

Present: Sue Warthman, Dina McKelvy, Linda Kaczmarczyk, Cynthia Stewart, Nathan Norris, Sally Gore, Javier Crespo, Claire LaForce, Valori Banfi, Susan Mahnken, Janet Cowen, Megan McNichol, Ellen Brassil, Cindy Stewart, Maureen Dunn, Alison Clapp, Lynn Sette (recording)

Approval of the minutes – minutes approved

Meeting called to order 10:04

| Topic/Committee | Person Responsible | Status/Discussion | Action |
|--|---------------------|--|--|
| | | | |
| Officer's Reports | | | |
| Chair | Sue Warthman | | |
| Memo/Update membership | Sue | Approval of registration fee –NAHSL fees will remain the same. | |
| Electronic Voting | Sue | Survey Monkey issue for voting makes you log in – can't be anonymous. Can set up with only 1 vote from an IP address of workstation. Will continue to explore the options. MLA system is quite pricey. Need multi-location voting or one person voting multiple times. RML has Survey Monkey Plus if we need to experiment. | Explore options to have in effect and operating by October. Dina, Janet, Javier and Sue will work on this. |
| Letter re: increase in journal prices | Sue | Should we write a letter in response to publishers raising their prices 10% without any notice? Perhaps have a letter ready to respond as situations arise. Important to explain librarians need to have advance notice. Please explain the rationale for your price increase or new pricing structure. Is there a current publisher we are targeting now? No, we are just developing a template | Anyone want to help with this? |

| Topic/Committee | Person Responsible | Status/Discussion | Action |
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| | | letter when this occurs next. This year Nature Publishing was one of the publishers that raised their prices. Any other chapters doing this? | Janet will check on other chapters. |
| | | See Sue's report for more info | |
| | | | |
| | | | |
| Treasurer | Linda Kaczmarczyk | 83,723.11 balance without deposit for Mohegan Sun. Total expenses 3,334.28. See report. | |
| Past-Chair /Nominating | Dina McKelvy | <p>Conference binder – divvied up for review – will post on website for feedback. Participants include Sue Warthman, Jeannine Gluck, Susan Bloomfield, Mary Beth Edwards, Happy Copley, Nancy Ross, and Cindy White.</p> <p>NAHSL Student Board Members – sent out survey 3/11/11 to current student members (10) for feedback on what they expect from NAHSL and re: a student position on the board.</p> <p>RML teaches at URI and Simmons.</p> <p>Nominating - will be seeking replacements for open board positions elections. NAHSL voted to put Javier and Janet on the ballot in 2009. Janet will begin serving May 2011 on the MLA Nominating Committee. Marianne Burke will be on the ballot for next month's Chapter Council election.</p> <p>See Report</p> | Look at the website – there is a tab for the conference binder. |
| Chair-Elect/Conference Chair '11 | Kathy Stemmer-Frumento | <p>Welcome Reception – at Leffingwells Monday night at Pequot Museum.</p> <p>See report for details.</p> <p>Link live on the website nahsl.libguides.com/nahsl2011</p> | |

| Topic/Committee | Person Responsible | Status/Discussion | Action |
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| | | | |
| | | Next meeting of the conference planning committee on Monday, March 28. Memo of Understanding – See report. | Need clarification of #3, #5 and #6. Lynn will contact Kathy |
| Conference Chair-Elect 2012 | Cynthia Stewart | Considering 3 possible locations Recruiting members to serve on conference planning committee. | |
| Chapter Council | Len Levin | See report. In May 2013 – a problem may surface because both Janet and Len have been rep and alternate. Will we have to elect 2 new positions in Nov. 2012? | |
| | | | |
| Committee Reports | | | |
| Archives | Jim Craig | No report | |
| Bylaws | Ellen Brassil | Bylaw changes from voting at NAHSL in October will be posted on NAHSL website and MLA will be notified. Ellen will clarify using electronic voting for bylaw changes. | Ellen seeking another member for the bylaws committee. |
| Education/CE | Alison Clapp Nathan Norris | NAHSL Innovations – We need some feedback. Survey sent to members in December. 94 participated. Report attached. CE Courses for NAHSL – see report. Should we look at Mega-Meeting software again to offer classes remotely? Need Web cam? Javier mentioned Adobe Connect. Cindy mentioned WebX. | Sue will connect Kathleen Gaydos at MLA regarding using Mega Meeting for CE? |
| | | | |
| Electronic Communication | Sally Gore | NAHSL website – All members of the board now | Thank you to all of the EB |

| Topic/Committee | Person Responsible | Status/Discussion | Action |
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| | | <p>have access to LibGuides. Sign-up for 2 months to do a blog post on anything re: health (e.g. can be an article in Newsweek...) Sign-up going around to EB today.</p> <p>Sally gave a demo of the LibGuide website. Our subscription is free until December 2011.</p> | <p>members that put their reports on the NAHSL LibGuide.</p> <p>EB members can add to the website as needed. When you add to the website you can send a message to the listserv with a link. For help you can go under My Admin.</p> |
| Government Relations | Susan Mahnken | See report. The House proposed budget includes \$61 million in spending cuts. | |
| Marketing | Mary Ellen Bowen | See report. | |
| Membership | Valori Banfi | <p>Membership now at 181 members.</p> <p>When Valori receives the check she adds this date to spreadsheet not the day she receives the money. Valori will share membership status with conference planners for registration.</p> <p>See report.</p> | |
| Professional Development | Hongjie Wang | <p>No report.</p> <p>Sue reported the first winner for the quarterly grant Irena Bond.</p> <p>Linda concerned that the monies for quarterly grant must clear the books by December 1st except for maybe the December grant since this is the only quarter it effects.</p> <p>Should be within 30 days?</p> | Hongjie will contact Linda to work on this issue. |
| | | | |
| Liaisons & Representatives | | | |
| | | | |
| Credentialing | Claire LaForce | <p>See report.</p> <p>Question arose about AHIP certification and whether NAHSL could help with the application fee? EB felt AHIP is personally beneficial and should remain a personal issue. Professional</p> | |

| Topic/Committee | Person Responsible | Status/Discussion | Action |
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| | | <p>development grant is available to help pay for NAHSL or MLA conferences or CE classes but not membership fees.</p> <p>The position of acting as a liaison for the Literature & Medicine program. This program is now operating in 25 states. Is this considered a form of professional education and worthy of receiving MLA credits? Should this be added to AHIP?</p> <p>Is there a way to submit an activity for credit for AHIP?</p> | Claire will pursue this issue and report back to the board. |
| NNLM/NER | Javier Crespo | <p>Regarding plans for next contact. Next RAC meeting is April 15th. If there any questions, contact Javier.</p> <p>Enhancing the e-Science component. E-Science symposium on April 6th.</p> <p>You can join more than 1 COI if you are interested (there are 5 Communities of Interest)</p> | |
| | | | |
| State Representatives | | | |
| ARIHSL | Mary Ann Slocomb | No report. Have a full slate for the upcoming elections. | |
| CAHSL | | No report | |
| HSL NH/VT | Maureen Dunn | <p>Spring meeting coming up on May 5th.</p> <p>Elliot Hospital had downgraded their librarian position.</p> <p>See report.</p> | |
| HSLIC | Megan McNichol | See report. Megan will send shortly. | |
| MAHSLIN | Sally Gore | Annual meeting on May 6 th . Theme is "Thinking outside the box". See report. | |
| | | | |
| Future Meetings | | | <p>June 17</p> <p>Sept 9</p> <p>At conference Oct 31</p> |

| Topic/Committee | Person Responsible | Status/Discussion | Action |
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| | | | |
| | | | |
| Adjourned 2:35 | | | |
| | | | |

Chairs Report for March 11, 2011:

Thus far, the NAHSL Executive Board has been busy working on many issues, all of which will be discussed at the upcoming board meeting on March 11, 2011.

The 2011 Conference Planning Committee has been working with the NY/NJ Chapter on a Memorandum of Understanding. This memo and approval of the 2011 conference registration fee will be addressed and approved. We look forward to attending the conference in CT. Learn more about the conference at <http://nahsl.libguides.com/nahsl2011> .

The Chair has been investigating various ways to institute electronic voting. Paul Nolle of *Survey & Ballot Systems*, the company MLA uses for their elections and Kathy Zeblisky, a member of Medical Library Group of Southern Arizona and Nevada, were contacted. Kathy's chapter and the Hospital Library Section of MLA both use SurveyMonkey for their elections. The board will compare the pros and cons of each and will choose one for use at the next annual meeting.

NAHSL board members began the process of composing a generic letter that can be modified and sent to publishers who propose a greater than 10% increase in a single year for a single publication. This letter will explain to publishers and vendors that if they are raising prices more than 10%, they must provide reasonable justification for the increase and ample time for institutions to accommodate the additional costs. This letter will be completed and presented to the board at the June meeting.

Board members have been busy at work revising the NAHSL logo, Conference Binder, bylaws and the NAHSL website using the new LibGuide portal. Sally Gore will demonstrate how the Executive Board may use LibGuide on 3/11/11.

NAHSL continues to promote professional development and encourage life-long learning. Hongjie Wang announced a winner of our First Grant award to Irena Bond, *Library Manager – Blais Family Library; Associate Professor of Library and Learning Resources* at Massachusetts College of Pharmacy and Health Sciences. This grant will enable Irena to go to the 6th EBLIP Conference at the University of Salford, UK and present a paper. Congratulations to Irena.

As Past Chair Dina McKelvy mentioned last year, "A year goes by very quickly - and there is a lot we hope to accomplish! If you ever have comments, concerns or questions about the Board's activities – please contact me, or another board member. We are working for YOU!"

Respectfully Submitted,

Susan Warthman, MLIS, AHIP, Chair of NAHSL 2010-2011

Past Chair's Report - NAHSL Executive Board Meeting
March 11, 2011

Conference Binder

Section experts are working on each section of the binder and several have already been submitted to me. Participants include Sue Warthman, Jeannine Gluck, Susan Bloomfield, Mary Beth Edwards, Happy Copley, Nancy Ross, and Cindy White. The schedule is below:

| To do | Who is involved? | Deadline |
|---|------------------|----------|
| Contact MLA and other chapters for input | DM, Len Levin | Jan 2011 |
| Assign sections | Full cmte | Jan 2011 |
| Update drafts completed | Full cmte | Mar 2011 |
| Drafts posted to Libguides for review | DM, Sally | Mar 2011 |
| Review of drafts | Chairs | Jun 2011 |
| Followup with section experts and current CPC members – 2011/12 | Full cmte | Sep 2011 |
| Project completed. 2013 CPC instructed on access/revision. | Chairs | Dec 2011 |

NAHSL Student Board Members

I have contacted our current student members and survey them about the opportunity to be on the board (interest, ability to commit, etc) and will have survey results to share soon. I will also contact the NE library schools to discuss this opportunity with program coordinators and report back in June.

Nominating

Once membership season closes in March, I will begin seeking nominations for NAHSL Chair-Elect for 2011-12 from all states in the chapter. I will work with the state reps to help identify as many candidates as possible. Potential candidates will submit a CV and a statement of their goals for NAHSL. Other suggestions for this new process are very welcome!

Respectfully submitted,
Dina McKelvy, NAHSL Past-Chair
2010-2011

Account Balances - As of 3/8/2011

As of 3/8/2011

3/8/2011

Page 1

| Account | 3/8/2011 Balance |
|----------------------------|---------------------|
| Bank Accounts | |
| NAHSL-CD (Linda) | 5,666.00 |
| NAHSL-Checking (Linda) | 13,368.30 |
| NAHSL-Savings (Linda) | 64,688.81 |
| TOTAL Bank Accounts | 83,723.11 |
| OVERALL TOTAL | 83,723.11 |

Income/Expense by Category - YTD
1/1/2011 through 3/8/2011

3/8/2011

Page 1

| Category Description | 1/1/2011- 3/8/2011 | OVERALL TOTAL |
|-------------------------------|-----------------------|------------------|
| INCOME | | |
| ANNUAL MEETING INCOME (2010) | 585.00 | 585.00 |
| ANNUAL MEETING INCOME (2011) | 1,000.00 | 1,000.00 |
| INTEREST INCOME- BANK | 31.78 | 31.78 |
| MEMBERSHIP INCOME | 3,150.00 | 3,150.00 |
| TOTAL INCOME | 4,766.78 | 4,766.78 |
| EXPENSES | | |
| ANNUAL MEETING EXPENSE (2010) | 157.77 | 157.77 |
| ANNUAL MEETING EXPENSE (2011) | 458.05 | 458.05 |
| ANNUAL MEETING EXPENSE (2012) | 515.36 | 515.36 |
| CONTINUING EDUCATION EXPENSE | 266.76 | 266.76 |
| MEMBERSHIP EXPENSE | 34.56 | 34.56 |
| TOTAL EXPENSES | 1,432.50 | 1,432.50 |
| OVERALL TOTAL | 3,334.28 | 3,334.28 |

Budget-to-Actuals

Budget to Date 3/8/2011

| EXPENSE | BUDGET '10 | ACTUALS '10 | BUDGET '11 | ACTUALS '11 |
|--|-------------------|--------------------|-------------------|--------------------|
| Archives Expense | 175.00 | 150.00 | 175.00 | 0.00 |
| Chapter Council Expense | 700.00 | 552.05 | 700.00 | 0.00 |
| Continuing Education Expense | 11,000.00 | 9,045.29 | 11,000.00 | 266.76 |
| Contributions & Donations | 90.00 | 0.00 | 90.00 | 0.00 |
| Executive Board Expense | 7,350.00 | 5,762.01 | 7,350.00 | 0.00 |
| a.) Food | 1,500.00 | 1,401.80 | 1,500.00 | 0.00 |
| b.) Travel | 5,500.00 | 2,895.87 | 5,500.00 | 0.00 |
| c.) Other (Incorporation, Insurance, etc.) | 350.00 | 1,464.34 | 350.00 | 0.00 |
| Government Relations | 450.00 | 0.00 | 200.00 | 0.00 |
| Marketing Expense | 2,500.00 | 0.00 | 2,500.00 | 0.00 |
| Membership Expense | 30.00 | 65.52 | 70.00 | 34.56 |
| Office Expense | 130.00 | 109.70 | 130.00 | 0.00 |
| Professional Development Expense | 9,000.00 | 6,075.00 | 9,000.00 | 0.00 |
| a.) Awards: MLA Conference | 3,425.00 | 2,175.00 | 3,425.00 | 0.00 |
| b.) Awards: NAHSL Annual Meeting | 3,425.00 | 3,315.00 | 3,425.00 | 0.00 |
| c.) Scholarship Table Expense | 150.00 | 150.00 | 150.00 | 0.00 |
| d.) Quarterly Grant | 2,000.00 | 435.00 | 2,000.00 | 0.00 |
| e.) Other expenses | 0.00 | 0.00 | 0.00 | 0.00 |
| Technology Expense | 1,000.00 | 0.00 | 1,000.00 | 0.00 |
| Innovation Grant (Jay Daley) | 2,000.00 | 0.00 | 2,000.00 | 0.00 |
| Treasury Expense | 250.00 | 0.00 | 250.00 | 0.00 |
| Expense SUBTOTALS | 32,675.00 | 21,759.57 | 32,465.00 | 301.32 |
| INCOME | BUDGET '10 | ACTUALS '10 | BUDGET '11 | ACTUALS '11 |
| Bank Interest | 700.00 | 456.93 | 425.00 | 31.75 |
| Continuing Education Income | 6,000.00 | 2,880.00 | 3,000.00 | 0.00 |
| Membership Income | 6,000.00 | 5,850.00 | 6,000.00 | 3,150.00 |
| PD Income (Scholarship Table) | 1,400.00 | 1,534.00 | 1,400.00 | 0.00 |
| Income SUBTOTALS | 14,100.00 | 10,820.93 | 10,825.00 | 3,181.75 |
| Budget-to-Actuals TOTALS | -18,575.00 | -10,938.64 | -21,640.00 | 2,880.43 |

NAHSL BOARD MEETING
March 11, 2011
2011 CONFERENCE PLANNING COMMITTEE
Katherine Stemmer Frumento, Chair

1. Chair Appointments
 - Lori Bradshaw (St. Mary's Hospital) is the Posters Chairperson
2. CE Courses –

To date, the following courses are scheduled for the conference:

 - Cancer & Cancer Searching (6 hour class)
 - Six half day classes –
 - Evidence-based Medicine (C. Schardt)
 - CME (Hongjie Wang)
3. Hospitality –
 - The Welcoming Reception will be held on site at Leffingwells, which is located underneath the resort's indoor planetarium dome (the world's largest).
 - Monday evening's reception/dinner will be held at the Pequot Museum
4. Hotel –
 - The hotel reservation link is available on the conference website - <http://nahsl.libguides.com/content.php?pid=161706&sid=1600901>
 - A site visit is planned for the week of 3/21 (date has yet to be determined)
 - Conference rooms must be booked six months prior to the conference (end of April)
5. *New York/New Jersey –*
 - *A check for \$1000 was sent to Jill Golrick, Conference Finance Chair*
 - *A Memorandum of Understanding between the two chapters was drafted (attached)*
 - *Needs approval of both boards*
 - *NY/NJ members are ready, willing, & able to volunteer wherever they are needed*
6. Posters –
 - Instead of the traditional poster session two other avenues are being explored – Pechakucha 20 x 20 (<http://www.pecha-kucha.org>) and Lightening presentations (method used at the 2010 MLA conference)
7. Program –
 - A. Monday's keynote speakers are –
 - Dr. Jim Cimino – Chief, Laboratory for Informatics Development (NIH)
 - Dr. Lisa Sanders – Author of "Every patient tells a story: medical mysteries and the art of diagnosis"; NY Sunday Times Column Editor – Diagnosis; and *House* (TV drama) technical/medical advisor
 - B. Tuesday's keynote speaker (TBA) will focus on customer service / outreach, i.e. your library is your own personal business – how to keep it open.
 - C. Breakout sessions scheduled – Tips on Teaching the Adult Learner, Innovative Outreach (Panel discussion); and How to Critically Appraise Research Articles

8. Publicity –
 - NAHSL 2011 merchandise is available for purchase - <http://www.cafepress.co.uk/nahsl2011>
9. **Registration –**
 - **Registration fee – keep the same as last year – NAHSL member \$215; Non-member \$290; Student \$75**
 - **One Day fees – Monday: NAHSL member \$165; Non-member \$240; Student \$60. Tuesday: \$135; \$185; \$50**
10. Scholarship –

Shirley Gronholm, Chair will soon be soliciting the membership (NAHSL and NY/NJ) for contributions.
11. **Website - The conference link (nahsl.libguides.com/nahsl2011) is live on NAHSL's website. Content will be added as it becomes available.**
 - **Time to replace the 2010 conference link on NAHSL's front page with the 2011 link???**
12. Next meeting is scheduled for Monday, March 28th.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into by and between the North Atlantic Health Science, hereinafter called NAHSL, and the New York/New Jersey Chapter/Medical Library Association, hereinafter called NYNJ/MLA..

The named parties shall co host a chapter meeting in Uncasville, CT in the month of October 2011. The parties agree that:

1. A NYNJ/MLA representative will attend the NAHSL Planning Committee meetings held monthly.
2. The NYNJ/MLA rep shall secure representatives for the following committees: CE, Evaluation, Exhibits, finance, Hotel, Hospitality, Posters, Program, Publicity, Registration, Scholarship, Sponsorship, Technology and sub-committees the NAHSL Planning Committee determines are necessary.
3. NY/NJ MLA shall each contribute \$1000.00 as seed money to the NAHSL Planning Committee by February 15, 2011.
4. The NAHSL Planning Committee will share a preliminary budget NY/NJ MLA June 1st, 2011.
5. After all expenses are paid and seed money is returned to each originating chapter, the net profit/loss from the meeting shall be divided by the relative percentage contributed by each chapter. Each chapter's percentage contributed shall be determined by figuring the percentage of total registration and continuing education fees paid by attendees residing in the chapter's boundaries. Fees paid by attendees belonging to more than one chapter (as indicated on conference registration forms) will be split equally between each chapter. Vendor contributions/donations will not be considered in this determination.
6. If meeting is cancelled prior to Oct. 2011, losses in excess of seed monies will be calculated proportionally according to chapters' total membership size as of the date of signing of this memorandum.
NAHSL:
NYNJ/MLA:
7. The NYNJ/MLA representative will work to ensure a representative amount of donations to the meeting scholarship table. Proceeds from the scholarship table shall be divided by figuring the percentage of total registration representative for NAHSL and NYNJ/MLA

8. The NAHSL Planning Committee shall provide a final report including financial review of expenses to by March 1, 2011.

This agreement may be amended in writing to include any provisions that are agreed to by all contracting parties.

IN WITNESS WHEREOF, the undersigned parties bind themselves to the faithful performance of this agreement.

DRAFT

NAHSL Executive Board

March 11, 2011

Conference Chair-Elect 2012 Report

The following team from NH/VT site visited 3 locations for a possible NAHSL 2012 conference location:

Cindy Stewart, Chair, Dartmouth
Maureen Dunn, Concord Hospital
Claire LaForce, Rutland Regional Medical Center
Jeanene Light, UVM
Karen Odat, Dartmouth
Janis Silver, Southern New Hampshire Medical Center
Peggy Sleeth, Dartmouth

We have been working with Donna Wikstrand along the way.

We are currently negotiating a contract with...drum roll....the Woodstock Inn, in Woodstock, VT. Dates: Saturday, Oct. 27-Weds., Oct. 30.

Recruiting members to serve on the NAHSL Conference 2012 Planning Committee continues.

Respectfully submitted,

Cindy Stewart
Conference Chair-Elect 2012
Dartmouth Biomedical Libraries

Chapter Council Report
NAHSL EB Meeting – Friday, March 11, 2011

Chapter Council is again planning to host the “Chapter Council Roundtable” sessions at MLA in Minneapolis. There are 25 topic tables slated for this year. They are:

- 1 – Assessment
- 2 – Career and Leadership Development
- 3 – Copyright Issues
- 4 – E-Books
- 5 – Embedded Librarians
- 6 – Electronic Medical Records – Role of the Library
- 7 – Evidence Based Nursing
- 8 – Expert Searching
- 9 – Health Literacy
- 10 – How to Stay Current with New Technologies
- 11 – Influencing Decision Makers
- 12 – Instruction Techniques
- 13 – Integrating You or the Library Into the Curriculum
- 14 – Issues in Hospital Librarianship
- 15 – Liaisons Stepping Out of the Library
- 16 – Literature Searching to Support Systematic Reviews
- 17 – Marketing Library Services
- 18 – Measuring Success/ROI/Showing the Value of Your Library
- 19 – Mobile Technologies for Medical Libraries
- 20 – New and Emerging Roles for Medical Librarians
- 21 – New Librarians Unite
- 22 – Research for Librarians
- 23 – Social Networking for Medical Libraries
- 24 – Teaching Evidence-Based Medicine
- 25 – Technical Services in Medical Libraries

Also, 2011 MLA Meeting in Minneapolis will have increased wireless access the in the lobby and the plenary sessions. This meeting will also feature an **Emerging Leaders Open Forum** with presentations from the current participants and information on the program.

The MLA Research Section sponsored a survey of library-related research activities. I sent a link to this survey on NAHSL-L back in February. The “carrot” for encouraging members to take part in this survey was a \$200 certificate towards MLA registration.

Much more to report at the next meeting which will be post MLA.

Respectfully submitted,

Len Levin
NAHSL Chapter Council Rep

Bylaws Committee Report to the Executive Board
March 11, 2011

I MLA Bylaws Review

MLA Bylaws Committee (BC) review process completed. BC members review an assigned section/Chapter Bylaws page. Model prescribes guidelines, some flexibility.

MLA BC member/liaison to NAHSL confirms NAHSL Bylaws are in conformity with the MLA model Chapter Bylaws, noted possible minor changes.

II Proposed Revisions Adopted October 2010

All proposed NAHSL Bylaws changes voted on at the Annual Business Meeting in Newport, RI. There were a total of 5 motions, all of which were approved both by the NAHSL Board and by MLA.

The 2nd and 4th motion addressed the NAHSL task force-recommended separation of Conference Chair (and Chair-Elect) and NAHSL Chair (and Chair-Elect).

The remaining motions provided language that is compatible with electronic voting should there be occasions to use it, but generally silent on the subject.

III. Latest Version of the Bylaws: Current Status

Notified MLA BC contact that motions all passed, that the changes approved in September were voted on by membership in October

Sent BC contact a copy of a draft of the latest Bylaws version.

Sent draft to SW and SG for review

Upon approval, final document will be submitted for the Web site

Will send the NAHSL Web site URL to MLA, Bylaws Committee and MLA Chapter Council. NAHSL Archives preserves earlier version.

IV Other

There is room for another person to participate on the Bylaws Committee for future succession, continuity.

Respectfully submitted

Ellen Brassil
March 2011

NAHSL Education Committee Report to the Executive Board
March 11, 2011

NAHSL Innovations

We need your suggestions!

Please let us know if you or your colleagues have used resources in an ingenious way, come up with a great way to promote their services or enhanced their services! We have great people in our region who we would love to showcase – Don't be shy!

Survey

Nathan developed a survey that went to our membership which went out in December. We used this feedback to help us with planning for 2011. See the next page for a summary of the 2011 NAHSL Education Survey.

CE Courses NAHSL 2011

Confirmed classes:

- Cancer Concepts and Search Techniques (6 hours) - Jeannine Gluck plus another instructor
- EBM: Introduction to Study Design and Critical Appraisal (4 hours) - Connie Schardt
- Tuesday - Focus on the future of CME (2 hours) - Hongjie Wang

Tentative classes:

- Creating an online tutorial. Free online tutorial software (webinaria, Jing, Camtasia)
- Developing an Effective Strategic Plan for your Library (Cindy Sullivan)
- Tools for Medical Librarians (Tom Mead, other academic)
- Consumer Health (?)

Spring Courses

1. Thursday, March 10th – The EMR and Librarian Roles – 73+ online participants (plus two “groups” at UMass and at the HISLIC meeting in Maine). 2 MLA CE credits awarded to participants.
2. Wednesday, April 13th (Mass. Medical Society, Waltham, MA) and Thursday, April 14th (Shrewsbury, MA) Searching in Support of Systematic Reviews. Registration will open next week. Maximum of 15 per class. Revenue neutral class.
3. Wednesday, April 20, 2011 – "Shifting Skills to Navigate the Changing Horizon: Finding Our Way in New Biomedical Research and Health Care Environments" (MLA spring webcast). Not yet sure which states are participating. Hope the RML will be buying the DVD to circulate after the program.

Mega-Meeting

We continue to recommend that NAHSL consider purchasing for both Board Meetings and web-based classes.

Respectfully submitted,

Alison Clapp & Nathan Norris
NAHSL Education Committee Co-chairs
NAHSL 2010-2011 Education Survey Response Summary
Total Started Survey: 94
Total Completed Survey: 90 (95.7%)

Executive Summary:

Most of the folks that responded are from Massachusetts and Connecticut (representative of NAHSL membership), while there were 9 respondents from New York and New Jersey. The most popular day for attending workshops is Friday followed by Monday as a far away second place. Most folks would like to get CE credit, but it is not as important as the content presented (roughly 43% were neutral or said it does not matter.

As far as funding, most folks (55%) said that they were able to pay up to \$100 per class – either through their institutions or out of their own pockets. Clearly money is a factor in choosing coursework as 16.5% said that they were unable to pay anything for educational courses.

Most folks reported some level of difficulty in attending offsite courses (84.7%). Nearly everyone has reliable Internet access and nearly everyone is comfortable working with and learning from folks that they haven't met. Also, nearly all respondents reported that their schedules do allow for online learning (88.9%). As far as preferred learning format, the top 3 favorites were:

In-person classes or workshops
Webinar / Videoconference
On-demand web-based courses

The topic areas of courses that were mentioned most frequently were:

Knowledge Management
Technology (i.e., e-books, social networking, etc.)
Clinical Systems (EMR, microsystems)

These 3 were closely followed by courses in Health Statistics and Library Marketing

Additional topics that were most often include:

Technology courses which included Web 2.0 Tools, Mobile sites and resources; working in clouds.

Teaching/Instruction which included online courses

Advocacy which included establishing an ROI & educating administrators

As far as beneficial training events, these were varied from many different providers including ARIHSL, MAHSLIN, NAHSL, NN/LM, MLA, Woods Hole, Lyasis as well as a few others. The topics were varied as well, but included topics that fell into mostly 7 categories:

Clinical Topics - No Fear Biology

Collection Development – eBooks
Evidence-Based Practice/Expert Searching
Knowledge Management
Management – Strategic & Disaster Planning
Teaching – Software for online courses
Web 2.0 – Sites & Open Source

Finally, there were 22 folks that included suggestions. There were a couple of compliments for us in these, while 2 of those were opposed to having our next NAHSL Meeting at a Casino. 1 was critical of the CE offerings at NAHSL, and stated that Web 2.0 classes were not useful. 1 requested a second day with vendors. 1 suggested short webinars not more than 1.5 hours. Suggested topics included Open Source for Libraries, Mini-med school, online teaching tools such as Camtasia, research interpretation, knowledge management, expert searching and specialized collection development.

Report to NAHSL Executive Board

3/9/11

On March 2, 2011 the Senate passed a bill which will fund and allow the government to keep operating until March 18, 2011. Negotiations on the FY 2011 Budget continue. As of 3/8/11 Republicans had finally agreed to bring their House-passed spending cuts to the Senate floor today (3/9/11). It would appear that there is no way that they will capture the 60 votes needed for passage. The anticipated Republican defeat should force the House to be more flexible in ongoing budget negotiations with the White House and Senate Democrats. Congressional Aides predict at least one more extension may be needed before the budget is finalized. The House proposed budget for the remaining seven months of FY 2011 includes **\$61 billion** in spending cuts. The proposed cuts would reduce NIH spending to the FY2008 level, and would be a **5.2% cut (1.6 billion dollars)** in NIH funding from the 2010 level. These are obviously devastating cuts for NIH, NLM and the public. Journal costs alone have increased **19%** since 2008.

The impact of these cuts as provided by MLA is as follows:

- The National Library of Medicine (NLM) and all of the National Institutes of Health (NIH) are the source of free information resources used by health professionals, researchers, and the public across the country.
 - FY 2011 journal costs are 19 percent higher than FY 2008 costs.
 - Much of the information found in Google comes from NLM and NIH.
 - These cuts will impede public access to high quality, timely, relevant information, and have a significant impact on community-based outreach programs to all health professionals and the public, especially to those in underserved areas.
 - There will be significant delays in making results of previously funded researchers available to researchers, health professionals, and the public.
 - These cuts reduce the value of previously taxpayer investments, slows the pace of research discovery, and delays translation of new knowledge into improved practice.
- Throughout all of the NIH, the Continuing Resolution:
 - Eliminates the \$300 million Global HIV/AIDS transfer;
 - Cuts \$260 million for non-competing grants inflation, and includes an unprecedented statutory limit of \$400,000 for competing research project grants (RPGs) [sec. 1812; pp. 290-1];
 - Includes a \$639.5 million pro-rata reduction of all Institute/Center/OD budgets, described in an accompanying summary as "General Reduction to FY 2008 Levels," and includes a statutory mandate on the NIH Director to "ensure at least a total of 9,000 new competing research grants [sec. 1850; p. 305];
 - Cuts \$48.5 million from the OD budget for the Common Fund, reducing it from \$544.1 million in FY 2010 to \$495.6 million [sec. 1849; p. 305];
 - Cuts \$77.3 million from the intramural Buildings and Facilities account, reducing it to \$22.7 million;
 - Eliminates the \$304 million Project BioShield Special Reserve Fund Transfer to NIAID; and
 - Requires the NIH Director to transfer \$256.6 million on a pro rata basis from the I/C/OD budgets to NIAID [sec. 1811; pp. 289-90].

MLA has asked that we contact our Senators and urge them to oppose H.R. 1. I sent out a similar request to the NAHSL List-Serv on 2/23/11.

Respectfully submitted,
Susan S Mahnken
Chair, Government Relations Committee

MARKETING COMMITTEE REPORT

March 8, 2011

The marketing committee has now contracted with Dan Small to design the new NAHSL logo. I have worked with Dan to produce a "Memo of Understanding" for the President's signature. Dan was working for Shirley Gronholm at the Hartford Hospital Library when we first had the Memo of Understanding signed. Dan has since transferred from the library, but has agreed to the same terms but will be working on his own time. I will be sending the Memo of Understanding to Sue Warthman the week of March 20th. Once the Memo is signed Dan will begin the new designs.

Respectfully submitted

Mary Ellen Bowen, MLS

Marketing Committee Chair

*NAHSL MEMBERSHIP
FIRST QUARTERLY REPORT
MEMBERSHIP AS OF MARCH 9, 2011*

| | |
|------------------------------------|-----|
| Total Members | 177 |
| Renewals | 149 |
| New Members | 28 |
| Students (included in New Members) | 10 |

| | |
|----------------------------|----|
| Payment Options | |
| PayPal | 39 |
| Personal Check | 79 |
| Institutional Check | 49 |
| Free Membership (Students) | 10 |

| | |
|--------------------|----|
| States Represented | 8 |
| CT | 47 |
| LA | 1 |
| MA | 75 |
| ME | 15 |
| NH | 8 |
| NY | 2 |
| RI | 15 |
| VT | 14 |

| | |
|-------------------|-----|
| MLA STATUS | 121 |
| MLA Personal | 98 |
| MLA Institutional | 16 |
| MLA Both | 7 |

| | |
|----------------------|----|
| AHIP Members | 56 |
| Provisional Member | 1 |
| Member | 10 |
| Senior Member | 17 |
| Distinguished Member | 28 |
| Emeritus Member | 0 |

*Respectfully Submitted,
Valori Ann Banfi
Membership Chair
March 9, 2011*

NAHSL EXECUTIVE BOARD
Electronic Communications Committee Report
March 11, 2011

NAHSL Website

The content of the former NAHSL website continues to slowly be transitioned from the old site to the LibGuides platform. There were thousands of files associated with the former site and an attempt is being made to structure, organize and archive them more systematically as this change is being made so that the next person given the responsibility of the site will start clean.

All Executive Board members have been given access to both the NAHSL Exec Bd site (http://nahsl.libguides.com/Executive_Board) and the membership site (<http://nahsl.libguides.com>), and strongly encouraged to add content to the sites. Instruction on doing this will occur at the Mar 11 Board meeting.

All members of the Education Committee have been given access to the NAHSL site and they are working on developing the page devoted to CE.

NAHSL Blog

The Chair requests that the members of the Executive Board volunteer to post to the NAHSL blog on a scheduled basis. This likely results in 1-2 blog postings per year, something easily manageable by even the busiest of Board Members. A sign-up sheet will be passed around at the Board meeting.

Technology Grant

An Electronic Communications Committee has been established and is in place to review and award grants as applications are received.

Respectfully submitted,
Sally Gore

Chair, Electronic Communications Committee

Credentialing Report
NAHSL Executive Board Meeting
Friday, March 11, 2011

An email was sent to the NAHSL listserv in early 2011 to gauge member interest in working toward AHIP certification. The following members have expressed interest:

Donna O'Malley from UVM is working on her application and will probably submit soon.

Arline Dyer is interested in applying at the Provisional level

Amy Frey is reapplying at the Distinguished level, working on that

Mary (Mimi) Guessferd could apply at Provisional level if completed soon, or wait a year for Member status application

Maureen Dunn is interested in completing app for Member status.

Judy Sacknoff responded, currently unemployed,

I am sending regular tips and information to the core group of Maureen, Arline, and Mimi.

Two questions have arisen. One involves whether there is a way for NAHSL to cover the cost of the application fees for NAHSL members. The cost is \$120 for provisional members and \$190 for Member status, assuming the applicants are MLA members.

Question: Would the Professional Development committee of NAHSL take this up for discussion and consideration of payment or partial payment/reimbursement of the AHIP fee, or support for MLA membership fee as well as AHIP fee

Secondly, someone raised the question of whether acting as liaison for the Literature & Medicine programs operating in many hospitals, sponsored by state Humanities Councils and partially underwritten by the National Endowment for the Humanities. The program is currently operating in 25 states, in multiple hospital settings in each state. I have contacted Lisa Fried about whether this applied to certain areas on the AHIP application form, and she referred me to Deb Cavanaugh at MLA for consideration of MLA credits. I would like to pursue this to see if it is considered a form of professional education and development worthy of MLA credits. I welcome comments and feedback about this topic

Submitted:

Claire LaForce, MLS, AHIP

Rutland Regional Medical Center
Rutland, VT 05701
claforce@rrmc.org

HSL-NH/VT Report to NAHSL Executive Board
March 11, 2011

1. The Spring meeting of HSL-NH/VT will be Thursday, May 5, 2011 at American Legion Post 26 in White River Junction, VT. The focus will be on advocacy (primarily for hospital libraries).
2. Sheila Hayes, librarian at Portsmouth Regional Hospital (Portsmouth, NH) has accepted a Senior Librarian position at the Robinson Library, Hartford Hospital in Hartford, Connecticut. She will be finishing at Portsmouth on 4/8/11 and beginning in Hartford on 4/11/11.
3. The Elliot Hospital in Manchester, NH has hired Meagan Long in a multi-role position in which she will provide clerical support to the Medical Staff office and also staff the library. Mark Goldstein from the RML and Robin Montibello from Exeter Hospital (Exeter, NH) have both worked with Meagan to help her get comfortable with Docline and some of the basics of running a library, as she has no library background.
4. The NAHSL 2012 initial planning committee for NH/VT has chosen a venue. (But I'll let Cindy Stewart announce what it is – don't want to steal her thunder!)
5. A grassroots effort, led by Jean Slepian (Monadnock Hospital, Peterborough, NH/Cheshire Medical Center, Keene, NH), proactively addressed the upcoming vacancy at Portsmouth Hospital. Together with Anne Conner (Littleton Regional Hospital, Littleton, NH) and Jessie Casella (Brattleboro Memorial Hospital, Brattleboro, VT), the team drafted a letter to be sent to Portsmouth Hospital's administration, highlighting some of the contributions that Sheila Hayes made to the organization and her role in saving the hospital money as a participating member of Docline. It was pointed out that hiring a qualified librarian would allow them to continue this cost savings.
6. HSLNH/VT held a teleconference on December 15, 2010, from 10-11:30am, with Mark Goldstein and Javier Crespo from the RML to discuss library advocacy issues and our local concerns about hospital libraries being closed or "downgraded." A lively discussion ensued regarding ways hospital libraries and librarians can advocate for ourselves within our organizations, and there was some talk about the possibilities inherent in re-creating our libraries as "knowledge management centers." Minutes of the meeting may be found on the organization's web site at:
http://library.umassmed.edu/hslnhvt/2010_Dec_HSLVHVT.pdf
7. The Annual Vermont Library Conference will be held Tuesday, May 24, 2011 at St Michael's College in Colchester, Vermont, while the annual NH Library Association Conference will be held May 5th and 6th at the Center of New Hampshire Conference Center in Manchester, NH.
More info at: <http://www.vermontlibraries.org/vermont-library-conference-save-the-date>
and: <http://nhlibrarians.org/springconference2011.html>
8. Vermont medical libraries are welcome to join in for "SNAPSHOT DAY: A Day in the Life of Vermont Libraries," which will be held on a day of each library's choosing during National Library Week, April 10-16, 2011. More information may be found here:
<http://vermontlibrarysnapshotday.pbworks.com/w/page/35106292/FrontPage>

Respectfully submitted, Maureen Dunn, HSL-NH/VT Liaison to NAHSL

**HSLIC report to NAHSL
March 8th, 2011**

New HSLIC executive board 2010-2011

| | |
|-----------------------|---|
| Chairperson: | Evelyn Greenlaw, USM- Lewiston-Auburn College |
| Past Chairperson: | Patty Williams, Foundation for Blood Research |
| Chair-Elect: | Cora Damon, Maine General medical Center –Waterville |
| Secretary: | Cynthia Arnold, Midcoast Hospital |
| Treasurer: | Amy Averre, Husson University |
| HSLIC Regional Rep's: | Area I, Ramona Connelly, York Hospital Area II, Gabriella Howard, University of Maine at Augusta Area III, Linda Menard, Aroostook Medical Center |

Committees and delegates to other organizations, see the HSLIC website:

<http://library.umassmed.edu/hslic/officers.html>.

Board Meetings:

The next executive board meeting is April 7th in Augusta at Maine General.

Upcoming Meetings:

May 20th is the membership meeting in Waterville, ME

Regional & State News:

The Maine State Library has a budget hearing on March 14th 10 a.m.

Board positions that need to be filled: Chair-Elect, Treasurer, and Publicity

Letters went out to HSLIC libraries that did not pay for membership for the 2010-2011 year.

New bylaw language on membership/DOCLINE requirements for HSLIC libraries

Submitted by Meg McNichol, EMMC, Health Science Library

NAHSL EXECUTIVE BOARD

MAHSLIN Report

March 11, 2011

Annual Meeting



The program will feature speakers and topics on the idea of “Thinking Outside the Box”.

- A panel of speakers will cover three different projects/examples of “New Thinking in Action”.
- A Talent Show will showcase the talents (ideas, projects, skills) of different MAHSLIN members.
- NY Times bestselling author, Suzy Becker, will deliver an afternoon keynote address designed to inspire and encourage attendees to find their way in an environment that doesn’t look quite the same as it used to.

Advocacy – MAHSLIN Mentors program

Current President, Elaine Alligood, has initiated a new program during her term to assist librarians seeking advice on library-related issues. The program will launch soon.

Jay Daly Scholarship/Grant Program

Contributions to the fund have begun to come in via both individuals, companies, and the sale of MAHSLIN coffee mugs. The application is now available to members, but no requests have come forward yet.

Content Management Systems / LibGuides Webinar

MAHSLIN co-hosted with the NN/LM NER a popular webinar on the use of content management systems, like LibGuides, to provide unique, customized information resources for users. More than 50 people “attended” virtually. I led the session.

Respectfully submitted,

Sally Gore, Vice-President & Program Chair, MAHSLIN
MAHSLIN Representative to NAHSL