

Approved

NAHSL Executive Board Meeting

March 27, 2008

10:00 am – 2 pm

Shrewsbury, MA

Present: Marianne Burke, Andy Dzaugis, Joan Yanicke, Javier Crespo, Nancy Harger, Mark Goldstein, Claire LaForce, Carole Foxman, Mary Ann Slocomb, Margo Coletti, Janet Cowen, Mary Ellen Bowen, John Gallagher, Janene Batten, Ed Donald, Meghan McNichol, Hongjie Wang, Shirley Gronholm.

Approval of the minutes of the last meeting

We plan to post a draft of the minutes on the website shortly after the meetings and then make the necessary changes when it is approved at the next board meeting. In the past it has taken three or more months for the membership to see the minutes from the meetings. A draft minutes of December Board meeting are on the NAHSL website under About NAHSL/Executive Board/Minutes/Executive Board. In the minutes is the summary of the goals and planning discussion that took place at that meeting. Minutes approved with minor changes.

Officers Reports

Chair's Report - Marianne Burke

Marianne and Janene used the priorities and strategic goals from MLA to develop the NAHSL annual report to be submitted to MLA.

Confirm Benchmarking Liaison appointment to Board –the Bylaws chair and the NAHSL chair went over the By Laws and PP manual and came to the conclusion that chair can appoint committees. Marianne proposed establishing the benchmarking liaison for the period of three years and appoint Shirley Gronholm. At the end of three years the board will review whether the position is still needed. We do not need to change the bylaws. Discussion about how this works with MLA's benchmarking activities. Motion to adopt the position of benchmarking position on a temporary basis and follow MLA's language for the role. Shirley Gronholm will be appointed to the position. Approved by the board.

Cindy Hutchison will be completing her year this year as Chapter Council Alternate and will be resigning in October. There are 2 years left in the term. This will go through the nomination process. We will vote on this at the annual meeting along with the slate which includes the treasurer, secretary, and the conference chair elect.

Secretary's Report - Nancy Harger—reviewed the organizational chart and the committees list. Board members will review them and send corrections to Nancy.

Treasurer's Report - Mark Goldstein—the board reviewed financial reports. Mark reported that we are on target with our expenses. We have spent most of the funds for the MLA '08 Professional Development expenses as planned.

Action: Approve CD rollover—comes due on May 7 at 4 ¾. Mark would like to roll it over to a 6 month CD. Motion to roll over the CD for a six month term maturing in November. Motion approved.

Past – Chair - Janene Batten—see under nominating committee.

Chair Elect – Andy Dzaugis –see report under Conference 08.

Chapter Council - Janet Cowen—see report

Committee Reports

Archives- Carole Foxman Committee member is James Craig—no report

Bylaws and Procedures- Mark Gentry

Mark created a matrix to spell out the officers and committees. He will be checking that with the PP manual and then be making some changes. There is a question about the program committee of the board with the conference committee around finance (Should we keep the program committee or eliminate it?). It is in the PP but no longer in the bylaws. Chair and treasurer are ex-officio on the conference committee. Discussion regarding the role of a program committee. Should the PP manual to be changed to reflect that a program committee would not exist unless the conference planning committee needed it? Perhaps the treasurer should attend one of the meetings of the conference committee.

Conference '08- Andy Dzaugis

Preliminary Budget Proposal is a tentative budget. It is on the conservative side. Past years we have done well with sponsorships. This may not be a good year because of the economy for sponsors. Factor in the audiovisual costs for the exhibitors? Discussion about the registration fee—it should cover the actual cost, but want to keep the cost lower for the members. The board approved \$200 for registration.

Conference '09- Dina McKelvey-- the question comes up about PalPal –this is being trialed so that it can be used for the '09 Conference registration.

Education- Heather Blunt. No report.

Electronic Communications- Ed Donald

The Archives page has gone up on the website as well as the question of the month. Sally Gore is being oriented to take on the job for electronic communications.

Finance- Mark Goldstein

Action: 2008 Budget—budget adjusted to reflect the spending limit.

Motion passed to approve the revised 2008 budget.

Action: Proposed spending limits—of a maximum of \$15,000 deficit just for at least this year. Motion passed.

Discussion about the having a minimum (floor) asset value of \$50,000. Motion passed.

Government Relations-Margo Coletti

There are five people on the committee. They had an in person meeting to brainstorm ideas and issues. They want to create a section on the website and also contact information on national government offices and summaries of legislative alerts.

Marketing/50th Anniversary-Mary Ellen Bowen

Discussion about whether the 50th committee should spend more money. Board suggested that the committee make a spending proposal. The committee composed a letter of introduction to be sent to library schools, colleges/universities, and public libraries that have health sciences programs/services to invite them to become members. The letter will introduce NAHSL and include the NAHSL brochure and an invitation to join NAHSL. There is good follow up to emails that Penny sends out so she will send out the letters.

Membership- Penny Glassman—there are currently 158 NAHSL members for 2008. Also see report.

Nominating- Janene Batten--They will send out a call for nominations to all of the members. Discussion about Chapter Council alternate—there advantages of being the alternate before becoming the representative so that person can learn the duties.

Professional Development- Hongjie Wang

Discussion about whether to give the scholarship recipient the membership rate for MLA if she/he is not a member of MLA? Discussion about the distribution of these funds. Board advice to the committee given regarding the distribution of these funds.

Liaison and Representative Reports

Credentialing- Joan Yanicke

See report.

Benchmarking- Shirley Gronholm

See report. The winner of the Amazon gift card for the purchase of an iPod was drawn by the NAHSL Chair. The winner is Joan Yanicke.

NNLM –NER- Javier Crespo

He talked about the Emergency preparedness plan class. Exhibits: National Science Teachers conference, occupational therapists at sacred heart, mud season symposium in New Hampshire. Licensing work shop at Holy Cross—there was good representation, co-sponsored by NAHSL. We will think about how Web 2.0 technology might help NAHSL.

State Reports

ARIHSL- Mary Ann Slocomb reported that Susan Warthman is the 2010 conference chair nominee. See report.

CAHSL- John Gallagher --See report.

HSL NH/VT- Claire La Force --See report.

HSLIC - Tammera Race--See report.

MAHSLIN- Megan McNichol

The annual meeting, Brave New World, is on April 25 at the Massachusetts Medical Society. Medspeak in plain language brochures done by MAHSLIN are now complete and ready for purchase. See report.

Old Business

Revisit 2008 Priorities--do we adopt some or all of the MLA goals as our goals? Discussion of the goals in the annual report (see the annual report that Marianne and Janene sent to MLA).

New Business

Is there a need for Strategic Planning for NAHSL? Discussion about the value of this. Everyone will look at the MLA goals and also consider what we could be doing for the organization.

Adjournment at 2:30

Next meeting is Thursday, June 19 at a place to be determined.

Respectfully submitted,

Nancy E. Harger

Chapter Council Report for NAHSL
March 27, 2008

Since our last NASHL Board meeting

1. Chapter Council representatives were asked to distribute information to Chapter members regarding volunteering to help facilitate and record at the Roundtables at MLA. I sent the announcement to the NAHSL listserv.
2. Chapters were again asked to sponsor seats at the Chapter Council Roundtables. NAHSL has agreed to sponsor two seats.
3. Chapter Council representatives were polled seeking MLA recruitment efforts within the chapter during the May 2007 – May 2008 period. I gathered information from our chapter and passed this on to Lisa Fried.
4. Chapter Council is preparing for elections at the MLA meeting whereby nominees to the nominating committee will be submitted. Some chapters have yet to select a chapter candidate; NAHSL however is ahead of the game, with Evelyn Breck Morgan having already submitted her candidate information sheet.

Information from MLA

1. A Section Council Composition Review Task Force was formed to review the structure and function of Section Council. The Task Force has recommended a reorganization for the Council. If the bylaws are approved by MLA membership, Section Council will be comprised of sections chairs and past chairs. There will no longer be additional Section Council representatives. The recommended term of office on Section Council would be two years.
2. Results of the last Membership survey will be available shortly. There were 578 responses to the survey.
3. Chapters are asked to encourage new members or first-timers to attend the New Members/First Time Attendees breakfast in Chicago.
4. The MLA Social Networking Task Force is offering a FREE 8-hour online CE course on social networking for MLA members only. The course requires 1-2 hours of work per week. More than 600 MLA members registered for the course which began on March 10th will run for 8 weeks.

Respectfully submitted,
Janet Cowen
NAHSL Chapter Council Representative

Cindy Hutchison
NAHSL Chapter Council Alternate

Bylaws Committee Report

March 27, 2008 NAHSL Executive Board Meeting

Committee member Deborah Clark and I have produced a **Matrix of NAHSL Officers, Representatives & Committees**. This supports the larger effort of Marianne, Nancy and I to reevaluate our committee structure. The document summarizes our committee composition and positions as reflected in the current version of the Policy and Procedure manual and, in some cases, clauses in the NAHSL Bylaws. Eventually this may be a nice appendix to the Policy and Procedure Manual but the main value at present is as a tool to review our committee structure for accuracy, relevance and consistency. It is a summary and therefore we inevitably had to leave out some things in the "responsibilities" and "primary relationships" columns.

The most obvious inconsistency between current practice and the "official" version of the P&P Manual on the NAHSL Website is the listing of the Program Committee. While the program committee no longer exists as such, Marianne and I felt that the relationship between the Executive Board and the conference program committees needs to be better illuminated.

As we refine and clarify our committee structure and responsibilities, we would like to have the P&P manual accurately reflect our current practice. Later this spring I will ask each officer and committee chair to carefully go through their section of the P&P to ensure that the documentation reflects current realities. My goal is to complete the P&P revision by the June meeting or soon afterwards.

I would like to give everyone a head up that possible changes to the bylaws will be on the agenda for the June Executive Board meeting. You will receive information well in advance of that meeting but as of now I can mention two possible areas my committee and I are considering:

- requiring that ALL members of the Executive Board be MLA members (current bylaws require everyone but State Reps to be MLA members)
- we are looking into adding a dissolution clause for the organization (NB this is not meant to alarm anyone. Just trying to plan for any eventuality)

Please feel free to direct your comments, questions and suggestions to me on any of the above matters.

Submitted by
Mark Gentry
Bylaws Committee Chair

NAHSL 2008 Planning Committee Report
 NAHSL Executive Board Meeting
 Shrewsbury, MA
 3/27/08

NAHSL 08
 Budget

EXPENSES		
	\$	
Exhibits	400.00	<i>incl. Mailing Costs, Over-Night Security</i>
	\$	
Evaluation	100.00	
	\$	
Hospitality	35,000.00	<i>incl. All Food, Other Costs for Social Activities</i>
	\$	
Hotel	1,000.00	<i>incl. Flowers, Other Decorations</i>
	\$	
Planning Cttee	3,000.00	<i>incl. Cttee. Member Travel, 08-09 Joint Planning Lunch</i>
	\$	<i>incl. Speakers, Speaker travel, Breakouts, Poster</i>
Program	10,000.00	<i>Session, Play, Archive Petting Zoo</i>
	\$	<i>incl. Postcard Printing & Mailing, Directional Signs</i>
Publicity	500.00	<i>During Conference</i>
	\$	
Registration	2,000.00	<i>incl. Program Printing, Give-away</i>
	\$	
Scholarship	100.00	<i>incl. table decorations</i>
	\$	
Sponsorship	400.00	<i>incl. Mailing Costs</i>
	\$	
Total	52,500.00	
INCOME		
	\$	
Exhibits	9,500.00	<i>20 @ \$475</i>
	\$	
Registrations	30,600.00	<i>170 @ \$180; \$230 non-member; also one day cost TBD</i>
	\$	
Sponsorship	12,400.00	
	\$	
Total	52,500.00	

Preliminary Schedule
DoubleTree Hotel
Lowell, MA
Oct 19-21, 2008

Opening Reception

Boott Cotton Mill Museum (Lowell National Park) Sunday

Program

3 Speakers

Beatrix Hoffman (Monday)

Betsy Humphries (Monday)

Carolyn Clancy (Tuesday)

Break out sessions (Monday)

?Green Libraries

?MLA Benchmarking

?Your institute's authors

Play (Monday afternoon)

Elizabeth Blackwell 1st female US physician

Innovation (Tuesday)

Preservation - archival technologies

Business Meeting (Tuesday morning)

MLA & NLM updates

Poster Session???

Banquet Monday Night at Hotel

50th anniversary

Respectfully submitted,
Andy Dzaugis

NAHSL Conference Planning Committee 2009 Report
NAHSL Executive Board
March 2008

Conference Planning Committee: The CPC has met twice since December 2007. The agenda have covered program topics & speakers, location details, and technology for the committee. We are still seeking an AV chair, but have some very good leads.

Dates: October 25-27, 2009

Site: We are working toward a final revision of the contract with the Samoset. Donna Wikstrand has been very helpful in the negotiations. We expect to have a contract to sign within the next few weeks, though the Samoset has been slow to respond in general. The room rates are guaranteed at \$139/night (\$149 for Saturday night). In any case, the dates are saved for us at the Samoset, and also at our reception location.

Program: The group has done some of the hard work of developing our theme into some concrete choices for speakers. The conference will be 'future focused' and will take advantage of some innovative programs and fabulous talent found right here in Maine.

Registration: The committee would like to know if NAHSL will support Paypal for conference registration. *Please advise.* We have also settled on the registration gift.

Technology: The CPC has chosen PBWiki for our information sharing needs. I sporadically post to the blog (<http://nahsl2009.wordpress.com>).

Finances: We are investigating tax-exempt status for NAHSL in the state of Maine. The committee wanted to provide the board with a budget of estimated expenses for the 2009 conference.

CPC Travel	\$5,000 (based on average mileage/meetings)
Hospitality	\$50,000 (based on Samoset, menus and reception site)
Program	\$12,000 (based on '07)
Publicity	\$2,500 (based on '07)
<u>Registration</u>	<u>\$3,500 (based on '07)</u>

Total Expenses	\$73,000
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Respectfully submitted,

Dina McKelvy
CPC 2009 Chair

NAHSL FINANCE COMMITTEE

MEETING MINUTES FOR 2/29/08

Attendees:

Fran Becker (*Present*)
Marianne Burke (*Present*)
Andy Dzaugis (*Present*)
Mark Goldstein (*Treasurer-Present*)
Linda Ann Kaczmarczyk (*Present*)
Mary Ann Slocumb (*Present*)

Jo-Anne Aspri (*Excused*)

The meeting took place on the UMASS Shrewsbury campus on Friday, February 29, 2008. It began at 10:05 am and adjourned at 2:20 pm. During the meeting, the Committee: reviewed developments; analyzed a series of End of Year (EOY) and Year to Date (YTD) financial reports; discussed several important topics; and produced a list of action items.

Respectfully submitted,

Mark Goldstein, Treasurer

I. REVIEWED RECENT DEVELOPMENTS

- As on Jan 1, 2008: the mileage reimbursement rate was increased from \$.485 to \$.505 per mile; the NAHSL Check Request form on the NAHSL website was also updated.
- Filed for 2008: incorporation renewal with Connecticut Secretary of State.
- For FY2008: MLA has reinstated Professional Liability insurance.
- For FY2007: filed 1099's with honoraria recipients & IRS.
- For FY2007: will complete 990 Chapter Group Tax filing to MLA in spring'08.
- In late 2007: PayPal was introduced for NAHSL membership renewals; membership dues may be paid with credit cards.
- As of 2/28/08: 127 members have renewed (20 by PayPal; 87 by check).

II. ANALYZED FINANCIAL REPORTS

- EOY 2007 Account Balances
- EOY 2007 Income / Expense by Category
- YTD (2/28/08) Account Balances
- YTD (2/28/08) Income / Expense by Category
- YTD (2/28/08) Budget-to-Actual

III. DISCUSSED TOPICS

The 2008 budget:

- The Executive Board initially approved the 2008-09 budget in Dec, 2007.
- Bank interest & membership income should be adequate to fund “core” expense.
- NAHSL’s current trajectory is to spend down the treasury at a rate of \$15,000 per year.
- Overall consensus that current deficit spending should end in two years –or- at a reduced rate. Otherwise, NAHSL’s financial reserve will be depleted.
- Should it become necessary to trim expenses at some point, reductions in member-directed programs (PD & CE) should receive the lowest consideration.
- *Suggestion* – trim Executive Board expense; move several EB meetings to a distance-based format, thereby eliminating heavy expense for food and travel.
- *Suggestion* – create two video conferencing “pod” locations – northern New England and southern New England.
- The Committee sees it as their responsibility to set guidelines and raise awareness. In that spirit, two motions received unanimous approval:

MOTION #1:

Following adjustments to the FY2008 budget, the Finance Committee recommends that the Executive Board limit annual deficit spending to \$15,000 as part of their budget plan.

MOTION #2:

As a guideline, the Finance Committee recommends that the Treasury balance not go below \$50,000, for the following reasons:

- a.) Travel expense has increased, due to an upward adjustment in the Federal mileage reimbursement rate and rises in fuel costs;
- b.) Bank interest rates continue to adjust lower amidst a worsening US economy;
- c.) Continued deficit spending lowers bank balances and compounds lower income;
- d.) Sizeable charitable donations have been made by NAHSL over the last several years;
- e.) Current membership remains stable; however, in the absence of a sizeable increase in either the membership or membership dues, future reductions in subsidies for continuing education or scholarships should be anticipated.
- f.) Current Executive Board meetings are not run economically.
- g.) A combination of reduced expense and increased income will be required in the future.

III. DISCUSSED TOPICS (cont'd)

1. Conference Planning Software:

- Discussed the pros & cons of introducing event software to handle annual meetings. Reviewed Committee's Task Force report from previous year. Consensus that Acteva works well, but is expensive. Also, the learning curve can be steep, and there are nasty consequences if attendees are not registered properly. Several suggestions were offered:
 - *Suggestion* – NAHSL could acquire their own license to use the software, but who from the pool of NAHSL volunteers would be trained?
 - *Suggestion* – NAHSL could develop own resources, using MS-Access or Excel.
 - *Suggestion* – pursue contacting MLA, to see if individual chapters could “borrow” MLA's conference planning software for annual meetings.
 - *Suggestion* – contact Donna Wyckstrand to look into the feasibility of having NAHSL do its own conference planning. Also, individual state groups may want to follow a similar route should the expense be reasonable –or- the state group may want to the expense into the overall cost for the conference.

2. Financial Advisors for Annual Meetings:

- Discussed the role of financial advisors for future annual meetings. Overall consensus that with recent improvements in electronic transaction processing, it is unnecessary for financial advisors to maintain separate financial accounts for Annual Meeting activity. In short: no need to divide the Treasury – “a house divided shall not stand.”
- Upcoming financial advisors: NAHSL'08 – Andy Dzaugis; NAHSL'09 – Marj Anderson.

IV. PRODUCED LIST OF ACTION ITEMS

1. To facilitate a smooth transition for Treasury succession: develop list of frequent forms to be received and renewed (e.g., tax forms, incorporation invoice, archives invoice, etc.)
2. Send copy of Massachusetts Sales tax exemption to NAHSL'08 Chair.
3. At Chapter Treasurer's meeting in Chicago (May'08), check to see if:
 - Other MLA chapters maintain reserves?
 - MLA would be open to allow chapters to borrow/lease Acteva license?
4. Review contracts with NAHSL'09 Chair.
5. Submit nomination of Incoming Treasurer, Linda Ann Kaczmarczyk, to Nominating Committee Chair.

**Government Relations Committee
Report to NAHSL Executive Board
3/27/08**

The GRC for 2007-2010 has the following membership:

Margo Coletti, AMLS, AHIP (Chair)
Beth Israel Deaconess Medical Center
Boston, MA

Boyle, Patricia
Melrose-Wakefield Hospital
Melrose, MA

Sheila Hayes, M.S., A.H.I.P.
Portsmouth Regional Hospital
Portsmouth, NH

Elizabeth Killoran
Milford Regional Medical Center
Milford, MA

O'Malley, Donna
University Of Vermont
Burlington, VT

The group met in person on March 21st, 2008 in Portsmouth, NH, to get to know each other, brainstorm on issues and ideas we could pursue, and set an agenda for the first year, 2007-08. All future meetings this year will be held by phone or web.

The group has identified a number of functions, programs, officials, etc. which we could pursue in the next few years:

- NIH and NLM funding
- NIH open access mandate
- Copyright issues
- Disaster recovery and the government's role
- FDA oversight and evidence-based research
- Positions we could take as an organization on issues such as the above
- Helping NAHSL members to establish a dialog with their state/national elected officials
- Identifying positions of national candidates on health/library issues

For the rest of 2008, our goal is to create a section on the NAHSL website, devoted to government relations. On this site, we want to post:

- Contact info on the committee members
- Contact info for national (later, state) government offices such as NIH, FDA, US Congress, White House, etc.

- Summaries of current relevant legislation and legislative alerts
- Sample letters for communicating with lawmakers and other government officials
- Candidate's positions on issues that are relevant to medical libraries:
 - Health care
 - Open access
 - Digital rights

The committee welcomes feedback from the Executive Board and the NAHSL membership.

NAHSL Marketing Committee Meeting
February 6, 2008

Minutes

Marketing Committee members include:

Anne Marie Kaminsky	Lawrence & Memorial Hospital
Marilyn Pitman	Bristol Hospital & Health Care Group
Lucretia McClure	Harvard University (unable to attend meeting)
Mary Ellen Bowen	Central Connecticut State University

1. NAHSL 50th anniversary promotion – will discuss further with MA. committee
2. Marketing letter to colleges & university working with Health Sciences programs and public librarians working with consumer health (see attached letter)
3. Prepare news item or a press release about the NAHSL conference and about the NAHSL award winner (Anne Marie has volunteered to write this)

We decided to prepare a list of colleges and universities and contact CLA and other public library organizations so that we could begin sending the invitation to the librarians most involved with the health sciences. We will continue discussing the promotion of the 50th anniversary and include the MA committee with this. Anne Marie is working on the press release which we decided should be done closer to the annual meeting.

The group did not set a new meeting date, but will try and get together before the annual meeting. We intend to keep in touch via email.

Respectfully submitted
Mary Ellen Bowen

NAHSL Membership Report

March 27, 2008

There are currently 158 NAHSL members for 2008. That is approximately the same number we had last year this time. At the end of last year we had 223 members and I believe we are on track to reach the same number this year.

The initial email to join/renew went to the NAHSL List in early January. Reminder emails went out in mid-February and last week to people who were members in 2006 and 2007, but have not yet renewed for 2008. So people who already renewed for 2008 did not see the reminders.

There are approximately 25 people who just renewed online (many in the past week), but I have not yet receive their checks.

We currently have 2 student members. There was a problem with the student membership renewal form, so I just sent an email to those who were students last year. A couple more have come in this week. (Last year there were 9 student members.)

After the initial membership "push" the committee will get together and work on bringing in new members. Possible ways to do this include obtaining the MLA membership list for the New England Region states and identify folks who are not NAHSL members, and following-up with each of the state groups.

Respectfully submitted

Penny Glassman
Membership Chair
March 27, 2008

PD Committee Report
3/26/2008

The PD Committee has received nine applications coming from five states for a total of \$3345 out of \$4500 that has been budgeted for MLA 2008 (Total approved budget for 2008 is \$9,000). No applicants have asked for an amount larger than the maximum of \$450 that is allowed under current criteria. These applicants are:

Bai, Sheryl	CT
Bianchi, Nancy	VT
Cowen, Janet	ME
Devin, Roben	RI
Frey, Amy	CT
Davis, Barbara	RI
Nordberg, Judy	MA
Padula, Patricia	RI
Steinberg, Marilyn	MA

The deadline for the award announcement is March 31, 2008. If the Committee approves the full amount of the requested fund from all applicants, there will be a surplus of \$1,155 that can be used for other events like NAHSL registration in October or simply be returned to NAHSL if, like MLA, the requested amount for NAHSL is smaller than the budgeted amount, which is another \$4,500.

A committee decision is not made yet, as we are dealing with several issues:

1. How valuable is our current “weighing system?” Should we start making changes in the “point system” that have been used for the past ten years now or later? What changes should be made?
2. If a candidate requested the inclusive registration amount of \$405 (and that person has partial institutional funding), should the person forfeit the portion if she receives full funding as requested. If yes, who is to monitor the development and what the process should be?
3. If a NAHSL member applicant is not a member of MLA and has to pay a non-member fee for MLA registration, should this person’s request be treated differently or the same as other NAHSL applicants? Should this person be asked to either join MLA or be given only an award amount to cover the MLA member registration fee? What if all future applicants stop paying MLA membership fee of that organization and ask for NAHSL award?

The committee will have a decision made before the deadline.
Respectively,

Hongjie Wang

Credentialing—March 2008 Report

Below is a copy of an email I sent to Lisa Fried to be included in the discussion at the upcoming meeting of the Credentialing Committee. It is a request that came from our discussion at the Open Forum. I will keep you posted on the outcome.

REQUEST FOR AHIP POINTS

At the Fall meeting of the North Atlantic Chapter meeting, one of the attendees of the AHIP Open Forum asked if points could be given for attending the CE meetings most hospitals hold on a regular basis. They are sometimes called Noon Conference or something similar and last about an hour. It would be reasonable to expect 1 point for each 1-hour session attended. The logic cited included the fact that CE credits are granted for the other attendees such as physicians and nurses. And it was also pointed out that MLA is now giving credit for a number of courses being taught on particular body systems, so that we can better understand the anatomy, physiology and disease processes of them. These conferences present a similar opportunity.

Many in the group at the Forum were in agreement and pointed out that institutions frequently bring in subject specialists to instruct on the specific topic and it is generally well presented.

It was understood that there would likely have to be an annual limit to the number of points that could be claimed this way, but the education is not only of superior quality but also helps us as professionals to understand the details of healthcare. It was also pointed out that our presence there and being able to obtain credit for the activity helps to enhance the perception of our professionalism.

And for librarians that would not otherwise go that route, it is an opportunity for low-cost (free) continuing education that is readily available, highly useful, and can be tailored to the library's or librarian's individual needs.

We ask that the Committee consider this request and let us know if additional information is needed.

Joan Yanicke
NAHSL Credentialing Liaison

Benchmarking Liaison
Report to the NAHSL Executive Board
March 27, 2008

The deadline to complete the 2007 Benchmarking Survey was extended to January 31, 2008. This allowed approximately 6 – 10 libraries in New England to complete the survey. This resulted in NAHSL having the most completed surveys with a total of 41 libraries. The following chart lists the final totals from all the chapters and Canada.

NAHSL	41
NY/NJ	40
Midcontinental	35
Southern	30
NCNMLG	26
MLGSCA	25
Midwest	24
South Central	19
PNW	15
UNYOC	14
CHLA/ABSC -- Canada	12
Mid-Atlantic	11
Philadelphia	8
Pittsburgh	6
Other International	1
Hawaii-Pacific	0
TOTAL	307

The totals by state:

CT 12
MA 17
ME 5
NH 3
RI 2
VT 2

The winner of the Amazon gift card for the purchase of an iPod will be drawn by the NAHSL Chair at the Board meeting on March 27th.

Respectfully submitted,
Shirley Gronholm
NAHSL Benchmarking Liaison



NAHSL Executive Board

March 27, 2008

ARIHSL report to NAHSL

ARIHSL

1. ARIHSL general meeting was March 19th and held at The Miriam Hospital in Providence, RI. The speakers were Jessica Brier, RN, MS, BC and Cynthia Padula, Ph.D., RN and Master's Program Director, Rhode Island College, School of Nursing. They spoke on the magnet status for nursing in hospitals.

The next ARISHL meeting will be the annual dinner meeting and will be held in June.

The Slate of Officers will be presented:

Vice President/President Elect – Arline Dyer – Memorial Hospital
of RI

Treasurer – Marybeth Edwards – Roger Williams Medical Center
Secretary – Patricia Padula – Landmark Medical Center

Officers already elected;

President – Barbara Davis – Newport Hospital / Lifespan
Past President – Ruthann Gildea – Butler Hospital

2. ARIHSL is placing **Susan Warthman**, Public Services Librarian at Rhode Island Hospital / Lifespan, in nomination for the chair-elect / 2010 NAHSL conference chair position.
3. As of March 18, 2008 there are 25 members in ARIHSL. 14 are institutional and 11 are individual members. There are a few more to submit dues. The list will be posted to our website.
4. HELIN – Higher Education Library Information Network
The annual conference was held on January 8, 2008 at Bryant University.
This year's topic was "Libraries above the Fold" and featured speakers Toy Tennant, John

Van Oudenaren, and Alex Wright. Many ARIHSL members attended. ARIHSL has affiliate member status in HELIN.

5. A few members will be attending MLA in Chicago in May.

RI-Statewide

Karla Harry Library Commission

The Karla Harry Library Commission met on February 26, 2008. It was decided to run a 6-week trial of SurfRI during April and May 2008. This is a trial to make accessible about 40 databases from a variety of vendors to all the citizens of RI. It is hoped that the governor or legislature will provide the funding to make some databases available to all RI citizens. A SurfRI trial was also run in spring 2007. The legislation was passed but funding was not appropriated.

A final report of the Commission is due in April, 2008. However, legislation has been submitted to make this a permanent commission to work on the other library issues throughout the state.

Representative Peter Lewiss, chair of the Commission, was chosen as “Sweetheart of the Year” by COLA (Coalition of Library Advocates) for his great work and support of libraries. He was honored at the COLA meeting on February 14th.

Library Board of Rhode Island (LiBRI)

Mary Ann Slocomb was appointed by the Governor and officially approved by the Education Committee of the RI Senate to serve as the new member of LiBRI representing the special / hospital libraries. Many thanks to Tovah Reis who has served on the Board for the past 6 years in this capacity.

The Board met on February 11th. With proposed state budget cuts to OLIS (Office of Library and Information Services) by the Governor, the state will dip below the federal “Maintenance of effort” requirement for a state library agency, for the 1st time in nearly 50 years. The current federal support is about equal with the state support. So for every dollar the state cuts, the federal support will be cut about a dollar. The FY09 also proposes a reduction of 2FTE staff,

which has already been cut to the bone. The programs such as the Summer Reading Program,
library services to the blind and physically handicapped will meet with sever cuts and statewide
interlibrary loan and delivery services.

“WebJunction” will be launched in RI in July. WebJunction:

1. is an online community where library staff can learn by sharing resources, solving problems and taking online courses.
2. saves library development resources by sharing collected content and programs.
3. creates a single point of information and networking for library staff members.
4. builds strong connections and information resources that can be shared locally, nationally, and beyond.

Over 100 library staff are currently members.

15 current partners include CT, ME, NH and VT

RI will join this July with GA, ID and OH

It is in the planning stage and will be integrated with the OLIS website and services.

Fun facts: 506,000 people in RI have Ocean State Library cards!

(2000 RI population census is 1,048,319) over 48% have cards.

6% of population is under 5 years of age.

Respectfully submitted,
Mary Ann Slocomb
Rhode Island Hospital / Lifespan
ARIHSL representative to NAHSL

CAHSL Report for NAHSL
Thursday, March 27, 2008

CAHSL Executive Board Changes

Regrettably, citing changes in work priorities and responsibilities, Katalin Gyorgyey tendered her resignation as President of CAHSL in February. In her role as Vice-President of CAHSL, Ellen Brassil (Librarian for Health Sciences, Sacred Heart University) assumed the responsibilities of President. At CAHSL's March 5th Business Meeting, the Executive Board formally thanked Katalin for her contributions to the organization as President, and welcomed Ellen in her new role.

Past Meetings

December 13th, 2007 - CAHSL Holiday Program

Unfortunately, the weather interfered with our Holiday Program plans, resulting in only a handful of people being able to attend. The program included a guided tour of the Yale University Art Gallery and a special lecture and exhibit of "Art in Medicine" provided by Susan Wheeler, Curator of the Cushing/Whitney Medical Library's Clement C. Fry Print Collection. The latter portion of the program has been rescheduled for our Annual Meeting in June.....when snow is less likely to occur.

February 18th – Connecticut Hospital Association
CAHSL Executive Board Meeting

March 5th – Middletown Library Service Center
Twenty-four members attended the MLA Webcast: *Web 2.0 Principles and Best Practices: Discovering the Participatory Web*

Upcoming Meetings

April 7th – Following the Business Meeting invited speaker Dr. Gilead Lancaster, MD, medical director of Non-Invasive Cardiology in the [Heart Institute](#) at Bridgeport Hospital, will be presenting on health care reform.

May 5th – There will be two post-meeting presentations: a Demonstration of Ovid SP, and a presentation about Community Health Centers (Presenters TBA).

June (TBA) – Annual Dinner.

Susan Wheeler, Curator of the Clements C. Fry Print Collection at the Cushing/Whitney Medical Library, Yale University will be presenting a lecture and exhibit entitled "Art in Medicine".

**Health Sciences Libraries – New Hampshire/Vermont
Report to NAHSL Executive Board
March 27, 2008**

Spring Meeting - April 11, 2008 - Please see handout.

- Guests are welcome!
- Gary Strubel works part-time as librarian at Southwestern Vermont Medical Center and is also a minister with a young family. He'll demonstrate his home-grown library system using Microsoft SharePoint.
- NELINET 's Erin Logsdon (digital solutions consultant) will demonstrate current technologies for creating a virtual resource for staff and the public, providing on-demand instruction in the use of electronic databases, books and journals.
- Business meeting will conclude the day.

Membership: Renewals are down as of this date, though we suspect there are quite a few more folks who will be renewing. Last year we had 41 members, this year we have 34.

NEJM: Consortia planning, Fall 07

- Gayle Tudisco and I worked with Dan Boutchie for a pricing arrangement for full institutional access to NEJM for NH-VT hospital libraries. We needed 10 participants to make the plan work, and ended up with commitments from 6 hospitals.
- We may try again for fall 2007.
- Other medical library consortia arrangements in the region? Could NAHSL recruit a "buyer" to work on behalf of members – perhaps create our own tiers, bargain for products that might serve small - medium hospital libraries, and then other arrangements for larger hospital systems or academic libraries?

HSL Committees & Coordinators:

Gayle Tudisco is Coordinator of the 4 committees that make up the structure of the bi-state group.

Administration: Marion Allen

Communication Committee: Sheila Hayes

Program Committee: Gayle Tudisco

Finance: Maureen Dunn

NAHSL Rep: Claire LaForce

Submitted by: Claire LaForce
Rutland Regional Medical Center,
Rutland, VT

HSLIC Report for NAHSL – March 27, 2008
Submitted by Tammera Race, University of Maine-Presque Isle, Library
HSLIC Executive Board 2006 – 2007

Chairperson: Kathy Brunjes, Central Maine Medical Center
Chair-Elect: Happy Copley, St. Mary's Regional Medical Center
Treasurer: Nancy Curtis, University of Maine – Orono
Past Chairperson: (Natalie Hutchinson, St. Joseph's College, Wellehan Library)
Secretary: Emily Scribner, Franklin Memorial Hospital
HSLIC Regional Rep's: Area I, Marj Andersen, Mercy Hospital; Area II, Gabriella Howard, University of Maine – Augusta; Cindy White, Eastern Maine Medical Center

For committees and delegates to other organizations, please see the HSLIC web site:
<http://library.umassmed.edu/hslic/officers.html>.

Board meetings:

The HSLIC Board met on January 17th. The next HSLIC Executive Board meeting is scheduled for Thursday, April 10 at Maine General in Augusta.

Staff Changes at HSLIC organizations...

Lynn Bivens is the new Director of Library Services at St. Joseph's College.

John Hutchinson has left the University of New England. The new Director of Library Public Services is Barbara Swartzlander.

March Retreat...

Jeannine Gluck will present her educational program "Running With the Squirrels: Providing Library Services to Hospital Administrators" at our membership retreat on March 28th. Our spring meeting, usually held in June, will include follow up to the retreat.

Continuing projects and regional/state news...

Happy Copley, our Resource Sharing Chair, arranged a free trial of "Natural Standard" for HSLIC members.

Deb Clark, our Automation Chair, has worked with Penny to make some changes to the HSLIC web site.

Patty Kahn, our Publicity Chair, has been updating the HSLIC brochure.

Dina McKelvy, our Membership Chair, reported 43 paid members in January.

Central Maine Medical Center reports that they are beginning an NLM-funded video project. The video will be an educational tool for Somalis, helping them to understand how to navigate the health care system.

Barbara Harness, our representative to the Maine Library Commission, reported that due to budget cuts there will be no Maine Libraries Conference this year. (Not part of Barbara's report, but related to budget, 2 positions have been lost at the Maine State Library, and 9 FTE's at the University of Southern Maine libraries)

The 2009 NAHSL Conference planning committee met on March 13. The next meeting is scheduled for early May

MAHSLIN report to NAHSL

03/27/08

1. MAHSLIN and Massachusetts Medical Society (MMS):

Margo Coletti and an ad hoc hospital library committee of MAHSLIN have been working with MMS to strengthen their requirements for hospital library services for CME accreditation of Massachusetts hospitals. The American Council for Continuing Medical Education (ACCME) has created an “equivalency mandate” to bring the state’s CME standards up to the same level. This mandate has been interpreted differently by at least two of the states, Massachusetts and Connecticut. Margo is in communications with MMS to try to clarify the issues.

2. The 2008 **MAHSLIN Annual Meeting “It’s a Brave New World”** is being held April 25, 2008 in Waltham, MA at the Mass Medical Society. Speakers will include: Martha Jurchak of BWH; Dr. Dan Jones of BIDMC; Patrick Taylor of Children’s; and Scott Lapinski of HMS.

3. New Members to the MAHSLIN Board 2008:

- Terri Niland from Winchester Hospital will be chair elect.
- Olga Lyczmanenko from New England Baptist will be secretary
- Still working to fill 2 individuals to work on the education committee

4. Past Education Classes:

- MLA Web cast:
Web 2.0 Principles and Best Practices Discovering the Participatory Web
held March 5th at Children’s Hospital, Boston, MA
- MAHSLIN was a co-sponsor of:
Licensing Electronic Resources
held March 3rd at Holy Cross, MA
held March 4th at Dartmouth College, NH

5. MedSpeak Project Update:

The first rewritten MedSpeak Plain Language brochure entitled “Deciphering Medspeak” has been approved by MLA and is currently on sale on the website <http://www.mlanet.org>. Six other MedSpeak Plain Language brochures are still being rewritten by the Massachusetts librarians. The list includes Breast Cancer, Diabetes, Eye Disease, Heart Disease, HIV/AIDS and Stroke.

Report submitted
Megan McNichol
Faulkner Hospital
MAHSLIN Representative to NAHSL