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NAHSL Executive Board Meeting

UMass Worcester - The Lamar Soutter Library

June 11, 1999

Present: Happy Copley, Sharon Eckert, Marybeth Edwards, Sydney Fingold, Mark Gentry, Sue Jagels, Patty Kahn, Irene Lathrop, Len Levin, Joan McGinnis, Florence Mercer, Karen Odato, Alice Reed, Bob Sekerak, Debbie Sibley, Mazy Ann Slocomb, John Stey

Debbie Sibley welcomed everyone and called the meeting to order at 10:00 am. Introductions of the Executive Board were made. Len Levin, New England Baptist was introduced and welcomed as the new Marketing Chair. Debbie asked Mark Gentry to check the Executive Board Listserv, to see why some Board members did not receive the agenda for today's meeting.

Chair's Report

Discussion: Debbie passed around the award and letter that NAHSL received for MLA Chapter Project of the Year (Benchmarking Project); NAHSL will also receive \$500 as part of this award. Mark will scan this onto the NAHSL website, with original going to Archives. Prior to going to Archives, the award and letter will be displayed at the NAHSL '99 Conference/Business Meeting.

Debbie reported that the NAHSL dinner held during MLA/Chicago at Nick 'N Tony's Restaurant was well attended (33 people).

Amy Frey has resigned as Newsletter Editor. Deb has contacted a few members, but no one to date has expressed interest in this position. Mary Ann Slocomb has assumed the Bylaws Chair position, and will finish the year out for Irene.

Deb addressed the Board with concerns that four (4) Board meetings/year are not enough. Discussion tabled. For informational purposes.

Action:

Minutes

Action:

Minutes of March 5, 1999 were accepted as written.

Treasurer's Report

Discussion: -Mary Ann distributed the Treasurer's Report, dated 6/7/99. The treasury ending balance as of 6/7/99 is **\$58,414,20**. The checking balance is \$1,642.50. Money has started to come in for Conference '99, with cash flow holding up, so far, per Mary Ann. No action required.

Action:

Secretary's Report.

Discussion: Kathy sent a report that additional NAHSL logo envelopes have been ordered. Action: For informational purposes.

Committee Reports

Archives

Discussion: Sydney reported that the only Archive activity this period was the receipt of some materials and two requests for specific documentation from the files. The Committee is still seeking members. Sydney reported that she attended the Chapter Sharing Roundtables at MLA, and learned much (there were mostly professional Archivists attending).

NAHSL has quite a collection, after 40 years! Sydney proposed that NAHSL consider using the HARVARD BOOK DEPOSITORY for storage (see written report); Sydney feels this system would be cost effective, efficient and relatively easy to access (estimated approximately \$75/yr, initially, with eight storage boxes required initially). Sydney would retain the last five (5) years of

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Action:

materials onsite (in her library). The only drawback in using this system would be that a "Harvard connection" would have to be made; access would have to be made by someone connected to Harvard. Sydney stated that an alternative to the Harvard Book Depository would be a commercial storage firm. Of Note: Sydney has had to retrieve items twice in the last two-three months. The Board charged Sydney with investigating various storage options and looking into retrieval and accessibility.

Automation Discussion: Mark reported that the Committee has been quiet; Committee members have been **leaving medical** libraries. Mark has mounted the Benchmarking survey and placed the NAHSL Scholarship Form on the website. At this point, Mark announced he would like to step down as Chair, stating that his web skills are not as sharp as they could be; electronic mailing lists can be a nightmare due to email address changes. John Stey mentioned that the company which provided our server is giving them a hard time about upgrading to Y2K compliance, and that we may have to purchase a new server. For informational purposes.

Bench marking

Discussion: Debbie for Janie: the next Committee meeting is scheduled for June 18'. At that time,

the Committee will develop the short survey, in follow up to the original survey. MLA has voted to move forward with their Benchmarking survey, using many of NAHSL's questions. Janie is on the Content Committee for MLA's Benchmarking project.

Janie asked the Board if we want to continue with our follow up short regional survey, as **planned** earlier this year. She believes this to be a duplication of effort. Janie would also like to step down from the Chair position. Discussion ensued; Board believes one more follow **up (the short, ten question survey)** should be distributed, with questionnaire put out by October. Action: The Board voted that one more short survey (ten questions) be distributed by October. **Bylaws** ,Discussion: No report. Action: Mary Ann Slocumb was approved as new Bylaws Chair.

Chapter Council

Discussion: Suellen had lots to report from MLA. - There was 100% placement on MLA Committee for all those who volunteered last year. - MLA is seeking editors for the Bulletin and MLA News. - Chapter Sharing Roundtables were well attended and received good **evaluations; next year's** topics and facilitators are now being sought. - Controversy: the Program Committee wants to schedule the Hospital Library Section **at the same** time as Chapter Sharing Roundtables. - Lucretia McClure received the MLA Award for Excellence in Education; MLA is seeking donations for this new award. - CE: MLA is interested in developing web-based CE courses. - MLA is urging Chapters to post their last 2-3 years' Conference programs on web pages for others to refer to (we already do this). - There are credentialing changes in the works, in an attempt to make the process more simple; there will be two forms placed on the web to download and submit. - Future MLA Conference sites: Vancouver (2000), Orlando (2001), Dallas (2002), San **Diego** (2003), Washington, DC (2004). - Suellen was elected to Vice Chair of Chapter Council, and will work on **compliance and revising** the manual. - MLA is looking into a discount on MD Consult for all MLA members. John Stey and **Ralph**

Action:

Arcari are working on getting a discount for the New England Region (they already have obtained a "deal" for some of the regional libraries). The Board asked Suellen to convey our recommendation that MLA NOT schedule the Hospital Library Section at the same time as the Chapter Sharing Roundtables. There should be a link to MLA Committees from the NAHSL web page.

Conference '99

Discussion: Patty reported that the packet for pre-registration will be done by the end of June. Vendors are signing up. Mary Ann Slocumb attended the May Conference Planning Meeting. Annual Reports for all NAHSL Chairs need to be sent to Patty by August 27' (one clean copy, not folded - can be sent electronically, if desired). Bob Sekerak suggested that a NAHSL membership form be included in the pre-registration packet.

Proposed Conference Rates \$115 (members, inclusive) \$ 80 (one day) \$165 (non members, inclusive) \$100 (one day) \$ 60 (students) \$ 40 (one day)

Late fees: add an additional \$50 (inclusive) and \$25 (one day) Hotel: \$120 (single or double)
Action: The Board voted to approved the NAHSL '99 Conference fees, as described above.

Conference '00

Discussion: Irene announced that the Welcome Reception location has been selected: The Forge

Restaurant and Casino, at the Tennis Hall of Fame. There will be tours of the Redwood Library (oldest library in the country), then those attending the Reception will be bussed to the Casino. Tovah is working on exhibits with Marion Levine; Kim Lavoie, Program Committee, has a few commitments from speakers already and is working on others. Barbara Davis, Publicity, is developing the NAHSL '00 website (she may ask a Brown student to help with this). The RI

Conference Planning Committee is toying with the idea of not sending out a preregistration packet - just putting everything up on the web. Action: The Board strongly urged Irene and the NAHSL'00 Conference Planning Committee to rethink not sending out a preregistration packet - the Board does not feel that members are ready to go to the Internet for everything. **Education** Discussion: Karen reported on the 1999 Spring CE sessions: there were a total of 87 participants, and the sessions grossed \$2,250 (\$1,882.79 after expenses). The hands-on experience was well received, and the Education Committee hopes to follow this model in the future. Karen and the Committee thanks Ed Donnalld for all his time and effort in making these sessions a success.

The CE list for NAHSL '99 was passed out; it was noted that there are no hands-on workshops for this Conference. Prices will be the same as last year. For the NELINET course, the billing will go through Debbie Sibley, since UMASS is a NELINET member. **Bob Sekerak asked** how ideas for CE courses were generated? Karen responded that the Committee looked at ALA, CLA, MLA, etc. websites for ideas. The Board expressed that it really liked the CE choices being offered this year. Copy of CE courses attached to these minutes.

Karen advised the Board that she wishes to step down as Chair, following the NAHSL '99 Conference. She has contacted Cora Damon, asking her to become Chair. Action: For informational purposes. **Finance** Discussion: Mary Ann reported that we filed our taxes on time this year! Mary Ann attended the MLA Chapter Roundtable, and made the following observations: - the new NAHSL treasurer may want to look into the option of filing our taxes with MLA

Action:

Government Relations

Discussion: Joan reported that NIH plans to enter the electronic publishing arena - and some of the journal publishers are objecting. Big issue is who will control it? Publishers are crying "restraint of trade." Joan referred to the NY Times article (Tuesday, 6/8/99). John Stey will post this item to the NEHSL-L. For informational purposes.

- none of the other Chapters send regular donations from their scholarship raffles to MLA; other Chapters tend to send contributions for special requests, such as the Lucretia McClure award, etc. - other Chapters are looking into investing excess funds; CD rates are not that much better than savings accounts; Stock Market is somewhat long term, but risky.

Mary Ann reported that our finances are in a comfortable position due to last year's Conference. Our day-to-day expenses vs. dues are still just a bit higher than what we take in. In July, she will send budget forms out to Chairs (for next year's budget), and reminded everyone that Chairs should fill out these forms, even if they are not requesting money. The Board voted that NAHSL should discontinue the practice of turning over a portion of our raffle proceeds to MLA, and instead donate money to specific projects, as requested. The Board voted to send a donation for the Lucretia McClure Award for Excellence in Education, in the amount of \$ 1,000. It was noted that this is a one-time gift/donation, made to help build the endowment.

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Marketing Discussion: Len is reviewing past Minutes to see what Marketing has been doing/has done. He is looking into forming a Committee and attending "new" conferences. Marketing will closely work with Membership. Len plans on marketing NAHSL to administrators, physicians, etc. - he will focus on the MLS librarian's worth, "the more that's out there (Internet, etc.), the more (you) need us." For informational purposes.

Membership Discussion:

Action:

News Notes Discussion: Action:

Nominating Discussion:

Action:

Bob gave Jeanene's report: total paid members as of 6/19/99 = 222; Jeanene has not had time to send a second mailing (late notices), and asked the Board if a second notice is necessary; she is still wrestling with the database; the webpage membership list has been updated for 1999. Jeanene will contact Ramona Connelly, NAHSL '99 Registration Chair about placing a 1999 membership form in the pre-registration packet. Jeanene will look into having the 2000 membership form available at the NAHSL '99 Conference. Discussion ensued RE: possibilities of offering an incentive to pay 2000 dues at the time of the NAHSL '99 Conference; no conclusion was arrived at. The Board suggested continued discussion via the Board e-mail list.

Debbie reported that Amy Frey has resigned as Newsletter editor (see Chair's Report, above). None at this time.

Bob Sekerak submitted a written Slate of Candidates, 1999 Conference Chair-Elect 2000 Secretary Treasurer MLA Nominating Committee

Ed Donald Kathy Brunjes Marj Anderson Marion Levine

The Nominating Committee consisted of Bob, Jan Silver and Carolyn Wilcox. The Board accepted the Slate as presented.

Program Discussion: Sharon Eckert passed out the latest draft of the NAHSL '99 Program schedule. Kim Lavoie and Dan Philbrick will handle audio-visuals together. **Action:** For informational purposes. **Scholarship Discussion:** The revised Scholarship form is now on the NAHSL and Conference '99 websites. The form will be included in the pre-registration mailing packet.

Action:

IFLA

Action:

For informational purposes.

Discussion: The Spring meeting was held in Boston in April. Many, many volunteers are needed during the Conference (and "buddies" for participants). The next Conference is in Bangkok in August, if anyone is interested in going! **Action:** For informational purposes.

RML Discussion: John Stey reported that they continue to post for the Consumer Health and Technology positions. Nancy Putnam will be on maternity leave, starting June 21'. The Consumer Health RFP has been posted. The DOCLINE/SERHOLD should be available in the Fall. DOCLINE is Y2K compliant. FTS2000 will go away 9/30/99; they are contracting with MCI starting 10/1/99 for dial-up access - details to follow; the new DOCLINE will use Netscape 4.5 or Internet Explorer 5.0, Java and cookies to be enabled.

The RML participated in a conference on health information technology issues, convened by Sen. Lieberman. The GCPR (government computerized patient record) and protocols similar to MARC, allowing different systems to talk to each other, were looked at.

The RFP for the new NLM contract for the FIAL will be available in Feb-Mar. John expects it to be similar to the last RFP/contract, with perhaps more on consumer health. For informational purposes.

MLA Credentialing Liaison Discussion: Joan will have materials to distribute at the NAHSL '99 Conference, and requested a table in the Exhibits Hall.

State Reports ARUISL There have been no recent meetings. The annual banquet will be held Wednesday, June 16'h. ARIHSL is still seeking someone for the NAHSL Rep position. RILA will be marching in the Bristol, RI parade on July 4', and ARIHSL will participate.

CAHSL (John Stey) The annual meeting will be held on June 16' at Hartford Medical Society, Historical Library. CAHSL has a jobsite, with the following positions vacant: Yale Epidemiological Library; Silver Hill Hospital; Meriden Midstate Medical Center (under Hartford Hospital). Kenny also has openings at Yale. David King is the new Director at the NYAM.

HSL NHfVT (Alice Reed) Their meeting was held on May 5th, with a program on FirstSearch. The afternoon party celebrated Bob Sekerak's retirement. At this time, Bob thanked the Board and all of NAHSL for the proclamation and Orvis gift certificate (given at his "retirement" party). He read his own proclamation as a thank-you and promised to send

a copy for attaching to these minutes. Bob also promised to send a picture of himself in his new fishing duds from Orvis, for Mark to load onto the webpage.

Bob's Proclamation: "Whereas, NAHSL and its membership comprise the finest Chapter of the Medical Library Association, and Whereas, I have had the honor and privilege of participating a little in its operations and praiseworthy undertakings and achievements, Therefore let it be resolved that I shall always remember with profound admiration and respect your generosity and dedication; the contributions of previous Officers, Boards, and Committee Members; and the exemplary professionalism of the membership in providing information services and resources for the advancement of biomedical research and the provision of high quality patient care."

HSLIC (Happy Copley) The Spring meeting was held on May 7', with presentations on QuickDoc and ARIEL. HSLIC is looking seriously at ARIEL for every member.

MaHSLIN (Anita Loscalzo) Their annual meeting on April 29h was well attended. They are working on a cooperative venture with the Massachusetts Regional Library System (looking at consumer health); investigating Statewide discounts for electronic/printjournals, with a vendor fair at their September meeting. They are also developing projects with the Massachusetts Medical Society, which has a state-of-the-art conference center.

Old Business

None.

New Business

None.

Next meeting date is October 4', 7:00am-8:00am, at the NAHSL '99 Conference. This will be a breakfast meeting.

The meeting was adjourned at 2:35 p.m.

Respectfully submitted, Kathy Brunjes, Secretary (Happy Copley recording for Kathy)

Menu



Comments, questions or contributions to mark.gentry@yale.edu



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