hospital.

Ed reminded everyone that he would briefly review the annual reports during the Business Meeting. He will also have the Executive Board stand to be identified.

Ed then initiated a discussion of what specifics he would highlight for each committee at the Business Meeting.

Treasurer’s Report
Discussion: Ed said he would explain the fact that the Treasury has excess funds at this particular time, due to conference fees being collected but hotel and other bills not yet being paid. He would also mention that since the NAHSL Treasury is healthy, NAHSL is committed to more support for Continuing Education due to our surplus in funds.
Action: For informational purposes.

Committee Reports
Archives
Discussion: Carole Foxman reported that Charles Colby (of the Countway), who was an early NAHSL Chair, had recently passed away.
Action: Carole will keep a copy of the obituary for the Archives.

Bylaws
Discussion: Ed reviewed how he will call for a vote on the Bylaws changes during the Business Meeting: he will call for a motion, ask for a second, invite discussion, and then call for a vote of the members.
Action: For informational purposes.

Chapter Council
Discussion: Ed said that during Business Meeting he would explain how Janie Kaplan has
moved from Hartford Hospital to the New York Academy of Medicine, and that Debbie Sibley will be stepping up from Chapter Council Alternate to Chapter Council Rep.

**Action:** For informational purposes.

**Credentialing**

**Discussion:** Joan Yanicke encouraged everyone to go to MLANET to review the draft report from the Task Force to Plan Recruitment for the 21st Century Workforce of Health Information Professionals.

**Action:** For informational purposes.

**Conference ’02**

**Discussion:** Karen reported that most everything is going smoothly at this conference. There were over 220 attendees and a few new vendors. Karen reminded Ed that she had a Powerpoint presentation to present at the Business Meeting so that she could thank her committee.

**Action:** For informational purposes.

**Conference ’03**

**Discussion:** Len Levin said that his committee would have a formal invitation to Sturbridge ready for the Business Meeting. He said that they would also have a tentative conference budget at the next Board Meeting in December.

**Action:** For informational purposes.

**Education**

**Discussion:** Jeanine Cyr Gluck announced that there had been 63 registrants for continuing education classes at this conference. Evaluations indicated that the four classes offered had been very well received. Resource library directors had suggested a future class on Internet filtering issues.

**Action:** The Education Committee will explore filtering and other topics for future classes.

**Discussion:** Jeanine announced that in all probability next year the CE Chair will be either Heather Blount or Karen Odato.

**Bylaws**

**Discussion:** Board members discussed what constitutes a “quorum” when a vote is taken via e-mail. It was decided that a quorum would be whoever responds to vote.

**Action:** Changes to the Policy & Procedures manual on the subject of quorum will be discussed at a later Board meeting.

**Electronic Communications**

**Discussion:** Fifty-seven registrants used Paypal to register for the Attitash Conference, and 22 members have used it to pay membership so far this year. Lida mentioned that Lyman Ross at the main library at University of Vermont had helped her with Paypal during the conference (for a fee). There is a possibility that he might continue to offer such assistance if needed in the future. Penny Glassman, the new RML Technology Coordinator,
may also be able to help with support.
**Action:** We will be submitting the Paypal project for the Majors Chapter Award.

**Government Relations**
**Discussion:** Barbara Ingrassia warned everyone that UCITA may come up for discussion again.
**Action:** For informational purposes only.

**Marketing**
**Action:** Jill Livingston announced that she will pass out the marketing newsletter during breakfast on Tuesday morning.
**Discussion:** The marketing postcard had been planned with Peter Jones’ address on it, but he has resigned as Membership Chair.
**Action:** The Board recommended that the RML’s address be used on the marketing postcard, instead of the address of the NAHSL Membership Chair.
**Discussion:** Jill mentioned that the Marketing Committee needs a member from Massachusetts.

**Membership**
**Discussion:** NAHSL will need a new Membership Chair as Peter Jones has had to resign.
**Action:** Ed Donnald will work to recruit a new Membership Chair during this conference.

**Nomination**
**Discussion:** Mary Ann Slocomb reviewed the procedures she would use to present the nominated officers during the business meeting. Candidates should stand as their names are called and Mary Ann would ask for nominations from the floor before calling for the final vote.
**Action:** For informational purposes.

**Secretary’s Report**
**Action:** Minutes of the August 16, 2002 Board Meeting were accepted without changes.

The meeting was adjourned at 8:42 am.

Respectfully submitted,

Happy Copley
Secretary