

**NAHSL Executive Board Meeting  
Sturbridge Host Hotel & Conference Center  
Sturbridge MA  
October 27, 2003**

**Present:** Fran Becker, Kathy Brunjes, Happy Copley, Janet Cowen, Janet Crager, Javier Crespo, Ed Donnal, Anne Fladger, Carole Foxman, Penny Glassman, Shirley Gronholm, Cindy Hutchison, Barb Ingrassia, Patty Kahn, Claire LaForce, Len Levin, Jill Livingston, Evelyn Breck Morgen, Mary Ann Slocumb, Joan Yanicke

Ed called the meeting to order at 7:35 a.m.

### **Announcements**

Ed thanked the Board for showing up in such numbers. Ed welcomed Penny Glassman, who has accepted the post of Membership Chair. He also welcomed Cindy Hutchison, as President of MAHSLIN, serving as the MAHSLIN rep.

Ed reminded everyone that he would go over the reports at the Business Meeting and would like to keep everything very short. He sees this Board Meeting as a review to establish what he will mention at the Business Meeting.

### **Secretary's Report**

Action: Minutes of the September 5, 2003 Executive Board Meeting were accepted as presented.

### **Treasurer's Report**

Action: The Treasurer's report was accepted as presented.

### **Committee Reports**

#### **Archives**

Discussion: Carole put out a call for items for Archives, including packets from this Conference. She is still looking for complete packets from the Vermont (1997) and Maine (1999) conferences.

Action: Len will make sure Carole has three packets from this year's conference. If anyone has conference packets from Vermont, they should send them to Carole. Happy will contact Marj Anderson (HSLIC Archivist) about the 1999 conference.

### **Bylaws**

Discussion: Nothing to report, and nothing extra for the Business Meeting.

Action: For informational purposes only.

## **Chapter Council**

Discussion: Ed mentioned that Jeannine Cyr Gluck is interested in submitting our continuing education series in Clinical Medicine to MLA for the Majors Chapter Award.

Action: Ed will finish application and submit it this week.

Discussion: Shirley said Chapter Council is looking for suggestions for the Chapter Sharing Roundtables at MLA 2004.

Action: Members should pass on suggestions to Evelyn or Shirley.

Discussion: Evelyn relayed that Chapter Council was asking how our Benchmarking task force was structured in this chapter.

Action: Evelyn will report that we are still formulating the parameters for this position.

## **Conference '03**

Discussion: Len reported that "nothing is happening"! He urged everyone to enjoy the conference.

Action: For informational purposes only.

## **Conference '04**

Discussion: Kathy announced that our website is up and growing and we are excited about our program. We will offer an official invitation at the Business Meeting at Monday lunch.

Action: For informational purposes only.

## **Education**

Discussion: Heather did not attend or send a report. Folks around the table agreed that the continuing education classes were excellent.

Action: For informational purposes only.

## **Electronic Communications**

Discussion: Lida could not attend and sent no report.

## **Finance**

Discussion: No additional report. The Finance Committee will be meeting Monday afternoon.

## **Government Relations**

Discussion: Barb said she had nothing to add to her official report in the packet.

## **Marketing**

Discussion: Jill reported that the Marketing newsletter has some great ideas in it.

Action: For informational purposes only.

## **Membership**

Discussion: Penny reported that NAHSL currently has 237 paid members. Board members asked if we could make the list clearer, to show who is a current, paid member. At the moment the website defaults to the “master list” of all current and past members—perhaps the website could default to the “current paid” list of members?

Action: Penny will check into this.

## **Nominating**

Discussion: Mary Ann reported that she would announce the slate at the Business Meeting and conduct the vote. She will also announce the NAHSL Achievement Award, given to Debbie Sibley. Mary Ann mentioned to Board members that Debbie was delighted to receive the award and was so sorry not to be able to come to our conference.

Action: For informational purposes only.

Discussion: A proclamation has been created to honor ARIHSL this year due to their 50<sup>th</sup> Anniversary.

Action: Ed will read this proclamation at the Business Meeting, as it would look odd for Mary Ann to do so, since she is an ARIHSL member.

## **Program**

Discussion: No additional report.

## **Scholarship**

Discussion: Happy announced that \$1300 in Scholarships were awarded this year.

Action: For informational purposes only.

## **MLA Credentialing**

Discussion: Joan asked that during the Business Meeting Ed remind members that she would be available at the MLA booth (and by email and phone thereafter) to answer any questions related to AHIP and credentialing.

Action: For informational purposes only.

Discussion: Joan asked Ed to mention that we are looking for mentors from our region as part of the MLA mentoring program.

Action: Those interested in mentoring should check the MLA website or contact Joan for more details.

## **MLA Membership Rep**

Discussion: Ed explained to Penny that this post involves attending Membership meeting(s) at the MLA Conference and participating in a listserv. It is usually tied to the position of NAHSL Membership Chair.

Action: Penny agreed to serve in this capacity.

## **RML**

Discussion: Javier had nothing additional to report at the Board Meeting, and mentioned that any news would be conveyed when Elaine Martin offered the RML update.

## **State Reports**

**ARIHSL** Janet mentioned that the ARIHSL Archives had been lost. They are looking for several union lists and other materials. She asked if anyone in the region had anything relevant to ARIHSL that they could donate back to help them.

**CAHSL** Evelyn reported that there was a CAHSL meeting last Thursday, October 23, with a presentation on breast cancer resources. CAHSL is working with the Connecticut State Medical Society to create an online directory of physicians. The website is [www.csms.org](http://www.csms.org). In November, Jeannine Cyr Gluck will speak at the X Jornadas Nacionales de Informacion y Documentacion en Ciencias de la Salud (Spanish National Conference of Health Sciences Libraries), presenting a paper "The Development of the 'Standards for Hospital Libraries 2002' in the U.S." At a recent Connecticut State Medical Society meeting, the keynote speaker on evidence-based medicine strongly promoted librarians as important players in the evidence-based healthcare arena. Jeannine also spoke at this meeting and reinforced this message.

**NH/VT HSL** Claire announced there would be a meeting of the whole group on November 7. The Communications coordinator, Linda McCracken, has had to resign. Penny will be coming to a meeting of the southern consortium to do a seminar on scanning documents and PDF formats.

**HSLIC** Janet mentioned that the annual Cairns Award for the HSLIC distinguished librarian was awarded to Marj Anderson of Mercy Hospital. The HSLIC Board is adopting the Standards for Hospital Libraries and taking them to the Maine Medical Association for their endorsement. HSLIC sponsored the recent MLA teleconference on health literacy. HSLIC's Fall Meeting was held on October 17 in Augusta, where they celebrated HSLIC's 30<sup>th</sup> Anniversary.

**MAHSLIN** Cindy announced that the MAHSLIN public service announcement was being shown here at the conference. It is a 30-second spot promoting health sciences libraries. MAHSLIN would be willing to loan it to other state groups.

**Old Business** None pending.

**New Business** Evelyn thanked Ed on behalf of the Executive Board for his 2 years of service to NAHSL as Chair.

**Next meeting** will be held at the RML offices in Shrewsbury, Massachusetts on Friday, December 5.

Meeting was adjourned at 8:27 am.

Respectfully submitted,

Happy Copley  
NAHSL Secretary

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