



*North Atlantic Health Sciences Libraries, Inc.*

A Regional Chapter of the Medical Library Association

Maine  
Vermont New Hampshire  
Massachusetts  
Rhode Island  
Connecticut

Using the *Wild Apricot Portal* to join  
NAHSL as a new member



This is a two-step process. First, join NAHSL as a new member. Then, you will return to this screen to create a password for NAHSL's Membership and Event Portal.

Maine  
New Hampshire  
Massachusetts  
Rhode Island  
Connecticut

Email

Password

☐ Remember me

[Forgot password](#)

HOME

MEMBERSHIP

► CONFERENCES  
WORKSHOPS &  
CONTINUING  
EDUCATION

EVENTS CALENDAR

► DIRECTORY

CONTACT

## Welcome to NAHSL's Membership and Event Portal

*Coming to the NAHSL membership portal to renew your membership for 2018? We appreciate your zeal to check this off of your list before the holidays arrive. But the Membership Committee and Treasurer would appreciate it if you could wait until the 2018 invoices are released on January 1st before renewing. This helps immensely with NAHSL record-keeping. Thank you and have a wonderful holiday.*

At the Portal  
Homepage, click the  
"Membership" link on  
the left navigation bar.



# 2018

## REMAINING STRONG

IN AN EVER-CHANGING  
LANDSCAPE

Manchester, NH - October 28-30, 2018.



HOME

MEMBERSHIP

EVENTS

▶ DIRECTORY

CONTACT

## Membership

Select membership level

\* Mandatory fields

- \* **Membership level**
- ☐ **Regular Membership - \$50.00 (USD)**  
Subscription period: 1 year, on: January 1st  
No recurring payments  
Payment of dues required by March 15 to qualify for awards and to receive discounted pricing for CE and annual conference.
  - ☐ **Retired Member - \$25.00 (USD)**  
Subscription period: 1 year, on: January 1st  
No recurring payments  
Payment of dues required by March 15 to qualify for awards and to receive discounted pricing for CE and annual conference.
  - ☐ **Student Membership - Free**  
Subscription period: 1 year, on: January 1st  
No recurring payments  
Membership period equals one calendar year from January 1st through December 31st.

Choose "Regular Membership," "Retired Membership" or "Student Membership" (student members must be enrolled in an accredited graduate library sciences degree program) and then click "Next."

Next



Email

Password

☐ Remember me

Login

[Forgot  
password](#)

HOME

MEMBERSHIP

EVENTS

▶ DIRECTORY

CONTACT

## Membership

Level Regular Membership - \$50.00 (USD)  
Subscription period: 1 year, on: January 1st  
No recurring payments

Enter your email

\* Mandatory fields

e-Mail

Security check

\* Code

Type the 6 characters you see in the picture

6JVN3



Type in your e-mail address. This will become your **User Name** in the Portal. Following completion of your application, you will have the opportunity to set up a **password** to use in the system as well.  
NOTE: Students, please use your library school e-mail.

Back

Next

HOME

MEMBERSHIP

EVENTS

► DIRECTORY

CONTACT

## Membership

Level Regular Membership - \$50.00 (USD)  
Subscription period: 1 year, on: January 1st  
No recurring payments

Fill in application form

\* Mandatory fields

First name Melvil  
Last name Dewey  
e-Mail melvil.dewey@letscatalog.org  
Phone 518-474-5355  
Institution (or Library School/Company) New York State Library  
Library  
Address 222 Madison Ave  
Address (2)  
City Albany  
State NY  
Zip Code 12230

MLA Membership Status [Clear selection](#)

- ☐ None  
☒ Individual  
☐ Institutional  
☐ Dual

AHIP Level AHIP=Distinguished

Please indicate a NAHSL committee upon which you wish to serve  
Archives

Cancel

Back

Next

On this screen, add (required):

- Your Name
- Institution or School
- Library
- Address and Phone Number
- MLA Membership Type
- AHIP Level
- (optional) NAHSL Committee choice
- Type of Library (not shown on screen-shot)

Students – add library school name here

HOME

MEMBERSHIP

EVENTS

▸ DIRECTORY

CONTACT

## Membership



### Review and confirm

Level Regular Membership - \$50.00 (USD)  
Subscription period: 1 year, on: January 1st  
No recurring payments

Total amount **\$50.00 (USD)**

Cancel

Back

Confirm

#### Application data

First name Melvil  
Last name Dewey  
e-Mail [melvil.dewey@letscatalog.org](mailto:melvil.dewey@letscatalog.org)  
Phone 518-474-5355  
Institution (or Library  
School/Company) New York State Library  
Library  
Address 222 Madison Ave  
Address (2)  
City Albany  
State NY  
Zip Code 12230  
MLA Membership Status Individual  
AHIP Level AHIP=Distinguished  
Please indicate a NAHSL  
committee upon which  
you wish to serve Archives

At the “Review and confirm” page, you will have one final opportunity to review your information. If you need to make a change, use the “Back” button. To continue, click “Confirm and proceed with payment.” Students – this will be the final step in the process.

HOME

MEMBERSHIP

EVENTS

At the “Review and confirm” page, choose one of the buttons:

- a) **Pay online** using your existing PayPal account, or as a guest using your own credit card.
- b) **Invoice me** if you want to pay by check.

## Membership



### Review and confirm

Level Regular Membership - \$50.00 (USD)  
Subscription period: 1 year, on: January 1st  
No recurring payments

Total amount **\$50.00 (USD)**

Payment instructions To pay by Credit Card, use the "Pay Online" button on this page. You can pay using your existing PayPal account or by paying as a "PayPal guest" (no PayPal account needed).

To pay by check, print the invoice. Please mail this invoice, along with your payment made out to NAHSL, to:

FOR MEMBERSHIP:  
Valori Ann Sanfi  
NAHSL Membership Chair  
102 Wetherell Street  
Unit #9  
Manchester, CT 06040



Cancel

Back

Invoice me

Pay online

HOME

MEMBERSHIP

EVENTS

› DIRECTORY

CONTACT

## My profile

⚠ Profile [Privacy](#) [Email subscriptions](#) [Member photo albums](#) ⚠ [Invoices and payments](#)

### Membership details



Your application has been submitted and is being reviewed. It will be activated upon approval and receipt of payment.

[View / Pay invoice](#)

Membership level **Regular Membership** - \$50.00 (USD)

Subscription period: 1 year, on:

January 1st

No recurring payments

Membership status **Pending - New**

Member since 11 Dec 2015

Renewal due on Never

FOR CHECK PAYMENTS  
ONLY – Click the  
View/Pay invoice  
button.



HOME

MEMBERSHIP

EVENTS

► DIRECTORY

CONTACT

[Back](#)

## Invoice #01489



### Balance due: \$50.00

To pay by Credit Card, use the "Pay Online" button on this page. You can pay using your existing PayPal account or by paying as a "PayPal guest" (no PayPal account needed).

To pay by check, print the invoice. Please mail this invoice, along with your payment made out to NAHSL, to:

FOR MEMBERSHIP:  
Valori Ann Banfi  
NAHSL Membership Chair  
102 Wetherell Street  
Unit #9  
Manchester, CT 06040



[Pay online](#)

or pay offline

### Invoice details

**Balance due** \$50.00

Amount \$50.00

Invoice # 01489

Date 01 Jan 2019

Origin [Member application](#)  
Regular Membership

Invoiced to melvil.dewey@letscatalog.com

Print this page and mail it to Valori Banfi, membership chair. Please include the invoice number on your check.



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Maine  
Vermont New Hampshire  
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Password

☐ Remember me

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[Forgot  
password](#)

AS A NEW MEMBER, you need to set up your account on the Membership Portal. This will allow you to update your profile, register for CE Classes and the Annual Conference, plus easily renew your membership in the following year.

Click **“Forgot Password”** and follow the prompts to complete the setup process.

## Welcome to NAHSL's Membership and Event Portal

# NAHSL 2017 | BLAZING THE TRAIL

OCTOBER 20<sup>TH</sup>, 2017

WALTHAM WOODS

WALTHAM, MA

not go where the path may lead, go instead where there is no path and leave a trail."

Ralph Waldo Emerson



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EVENTS

► DIRECTORY

CONTACT

### Reset password

Your email

Code

Type the 6 characters you see in the picture



© North Atlantic Health Sciences Libraries

Type the e-mail you just used in applying for membership. This will be your user ID. Then, type in the 6 character code and click "Submit." An e-mail will be sent to you containing a dedicated "change password" link as well as instructions on choosing your new password. THAT'S IT! Welcome to NAHSL.