

**NAHSL Executive Board Meeting  
Regional Medical Library  
Shrewsbury MA  
June 6, 2003**

**Present:** Fran Becker, Happy Copley, Janet Crager, Javier Crespo, Ed Donald, Shirley Gronholm, Barbara Ingrassia, Patty Kahn, Claire LaForce, Len Levin, Jill Livingston, Evelyn Breck Morgen, Mary Ann Slocomb, Joan Yanicke

Ed called the meeting to order at 10 a.m.

### **Announcements**

Ed welcomed Javier Crespo to the Board as the new representative from the RML in his new position as Associate Director of the RML. Ed also welcomed Claire LaForce as the new representative from HSL-NH/VT. Introductions were done around the table.

Ed announced that Evelyn Breck Morgen has agreed to serve as Chapter Council Alternate.

### **Secretary's Report**

Action: Minutes of the Board Meeting of March 7, 2003 were accepted as presented.

### **Treasurer's Report**

Discussion: Fran reported she has transferred \$95,000 to the money market account.

Action: The report was accepted as presented.

### **Committee Reports**

#### **Archives**

Discussion: Carole Foxman could not attend. We are still trying to track down packets for some of the prior conferences. Happy will talk to Marj Anderson (HSLIC Archivist) about packets from the NAHSL 1999 conference.

Action: For informational purposes only.

#### **Bylaws**

Discussion: Patty reported no activity. Ed reminded committee chairs to review their policies and procedures in the manual, to make sure they were fulfilling all duties. Patty reminded chairs to keep policies and procedures up to date.

Action: For informational purposes only.

### **Chapter Council**

Discussion: Shirley told us that Debbie Sibley attended Chapter Council meetings at MLA

2003 as her final act as Chapter Council Rep. Suggestions were made for an open forum on salaries and scholarly publishing. The toolbox given out at MLA should be available on MLANET, but apparently has not yet been posted; updates will run in the *Journal of the Medical Library Association*.

Action: For informational purposes only.

Discussion: MLA wants chapters to keep 3 years of continuing education information up on the chapter website. Chapters should also make a link from their website to the Mentoring Database on MLANET.

Discussion: Marianne Burke was not selected for the MLA Nominating Committee.

## **Conference '03**

Discussion: Len reported that the Welcome Reception will be a Halloween Party, and costumes or masks are encouraged. Masks will be sale at the Scholarship Table. On Monday, Dr. John Halamka, Chief Information Officer at Beth Israel Deaconess will be the morning keynote speaker. Judy Foreman of the Boston Globe will speak in the afternoon. An open forum on publishing issues is scheduled for late afternoon Monday. The banquet will be held at the Salem Cross Inn. Three workshops are offered Tuesday morning: Leading Change, Business Plans, and Medical Publishing.

Len mentioned that he is talking to Anne Conner about online registration.

Action: For informational purposes only.

## **Conference '04**

Discussion: Patty reported for Kathy Brunjes. A luncheon and tour of Sebasco Harbour Estates was held for the full planning committee on May 15. Committee is purchasing Dreamweaver software to begin webpage design. Patty mentioned that they have determined our complimentary gifts for participants. Tours and outside activities are being worked on. Next meeting is July 24, 2003, to begin planning the Program.

Action: For informational purposes only.

## **Education**

Discussion: Heather could not attend. Len reported that some courses were definite for Conference 2003: PDAs, statistics, the renal system, Nelinet class, and a PUBMED class to be held on Tuesday afternoon in Worcester.

Action: For informational purposes only.

## **Electronic Communications**

Discussion: Lida could not attend. Ed reported that sending material to Penny at the RML for posting to website had not been a problem. Executive Board listserv seems to be working well.

Action: For informational purposes only.

## **Finance**

Discussion: Fran announced the members of the Finance Committee: Fran Becker, Ed Donald (chair), Marj Anderson (past treasurer), Len Levin (chair-elect), Lida Douglas, Mary Zammarelli. Will hold a meeting to do some long-range planning some time this

summer.

Action: For informational purposes only.

## **Government Relations**

Discussion: Barb reported that at MLA she attended the Chapter Sharing Roundtable Luncheon, various committee meetings, and the legislative update. ALA is supporting the Senate's Bill 1158, the Library & Bookseller Protection Act, which would exempt libraries and bookstores from the Patriot Act. MLA urges us to support H.R. 107, the Digital Media Consumers' Rights Act of 2003. UCITA "bombshelter" provisions are being discussed in Vermont; these protect states from the effects of UCITA. A warning to all : since Virginia and Maryland have passed UCITA laws, do not sign any licensing agreements or contracts in which either of those states are named as the place of record.

Action: For informational purposes only.

## **Marketing**

Discussion: Jill reported that they will do another marketing newsletter at NAHSL 2003, will include a variety of columns. When newsletter is completed, it will be deconstructed into individual pieces and placed where they are most useful on the Website. They also plan a "swap meet" of marketing materials during the poster sessions at the conference. The committee has postponed the plan to offer a marketing CE class this year. Evelyn suggested that the committee search MLANET's CE segment to find some marketing courses for NAHSL 2004.

Action: For informational purposes only.

## **Membership**

Discussion: Peter could not attend. Ed reported that the RML drop-off address has been working smoothly for mailings. We have 214 members as of May.

Action: For informational purposes only.

## **Nominating**

Discussion: Mary Ann reported that Evelyn Breck Morgen has agreed to step into the Chapter Council Alternate position while Shirley Gronholm is now Chapter Council Rep. Mary Ann will be requesting nominations for the NAHSL Achievement Award soon.

Action: For informational purposes only.

## **Program**

Discussion: Anne could not attend. See Conference 2003 report for details on program.

Action: For informational purposes only.

## **Scholarship**

Discussion: Happy reported that some other chapters honored their scholarship recipients with notices in their programs, articles in their newsletters, presentations. Discussion about confidentiality ensued;

Action: Happy will put a box on this year's scholarship application asking if members would mind if their names were publicized. There will not be any publicizing at this year's conference however.

Discussion: Board reviewed the new procedure for granting scholarships: Happy will inform Fran and the Registration chair, and funds will be credited to the registration fee, so that a check will not be necessary.

Action: Happy will revise the Scholarship Application and send Len a copy of the revised Scholarship Application for the conference pre-registration packet.

## **MLA Credentialing**

Discussion: Joan says that credentialing is slow right now, with not much action in the region. Evelyn asked if the certification exam might ever come back, as most professions have such exams. Joan said she didn't see this happening any time soon.

Action: Joan will be putting a link on the NAHSL website to link to credentialing at MLANET.

## **MLA Membership Representative**

Discussion: We still have no one assigned to this post. Ed will put a notice up on the NAHSL listserv to try to recruit someone for the job.

## **RML**

Discussion: Javier reported that there is an upcoming site visit by NLM staff on June 17. Penney and Javier are going to Toronto for the ALA conference to exhibit various NLM databases, products, etc. In early July, notices will appear about new funding opportunities. The RML is seeking a new Consumer Health Information Coordinator.

Action: For informational purposes only.

## **State Reports**

**ARIHSL** Janet announced that the new Chair is Deb Porrazzo. The 50<sup>th</sup> Anniversary of ARIHSL will be celebrated on June 18 at Brown University; some former members are coming from afar and there will be a reception in the evening. Mary Ann mentioned that LORI put out new standards that did not include the concept that an MLS must be running the library for participation in interlibrary. This is a requirement of ARIHSL; at the urging of ARIHSL members, LORI is changing its new standards to reflect this requirement.

**CAHSL** Evelyn reported that Nancy Goodwin is incoming Chair. The annual banquet will be on June 12. A shared purchasing committee is looking at ways to participate in buying products as a group, and will report at the banquet.

**HSL-NH/VT** Claire LaForce reported that the North Country Consortium had a meeting recently with an ILL presentation; the Southern Vermont Consortium also met and reviewed the Patriot's Act video. One March 28, Bob Sekerak and Debbie Sibley hosted and facilitated a meeting to discuss the future of HSL-NH/VT. Twenty-six members attended and HSL picked up the tab for hotel. The group decided that the traditional model of Chair, Treasurer, etc., was not working, due to geographical considerations, time pressures, and many members working only part-time. They created four task forces, each with a committee:

1. Bev Green – Finance & Membership
2. Norma Phillips – Administration & Bylaws
3. Linda McCracken – Communications
4. Sam Ertz – Programming

Alice Reed will do the listserv and Maureen Breslin is working on the website. The plan is to have a meeting once a year with an educational component.

**HSLIC** Patty reported that the Spring Meeting was held on May 16 at University of Maine at Orono, with a seminar on procedures for individualized direct updating for the Maine Union List of Serials (MULS). Maine Library Association annual conference was held in early May – *Practically Magic, Magically Practical* – and HSLIC exhibited medical library tools and databases. Dina McKelvy is the new Chair for HSLIC.

**MAHSLIN** At the April 24 meeting, an actor from the American Repertory Theatre gave a presentation on the technical aspects of giving presentations. Cindy Hutchinson is current president.

## **Old Business**

Virtual Reference Project: Evelyn reported that Elaine Martin from the RML had contacted her to propose that the RML and NAHSL work together on investigating this, perhaps creating a health virtual reference service and linking with West Coast libraries to cover more hours. Interested parties attended a start up meeting on April 29 at Lamar Soutter Library, discussing the pitfalls and benefits of virtual reference. Some libraries use a software called “24/7” which has been found to be expensive and complex to use. Attendees agreed to investigate interest by their state organizations; are also looking at other software to implement the program.

Action: Evelyn will try to get some financial projections to the NAHSL Finance Committee before their summer meeting so that they can evaluate the possibility of iNAHSL participation in such a project.

## **New Business**

Mary Ann offered congratulations to Ralph Arcari and Ed on receiving an award at MLA for the EFTS project. Ed mentioned that this has helped encourage new interest in EFTS. In addition, NLM is starting to use EFTS in July.

Mary Ann mentioned that a new survey tool has been developed by the ARL to measure perceptions and expectations of patrons. Academic libraries that participate receive individual reports and a group report as well. NAHSL members, Janet Cowen from Maine

Medical Center and Mary Ann Slocomb from Lifespan/Rhode Island Hospital, will be participating in a national pilot project for hospital libraries to perform the survey. The pilot will be subsidized by the individual institution, MLA and NLM.

Janet Cramer asked the Board's opinion of whether it would be acceptable to return to the Westin Providence for the NAHSL 2005 Conference in Rhode Island. Board members agreed that Providence would work well, even though we were there for a conference 10 years ago.

Patty Kahn asked about NAHSL serving as a consortial leader for group purchasing of various products.

Next Meeting: Friday, September 5, 2003 at the RML offices in Shrewsbury, Massachusetts.

Meeting was adjourned at 1:12 pm.

Respectfully submitted,

Happy Copley  
NAHSL Secretary

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