

**NAHSL Annual Business Meeting**  
**October 16, 2001**  
**New Haven, CT**

**(Prior to the Annual Business Meeting)**

**Region 8 NN/LM NER Update**

Elaine Martin, Director NN/LM NER, announced that the office is now fully staffed, and distributed packets which outlined the NN/LM NER staff, network structure and programs, outreach opportunities and progress-to-date. Elaine talked about the RAC structure and committee members, the three outreach subcontracts that have been awarded (Tufts, Boston University and Yale School of Medicine), mini-awards that are available (technology awareness and course development, library exchange, research, internet connectivity) and the NER exhibit grants. Elaine is looking forward to meeting everyone in the Region through attendance at State meetings and visiting individual institutions.

**Mary Ann Slocomb, Chair, called the Business Meeting to order at 8:15 a.m.**

Mary Ann announced that full Committee reports could be found in the Conference packets; individual Committee Chairs will be invited to give updates to the written reports, if necessary.

**Announcements**

- This was a good year, financially, for NAHSL
- Educational programs promoted by NAHSL were well received
- NAHSL wishes the new NN/LM NER well and thanked UCONN for the last ten years of service to the Region
- Mary Ann thanked the NAHSL Executive Board for their contributions and thanked all NAHSL members for attending the Conference and contributing to the overall success of NAHSL
- Mary Ann thanked the Conference 2001 Committee (Ed and company) for a great conference
- Mary Ann thanked the New York/New Jersey Chapter for joining with NAHSL for the 2001 Conference.
- Mary thanked Tovah Reis for her "tireless energy" and work for IFLA and the 2001 IFLA Conference (Boston)
- Best wishes to Marion Levine on her retirement!

**Minutes**

Discussion: Minutes of the October 24, 2000 Annual meeting (Newport, RI) were presented.

Action: Minutes were approved as presented.

**Treasurer=s Report**

Discussion: Marj Anderson presented her report, dated 10/15/2001, advising members to refer to the Annual Report as the most accurate. The Annual Treasurer's Report will be posted to the NAHSL website.

Action: Report accepted as presented.

**IFLA Report**

Discussion: Tovah Reis gave a verbal report that over 5,300 librarians gathered from around the World. This was the largest IFLA Conference, ever. Tovah thanked all NAHSL members who served as volunteers and on task forces. The United States sponsored over 90 Fellows, with NAHSL donating money towards one fellowship. Library tours were conducted at both Massachusetts General Hospital Library and Countway.

**Chair=s Report**

Discussion: Mary Ann highlighted some of the accomplishments of the past year (**full report attached to these minutes**):

**Achievement Award** – NAHSL awarded three achievement awards this year: Tovah Reis, Suellen Jagels, and the NN/LM NER UCONN contingency.

**Bylaws/Policy and Procedure Manual** – The Policy and Procedure manual was placed on the NAHSL website after all Committees reviewed their respective Committee structures.

**Education** – The spring class was entitled “Hot Trends to Energize Library Service Delivery” and there were six half-day choices for CE at this year’s Conference.

**Electronic Communications** – The Committee registered the domain name of [www.nahsl.org](http://www.nahsl.org) and arranged with PayPal to handle electronic transactions (pay electronically).

**IFLA** – The International Federation of Library Associations (IFLA) held its annual conference in Boston, MA in August 2001, with Tovah Reis serving as NAHSL Board liaison to IFLA. NAHSL was well represented with volunteers at the Conference, and supported IFLA by donating \$1,000 toward the fellowship program.

**Marketing** – The Marketing Committee once again is an active group under the leadership of Len Levin. “Top 10 Ways to Market Your Library – Tomorrow” was submitted to MLA for the Majors Chapter Award, enhancing our visibility within MLA. Under Jill Livingston’s guidance, the Committee looks forward to continued promotion of NAHSL to students and prospective members.

**Membership** – The Board enacted a deadline for membership renewals (March 15).

**News Notes** – The NAHSL online newsletter was discontinued, in lieu of posting more timely items of note to the “What’s New” section of the NAHSL website.

## Committee Reports

### Archives

#### Discussion:

(Sydney Fingold and Carole Foxman) Full report in conference packet. The NAHSL Archives contains 40 years of NAHSL memorabilia, including print, photo albums, and audiotapes – all stored in the Harvard Depository in Southborough, MA. Recent years (1997-2000) are currently at the Treadwell Library, Massachusetts General Hospital, with the 2001 Archives Chair, Carole Foxman.

The Archives website has been reviewed and updated. The Committee is developing guidelines with direction from the Executive Board for the items to be held in the electronic archives.

#### Action:

Informational purposes.

### Bylaws

#### Discussion:

(Patty Kahn) There have been no changes to the NAHSL Bylaws since the NAHSL 2000 Conference. The following NAHSL Policies and Procedures have been reviewed and revised:

**Section 3.4** Past Chair: DELETE “Serves as NAHSL representative to Regional Advisory Committee, NN/LM NER.” ADD “Solicits NAHSL Achievement Award nominations and recommends awardee(s) to executive board.” ADD Appendix C: NAHSL Achievement Award, NAHSL Achievement Award Form, NAHSL Achievement Award sample email.

**Section 4.1** State Representative to Executive Board: ADD “State representatives and chairs are responsible to send monthly news items to Electronic Communications Chair for the website ‘News.’”

**Section 6.5** Electronic Communications Committee: ADD “Notifies membership via listserv when NAHSL news is posted to website.

**Section 6.9** Newsletter: DELETE.

#### Action:

Please visit the NAHSL website for the updated policies and procedures.

## **Chapter Council**

Discussion: (Suellen Jagels and Janice Kaplan) Full report in conference packet. The MLA Benchmarking survey will be available to ALL MLA members. The pros and cons of Consumer Health Credentialing have been debated at MLA; Janie reported on a beta test of an independent reading program, which would replace the Journal Reading Club. The Southern Chapter won the Majors Award this year. Tovah Reis was elected to the MLA Nominating Committee.

Action: Continue to keep membership advised of MLA activities and initiatives.

## **Credentialing Liaison**

Discussion: (Joan Yanicke) Full report in conference packet. Joan continues to use the “Noodge” list to encourage and remind potential AHIP applicants. The Academy website [www.mianet.org/academy/index/html](http://www.mianet.org/academy/index/html) has two brochures available that may help in explaining the benefits of AHIP membership/credentialing.

Action: Continue to assist NAHSL members in becoming AHIP members.

## **Education**

Discussion: (Janet Crager) Full report in conference packet. The Committee is recruiting a Massachusetts representative. The six half-day CE sessions scheduled for Conference 2001 received good attendance. Spring CE (April 20, 2001 at the Lamar Soutter Library, UMASS Medical School) was MLA accredited for 4 CEUs (Hot Trends to Energize Library Service) and was positively evaluated by the 21 NAHSL members attending.

Action: Actively recruit a Massachusetts member to the Education Committee.

## **Electronic Communications**

Discussion: (Lida Douglas) Full report in conference packet. NAHSL.org happened! The domain name was moved to the UMASS RML server during the spring, along with the NAHSL web pages, 2001 Conference and several State organizations. The NAHSL listserv was also moved to the UMASS server. PayPal was instituted to handle electronic payments.

Action: For informational purposes.

## **Finance**

Discussion: (Marj Anderson) The Treasurer=s annual report is in the conference packet. The Committee looked into investing some of the NAHSL funds in CDs that would have rotating anniversary dates, in order to take advantage of better interest rates when they are available, and enable NAHSL to withdraw funds as needed without incurring penalties.

Action: The committee will continue to review investment opportunities and monitor the organization=s income and expenses.

## **Government Relations**

Discussion: (Barbara Ingrassia) Full report in conference packet. Barbara continues to monitor ALAWASH MLAFOCUS and the GRC listserv, forwarding pertinent messages to NAHSL-L (listserv serving NAHSL members) and the NAHSL Executive Board listserv. The focus this year has been on UCITA (The Uniform Computer Information Transaction Act) and PubScience.

Action: Barbara would like to draw NAHSL members’ attention to the Government Relations link on the NAHSL web page ([www.nahsl.org/govtrel.html](http://www.nahsl.org/govtrel.html)), where you can link to updates from MLA, ALA, and SLA. Continue to express your opinions to your legislators. Contact Barbara if you hear about issues which should be brought to the membership’s attention.

## **Marketing**

Discussion: (Len Levin) Full report in conference packet. Plans are underway for another “Top 10” list of ways to market your library! The Committee continues to work on the NAHSL marketing postcard that will be used to promote NAHSL to student members and prospective members (in conjunction with the Membership Committee). Jill Livingston will be taking on the role of

Marketing Chair following this Conference, as Len will move into the Conference Chair 2003 position.

Action: For informational purposes.

## **Membership**

Discussion: The Committee needs a Chair.

Action: Membership application for year 2002 is included in the conference packet.

## **MLA Membership**

Discussion: (Marybeth Edward) Full report in conference packet. Goals selected for 2001-2002 are listed in the full report; progress on the goals established for 2000-2001 are also listed in the full report.

Action: For informational purposes.

## **Scholarship**

Discussion: (Kathy Brunjes) Full report in conference packet. Board voted to enforce membership renewal deadline as March 15; if not renewed by that date, member will be ineligible to receive a scholarship.

Eleven scholarships awarded for attending the NAHSL 2001 Conference, totaling \$1,360. The Board approved \$150 as the maximum amount that can be awarded per member (from \$100 in previous years).

Action: For informational purposes.

## **Nominating and Awards**

Discussion: (Patty Kahn) Patty presented the NAHSL Slate of Candidates. Slate found in conference packet.  
NAHSL Chair-Elect 2002 Karen Odato  
Conference Chair-Elect 2003 Len Levin  
Chapter Council Representative Janie Kaplan  
Chapter Council Alternate Debbie Sibley  
MLA Nominating Committee Candidate Kenny Marone.

NAHSL Achievement awards were handed out last evening; Tovah Reis, Suellen Jagels and the UCONN NN/LM NER.

Action: Slate presented to membership for vote; approved as presented.

At this point, Mary Ann again thanked the Board for a good year, and introduced Ed Donald as the new NAHSL Chair, 2002. Ed presented Mary Ann with a gift, and gave a brief power point presentation on the Conference theme "Fitting the Pieces Together" and thanked the Planning Committee on the nice job of fitting the puzzle pieces together!

## **Conference 2002**

Discussion: (Karen Odato) NAHSL Conference 2002 will be hosted by NH/VT at the Grand Summit Hotel at Attitash, Bartlett, NH. Conference dates have been established as September 22-24, 2002. The atmosphere will be rustic and informal, with a barbeque welcome reception. The theme is still in the works, but is leaning towards information overload and coping with such. Raffle for NH/VT was drawn at this time.

## **Conference 2003**

Discussion: (Len Levin) NAHSL Conference 2003 will be held at the Sturbridge Host in Sturbridge, MA, October 25-27, 2002.

## **New Business**

None.

## **Adjournment**

The 2000 Annual NAHSL Business Meeting was adjourned at 9:00 a.m. Directly following the Business Meeting, MLA and NLM greetings were given.

## **MLA Greetings**

Ed Donnald introduced Carla Funk, Executive Director of MLA. Ms. Funk thanked NAHSL again for their involvement with IFLA and thanked the Chapter for the Lucretia McClure donation. Ms. Funk reminded those present that MLA has a "Community of Care" website for International messages of sympathy and encouragement, following September 11 and reminded everyone of the availability of the MLA bibliography of bioterrorism.

Ms Funk introduced Mark Funk, Head of Collection Development, Cornell Medical Library and MLA Treasurer. Mr. Funk discussed the Hay/MLA Salary Survey and research initiatives (Pew Internet and American Life project, Informationist Invitational Conference in April, Value of Library Study, and benchmarking initiatives. Mr. Funk discussed the growth of MLA Net, MLA's publishing program, "Virtual MLA" and the MLA Bulletin name change.

Ms. Funk introduced Diana Cunningham, who talked about the recruitment efforts currently underway at MLA: a new career brochure, targeted to High School and College students, a career website, a mentoring initiative, minority recruitment efforts, MLA's new vision statement "Quality Information for Improved Health" and the MLA change in institutional dues structure (three dues categories versus five).

Ms. Funk talked about MLA's 2001-2002 theme: "Investing in our Future" and MLA's advocacy program with press releases planned, bylined articles in journals such as *AHA News* and *Modern Healthcare*. There will be an article in *Better Homes and Gardens* in either November or December of this year.

## **NLM Greetings**

Kent Smith, Deputy Director of NLM, extended greetings from NLM. Mr. Smith reported that the National Institute of Health looks like an armed encampment since September 11, and a visit to NLM is a "different experience" right now. Funding for NLM was accomplished through a military bill, to assure expansion through 2030. Mr. Smith discussed enhancements made in PubMed, MEDLINE<sup>plus</sup> and the incorporation of a MEDLINE<sup>plus</sup> listserv. Grateful Med is no longer. In 2002, look for special gene indexing and "Train-the-Trainer" courses in gene indexing and searching. Mr. Smith's final statement was "the era of big government is back."

Submitted by: Kathy Brunjes, NAHSL Secretary