

Called to order at 8:05

Approval of the minutes – minutes from 10/26/2010 approved

Topic	Person Responsible	Status/Discussion	Action
Chair	Sue Warthman	<p>Thank you to the EB members and all NAHSL members. Sue will not be serving as past chair next year, she has moved on to a new position at the New England Institute of Technology</p> <p>NAHSL Achievements this year: a new logo launched; SurveyMonkey used for electronic voting; financially solvent; 205 members; awarded professional development grants for MLA and NAHSL; and Jay Daly award announced.</p>	
Treasurer	Linda Kaczmarczyk	\$80,388 total as of Sept. 1 in the treasury	
Past-Chair /Nominating	Sue Warthman	129 members voted electronically to elect Sally Gore as the chair-elect for 2012, Lori Bradshaw the new treasurer and Margo Coletti the new Nominee for the MLA Nominating Committee.	
NNLM/NER	Javier Crespo	<p>Javier spoke about the new structure of programs, and the new look to the website.</p> <p>Communities of Interest (COI) held a forum at the NAHSL conference: Healthy Communities led by Deb Clark; Health Literacy led by Caroline Marshall; e-Science one of the largest initiatives; Healthcare Workforce led by Pat Gorman; and HealthIT led by Kate Cheromcha. Learning is distance-based.</p> <p>Focused Outreach – NLM promotion within the region. Geographic areas selected to target. Western Maine (Seniors) and Providence, RI</p>	<p>Register for the Get Email Updates on the website.</p> <p>Watch for webinars and other presentations.</p>

Topic	Person Responsible	Status/Discussion	Action
		<p>(Latino community) selected. Javier discussed the outcomes and indicators.</p> <p>Current Projects - Downeast Maine Health District and Holyoke, MA.</p> <p>Public Health Access Project providing access to electronic resources for State Public Health Departments. All New England states are currently participating. Received funding to expand the project beyond NE.</p> <p>Knowledge Management held a breakout session at the NAHSL conference given by Mark Goldstein and Margo Coletti. Field guide created and will be posted on the web shortly.</p> <p>Funded Projects for Outreach and Knowledge Management has changed. Must run for a 12-month period, May through April fiscal year. Information is available on the NN/LM NER website.</p>	See website for upcoming COI Learning & Discussion sessions and In-Person Learning Programs.
Annual Achievement Award	Sue Warthman	Sue announced that Barbara Davis, Newport Hospital (RI) is this year's recipient.	
Invitation to NAHSL 2012	Cindy Stewart	In Woodstock Vermont at the Woodstock Inn Oct 28-30. Theme – Reading between the Lines: Media coverage of health topics. Speakers: Gary Schwitzer, Chris Bohjalian, Steve Woloshin & Lisa Schwartz, Gary Taubes.	
Transfer of the Gavel		Transferred to Kathy Stemmer-Frumento. Kathy thanked Sue and wished her well in her new position.	
Adjourned		9:02	



**NAHSL 2011 ANNUAL BUSINESS MEETING
OFFICER AND COMMITTEE REPORTS**

Annual Business Meeting
Tuesday, November 1, 2011
7:30-9:00am
AGENDA

- Call to order (Susan Warthman)
- Approval of the Minutes of the Annual Meeting 2010
- Chapter Chair Report (Susan Warthman)
- Treasurer's Report/Finance Committee (Linda Kaczmarczyk)
- MLA Chapter Council Report (Len Levin)
- Past Chair Nominating Committee Report (Dina McKelvy)
 - Announcement of Officers
- Bylaw Committee Report (Ellen Brassil)
- Other Committee and Liaison Reports
- NN/LM New England Region Report (Javier Crespo)
- New Business – Annual Achievement Award (Dina McKelvy)
- Invitation to NAHSL 2012 (Cynthia L. Stewart)
- Transfer of Gavel (Katherine Stemmer Frumento)
- Adjourn

2011 NAHSL CHAIR

FINAL REPORT

It is with sincere gratitude that I take this time to thank all the NAHSL Executive Board members for their time, hard work and dedication to our profession. I would also like to thank all NAHSL members for the time they volunteer to organize and run a great conference annually. It should be emphasized that NAHSL members dedicate time and energy to presenting papers, posters, teaching continuing education classes, participating in more than one professional association and giving of themselves to promote best practices in health information services for the library patrons they serve and for us, their colleagues.

Members of the Board come and go and we thank all of you for serving on the Board. It is with mixed emotions that I announce I am unable to remain on the Board as Past Chair/Nominating Committee Chair in 2011-2012. I am in a new position at New England Institute of Technology as Director of the Library and Information Commons. I recognize my membership in NAHSL has contributed to my professional development and helped me earn this new position. I encourage all of you to continue to volunteer in any capacity within NAHSL to further your professional development and enrich your colleagues who value you for your efforts.

At this time, I would like to highlight some of the achievements that the NAHSL Executive Board has completed during the 2010-2011 year.

- Selecting and unveiling of our new logo.
- Purchasing and implementing SurveyMonkey for electronic voting.
- Announcing and formally marketing the Jay Daly Technology Grant.
- Awarding professional development grants for NAHSL members to attend MLA (7 applicants), awarding four members quarterly grants and awarding 8 members grants to attend the 2011 NAHSL conference.
- Remaining very financially solvent in trying economic times.
- Maintaining a solid membership of 202 members, of which 63 are AHIP members.

We are the agents of change or the “game-changers” for 2011-2012 and are ready for the challenges which face us in our ever-changing profession. We look forward having Katherine Stemmer Frumento lead NAHSL as Chair in the upcoming year and thank her for chairing this conference in CT. NAHSL is very fortunate to have her. We look forward to seeing new faces on the Board and encourage all members to get involved; on committees, on the board or, perhaps, as a mentor. Please help NAHSL evolve and grow by contributing your gifts of experience and expertise.

Respectfully Submitted,
Susan Warthman, MLIS, AHIP
NAHSL Chair, 2010-2011

NAHSL Annual Business Meeting

**October 26, 2010
Newport Marriott
Newport, R.I.**

Dina McKelvy, NAHSL Chair, called the 2010 NAHSL Annual Business Meeting to order at 7:50.

Dina welcomed everyone to the meeting. Thank you to members of the Executive Board.

Chair's Report (Dina McKelvy)

Bylaws changes – the EB spent much time working on the recommendations of the Conference task force bylaws. Voting will take place today.

A new technology grant named for Jay Daly will be offered twice a year and available after the conference.

Student Members – Possibilities: Academic Scholarship and student liaison on the EB – more work coming.

A new website – will be unveiled today

New Logo – in the works

Mentoring – reminder to enter yourself in the MLA Mentoring Database if you would like to be a mentor or use the database to find a mentor.

Operation Medical Libraries – thank you to all. Many, many books were received.

Treasurer's Report (Linda Kaczmarczyk)

The report showing the state of the NAHSL treasury is in the conference packet. The treasury currently holds \$96,506.82.

MLA Chapter Council (Len Levin)

Full report is in the conference packet. Slate of Officers: Conference Chair 2012 is Cindy Stewart, Dartmouth College. Marianne Burke, University of Vermont is the 2012 MLA Nominating Committee nominee.

Presentation of Bylaws Changes (Dina McKelvy)

Motion 1		Proposed Revision: Article III. Membership. Section 3. Dues A. Dues shall be determined by a majority vote of eligible voting members. Following their approval, dues changes shall go into effect at the beginning of the next fiscal year.	No oppositions. Motion approved
Motion 2		Proposed Revision: Article V. Officers. Section 1. Elected Officers. Elected officers of the Chapter shall be a Chair, a Chair Elect, a Past	One opposed. Motion approved.

		<p>Chair, a Representative to the Chapter Council, an Alternate Representative to the Chapter Council, a Secretary, a Treasurer, and a candidate for the MLA Nominating Committee.</p> <p>Clarification: Chair Elect – voted position; Conference Chair – nominated. As result of the Conference Task Force. The specifics will be worked out in the procedures. Is the MLA Nominating Committee on the EB? Agreed to leave the wording as is.</p>	
Motion 3		<p>Proposed Revision: Article V. Officers. Section 2. The Nominating Committee shall consist of the Past Chair and two members of the Chapter appointed by the Executive Board. The Past Chair shall serve as Committee Chair. This committee shall select annually one or more nominees for the office of the Chair-Elect and a candidate for the MLA Nominating Committee, and every third year, or as necessary, one or more nominees for the offices of Secretary, Treasurer, Representative to the Chapter Council and Alternate Representative to the Chapter Council.</p> <p>Clarification: Rotation of conference chair to chair will change. Conference will still rotate. Chair is still responsible for appointing a conference chair.</p>	One opposed. Motion approved.
Motion 4		<p>Proposed Revision: Article V. Officers. Section 3 Elections and Terms of Office. Ballots shall be distributed to the voting membership by the Nominating Committee at least 30 days prior to the Chapter's Annual Meeting and shall be received by the Nominating Committee by the</p>	No opposition. Motion approved.

		<p>date previously announced for counting ballots. Candidates shall be declared elected upon receiving a majority of the votes cast.</p> <p>Where there are more than two candidates, a plurality shall elect.</p> <p>Clarification: Write-ins accepted. Quorum not needed.</p> <p>Ballots sent out 30 days prior to annual meeting. At end of annual meeting, officers would then be elected. We will address the issue of duplicate voting in the procedure. If there is something that needs to be clarified and changed, the EB can address these as the procedures are written. Let the state representatives know if issues need to be addressed.</p>	
Motion 5		<p>Proposed Revision: Article V. Officers. Section 3 Elections and Terms of Office. The term of office of the Chair shall be, in succession, one year as Chair-elect, the second year as Chair, and the third year as Past Chair. No one may serve more than one successive term each as Chair-Elect, Chair, and Past Chair.</p> <p>No comments</p>	No opposition. One abstention. Motion approved.
Motion 6		<p>Proposed Revision: Article VII. Committees. Section 1. The Conference Committee.</p> <p>Two years prior to each annual conference, a Conference Committee shall be organized and shall consist of the Conference Chair and the NAHSL Education Committee member, a Program chair and a Hospitality chair, all from the hosting state. Other members of the Conference Committee may be appointed as needed by the Conference Chair.</p> <p>No comments</p>	No opposition. No abstentions. Motion approved.

Motion 7		<p>Proposed Revision: Article X. Amendments. These bylaws may be amended by a two-thirds vote of the ballots cast, provided that the amendment has been submitted to the membership at least 21 days prior to the vote being taken. Clarification: Bylaw changes can be addressed and changed throughout the year.</p>	<p>No opposition. No abstentions. Motion approved.</p>
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NN/LM New England Region Report (Javier Crespo)

Javier discussed the new contract for 2011-2016. New proposals came from the Town Hall meeting. There will be 5 new focus areas: Healthcare Workforce, Healthy Community, Health Literacy, HealthIT, eScience. More participatory and more demanding. Five months to get it in place. Not available electronically yet.

New Business (Dina McKelvy)

Thank you to outgoing members of the board.

New members needed – to replace Andy, Nominating Committee chair, Shirley, Benchmarking, and Margo, Government Relations. Mary Ellen will continue to serve as Marketing chair for one more year.

Invitation to NAHSL '11 (Kathy Stemmer-Frumento)

Thank you to Sue and the RI team for a great conference.

Invitation to all to come to the NAHSL NY/NJ Conference 2011 - October 30 – Nov. 1 2011 at Mohegan Sun Resort in Uncasville, CT. Keynote Speaker is Jim Cimini, M.D.

Transfer of Gavel

Thank you to Sue for a wonderful job on the conference. Thank you to Dina for a great year.

Committee Reports

Committee Reports are included in the conference packet.

New NAHSL Website (Sally Gore)

Sally introduced the website using LibGuides. Springshare will provide 1 free year. Sally is in the process of moving information from old website to the new website. Blog posts and Twitter feeds are on the website. New trade tips tab – open place for members to share. If you would like to add content get in touch with Sally.

NAHSL Achievement Award 2010

Anne Conner, Gale Medical Library in Littleton, NH), is the recipient of the 2010 NAHSL Achievement Award. Anne was unable to attend the conference but Maureen Dunne accepted the award for her.

Adjourned – 9:02

TREASURER'S ANNUAL REPORT 2011

Income/Expense by Category - 2010 1/1/2010 through 12/31/2010

Category Description	1/1/2010- 12/31/2010
INCOME	
ANNUAL MEETING INCOME (2010)	57,995.00
CONTINUING EDUCATION INCOME	2,880.00
INTEREST INCOME- BANK	456.93
MEMBERSHIP INCOME	5,850.00
PROFESSIONAL DEVELOPMENT INCOME	1,634.00
TOTAL INCOME	68,815.93
EXPENSES	
ANNUAL MEETING EXPENSE (2010)	57,992.25
ANNUAL MEETING EXPENSE (2011)	5,113.02
ARCHIVES EXPENSE	150.00
BYLAWS EXPENSE	19.08
CHAPTER COUNCIL EXPENSE	552.05
CONTINUING EDUCATION EXPENSE	9,045.29
EXECUTIVE BOARD EXPENSE	5,812.01
MEMBERSHIP EXPENSE	65.52
OFFICE EXPENSE	109.70
PROFESSIONAL DEVELOPMENT EXPENSE	6,075.00
TOTAL EXPENSES	84,933.92
OVERALL TOTAL	-16,117.99

Account Balances - As of 12/31/2010 As of 12/31/2010

Account	12/31/2010 Balance
Bank Accounts	
NAHSL-CD (Linda)	5,664.43
NAHSL-Checking (Linda)	10,065.80
NAHSL-Savings (Linda)	64,658.60
TOTAL Bank Accounts	80,388.83
OVERALL TOTAL	80,388.83

Respectfully submitted,
Linda Ann Kaczmarczyk
Treasurer

NORTH ATLANTIC HEALTH SCIENCES LIBRARIANS 2011 CONFERENCE PLANNING ANNUAL REPORT

This report covers the time period from October 2010 to October 2011.

The planning for the 2011 conference began soon after the 2009 conference. The first action I took was to ask Charlie Greenberg to co-chair the committee, which he graciously accepted. Two of his most important tasks (of many!) were the development of the committee's wiki, and the meeting scribe.

Soon after the 2009 conference, I was approached by a representative of the NY/NJ chapter, requesting a joint conference which has been the norm for the previous four conferences held in Connecticut. This request was approved by the NAHSL executive board. The NY/NJ chapter provided two representatives, who alternated planning session attendance.

The first meeting was held in January 2010 at the Yale Medical Library. For the first year the meetings were held bi-monthly. During the first few meetings, the theme was established; venues visited; a site decided upon; and programming brainstorming began. Many committee chairs of the Conference Planning Committee (CPC) were veterans from previous conferences allowing for a quick start into the process. Committee chair "first timers" were quick learners and pros in very short order.

In planning the program, the goal was to provide "take away" information for both academic and hospital librarians. Whether or not we achieved this goal will be revealed in the conference evaluations. One programming tradition, the posters' session, was morphed into Lightning presentations. We felt this change was needed to reflect the world we all work and live in.

Beginning in January 2011, the planning meetings became a monthly event. Yale hosted the meetings until by happenstance, a early spring meeting was hosted at my house. By the end of that planning session, the committee requested that all future meetings be held there. That request was accepted.

Donna Wickstrand, VP of Conference Hotels Unlimited was a godsend. Her support, knowledge, and guidance was invaluable. She is truly a pleasure to work with. I personally believe that all NAHSL conferences are as successful as they are because of her.

Once the venue was chosen, the Committee made three site visits during the planning period. A separate trip to the reception venue, the Pequot Museum, was made by the Hospitality Chair, the Hotel Chair, and myself, in order to plan the menu and solidify the evening's events.

I owe the success of the 2011 conference to the committee chairs. Their devotion, attention to detail, and knowledge is humbling. Their humor and respect for each other made the monthly meetings a joy to chair. They have my upmost gratitude and respect. Please see the attachment for the list of committees / chairs. A special thanks to Anna Kuo for designing the conference program. She is a Yale School of Nursing student and graphic artist extraordinaire.

After the conference is over, I along with the CPC chairs will provide the executive board and the 2012 CPC with final reports.

MOTION

This report is informational and requires no action by the Board of Directors.

Katherine Stemmer Frumento, AHIP
NAHSL 2011 Conference Planning Chair

NAHSL 2011 CONFERENCE COMMITTEE CHAIRS

COMMITTEE	CHAIR
Conference Chair	Katherine Stemmer Frumento Greenwich Hospital
Conference Co-Chair	Charlie Greenberg Yale University Medical Library
Continuing Education	Jeannine Gluck Eastern CT Health Center
Evaluations	Denise Hershey Yale University Medical Library
Exhibits	Kate Cheromcha Windham
Finance	Jill Golrick Norwalk Hospital
Hotel Arrangements	Todd Lane Bridgeport Hospital
Hospitality	Anne Marie Kaminsky Lawrence Memorial Hospital
NY/NJ Representatives	Pat Regenberg Atlantic Health Care (New Jersey) Tim Roberts Hospital for Special Surgery (New York)
Posters	Lori Bradshaw St. Mary's Hospital
Program	Nancy Goodwin Middlesex Memorial Hospital John Gallagher Yale University Medical Library
Publicity	Evelyn Breck Morgen UConn Health Center Library
Registration	Robert Jovan UConn Health Center Library
Scholarship	Shirley Gronholm Hartford Hospital
Sponsorship	Kenny Marone Yale University Medical Library
Webpage/Technology	Ed Donnal Quinnipiac University Medical Library

Conference Chair-Elect 2012 Report

The dates of the conference are October 28 –October 30, 2012.

Conference location is the Woodstock Inn in Woodstock, Vermont.

The Conference Planning Committee (CPC) membership to date includes:

Cindy Stewart (Dartmouth), Conference Chair
Peggy Sleeth (Dartmouth), Finance Chair
Maureen Dunn (Concord Hospital), Hospitality & Local Arrangements
Karen Odatto (Dartmouth) & Jeanene Light (UVM), Program Co-Chairs
Marianne Burke (UVM), Sponsorship
Claire LaForce (Rutland Regional Medical Center), Registration
Gayle Tudisco (Exeter Hospital), Exhibits
Anne Conner (Littleton Regional Hospital), Jessie Casella (Brattleboro Memorial Hospital), Continuing Education Co-Chairs
Pamela Bagley (Dartmouth), Evaluations
Publicity – vacant
Scholarship - vacant

To date, two plenary speakers have been booked:

Gary Schwitzer , a long-time health care journalist. See http://www.healthnewsreview.org/gary_bio0510.php for more information.

Gary Taubes, a professional writer and journalist. See <http://www.garytaubes.com/> for more information.

The conference theme will focus around medicine and the media.

Respectfully submitted,

Cindy Stewart
Conference Chair-Elect 2012
Dartmouth Biomedical Libraries

CHAPTER COUNCIL ANNUAL REPORT - 2011

Chapter Council serves in an advisory capacity to the Medical Library Association's Board of Directors. The Council promotes interchange between chapters, and between sections and chapters.

News from MLA

MLA 13 will be in Boston at the Hynes Convention Center and will be a combined meeting with the 11th International Congress on Medical Librarianship (ICML), the 7th International Conference of Animal Health Information Specialists (ICAHIS) and the 6th International Clinical Librarian Conference (ICLC). MLA 12 will be in Seattle May 18-23, 2012. 2014 is scheduled for Chicago and 2014 for Austin, TX but neither are yet fully confirmed.

MLA called for a dues increase (the first since 2004) which was passed at the Business Meeting in Minneapolis in May. Due to the recession, MLA income from non-dues revenue (advertising, selling of mailing lists) has dropped significantly. The breakdown of the new dues structure, which would be implemented over a two-year time span, can be found in the March 2011 edition of MLA News of pages 14-15

(http://www.mlanet.org/members/mla_news/2011/mar_11/dues_increase.html - you will need to log on to the members only section to view this content).

A personalized member portal page will be introduced on MLANet soon (possibly in September, before this report is viewed). This will allow online storage of, for example, CV's, AHIP certificates, credentialing data, etc.

Two new MLA Special Interest Groups (SIG's) were launched this year – the “Informationist SIG” and the “Translational Science” SIG.

Gerry Perry, incoming MLA president, has identified the following as his priorities: 1. Continuing to “virtualize” annual meeting content, 2. Focus on supporting libraries/librarians within CTSA partnerships, 3. Recruitment/retirement/compensation issues and 4. Exploring “Academies of Excellence” to train next generation of MLA CE instructors.

The Credentialing Committee reported that AHIP membership now stands at 1,080. This is 32% of MLA membership. The group is also considering if there is a role for para-professionals working in medical libraries in MLA.

The 2011 Major's Chapter Award was given to MLGSCA for their innovative use of mega-meeting with their executive board. Mega-meeting is an online tool that MLA had purchased and allows Chapters to use for a few in order to hold online meeting. NAHSL, being one of the smaller chapters in geographic size, has not yet used this tool.

Chapter Council officers for 2011-12 are Julia Shaw-Kokot, Chair; Pam Rees, Vice-Chair and Pat Regenberg, Secretary. In our respective final year of Chapter Council membership, Len will serve as chair of the Elections Committee and Janet will serve as liaison to MLA CE.

Respectfully submitted,

Len Levin, MS LIS, MA, AHIP – Chapter Council Representative

Janet Cowen, MSLS, AHIP – Chapter Council Alternate

CREDENTIALING
NAHSL Executive Board Meeting Report

News regarding NAHSL members working toward AHIP achievement:

I. There are still a couple members working toward AHIP accreditation. As usual, schedules and workloads tend to slow progress. I have also heard that the cost of the fees is a hindrance in at least one case, where a NAHSL member has had to cut MLA membership dues and cannot immediately cover AHIP costs.

II. Attached please find the minutes from the Credentialing Committee meeting that took place at MLA in Minneapolis, May 2011. Note under Section 2, the following items especially:

2.1 Statistics: The overall AHIP membership has decreased by 41 members over the past year. During the May 2010-June 2011 period, the committee processed 179 portfolios, with 64 at the same level, 68 at a new or higher level, 27 at provisional level and 20 provisional level renewals.

2.5 Two motions which were introduced dealing with an "associate" designation and another relating to change in provisional membership have been tabled until further clarification takes place.

2.6 It appears that there will be a Disaster Information Specialization, similar to the Consumer Health Specialization certification that is already in place. Competencies are being identified. Also, an online boot camp for librarians new to medical librarianship has been developed. Please share this information with librarians you know who may be transitioning from public or other libraries into health sciences librarianship. Information can be found at:

http://www.mlanet.org/education/online_bootcamp_index.html

2.9. The question of whether the Literature & Medicine program, a project under the sponsorship of various state Humanities Councils, has been taken up by the Committee to debate whether librarians acting as liaisons for this program can receive AHIP credits.

I would like very much to hear from librarians involved in Literature & Medicine programs in the New England states on their feelings about whether involvement in this program is worthy of AHIP credits.

2.12 The question of specialty areas under AHIP is being discussed.

I would be happy to forward comments from the NAHSL board or membership regarding suggestions for specialty areas under AHIP.

This concludes the annual report to the NAHSL Executive Board for the Credentialing chair.

Submitted:

Claire LaForce, MLS, AHIP

August 29, 2011

**Medical Library Association
Credentialing Committee
Meeting Minutes
Friday, 13 May 2011
Symphony III
Hilton Hotel, Minneapolis, MN**

Present: Clista Clanton (Chair), Kim Granath (Chair-Designate), Janene Batten, Stephanie Fulton, Hanna Kwasik, Jolene Miller, Ann Pederson, Mary Fran Prottzman, Natalie Reed, Jan Schueller, Bette Sydelko, Kay Wellick, Sylvia McAphee (Chapter Council Liaison), Debbie Rand (NY/NJ Chapter Liaison), Marie Reidelbach (Midcontinental Chapter Liaison), Priscilla Stephenson (Section Council Liaison), and Kathleen Combs. Absent: Darcel Bryant

1. The meeting was called to order at 6:40 PM by Chair, Clista Clanton, and the committee members present introduced themselves.

2. AHIP Year in Review

- 2.1. Statistics, demographics

Kathleen Combs reported that AHIP membership has decreased over the last year with a total of 1,080 AHIP members as of May 2011. This is a 41-member decrease from May 2010 when AHIP membership totaled 1,121 members. AHIP membership is approximately 32% of MLA personal members. We need to continue to promote AHIP in a variety of ways due to members beginning to retire or leave the profession.

Between May 1, 2010 and June 1, 2011 the Credentialing Committee processed 179 portfolios, with 64 portfolios at the same level, 68 portfolios at a new or higher level, 27 provisional portfolios, and 20 provisional renewal portfolios.

- 2.2. Accomplishments

2.2.1. Created a subcommittee to review points awarded for leadership CE programs (*e.g.* AAHSL Leadership Fellows). The subcommittee's recommendations were approved and incorporated into the point system.

2.2.2. Online portfolios will be demonstrated at the MLA Booth at this year's conference.

2.2.3. Darcel Bryant wrote an article promoting AHIP for the *MLA News*. It would be useful to find out where candidates are learning about AHIP, and it would be interesting to see how many job descriptions require AHIP membership.

3. AHIP Promotion

Kathleen Combs reported that there is a new AHIP ad in the *MLA News*.

4. Update on Online Application and Renewal

Kathleen Combs reported that the new online application is progressing, and it will be on display at this year's MLA Booth.

5. AHIP Changing Roles
Clista Clanton reported that the MLA Board tabled the two motions that we submitted for the Associate designation and the subsequent change to the Provisional membership that would occur with the creation of the Associate designation. She reported that the Board had questions about the motions, and that the discussion of the motions was very broad. After the discussion it was hard to pinpoint exactly what the Board was looking for in the motions. It was suggested that perhaps the motions were too complex and further explanation was needed. Kathleen Combs volunteered to sit down with Carla Funk to discuss the motions with her to determine what the Board wants.
6. Continuing Education Committee Update
Kathleen Combs reported for the CE committee. The committee is currently working on the Disaster Information Specialization. A survey went out to the MLA membership and found that there was sufficient interest in this type of specialization. The next step involves identifying the competencies required for the disaster information specialization. The development of this specialization is being modeled after the Consumer Health Information Specialization program already in place. The Online Bootcamp program for new medical librarians was introduced. This is a suite of online courses that cater to people making a transition into medical librarianship or those new to the profession.
7. Review of AHIP for Bylined Contribution in MLA Blog
The committee reviewed this request from the Public Health section, who use a blog instead of a newsletter. After a discussion the committee recommended that a bylined blog contribution of 500+ words would be worth 1 AHIP point be added to the points index.
8. Review of AHIP for Video Submissions to Conferences
The committee reviewed this request made by the Cancer Librarians section. ACTION ITEM: After discussion, the committee recommended that a subcommittee composed of Stephanie Fulton, Jolene Miller, and Kim Granath evaluate this request and make a recommendation to the committee by this fall. The committee came up with a couple of issues to consider: the AHIP points clarification needs to be specific that the video submission is part of a presentation; should a submission be restricted to video or should we allow a multi-media presentation?
9. Review of AHIP for Literature & Medicine Liaisons
This request concerns whether or not AHIP points can be given to librarians who serve as liaisons for their institution in the national Literature & Medicine program. The committee reviewed the request, and Clista Clanton, chair of the committee, thought that this could fall under the "E. Other Professional activities" section of the AHIP points index. ACTION ITEM: After discussion, the committee recommended that a subcommittee composed of Janene Batten, Jan Schueller, and Kim Granath evaluate this request and make a recommendation to the committee by this fall. The committee came up with a couple of issues to consider: would this be similar to participation in journal clubs; is this part of the librarian's job?
10. Review of AHIP Renewal for Fellows & Honorary Members
This request concerns waiving submission of paper renewal forms for Fellows and Honorary Members of MLA. The committee discussed this request, and did not agree with it. Fellows and Honorary Members who renew their AHIP membership need to submit their paperwork.

11. AHIP Activities in Minneapolis

The AHIP Q&A session will be on Monday, May 16th, from 1:30 to 2:30 p.m. in Room 101 F/G of the Convention Center.

12. Other Business

The committee discussed the idea of implementing specialty tracks within AHIP. This would be similar to the Consumer Health track that is already available in CE. There would be an additional cost for specialization. Things to consider: what areas of specialization? What level of competency? Who identifies the criteria that must be met? How many AHIP members would actually be interested in this?

If we want to do this we should work with a section and pilot it. Disaster response may be a test case, but we need to survey the membership to find what level of interest is out there. We also need to have a clearer plan on what we want before surveying the membership.

This is something that should involve the entire committee. The committee decided that further research is needed. ACTION ITEM: Kim Granath and Sylvia McAphee will look into the professional development activities of health care professions and report back to the committee.

13. Training

Following the meeting, Kim Granath, Chair-Designate, trained new committee members on the process of reviewing portfolios. She also trained the incoming Chair-Designate, Mary Fran Prottzman, on the duties of the Chair-Designate. Chair, Clista Clanton, trained the Chapter Credentialing Liaisons and reviewed roles and responsibilities of the chapter liaisons.

14. The meeting adjourned at 8:40 p.m.

NAHSL Executive Board Annual, Report 2010 – 2011

Bylaws Committee

1. **Vote on Proposed bylaws Changes.** The past year marked completion of Bylaws changes that were adopted at the Annual Business Meeting in Newport, RI on October 26, 2010. The changes were presented through five motions, all of which had been previously approved both by the NAHSL Board and by MLA. The 2nd and 4th had to do with the separation of Conference Chair Chair-Elect positions and NAHSL Chair (and Chair-Elect). The remaining motions provide language that is compatible with electronic voting should there be occasions to use it.
2. **New Bylaws Chairperson.** Effective December 3, 2010 Ellen Brassil, Baystate Medical Center Library, succeeds Marilyn Pitman, outgoing Chair of the Bylaws Committee. The new Chair asks members of the Executive Board to alert her to any necessary changes to the NAHSL Executive Board Handbook stemming from changes in responsibilities or other matters.
3. **MLA Process for Bylaws Revisions Completed.** The NAHSL Bylaws Committee had already completed the first six steps laid out in the MLA document, "Procedures for Submitting Bylaws Revisions to the MLA Bylaws Committee," back when a draft of changes to existing Bylaws was sent to Dena Hanson of the MLA Bylaws Committee to ensure conformity with MLA model Bylaws and format. The MLA Bylaws liaison noted that NAHSL was further along in the process than other Chapters. To complete the process however required two additional steps: revising the existing Bylaws to reflect the newly adopted changes, followed by formal notification and distribution to both the MLA Bylaws Committee and MLA. The NAHSL Bylaws Chair verified the Chapter's vote to approve, incorporated changes into the Chapter Bylaws, and added the date of the revision to the new Bylaws document.
4. **Revised Bylaws Made Official.** The revised Bylaws were then posted to the NAHSL Web site: http://lgdata.s3-website-us-east-1.amazonaws.com/docs/1636/216781/NAHSL2010_Bylaws.pdf and the earlier version moved to the NAHSL archives page: of the Web site. <http://nahsl.libguides.com/content.php?pid=148095&sid=1259284>
5. **Electronic Voting Clarified.** During the March meeting, confirmation was given that that from now on members may vote electronically or during business meetings not only on routine business matters but also to modify or add bylaws, citing MLA Bylaws Committee:

...membership voted to accept the changes to Article X. at [the] last meeting. That means that from now on you may vote electronically or in person (whatever the exec board wants) to change the bylaws.
6. **Additional Committee Member.** The NAHSL Bylaws Chair recruited an additional committee member, announcing that Anne Romero from Silver Hill Hospital in New Canaan CT agreed to participate and help with Committee business. Having a committee member will help ensure continuity for new members and facilitate updates and keeping abreast of changes and future revisions.

7. Drafts of proposed changes to Sections of the Executive Board Handbook (EBH) affected by the Bylaws changes voted on last fall (separating Chair-elect and conference chair) are prepared for review. The Bylaws Chair and her committee member will review the entire handbook for other needed changes.

Goals for 2012:

1. Involve new Committee member and help introduce to the Committee functions and issues.
2. Work with other Board members to update and clarify the terms of various committees, most being two-year terms.
3. Complete revisions and updates to the handbook to reflect accurate description of responsibilities, e.g. updating the Education Committee to functions to include updating the Chapter Council for Continuing Education Wiki and also the separation of the Conference Chair from the Chair-Elect.
4. Identify other pertinent information to integrate into specific sections of the Handbook or the Handbook appendix.

Respectfully submitted,

Ellen Brassil
Chair, Bylaws Committee
September 2011

NAHSL EDUCATION COMMITTEE ANNUAL REPORT OCTOBER 2011

Committee Members

Kathy Brunjes (ME), Jessie Casella (VT), Alison Clapp (Co-Chair, MA), Anne Connor (NH), Lauri Fennell (NNLM/NER), Jeannine Gluck (CT), Patricia Gorman (RI), Anne-Marie Kaminsky (CT, Ex-Officio Member), Nathan Norris (Co-Chair, MA)

Sponsored CE Programs

March 10, 2011

The EMR and Librarian Roles. With the support of NNLM/NER, NAHSL sponsored its first webinar. Speakers included Nancy Peterson, Deputy Director, New England States Consortium System Organization; Kate Cheromcha, Florence Grant Health Sciences Library; Dona Flake, Robert M. Fales Health Sciences Library; and Nadine Ellero, Claude Moore Health Sciences Library

April 13/April 14, 2011

Searching in Support of Systematic Reviews. Taught by Jan Glover and Karen Odatto, NAHSL members had two additional opportunities to attend this "sold-out" class given at the Annual Meeting (Newport, October 2010)

April 20, 2011

MLA Webcast: Shifting Skills to Navigate the Changing Horizon: Finding Our Way in New Biomedical Research and Health Care Environments.

NAHSL purchased the DVD of this program for any NAHSL member who was unable to view the program during the live broadcast. Contact Alison Clapp (Alison.clapp@childrens.harvard.edu) to borrow the DVD.

The five courses scheduled for the 2011 NAHSL Annual Meeting are:

- EBM: Introduction to Study Design and Critical Appraisal
- Cancer Concepts & Search Techniques
- Developing an Effective Strategic Plan for Your Library: Best Practices in Library Management
- Behind Closed Doors: Politics in the Library
- CME Resources and Technical Know-How: The Librarian's Role.

More specific information on these courses can be found on the NAHSL website:

<http://nahsl.libguides.com/nahsl2011>

Miscellaneous

We have continued "NAHSL Innovations" this year, and welcome all suggestions! Ideas come in all sizes and the Innovations are a great way to communicate your successes to your colleagues.

We welcome Jeannine Gluck is the incoming Education Committee Chair!

Respectfully submitted,

Alison Clapp & Nathan Norris
NAHSL Education Committee Co-Chairs

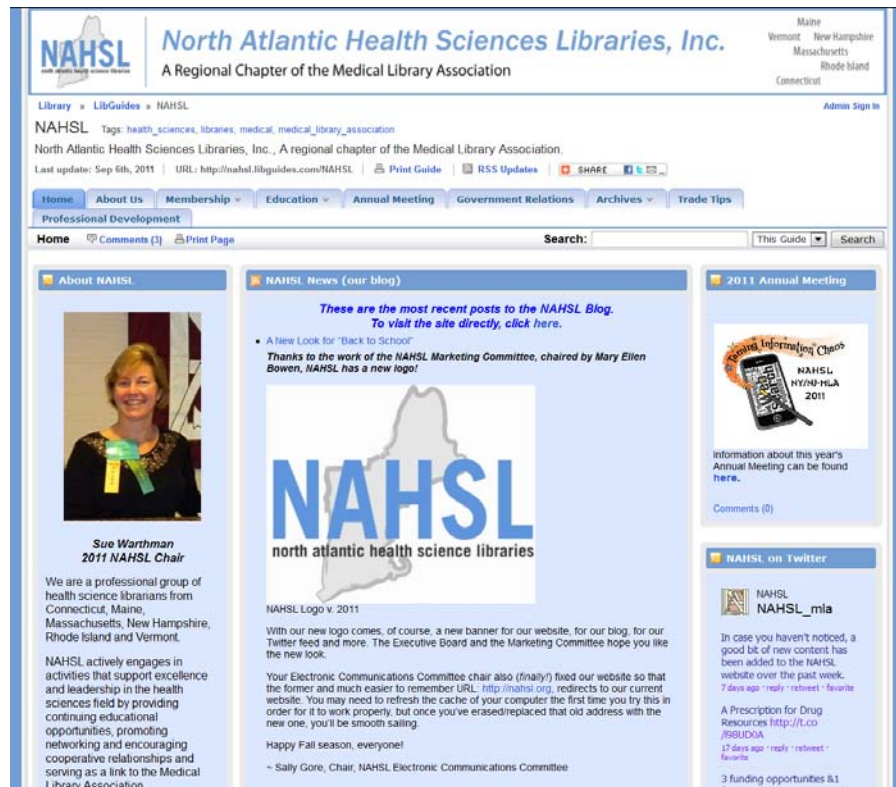
Electronic Communications Committee Annual Report 2011

NAHSL continued its expanded use of electronic communications and Web technology this past year, providing multiple and better ways for the membership to keep up-to-date on the news of our Association, the Medical Library Association at large, and our profession in general. The website, listserv, Twitter and blog are active links in the NAHSL communication chain.

Some highlights from 2011 include:

NAHSL Website

The NAHSL site got a new look in 2011. The site makes use of the LibGuides platform, a Web 2.0-based product that encourages collaboration and multiple contributors. Two sites were built, one for the NAHSL organization and one for the NAHSL Executive Board. The 2011 Annual Meeting Planning Committee also used the platform to build the site for the Meeting.



Jay Daly / NAHSL Technology Grant

The Electronic Communications Committee was charged with administering the new Technology Grant. The NAHSL Technology Grant seeks to:

- assist award recipients to acquire and implement new technologies in their institutions, ultimately improving their users' access to health information;
- encourage award recipients to become knowledgeable about new technologies and incorporate them into practice in a meaningful way;
- embolden award recipients to innovate with new or known technologies to improve services or access within their institutions;
- draw attention to the librarians' value to their institutions by providing them with tools that allow them to evolve in their professional role;
- promote professional knowledge sharing among colleagues across the region

Current NAHSL members may apply for a maximum of \$1,000 per year. A maximum of \$2,000 is available in total to the membership per year.

Funds may be applied towards:

- new or expanded technology-related projects and necessary training;
- hardware/software as part of a new or expanded service;
- site visits to assess services at another location, including related travel expenses;
- promotion of a new or expanded technology service.

Award recipients are required to share with the Organization the outcome(s) of the grant. Dissemination may take the form of a poster, presentation, or published article. The report should demonstrate how the use of the grant funds benefitted their institution, their colleagues and/or the profession, and assess the impact of the award project.

Respectfully submitted,
Sally Gore
Chair, Electronic Communications Committee

Electronic Communications Committee Members:

Mary Ellen Bowen
Dina McKelvy
Nathan Norris
Meaghan Muir
Lori Bradshaw
Claire LaForce
Lisa Carter

**Government Relations Annual Report
September 6, 2011**

This year the Government Relations Committee again focused on the Federal budget and appropriations for NIH/NLM. Numerous requests were sent to members asking them to contact their Congressmen to increase funding levels and to vigorously protest any proposed cuts to funding for the National Institute of Health and National Library of Medicine. Updates of the Budget and MLA's actions were also forwarded to members.

I also reviewed and reported on those copyright cases currently in the Federal courts which are likely to have a major impact on libraries.

In May, I attended the Government Relations Committee Meeting at the MLA Conference in Minneapolis, and reported on the actions of the committee.

Respectfully Submitted,

Susan S. Mahnken

Chair, Government Relations Committee

**Annual Report of the Marketing Committee
September, 2011**

The Marketing committee worked on redesigning the NAHSL logo. Mr. Dan Small of Hartford Hospital was hired to redesign the logo. He provided 4 different version of the logo and one was chosen as the new NAHSL Logo. Dan provided a thumb drive with the logo. The new logo will be unveiled at the annual meeting in Connecticut and will be displayed on the annual report of the executive board. This is my last year as marketing committee chair and so my final report.

Respectfully submitted

Mary Ellen Bowen, MLS
Marketing Committee Chair