

NAHSL Executive Board Meeting

Holiday Inn By The Bay - Portland, ME

October 4, 1999

Present: Kathy Brunjes, Joan Yanicke, Ed Donald, Tovah Reis, Jeanene Light, Bob Sekerak, Anita Loscalzo, Sydney Fingold, Karen Odat, Mark Gentry, Len Levin, John Stey, Patty Kahn, Irene Lathrop, Mary Ann Slocomb, Debbie Sibley, Alice Reed, Sue Jagels, Sharon Eckert.

Debbie Sibley welcomed everyone and called the meeting to order at 7:10 am. Introductions of the Executive Board were made.

Minutes

Action: Correction to the June 11, 1999 Minutes was noted by K. Brunjes (under Education Committee; adding an acknowledgment of Ed Donald's contribution to the Spring CE). Minutes of the June 11, 1999 NAHSL Executive Board were accepted as corrected.

Treasurer's Report

Discussion: Mary Ann distributed the updated Treasurer's Report, dated 10/1/99. The treasury ending balance

as of 10/1/99 is **80,979.64**. The checking balance is \$38,433.46 (reflecting the transfer of \$45,000 from the savings account to cover Conference expenses).

Action: No action required.

Secretary's Report.

Discussion: Kathy ordered and has received NAHSL stationery to replace the depleted stock.

Action: For informational purposes. Tovah Reis requested a supply to use for Conference 2000.

Committee Reports

Archives

Discussion: Sydney brought the NAHSL photo albums, which are on display in the Exhibit Hall; photos used for the NAHSL 40th anniversary celebration need to be put back in the correct album. Sydney is offering "prizes" to anyone who can place the most photos in the correct albums. Sydney and Carole Foxman have met once to condense and organize the first 20 years of archives since the last Board meeting. They hope to meet one more time to finalize the last 20 years of

archives. The Committee is down to Sydney and Carole.

Sydney has contacted several commercial record storage companies, as charged by the Board at the June 11th meeting. Sydney will investigate more companies, and hopes to make a recommendation to the Board by the December meeting. She will also work on recruiting more members to the Committee.

Action: For informational purposes.

Automation

Discussion: Mark announced that he will continue as Chair for another year. He has been maintaining a basic updating of the webpage. The Committee has lost several members this past year, and Mark is actively recruiting new members.

Action: For informational purposes.

Benchmarking

Discussion: Ed Donnald will work on the short, ten question survey that the Board charged the Committee to develop, and hopes to have this ready for December.

Action: For informational purposes.

Bylaws

Discussion: Nothing to report, per Mary Ann Slocomb.

Action: None.

Chapter Council

Discussion: Suellen reported that the MLA Board has approved \$15,000 for ten scholarships, to be used toward attendance at MLA in London.

MLA recognizes the inaccuracies in the MLA Directory, and will pursue an online directory to resolve these errors. Suellen also reported that MLA is encouraging joint meetings among the Chapters.

Action: For informational purposes.

Conference '99

Discussion: Patty reported that "we're having a conference!"

Action: None.

Conference 2000

Discussion: Irene announced that plans are in "high gear." Ruth Ann Gildea will take over as Scholarship Chair. The Planning Committee is looking at programs. Irene expressed concerns about the costs and consistency involved in maintaining a conference website. At this point, Irene asked the Board about the Welcome Reception, and whether or not the Board routinely donates funds for this event. The Conference 2000 Planning Committee is asking the Board to commit funds to their Welcome Reception.

Action: The Board voted to approve \$1,000 towards the NAHSL Conference 2000 Welcome Reception. Mark Gentry and other Board members addressed Irene's concerns about the conference website. Since NAHSL conferences have different themes, events and locations from year-to-year, it would be difficult to set a consistency standard for what goes on the conference website. The Board advised that the website should have active links to both area events and NAHSL-NN/LM-NER sites.

Education

Discussion: Karen reported that between 50-60 signed up for CE at NAHSL '99. Karen wished to express thanks to Dan Philbrick for all his help, hard work and advice in setting up the AV's for each CE and program. Karen also announced that Cora Damon will take over as CE/Education Chair following Conference '99.

Action: The Board approved Cora Damon as new CE/Education Chair. Debbie Sibley thanked Karen for her hard work in filling this position over the last year, stepping in at the last minute prior to Conference '98.

Finance

Discussion: Mary Ann reported that the Finance Committee held a brief meeting on 10/3. The new Treasurer will assume her responsibilities on January 1, 2000; this will place the Treasurer on a Fiscal Year. Budget forms/process will be sent out electronically this year. The Finance Committee is still looking at different investment opportunities (long term vs. short term).

Action: No action taken.

Government Relations

Discussion: Debbie reported that Joan McGinnis has retired. The Board will look for a replacement for Joan.

Action: For informational purposes.

Marketing

Discussion: Len reported that the Committee will meet today at 2:30 p.m. The Committee will look at how to use the newsletter as a marketing tool. The Committee will also coordinate their

activities with Membership.

Action: For informational purposes.

Membership

Discussion: Jeanene reported that she has received 230 paid memberships; 14 of these are "new" members. Jeanene passed out a membership breakdown, by State.

Action: No action taken.

News Notes

Discussion: Debbie announced that Norma Pellerin has accepted the Newsletter Editor vacancy.

Action: None at this time.

Nominating

Discussion: Bob Sekerak stated that the written Slate of Candidates, 1999 is in the Conference packet. The

Slate is:

Conference Chair-Elect 2000 Ed Donnald

Secretary Kathy Brunjes

Treasurer Marj Anderson

MLA Nominating Committee Marion Levine

Action: Slate will be voted upon at the full Business Meeting, October 5th.

Program

Discussion: Sharon Eckert passed out (I was going to leave it at this, just to see if anyone noticed!)! The Program Committee received a much deserved round of applause.

Action: Patty Kahn asked that the Board take seats at the front of the room during the Business Meeting.

Scholarship

Discussion: Kathy reported that 14 NAHSL scholarships were awarded to Conference attendees, totaling \$1,335.

Action: For informational purposes.

IFLA

Discussion: Tovah reported that a company from Holland has been retained as Conference Planners for the Boston Conference (2001). The Task Forces are all meeting, and Tovah reminded everyone that many volunteers are needed during the actual Conference. Tovah is just back from Bangkok, where the IFLA Conference was held this year; the conference was smaller than expected (about 1,900 attending). It is expected that between 4-5,000 will attend the Boston Conference.

Action: For informational purposes.

MLA Credentialing Liaison

Discussion: Joan reminded everyone that the new credentialing forms are available through the MLA website. Approximately 90 members are credentialed. Joan also reminded everyone that she has a table in the Exhibit Hall, and is ready to answer questions about the process.

Action: For informational purposes.

State Reports

ARIHSL

(Irene Lathrop) Kim Lavoie is the new Rep. Rhode Island is currently looking at a state-wide database for books.

CAHSL

(John Stey) Evelyn Breck Morgen is the new CAHSL Chair.

HSL NH/VT

(Alice Reed) Their Fall meeting will be held October 13th in White River Junction, with a program on copyright and AHECs in the area. This is HSL NH/VT's 20th Anniversary. Ellen Hall is the Interim Acting Director at the University of Vermont, Dana Medical Library. Alice announced that Marcia Allen has passed away.

HSLIC

(Patty Kahn for Happy) The Fall Meeting will be in Portland, October 22nd; the program will be "Making the Transition" with Maureen Czujak. The State has started to implement Maine InfoNet - the state-wide catalog.

MaHSLIN

(Anita Loscalzo) The MaHSLIN newsletter is online. They will hold their Fall Meeting on October 19th, with CE on copyright.

Old Business

None.

New Business

Debbie Sibley announced the NAHSL Achievement Award Recipient: Robin Rand. The presentation will be made at this evening's banquet.

The meeting was adjourned at 8:00 am.

Respectfully submitted,

Kathy Brunjes, Secretary



Comments, questions or contributions to mark.gentry@yale.edu



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