

**NAHSL Annual Business Meeting  
October 17, 2006  
Hilton Hartford Hotel  
Hartford, Connecticut**

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**Janet Crager, Conference Chair, called the 2006 NAHSL Annual Business Meeting to order at 8:30.**

Janet welcomed everyone to the conference. Janet thanked the board and the planning committee. Janet thanked Kathy Brunjes for her support as Past Chair.

**Chair's Report (Janet Crager)**

Janet announced that all committee reports are in the conference packet and encouraged everyone to read them.

Janet has attended state library meetings throughout the region. Janet's goal over the past year was to work on providing continuing education to the membership. Education opportunities were made available on the NAHSL website. A news section was added to the NAHSL website. The marketing committee is working with the education committee to market CE programs. MLA activities need to be investigated as possible NAHSL continuing education activities. For this purpose \$1000 will be made available to the education committee for a representative from the committee to go the MLA annual meeting. Ed Donald will form an ad hoc committee to investigate pod casting or other means of presenting our education activities.

**Secretary's Report (Nancy Harger)**

Minutes from the Annual Business Meeting 2005 are in the conference packet. Minutes were approved as presented.

**Treasurer's Report (Mark Goldstein)**

The report showing the state of the NAHSL Treasury was in the conference packet. The NAHSL Treasury currently holds \$129,459.08.

**Chapter Council (Shirley Gronholm)**

The full report is available in the conference packet. Hongjie Wang was selected by Chapter Council to be one of the six candidates for the MLA Nominating Committee. The Chapter Council website: <http://www.chaptercouncil.mlanet.org> has been redesigned.

**Committee Reports**

**Archives (Carole Foxman)**

The report is available in the conference packet. NAHSL archival materials continue to be collected, organized, and stored according to the Archives Guidelines. The e-archives were updated throughout the year.

**Bylaws (Mark Gentry)**

The report is available in the conference packet. The board voted on and approved a number

of changes to the 2003 version of the Policy and Procedure Manual. The updated version is on the NAHSL website.

There are no proposed bylaws changes submitted for approval by the membership this year. The Board is discussing the possibility of electronic voting. The Board will be performing an overall review of the bylaws to determine if there are any sections that require revision.

#### **Credentialing Report (Joan Yanicke)**

There is a credentialing report in the conference packet. At the AHIP Open Forum on Sunday a number of questions were asked that revolved around provisional AHIP membership. Tovah was there and took notes and will take these questions back to MLA. MLA is also doing an AHIP survey. Joan asked everyone to do the survey again even if they took the NAHSL survey.

#### **Education (Dina McKelvy)**

There is a continuing education report in the conference packet. There has been a lot of feedback from the NAHSL membership. Results of survey are in the meeting packet. There were 81 participants for this conference. Looking ahead to use technology to market and provide to the membership. Emerging technologies teleconference is coming up on Nov. 8. Thank you to everyone for your help.

#### **Electronic Communications (Ed Donnald)**

The report is in the conference packet. This year was spent on maintaining the website that was redesigned last year. A "News" section was added. The NAHSL-L, listserv distributed 379 messages to its 332 subscribers in the past year.

#### **Finance (Mark Goldstein)**

The report is in the conference packet. The finance committee will comprise treasurers of the five state groups in the region, along with past NAHSL treasurers. The committee reviewed current financial numbers and current policies. A number of revisions to the manual were submitted to the executive board awaiting future approval.

#### **Government Relations (Barbara Ingrassia)**

The report is in the conference packet. This has been a busy year for MLA/NAHSL and other library organizations to protect the public's right to know and the right to privacy of library records.

#### **Marketing (Len Levin)**

The report is in the conference packet. The marketing committee worked on three major projects: 1. marketed NAHSL with printed resources and attendance at school and state association receptions, 2. prepared a "Top Ten Ways to Market Your Library" list, and 3. is working with the NAHSL Treasurer, Mark Goldstein, to highlight the value of membership in NAHSL.

#### **Membership (Penny Glassman)**

There was discussion about the membership year which is January through December. A question that came up-- to have a table at the meeting for joining NAHSL. One of the goals of the NAHSL Board identified for 2005 was to encourage New England medical librarians

and library school students to join the organization. In 2006 there were 18 new NAHSL members—but fewer members overall than in 2005.

### **Professional Development (Janet Cowen)**

At the December 2005 NAHSL Board meeting, it was decided to move responsibilities for the Professional Development Fund from the Secretary to the Chair of an ad hoc committee. At the March 2006 Board meeting, the Board approved making this a standing committee, with a Board-appointed Chair, and the same three members. This will require a bylaws change. Four awards were granted in the amount of \$405 each. Nine grants were awarded for the NAHSL '06 Conference totaling \$1990. The Executive Board urges all NAHSL members to apply for Professional Development Fund awards.

### **2006 Conference Program Planning (Janene Batten)**

Janene thanked everyone for coming to Hartford and especially to her conference planning committee-- Kelly Swiatek-Kelley, Kenny Marone, Nancy Goodwin, Denise Hersey, Hongjie Wang, Evelyn Breck Morgen, Judy Spak, Robert Joven, Lorna Wright, Kathy Stemmer Frumento, Charlie Greenberg, Daniel Dollar, John Gallagher, Ed Donnald, Shirley Gronholm, Patricia May, Kelly O'Rourke.

There were 202 registrants from 11 states, 152 NE, 44 NY. 198 attended the welcoming reception, 229 for lunch, 195 banquet, 138 Tuesday morning, 25 exhibitors. 29 sponsors, \$1889 was raised from the scholarship table.

### **Old Business**

There was no old business proposed.

### **New Business**

#### **NAHSL achievement award (Janet Crager)**

Presented to Ed Donnald for his outstanding contribution to all things electronic for NAHSL. His hard work with NAHSL website, his proactivity to make sure it is up to date and that current events are posted, and his all-around willingness to help wherever needed.

### **Nominating (Kathy Brunjes) Election of Officers**

Conference Chair 2007: Andrew Dzaugis

MLA Nominating Committee Candidate: Elaine Martin

Chapter Council Representative: Janet Cowen

Chapter Council Alternate: Cindy Hutchison

The gavel was passed to Janene Batten. Janene will work collaboratively with the state organizations and continue to develop avenues of communication regarding health sciences librarians, continue more professional development.

### **Invitation to NAHSL '07 (Marianne Burke & Bill Garrity)**

The NAHSL 2007 Conference will be held October 27-30, 2007 at the Woodstock Inn, Woodstock Vermont.

### **RML Update (Javier Crespo)**

Javier gave an overview of new classes and new programs begun in the previous contract.

The annual report will be available on the NN/LM website. The regional advisory committee (RAC) is active with 22 people and met in July. Task Forces on emergency preparedness and historical collections will be convened; a call for participation is currently out. The hospital library subcommittee is part of the RAC. Competitive outreach subcontract proposals have been submitted to NER and will be reviewed for possible funding.

**Meeting adjourned at 9:30.**