

Present: Sue Warthman, Dina McKelvy, Linda Kaczmarczyk, Kathy Stemmer-Frumento, Len Levin, Nathan Norris, Ellen Brassil, Valori Banfi, Hongjie Wang, Susan Mahnken, Alison Clapp, Ellen Brassil, Mary Ellen Bowen, Mark Goldstein, Sally Gore, Lynn Sette (recording)

Call to order – 10:00

Approval of the minutes – Minutes of the Oct. 26 meeting approved.

Topic/Committee	Person Responsible	Status/Discussion	Action
<b>Announcements</b>		<b>All positions are filled</b>	
		Dina submitted an article on NAHSL and Operation Medical Libraries to MLA news	
<b>Conference Binder</b>	<b>Dina, Cindy, Sue, and Kathy</b>	<p>Suggestion to revise binder on the LibGuide portal. Binder has not been revised since 2002. Much needs to be reviewed and updated. Cool tips from previous conference chairs would be great. Keep survey results and wikis.</p> <p>Suggestion to provide financial guidelines for future conferences including speaker fees and travel. Suggestion to also have guidelines for education/CE classes.</p> <p>Suggestion to match past chairs with current chairs to offer assistance.</p> <p>Board needs to discuss the conference chair and the changes after the bylaws changes.</p> <p>Suggestion to be able to renew membership at the conference.</p> <p>Each chair is responsible for their section of the handbook.</p> <p>Conference Task Force guidelines helps with responsibilities for the next conferences.</p> <p>Some concerns about how long a person has to</p>	<p>Work will begin on this.</p> <p>Create LibGuide for 2011 conference with links to previous and future conferences.</p> <p>Sue will send out an email to solicit volunteers to help with the revision.</p> <p>Link to MLA guide.</p> <p>From a financial standpoint, it is best not to confuse the two fiscal years.</p> <p>See the guidelines. Attached.</p> <p>Suggestion to be sure the procedure is written down in the</p>

Topic/Committee	Person Responsible	Status/Discussion	Action
		<p>serve. Suggestion to follow the CE/education procedures. Continuity works best; one year appointments are too short. Perhaps this will help with conference themes.</p> <p>Suggestion to keep the creation of a theme with the state hosting the conference. Suggestion to have the conference state set the theme and then the program committee selects the speakers. Suggestion to start this for 2012.</p>	<p>manual. It is important to have the Program chairs of the conference to be willing to commit. Sue/Dina/Kathy will check with the current and past Program chairs. Everyone should look at the PPM. (Policy &amp; Procedure Manual which is actually the Executive Board Handbook!!)</p> <p>In March, Kathy will let us know if John Gallagher or Nancy Goodwin are interested in being the program chair for 2012.</p>
<b>Electronic Voting</b>		<p>Changes need to be made to the PPM to reflect bylaw changes for electronic voting.</p> <p>Concern about how we can target only MLA/NAHSL members for times when only MLA members can vote.</p> <p>Valori questioned if we need to include the section on the application about personal/institutional membership (check box).</p> <p>Valori wondered if there is other information she should be collecting.</p>	<p>We will need to look for software for electronic voting. Sue will check on the software. Len will check with other chapters to see what they are using.</p> <p>Yes, this is important. Institutional members only have one vote.</p>
<b>Conference Chair position details</b>		<p>Look at Bylaws changes and consider what to incorporate into the Executive Board Handbook.</p> <p>NAHSL EB will need to consider the need for a</p>	<p>Ellen will need to take a look at this. Ellen will also try to pull together a committee from past bylaws chairs.</p>

Topic/Committee	Person Responsible	Status/Discussion	Action
		NAHSL chair after the final rotation from Conference Chair.	
<b>Officer's Reports</b>			
<b>Chair</b>	<b>Sue Warthman</b>	See report. Conference evaluation results sent to listserv this week.	
<b>Treasurer</b>	<b>Linda Kaczmarczyk</b>	See report.	Income from CE was reduced to 3,000. Amendments to the budget were approved.
<b>Past-Chair /Nominating</b>	<b>Dina McKelvy</b>	How do other chapters handle their conference manuals?  Dina will be working on the nominations.  Student board member – is the EB still interested in pursuing this? We would also pay their MLA membership so they would have voting privileges. Seven students attended the conference. Should there be a minimum number of meetings that they attend?	Len will check on this.          Dina will pursue this issue and let us know.
<b>Chair-Elect/Conference Chair '11</b>	<b>Kathy Stemmer-Frumento</b>	See report. The issue of the NY/NJ group and their share of funding the conference will be discussed at the January meeting, Should it be an even division in income and expenses? If not 50/50 than what should the division be?  Any decision should be noted in the manual so we know how this was handled in 5 years at the next CT conference.	Kathy will talk to the NY/NJ group about the Scholarship Table proceeds. Board also feels that any expenses should be discussed and stated in writing before the conference.
<b>Conference Chair-Elect 2012</b>	<b>Cynthia Stewart</b>	See report.	
<b>Chapter Council</b>	<b>Len Levin</b>	See report. Last time MLA was in NE was in Boston in 1991.	
<b>Committee Reports</b>		Susan is the new chair.	

<b>Topic/Committee</b>	<b>Person Responsible</b>	<b>Status/Discussion</b>	<b>Action</b>
<b>Government Relations</b>	<b>Susan Mahnken</b>	See report.	
<b>Archives</b>	<b>Jim Craig</b>	See report.	
<b>Bylaws</b>	<b>Ellen Brassil</b>	Ellen is the new chair.	
<b>Education/CE</b>	<b>Alison Clapp Nathan Norris</b>	<p>According to their experience at the past conference, free courses will probably not be offered again even if it is a nominal fee.</p> <p>The Education committee would like the EB to reconsider purchasing the MegaMeeting software through MLA to use for online classes. Feedback regarding the software is very positive.</p>	Perhaps an agenda item for a future meeting.
<b>Electronic Communication</b>	<b>Sally Gore</b>	<p>See report.</p> <p>Sally would like help with the NAHSL blog. She will send out a message shortly for members of the Executive Board to sign-up. The entry can be funny, informative...</p>	Note change in the report. The initial meeting will be early in 2011.
<b>Marketing</b>	<b>Mary Ellen Bowen</b>	See report.	3 designs should be ready by our March meeting.
<b>Membership</b>	<b>Valori Banfi</b>	<p>See report.</p> <p>Suggestion to post date of renewal beside the name on the website.</p> <p>Question at ARIHSL about attaching state chapter renewal fee to MLA renewal.</p>	<p>Change in Meeting Minutes dated Sept 10. Keep deadline for membership as March 15 of each year instead of March 31 as noted in the minutes. The PD deadline will also change to March 15 to be consistent.</p> <p>Thought is that this will not work.</p>
<b>Professional Development</b>	<b>Hongjie Wang</b>	<p>See report.</p> <p>Question about whether the award could include travel?</p> <p>Just to clarify – out of region members still qualify for scholarship funding.</p>	Consensus from Board – the scholarship funding should not include travel in addition to registration or classes.

Topic/Committee	Person Responsible	Status/Discussion	Action
<b>Liaisons &amp; Representatives</b>			
<b>Credentialing</b>	<b>Claire LaForce</b>	No report.	
<b>NNLM/NER</b>	<b>Mark Goldstein</b>	Mark distributed the proposed plan for contract 2011-2016 beginning in May 2011. COIs will be headed by people in the region. These positions will be appointed (with leaders agreement) and the term is one year.	Knowledge Management Awareness Day coming up in January or February in Shrewsbury.  Meeting of reconstituted RAC and COIs meeting coming up in January.  Learning Data Management Skills Day coming up – March 16.
<b>State Representatives</b>			
<b>ARIHSL</b>	<b>Mary Ann Slocomb</b>	See report.	
<b>CAHSL</b>	<b>Todd Lane</b>	No report.	
<b>HSL NH/VT</b>	<b>Maureen Dunn</b>	See report.	
<b>HSLIC</b>	<b>Megan McNichol</b>	See report.	
<b>MAHSLIN</b>	<b>Sally Gore</b>	MAHSLIN Annual Meeting May 6 <sup>th</sup> . Theme – thinking outside the box.  MAHSLIN Jay Daley award – Three 3,000 awards for this emerging technology award.  Thinking about student sponsorship – how to get students involved in our group? Possible – student shadow day.	
<b>Old Business</b>			
<b>Conference 2010</b>	<b>Sue Warthman</b>	Conference evaluation results sent to listserv this week.	
<b>Technology Grant</b>	<b>Sally Gore</b>	Coming soon	
<b>New Business</b>		Raising funds for professional development  Use of LibGuides for conference binder, EB	Decided not at this time.

Topic/Committee	Person Responsible	Status/Discussion	Action
	Nathan	<p>meeting minutes</p> <p>Conference chair for MA for 2013 – this will take place at the conference 2011. After conference chair, Cindy will be the Programming chair. Journal price increases – rationale – our journal is so good we have been undercharging you or we have created a new pricing system.</p> <p>But we can't afford a 100% increase – some thoughts to address this. Perhaps we can respond collectively (a regional response); Similar to the California collective response. Mark Goldstein mentioned a new regional group is now being formed to address these issues.</p>	<p>NAHSL will put together a letter (Nathan &amp; Sue) by March meeting 2011.</p> <p>Nathan will do a blog entry for the NAHSL website.</p>
Future Meetings			
Meeting adjourned 2:46 p.m.			<p>March 11, 2011</p> <p>June 17, 2011</p> <p>September 9, 2011</p> <p>October 31, 2011 (annual meeting)</p>

NAHSL Executive Board Meeting  
Chair's Report for  
12/3/10

Board Update: Cynthia L. Stewart was elected Conference Chair-Elect 2012 at the annual meeting in October, 2010. Ellen Brassil has agreed to be Bylaws Chair, Susan Mahnken has agreed to be Government Relations Chair. Clair La Force has agreed to be the Credentialing Chair and Mary Ellen Bowen will remain as Marketing Chair. A state representative from NH/VT is forthcoming.

The Conference Planning Committee (CPC) reports have been sent to Katherine Stemmer Frumento and Cynthia Stewart. We have tallied the finances up to this point and are \$2,799 short of breaking even. There was very good attendance at the conference with 139 attendees and 28 exhibitors registered. Scholarship earned almost \$1,500. Sponsorship funds were lower than expected. Evaluation results will be available by the end of November.

Various conference related issues will be worked on this year; such as the conference binder, setting up a Program committee and financial guidelines for conference programs and speakers.

Respectfully Submitted,

Susan Warthman, AHIP

NAHSL Chair 2010-2011

11/22/10sw

## NAHSL 2010 Conference Planning Committee- Chair's Report

For many of the 2010 Conference Planning Committee (CPC) members, including myself, this conference was the first one we had ever worked on. It was terrifying and challenging for many of us, but we were working with other librarians who had worked on previous conferences and offered us encouragement, knowledge and recommendations we needed to move forward.

The theme, slogan and logo were the first things the CPC began to work on. The conference began with an idea. In fact, many ideas blossomed while some died. The CPC helped to prune and foster its' themes of growth, preservation, sustainability and balance. The hotel planning and research was simultaneously performed by Donna Wickstrand, Vice President of Conference Hotels Unlimited.

Donna's work was integral to our hotel choice and invaluable to the success of the conference. She kept in touch with me from the beginning to the end of the conference. Donna guided me through hotel negotiations and helped me transition from one hotel sales representative to another. About half way through the planning, Donna initiated the CPC and hotel representative restructure the hotel room blocks (reservations) and amend the hotel contract to reflect the new (lower) numbers. As the conference dates approached, she also recommended when I should obtain hotel "pick-ups" to check on the number of reservations on the books. It was pleasure to work with her and truly a learning experience for me.

The first brainstorming meeting was held at my house in November, 2008. For the most part, the CPC met every other month during the first year and monthly during the second year. I used Doodle to find out the best day and times to meet and alternated morning and afternoon meetings. Doodle is a good tool to use to poll a group for any reason.

I tried my best to inform the group from the beginning what to do and when by providing them with MLA Chapter Council's *MLA Chapter Planning Meeting Guidelines* and timelines from previous years. There were one-year and a two-year out timelines that I kept posted in my office to remind myself and CPC members what needed to be done during the course of planning. Modifications from 2009 timelines were made due to our theme and technology; for example less print and postage, more email notifications and use of electronic reader boards.

I had developed a conference blog and wiki early on in the planning. The use of the blog was minimal. The use of the wiki was a bit better, but not used to degree it could have been. I was hoping the CPC would actively use the wiki as a tool to store and archive all conference related documents and communications. Both tools proved to be too much work and one more thing to update and revise. Email seemed to be the communication tool of choice. We entertained the ideas of having vendor demonstrations as the 2009 conference did and Sunrise Seminars similar to MLA annual meetings, but these ideas did not come to fruition.

The script that the 2009 CPC used was modified and also used by the 2010 CPC. This tool is highly recommended, as it ensures the details that have been planned get incorporated into the conference. It is a rehearsal of sorts and helps the CPC members visualize the flow of how everything should unfold or be changed, if needed. We all had each others' cell phone numbers programmed into our phones. This access was extremely helpful for me to ensure that meetings and programs were flawless. I could call the AV person and report feedback on a microphone and it was taken care of immediately. I had the hotel staff phone numbers saved in my phone, too. All demands and requests were able to be resolved quickly with cell phone access or the use of the hotel phone at the NAHSL registration desk.

Every committee member devoted so much time to planning this conference and did more than their share of their committee tasks. We helped each other out and took over planning events when plans fell through or people resigned. Everyone pulled together and helped with covering the scholarship, hospitality and registration tables. Planning the script and scheduling the table coverage helped, but in the end, we all did what was needed when it was needed to make the conference the success that it was. There were a total of 139 attendees; 104 were NAHSL members, 31 were not members and 4 were students.

We wish you the best for a great 2011 conference and hope our reports help you in your planning process.

11/18/10sw



11/29/2010

Income/Expense by Category  
1/1/2010 through 11/29/2010

Page 1

Category Description	1/1/2010- 11/29/2010	OVERALL TOTAL
<b>INCOME</b>		
ANNUAL MEETING INCOME (2010)	56,670.00	56,670.00
CONTINUING EDUCATION INCOME	2,880.00	2,880.00
INTEREST INCOME- BANK	392.32	392.32
MEMBERSHIP INCOME	5,850.00	5,850.00
PROFESSIONAL DEVELOPMENT INCOME	1,634.00	1,634.00
<b>TOTAL INCOME</b>	<b>67,426.32</b>	<b>67,426.32</b>
<b>EXPENSES</b>		
ANNUAL MEETING EXPENSE (2010)	57,809.18	57,809.18
ANNUAL MEETING EXPENSE (2011)	3,536.39	3,536.39
ARCHIVES EXPENSE	150.00	150.00
BYLAWS EXPENSE	19.08	19.08
CHAPTER COUNCIL EXPENSE	552.05	552.05
CONTINUING EDUCATION EXPENSE	9,045.29	9,045.29
EXECUTIVE BOARD EXPENSE	4,876.69	4,876.69
MEMBERSHIP EXPENSE	65.52	65.52
OFFICE EXPENSE	65.70	65.70
PROFESSIONAL DEVELOPMENT EXPENSE	6,075.00	6,075.00
<b>TOTAL EXPENSES</b>	<b>82,194.90</b>	<b>82,194.90</b>
<b>OVERALL TOTAL</b>	<b>-14,768.58</b>	<b>-14,768.58</b>

# Account Balances - As of 11/29/2010

As of 11/29/2010

11/29/2010

Page 1

Account	11/29/2010 Balance
<b>Bank Accounts</b>	
NAHSL-CD (Linda)	5,860.64
NAHSL-Checking (Linda)	11,479.82
NAHSL-Savings (Linda)	64,597.78
<b>TOTAL Bank Accounts</b>	<b>81,738.24</b>
<b>OVERALL TOTAL</b>	<b>81,738.24</b>

## Budget-to-Actuals

Budget to Date 12/31/2010

EXPENSE	BUDGET '10	ACTUALS'10	BUDGET '09	ACTUALS'09	Proposed '11
Archives Expense	175.00	150.00	175.00	175.00	175
Chapter Council Expense	700.00	552.05	500.00	218.33	700
Continuing Education Expense	11,000.00	9,045.29	11,000.00	10,392.19	11,000.00
Contributions & Donations	90.00	0.00	90.00	276.00	90
Executive Board Expense	7,350.00	4,876.69	7,350.00	5,508.68	7350
a.) Food	1,500.00	1,176.10	1,500.00	1,145.17	
b.) Travel	5,500.00	2,296.25	5,500.00	3,288.43	
c.) Other (Incorporation, Insurance, etc.)	350.00	1,464.34	350.00	1,075.08	
Government Relations	450.00	0.00	450.00	0.00	200
Marketing Expense	2,500.00	0.00	150.00	0.00	2,500.00
Membership Expense	30.00	65.52	0.00	24.00	70
Office Expense	130.00	65.70	100.00	116.13	130
Professional Development Expense	9,000.00	6,075.00	7,000.00	3,930.00	9,000.00
a.) Awards: MLA Conference	3,425.00	2,175.00	2,350.00	1,260.00	
b.) Awards: NAA-ISL Annual Meeting	3,425.00	3,315.00	4,500.00	2,520.00	
c.) Scholarship Table Expense	150.00	150.00	150.00	150.00	
d.) Quarterly Grant	2,000.00	435.00			
e.) Other expense	0.00	0.00	0.00	0.00	
Technology Expense	1,000.00	0.00	0.00	0.00	1,000.00
Innovation Grant (Jay Daley)	2,000.00	0.00			2,000.00
Treasury Expense	250.00	0.00	250.00	290.72	250
Expense SUBTOTALS	32,675.00	20,830.25	27,065.00	20,931.05	30,966.00

INCOME	BUDGET'10	ACTUALS'10	BUDGET'09	ACTUALS'09	
Bank Interest	700.00	392.32	1,200.00	732.56	425
Continuing Education Income	6,000.00	2,880.00	7,000.00	5,787.79	6,000.00
Membership Income	6,000.00	5,850.00	6,120.00	5,880.10	6,000.00
PD Income (Scholarship Table)	1,400.00	1,634.00	1,400.00	2,083.25	1,400.00
Income SUBTOTALS	14,100.00	10,756.32	15,720.00	14,483.70	13825
Budget-to-Actuals TOTALS	-18,575.00	-10,073.93	-11,345.00	-6,447.35	-17,141.00

NOTES:

## NAHSL Executive Board meeting

December 3, 2010

### Past Chair's Report

Conference Binder plans: I have contacted the folks who might be interested in helping with the conference binder update. I have also verified with Sally that we can set aside a protected portion of the LibGuides portal to use for conference planning. I am on the Electronic Communications Committee, so I will be working with her on the website. I would like to contact MLA HQ and other chapters to find out how they manage their conference planning from year to year. They might have some good ideas.

Nominations: Will move ahead with this after the board meeting – how I can best help with the new voting procedures. I will begin recruiting for candidates for the officers of Secretary and Treasurer in the new year as people begin to renew their memberships.

Student board member: I will determine the interest and expectations of the board for this idea at the December meeting. I will contact our current student members to discuss with them their willingness to serve and what their expectations would be in such a position. I may be able to recruit to the position as early as January.

Technology Grant: We have finalized the grant and have begun to make it available.

**NAHSL EXECUTIVE BOARD MEETING**  
**December 3, 2010**

**2011 CONFERENCE PLANNING REPORT**

1. On November 22<sup>nd</sup> the Planning Committee made a site visit to Mohegan Sun.
2. The welcoming reception will take place at Mohegan. On Monday night a combination museum tour & banquet will be held at the Pequot Indian Museum in Ledyard, CT.
3. James Cimino, MD (BioMedical Informatics director) will be a plenary speaker.
4. The logo is attached
5. The next Planning Committee meeting is scheduled for Monday, January 24, 2011.

Respectfully submitted,

Katherine Stemmer Frumento  
2011 Conference Planning Chair

NAHSL Executive Board  
December 3, 2010

Conference Chair-Elect 2012 Report

- Recruiting members to serve on the NAHSL Conference 2012 Planning Committee is underway.
- Contact has been made with Donna Wikstrand. She has compiled a list of detailed hotel options in New Hampshire and Vermont. Site visits will be scheduled over the coming month.

Respectfully submitted,

Cindy Stewart

Dartmouth Biomedical Libraries

Conference Chair-Elect 2012

NAHSL EB – Friday, December 3, 2010

Chapter Council Report

*News from MLA*

- There has been a slight increase in individual memberships but a larger decrease in institutional memberships – probably because of the economy.
- MLA has promised increased wireless access (in the lobby, plenary sessions, etc.) for MLA 2011 in Minneapolis.
- In a similar light, MLA plans to have online a new “Information Management System” by the time of the 2011 meeting which will make it easier to customize your access, work with membership/mentor directories, etc.
- At MLA 2013 (in Boston) there will be a combined Chapter Council/Section Council programming section. More details to follow but there may be opportunities for NAHSL members to assist – especially since yours truly is on the planning group for this event.

Respectfully submitted,

Len Levin  
NAHSL Chapter Council Chair

NAHSL Executive Board

Archives Committee Report

3 December 2010

Marj Anderson and Ramona Connelly have joined the Archives Committee.

Marj was formerly Manager, Library Services, Mercy Hospital. She serves as Chair, Archives Committee, Maine Health Science Libraries and Information Consortium, and has formal archives training. She has also served on the Executive Board, NAHSL.

Ramona is librarian, York Hospital. She serves as Area I regional representative, HSLIC.

We expect that Marj would be able to take the Chair, after the 2011 annual meeting.

Respectfully submitted,

James L. Craig  
Chair, Archives Committee



NAHSL EXECUTIVE BOARD

**Bylaws Committee Report**

December 3, 2010

1. Effective December 3, 2010 Ellen Brassil, Baystate Medical Center Library, succeeds Marilyn Pitman as Chair of the Bylaws Committee
2. The new Chair asks members of the Executive Board to alert her to any necessary changes to the NAHSL Executive Board Handbook stemming from changes in responsibilities or other matters.
3. In order to finalize Bylaws changes from the fall conference, it will be necessary to complete the last two steps from MLA's "Procedures for Submitting Bylaws Revisions to the MLA Bylaws Committee" that involve Committee approval and eventual distribution/notification.
4. The Bylaws issue of electronic voting is a Board agenda item up for discussion separately.

Respectfully submitted,

Ellen Brassil  
Chair, Bylaws Committee

Education Committee Report  
NAHSL Executive Board  
December 3, 2010

***NAHSL Innovations***

Sue Warthman's Innovation (Lunch & Learn: Multi-tasking at Its Finest) was posted October 12<sup>th</sup>. Anne-Marie Kaminsky is continuing asking for suggestions and the members of the Education Committee will be soliciting ideas from within their state.

***CE Courses NAHSL 2010***

Registration:

12	Radiology Clinical Topics
6	Posters and Publishing
7	Web 2.0 to Market the Library
14	Systematic Reviews (course full)
19	Google (26 were registered, 11 no-shows and 3 walk-ins)
13	Mobile Technologies

Total taking classes: 77

Total Income: \$2,955.00

Expenses: \$6,261.00 (does not include all instructor expenses)

Balance: (\$3,306.00)

Have contacted Richard McGowan (NYU Waldmann Dental Library) about working with the NY/NJ group to plan the courses for the joint conference in 2011.

***Future Courses***

We are co-sponsoring a 2-hour follow-up to the Webcast on the electronic health record with the RML. The first hour will be devoted to federal initiatives and the second hour will include several librarians describing their roles. The RML will help facilitate the online component. Target date is February.

Will offer the Systematic Reviews course a second time.

Hope to offer another online class on various "tools". These would be broken down into separate sections and hopefully people can register for just those they are interested in:

1. One segment devoted to journal evaluation options such as Eigenfactor, Thompson's Impact Factor, SCImago Journal Rank.
2. PubMed derivative tools such as GoPubMed, Novoseek, Pubget, eTBlast
3. Free tools for managing articles such as Papers.

### ***Mega-Meeting***

Alison spoke with Rebecca Birr (Maricopa Integrated Health Sciences Library) about the use of Mega-Meeting for their classes. One class offered in the spring was a 2-hour “Creating Online Tutorials” which had 60 registrants. The fall class was a 4-hour one on magnet which had a lunch break and 35 registrants. She said that MLA has been very helpful and offered lots of support, and that their members prefer online classes. She said that her region is also using the software for Board Meetings. The region purchased a webcam. Sound is via dial-up on the phone.

### ***Survey***

Nathan is developing a survey which will go out in December. We hope to have feed-back before our January 7, 2011 Committee meeting to help with the planning.

Respectfully submitted,

Alison Clapp/Nathan Norris  
Education Committee Co-chairs

NAHSL EXECUTIVE BOARD  
Electronic Communications Committee Report  
December 3, 2010

NAHSL Website

The new NAHSL Website, utilizing the LibGuides platform, had its red carpet debut at the Annual Meeting in Newport, RI. The site is steadily being populated with items migrating from the current nahsl.org site. Once this transition is complete (goal: Dec 31), the url <http://nahsl.org/> will point to the new site. Until then, both are running however please note that the old site is not being maintained.

A website has also been built for the Executive Board to utilize. Meeting agendas, committee reports, minutes, working documents and other items will be available through this private site.

NAHSL Blog

The Chair requests that the members of the Executive Board volunteer to post to the NAHSL blog on a scheduled basis. This likely results in 1-2 blog postings per year, something easily manageable by even the busiest of Board Members. Stay tuned for a detailed sign-up notice to the exec-list.

NAHSL Twitter Account

A few attendees at the Annual Meeting again added to the fun (and archives) by tweeting from the different sessions and events. Thanks to all who took part.

NAHSL Innovations

The EC Committee continues to work with the Education and Marketing Committees, to both solicit and announce NAHSL Innovations.

EC Committee

An actual EC Committee has been formed to assist with the various communication hubs, as well as administering the forthcoming NAHSL Technology Grant. Thanks to the following for agreeing to serve:

- MaryEllen Bowen
- Claire LaForce
- Dina McKelvy
- Lisa Carter
- Lori Bradshaw
- Nathan Norris
- Meaghan Muir

Sue Warthman, NAHSL Chair, and Linda Kaczmarczyk, NAHSL Treasurer, serve as ex officio members.

The Committee will hold its initial meeting early in 2012.

Respectfully submitted,  
Sally Gore  
Chair, Electronic Communications Committee

## **Report to NAHSL Executive Board**

**12/3/10**

### **Legislative Update:**

#### **Fiscal Year 2011 Funding**

The now lame duck 111th Congress is back in session. Consideration of the pending Appropriations Bills is of utmost importance. The Labor-Health and Human Services-Education (Labor-HHS) Bill as currently written would provide a 3.2% increase (One billion dollars) in FY 2011 for the National Institutes of Health (NIH). The increase, though it will barely cover inflation, will prevent cuts to numerous programs. The National Library of Medicine (NLM) would receive an increase of \$13.397 million (3.76 %) over FY 2010. At present it appears that it will be very difficult, and probably impossible to pass this pending legislation. The minority party has indicated that it is unwilling to support any appropriations bills, and prefers to postpone discussions until the 112<sup>th</sup> Congress sits in January, 2011.

Funding for FY2010 expired on Sept. 30. Congress enacted a continuing funding resolution as a temporary measure to keep federal agencies operating until December 3<sup>rd</sup>. If the Appropriations Bills are not passed, Congress must pass another stop-gap funding bill, or continuing resolution, to keep the federal government operating until fiscal year 2011 appropriations can be negotiated in the next Congress.

#### **MLA Actions:**

During the summer MLA signed onto an Ad Hoc Group for Medical Research letter urging chairs and ranking members of the Senate Appropriations Subcommittee on L-HHS to support an 11.9% increase in NIH funding for FY 2011, and distributed two "Action alerts" to the medical library community asking them to contact their members of Congress and urge funding support.

MLA developed an advocacy bookmark and pamphlet summarizing key public policy issues being addressed by the association at this time. The materials were distributed at the fall chapter meetings to garner grassroots support for NLM funding and legislation regarding public access to federal research.

#### **Federal Research Public Access Act**

Three Federal Research Public Access Acts (FRPAA) have been introduced in the House and Senate, The Federal Research Public Access Act, S. 1373 and H.R. 5037 are companion bills. These identical bills would require federal agencies with annual extramural research portfolios of over \$100 million to develop public access policies related to research conducted by employees of that agency. MLA supports FRPAA. Although the bills have not yet been acted upon, Congress does appear to be interested in learning more about the issue.

In addition to S. 1373 and H.R. 5037, FRPAA was introduced by Representative Todd Tiahrt (R-KS) as an **amendment to the House L-HHS appropriations bill**, which modifies the bill to apply FRPAA only to agencies that the L-HHS Committee funds.

Respectfully Submitted,

Susan S. Mahnken

Chair, Government Relations Committee

Marketing Committee Report  
December 3, 2010

The re-design of the NAHSL logo has been given to the Marketing Committee. Dan Small who was contracted to re-design the logo has been transferred within Hartford Hospital and no longer works for the library. I have contacted him directly and he is able to proceed with the logo re-design. We will use the same terms that were set forth in the original memo of understanding. I have forwarded this to him for his signature and will forward the signed memo to the NAHSL Board for approval.

I have put together a committee of the state representatives and the marketing committee to collaborate on the design. We have consulted thru email and we are ready to proceed. Dan will design 3 different logos, which we will then choose from. The committee will chose one and Dan will then create 3 variations. The executive board will have the final choice.

Respectfully submitted

Mary Ellen Bowen  
Marketing Committee Chair

# NAHSL MEMBERSHIP ANNUAL REPORT

2010

As of November 19, 2010 there are 203 NAHSL Members.

This is the breakdown for membership for 2005-2010

State	2010 Members	2009 Members	2008 Members	2007 Members	2006 Members	2005 Members
Connecticut	40	40	49	46	47	55
Massachusetts	83	80	96	94	93	96
Maine	23	29	23	21	21	21
New Hampshire	18	13	18	22	17	16
Rhode Island	22	19	20	18	16	18
Vermont	13	15	17	17	17	14
Louisiana*	0	1	1	0	0	0
Missouri	1	0	0	0	0	0
New Jersey	0	0	0	1	0	0
New York	3	1	2	1	0	0
Pennsylvania	0	1	2	2	3	2
Total	203	199	228	222	214	222

2010 Total Members=203

22- New Members

7- Students

Respectively Submitted by,

Valori Ann Banfi

NAHSL Membership Chair, 2010

## **Professional Development Committee Report December, 2010**

### **1. Awards for NAHSL 2010**

The PD Committee received a record number of applications for this year's grant with applicants coming from all five states in the area. After careful review from the committee, 15 of them were granted awards for a total of \$ 3710.

### **2. Awards for MLA 2010**

All 7 applicants were granted awards for a total of \$2515 out of \$3500 that was budgeted for MLA 2010. An unused portion of \$985 was returned to the Treasure. Due to an increasing registration fee of \$460 for MLA meeting, the minimum amount of NAHSL award was increased to the maximum of \$460 for 2010.

For both NAHSL and MLA, we spent a combined total of \$6,225, out of \$7,000 that is budgeted for this year. Information on past and present award winners is available on <http://www.nahsl.org/pdwinners.htm>.

### **3. Quarterly Awards (\$2,000 total):**

- 1<sup>st</sup> Quarter: 1 applicant got \$135.
- 2<sup>nd</sup> Quarter: 2 applicants got \$900.
- 3<sup>rd</sup> Quarter: 2 applicants got \$635.
- 4<sup>th</sup> Quarter: To be announced

For details about the award criteria, please go to <http://www.nahsl.org/profdevfund.htm>.

Your comments, suggestions and recommendations will be highly appreciated.

Respectively,

Hongjie Wang, Chair  
Professional Development Committee





**NAHSL Executive Board**  
**December 3, 2010**  
**ARIHSL report to NAHSL**

**ARIHSL**

1. ARIHSL Business meeting was held September 15 at the Warwick Public Library.
2. The NAHSL conference was held in Newport RI on October 24 to 26, 2010 and received great reviews.
3. Tovah Reis, Sue Warthman and Mary Ann Slocomb were mentioned in the August issue of the MLA Newsletter. Barbara Davis had a recent article in the Hospital Libraries Section newsletter *National Network News*.
4. ARIHSL meeting was held on November 17 at Women & Infants Hospital. Elaine Martin, Javier Crespo and Karen Dahlen were guest speakers talking about the grant funded outreach project for providing database training and ILL resources to RI (and other N.E. states) Dept. of Health staff.
5. Question was raised at the meeting if the NAHSL dues could be attached to the MLA dues. MLA currently has the Section dues included in the payment of its dues. Could Chapter dues be added?

**RI-Statewide**

1. The Karla Harry Commission on Libraries conducted a survey of all RI libraries regarding the digitization of special collections. The committee will look at the results and recommend where to go from here.
2. Rhode Island participated in the Jumpstart Project which has people reading the same book at the same time around the world. The year the book was Ezra Jack Keats' "The Snowy Day".
3. The Library Board of RI (LiBRI) sent letters of congratulation to the Governor-elect, and the 2 congressional representatives (1 new and 1 re-elected). The letter also asked for their support of libraries.

Respectfully submitted,  
Mary Ann Slocomb  
Rhode Island Hospital / Lifespan  
ARIHSL state representative to NAHSL

### **HSL-NH/VT Report to NAHSL Executive Board**

**December 3, 2010**

1. Maureen Dunn (Medical Library, Concord Hospital, Concord, NH) will be replacing Claire LaForce as HSL-NH/VT liaison to the NAHSL Executive Board, effective December 2010.
2. HSL-NH/VT met in October at the newly built Kilton Public Library in West Lebanon, NH. Marianne Burke (UVM) presented the findings from a study about Vermont Medical Libraries and Hospitals. Rita Gavelis (NNLM-NER) taught and demonstrated ways to use online tools to communicate. Our group will be meeting again in May, date and location to be determined.
3. Marion Allen (Dorothy Breene Library, New Hampshire Hospital, Concord, NH) retired at the end of this past summer. Marion, a long-term member of the HSL-NH/VT group, couldn't make the Fall meeting due to a long-anticipated trip to Scotland, but will be honored at our Spring meeting in May for her many and long-standing contributions to the group.
4. NH Hospital has hired a new full-time librarian, Melissa Hutson, who has yet to start in the position, but who has just completed her MLS, and who has been working at Baker Library at Dartmouth. It'll be a pleasure to have her in the area and the group!
5. Planning for the 2012 NAHSL conference in NH/VT has begun under the leadership of Cindy Stewart of the Dartmouth Biomedical Libraries. Venue-hunting is currently underway.
6. Our area, as in many others, has been hit especially hard recently by a spate of library closings and downgrades to librarian positions. Lakes Region General Hospital in Laconia, NH eliminated their librarian position at the beginning of the Fall with almost no warning. Anne Conner, of Littleton Regional Hospital, has been working with both Mark Goldstein of the RML and the Education Department at Lakes Region, to help them figure out a plan going forward, as they've already apparently realized it may not have been the wisest decision. Elliot Hospital, in Manchester, recently lost their librarian when they decided to downgrade the position to include clerical support for the medical staff services office, along with maintaining the library collection and organizing all CME activities. Gayle Tudisco, the MLS-prepared librarian in the position, decided it wasn't a position she wanted

to be in, and has since taken the position of Director of Children's Services at the Derry (NH) Public Library. The position at the Elliot was posted as requiring an Associates degree in business or like experience.

In order to address these, and similar situations, we have scheduled a phone conference on Wednesday, December 15<sup>th</sup> with Mark Goldstein to discuss the closings and the changing role of the library/librarian, and to determine if any action can or should be taken by the group, and what that action might look like.

Respectfully submitted,

Maureen Dunn  
HSL-NH/VT Liaison to NAHSL

**HSLIC Meeting Report for NAHSL Sept 30<sup>th</sup> 2010**  
**Submitted by Meg McNichol, EMMC, Health Science Library**

New HSLIC executive board 2010-2011

Chairperson:	Evelyn Greenlaw, USM- Lewiston-Auburn College
Past Chairperson:	Patty Williams, Foundation for Blood Research
Chair-Elect:	Cora Damon, Maine General medical Center –Waterville
Secretary:	Cynthia Arnold, Midcoast Hospital
Treasurer:	Amy Averre, Husson University
HSLIC Regional Rep's:	Area I, Ramona Connelly, York Hospital
	Area II, Gabriella Howard, University of Maine at Augusta
	Area III, Linda Menard, Aroostook Medical Center

Committees and delegates to other organizations, see the HSLIC website:

<http://library.umassmed.edu/hslc/officers.html>.

**Board Meetings:**

The next HSLIC Executive Board Meeting is scheduled for Nov 19th 2010 during the fall State meeting.

**Executive Board Meeting and Updates:**

The meeting was called to order at 9:00 a.m. by Evelyn Greenlaw

**Committee Reports:**

**Resource Sharing**

The HSLIC license agreement with NEJM would like the annual subscription to reflect the calendar year. The NEJM is working with more than one Resource chair per subscription year and would like to work with only one individual. HSLIC would like to make the resource chair a multi-year term. Also the board is looking into making it a separate office from the chair elect. This would need a bylaws change. This will be brought up at the fall meeting to discuss with membership. A *new task force/subcommittee* will be created under resource sharing to examine the idea of DOCLINE being a requirement of membership for HSLIC. There is declining coverage in medical libraries in the state of Maine. What can HSLIC do to help these struggling libraries? There are three products, EBSCO A-Z list, Serial Solutions and CINAHL that are to be looked at for consortia pricing.

**Education**

The education chair has been working on the fall meeting. The date will be Nov 19<sup>th</sup>.

The program will be *Project and Innovations at the library. Challenges in our Institutions.*

The location will be Jeff's Catering in Brewer, ME.

Volunteers are needed to present. There will be a round table discussion on the fiscal future of libraries.

The RML will be guests at the meeting and will share the latest news from the region. The business meeting will be in the afternoon while the education will be in the morning.

**Membership**

There are 13 members not paid as of August.

**Publicity**

No report.

**Automation**

No report.

**Scholarship** (emailed)

**Archives**

No report.

**Area Reports:**

Area I, II and III have no reports

**Other Reports:****CMLD**

Janet is working on the new Maine State Government website (new template) for easier location of programs.

**Maine InfoNet Board****Maine Library Commission**

NAHSL no report.

**RAC of the NNLM/NER****Old Business:**

NAHSL cookbooks are selling at \$10.00/each

**HSLIC.org –this domain will be renewed for 2yrs. It will cost \$15.00**

**New Business:**

NAHSL cookbooks will be sold at the MLA conference Oct 7<sup>th</sup> & 8<sup>th</sup>. HSLIC will have a vendor's table at the conference. The price for this will be \$150.00.

Western Maine Health Care Pilot Project: Increase health literacy for senior citizens using Medline plus and senior health plus.

**Upcoming Meetings:**

There will be a Fall HSLIC meeting on Nov.19<sup>th</sup> 2010 at Jeff's Catering in Brewer

**"HSLIC Libraries - Initiatives and Challenges"**

Maine Libraries Association Conference Oct 7& 8 2010

**Regional & State News:**

St. Joseph Hospital library is being renamed, "Carolyn Coco Medical Library.

The dedication ceremony is planned for Friday October 8<sup>th</sup> 2010.

Penobscot Bay Medical Center will be reducing its hours in the medical library by half.

On Sept. 20, 2010 hours will be reduced from 40 to 20 hours per week.

2010 Cairns Award winner, Emily Scribner, who recently retired from Franklin Memorial Hospital

Maine Info Net has recently been granted 5013C status. It will now allow them to be included with HSLIC for research sharing.