

Present: Kathy Stemmer-Frumento, Sally Gore, Len Levin, Ellen Brassil, Jeannine Gluck, Valori Banfi, Alison Clapp, Robin Devin, Donna Belcinski, Maureen Dunn, Christine Fleuriel, Michelle Eberle, Hongjie Wang, Lynn Sette (recording)

Approval of the minutes – minutes accepted

Call to Order: 10:05

Topic/Committee	Person Responsible	Status/Discussion	Action
Officer's Reports			
Chair	Kathy Stemmer-Frumento	<p>2011 Conference – Total due NAHSL from NY/NJ chapter \$723.00.</p> <p>CAHSL Rep is a shared position – Hongjie Wang and Anne-Marie Kaminsky.</p> <p>Submitted article to MLA News.</p> <p>New Marketing chair – Donna Belcinski</p> <p>Purchased mug for NAHSL through CaféPress for marketing. New NAHSL members (24) now receive a welcome letter and a mug.</p> <p>Suggestion to sell mug at annual meeting.</p> <p>Should we submit this idea to MLA as an example of initiatives to promote membership?</p> <p>See report.</p>	
Treasurer	Lori Bradshaw	<p>Big accomplishment – Baby Liam Robert born.</p> <p>Clarification from Notes on Treasurer's Report.</p> <p>Expenses are reported in year the funds are spent?</p> <p>Annual Meeting income - \$1,148.55</p> <p>Total Income – 3,698.70</p> <p>Expenses - \$3,608.97</p> <p>Treasury Total - \$73,550.62</p> <p>See report.</p>	<p>Question for Lori – was it always this way? (Expenses charged in year spent?)</p>
Past-Chair /Nominating	Janet Cowen	<p>Actively seeking nominees for NAHSL Chair-elect, NAHSL Secretary, Chapter Nominee to the</p>	

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		MLA 2014 Nominating Committee, Chapter Council Rep, and Chapter Council Alternate. See report.	
Chair-Elect 2012	Sally Gore		
Conference Chair 2012	Cindy Stewart	<p>Save the Date emails sent out week of June 6th. Conference website is live. http://nahsl.libguides.com/nahsl2012 \$179.00 per night. Saturday night conference rate. Can start to reserve rooms now. Program coming soon. Will send out message to NAHSL listserv regarding a discount for spa treatments if enough people reserve.</p> <p>See report.</p>	
Conference Chair 2013	Anne Fladger	<p>Contact signed for Sea Crest in Falmouth. Theme – Surf the waves, plan your future. Program Committee is working on list of potential topics.</p> <p>See report.</p>	
Chapter Council	Len Levin	<p>MLA staff now using a New Association Management system. It is easier to navigate and share documents. AHIP applications now accepted online. Door prizes from state associations were very successful at MLA in Seattle. Jane Blumenthal is the incoming MLA President.</p> <p>See report.</p>	
Committee Reports			
Archives	Jim Craig	No report. Need new Archives chair. Hongjie volunteered. Thank Hongjie.	

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Bylaws	Ellen Brassil	Ellen distributed a proposed change to the EB Handbook. Some discussion of in the electronic age should we still have the option for a write in candidate. Clarified plurality vs. majority terminology. See report.	Vote taken to continue to offer a write in option. Accepted proposed changes to handbook wording with slight modifications.
Education/CE	Jeannine Gluck	40-45 people participated in the E-Learning in the Healthcare Environment webinar. Courses all ready for the 2012 Conference. Four courses will be taught. Instructor honoraria for these four courses are estimated at \$4,200. See report.	
Electronic Communication	Sally Gore	Serving 3 positions on the board. When take over as NAHSL chair would like help in filling other positions. See report.	Everyone put out your feelers for someone to fill this role by October. Valori will check the membership applications to see if anyone checked an interest in EC.
Government Relations	Susan Mahnken	Cambridge University Press v. Patton et al. The decision was seen as a “win” for libraries. Susan has provided lots of links that those that are interested in the topic. See report.	
Marketing	Donna Belcinski	New banner will be made for new logo. Donna is currently seeking estimates for the banner. Mugs with new logo were purchased. Donna will promote the NAHSL conference to other library groups. NAHSL Innovations – Should we resurrect? Recruitment – will look for help with marketing (volunteers needed from state groups) efforts to promote NAHSL. Promote to schools of PT, Pharmacy, Nursing, Allied Health, Community Colleges... See report.	Donna will send out link for banner to the EB. Donna will check with those involved in the 2012 Conference promotion. Donna will look in to this and talk to Ann Marie. State reps get word out to organizations that Donna could use help on the marketing committee.
Membership	Valori Banfi	Total members 190, 6 retired members. Personal check is still the most common means	

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		<p>of paying for membership.</p> <p>Clarification of wording on the NAHSL membership form – discount for annual meeting if you paid by March 15. But this is really not the case, late payment really only effects professional development. Do we need to change the bylaws?</p> <p>Membership fees remain the same whenever you pay.</p> <p>See report.</p>	<p>Ellen will check the wording in the bylaws.</p> <p>Valori will check the wording on the form.</p> <p>Members pay less as members.</p> <p>Have we ever examined the number of non-members that come to conference and become members?</p> <p>Ed Donald is moving to North Carolina.</p>
Professional Development	Alison Clapp	<p>Two Quarterly awards presented.</p> <p>July 1 will be taking applications for CE at NAHSL conference.</p> <p>Six awarded funding for MLA.</p> <p>See report.</p>	
Liaisons & Representatives			
Credentialing	Claire LaForce	<p>Report on MLA Credentialing Committee.</p> <p>Literature & Medicine discussion group – should they be awarded credits for AHIP?</p> <p>No points will be awarded for this activity.</p> <p>Can AHIP credits be awarded for those serving in a leadership role in the NNLM/NER's Communities of Interest initiative?</p> <p>Credentialing committee formed a sub-committee to address this and report back.</p> <p>Michelle reported COI webinars will be awarded CE when evaluation completed. The committee</p>	<p>The general thought is no – it becomes too complicated. Where do you draw the line?</p> <p>RML staff will check on this.</p>

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		<p>thinks this is an activity that should count for AHIP points, but it does not fit within the current AHIP points index. This will be discussed.</p> <p>Should state organizations provide support for AHIP fees for accreditation?</p> <p>See report.</p>	Most felt no.
NNLM/NER	Michelle Eberle	<p>Completed one year of COI. Yay.</p> <p>E-Science boot camp coming up.</p> <p>PubMed training coming up soon.</p> <p>Completed series of focus groups. Will begin to compile the results. COI Leadership some leaders set this year and some areas need leaders.</p> <p>Focused Outreach funded locations: Providence (Welcome Back Center) – trained 800 students MedlinePlus.</p> <p>MCB Worcester – health literacy class in curriculum.</p> <p>CLEAR Communication Project</p> <p>Downstate – check out the website to see how they promote MedlinePlus.</p> <p>NLM has interest in tribal health – reaching out in Maine.</p> <p>RAC Meeting in December.</p> <p>Looking for Outreach Coordinator, part-time.</p> <p>National Initiatives – this contract</p> <ol style="list-style-type: none"> 1) Community College initiatives 2) MedlinePlus Connect/will connect EPIC 3) Task Force – K-12 outreach <p>Help Michelle – anything I missed?</p>	<p>PubMed training – you can suggest a location.</p> <p>Spread the word.</p>
State Representatives			
ARIHSL	Robin Devin	<p>Last meeting March 28, decided to go with Googlesites for ARIHSL website. Jeannine Gluck</p>	

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		presenting Cancer Concepts class in R.I. next week. See report.	
CAHSL	Hongjie Wang	March 28 – Nancy Goodwin – presented “Simply Put” session on health literacy. June 13 Program – Jan Glover, Tips and Techniques for teaching Adult Learners. New Slate of Officers – new President Jessica Kilham. Mergers – Yale-New Haven Hospital and Saint Raphaels, Lawrence & Memorial Hospital and Westerly Hospital (maybe), Waterbury Hospital and Saint Mary’s. See report.	
HSL NH/VT	Maureen Dunn	Spring meeting – April 26 at Dartmouth. New director of Biomedical Libraries at Dartmouth - Laura Cousineau. Anne Connor stepped down as Administrator Coordinator of HSLNH/VT. Melissa Hutson – resigned as medical librarian at NH State Hospital to take a position at Dartmouth. Small meeting will be held at NAHSL annual conference – no fall meeting. Two positions available in VA system, West Haven, CT and Salem, Virginia. See report.	
HSLIC	Christine Fleuriel		
MAHSLIN	Sally Gore	Annual MAHSLIN meeting this spring – Theme - You are Your Library. (mahslin.org) Eighty librarians attended. Jane Ichord will be the new MAHSLIN rep next year and is also the new MAHSLIN president. LibGuides – what states are interested? Massachusetts, New Hampshire, and Connecticut?	

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Old Business			
		<p>Archives & Electronic Collections – we will seek new chairs.</p> <p>Examine better system for membership database. Go back in minutes. Len will resend report of what other states are using.</p> <p>Systems Len checked:</p> <ul style="list-style-type: none"> • Wild Apricot • Adobe Forms • Activa <p>The report examined membership, registration and payment data.</p>	<p>Hongjie volunteered. Yay.</p> <p>Valori, Len, Sally and Kathy will form a subcommittee.</p>
New Business			Location of next meeting? Not sure maybe fall maybe later.
Future Meetings			September 14, 2012
Adjourned	Zish		