

## NAHSL Business Meeting

Samoset Resort, Rockport, Maine

Tuesday, October 21, 2014

### 1. Q&A with Mary Piorun, Associate Director of the NNLM/NER

- No questions in follow up to the online update, given prior to the meeting.

This is the 4<sup>th</sup> year of the 5 year contract. NLM put out RFI and has gotten good responses. They will begin working on the RFP in the next year.

- Margo Coletti reported that the MLA Futures Task Force has made their recommendations to the MLA Board. IT includes the suggestion of reorganized sections and sigs into working groups and caucuses. More information to come from the Board.
- Kate Corcoran from MLA reported that the search is going on for a replacement for an Executive Director following Carla Funk's retirement. Carla will remain on until a new person takes over. There will be an opportunity in November on the MLAnet .org Community area for members to pose questions for the candidates.

### 2. Executive Board Reports

President Rich Kaplan addressed the members with a recap of the initiative started this past year and will continue into the new year regarding NAHSL budget, sustainability, survey results, etc. He explained the cuts already made (e.g. food at Board meetings, expenses at the Annual Conference). Following the meeting and the open forum, we will move forward under Cindy's stewardship.

#### a. Treasurer, Lori Bradshaw

Lori showed slides of the 2013 and 2014 budgets. We will await the financial information from the meeting to see where we currently stand.

#### b. Chapter Council Representative, Dina McKelvy

This position represents NAHSL to the MLA Board. It is a great forum for the Chapters to share ideas and communicate. New for this year, there will be posters with the section/chapter shuffle at the annual meeting. They also continue to sponsor the Roundtable Lunch.

#### c. Electronic Communications, report given by Len Levine (for Nathan Norris and Lisa Adriani)

We continue to expand our presence on social media with the libguide, blog, listserv and Twitter feed. Planned listserv cleanup will be coming; listserv will only include only NAHSL members. First Jay Daly award successfully given to Madge Boldt, Rhode Island Hospital, for a charging station. The Wild Apricot system is working well and we will continue to use various features going forward.

#### d. Bylaws, Ellen Brassil

The Executive Board approved updates and they will be circulated for a vote. There are still some areas that are out of date that need revision. Ellen thanked Fran Delwiche, University of Vermont, who was a great help in all of the revisions.

- e. Archives, Hongjie Wang  
We are still collecting printed documents, so please forward anything NAHSL-related to him. We pay a \$150 storage fee currently.
  - f. Education, Jeannine Gluck  
We offered four CE programs at the Maine meeting. Registration numbers were lower. We held online CE this past year. We might consider offering less CE at future meetings, more webinars and marketing our CE programs to librarians outside our immediate membership.
  - g. Government Relations, Rich Kaplan for Gary Atwood  
Representative's role is to scan the news for anything coming from the government that might affect libraries.
  - h. Marketing, Donna Belcinski  
We had a table this year in the exhibit area and developed a new, updated NAHSL brochure. There is also an array of nice items for sale on Café Press with the NAHSL logo.
  - i. Membership, Valori Banfi  
We have 186 total members, 24 new members and 5 student members. The renewal deadline is still March 15.
  - j. Professional Development, Alison Clapp  
We are generous chapter. We supported 4 NAHSL members to attend MLA and 12 to attend the NAHSL Conference in Maine.
  - k. Credentialing, Meredith Solomon  
Meredith is the liaison to the AHIP certification, so please forward any questions to her about the process or for assistance with portfolio development.
  - l. Nominating and Awards, Sally Gore  
The committee delivered a slate of candidates and the election was held. The results:
    - Program Chair, 2016 Conference, Jeannine Gluck
    - Chair-Elect, Donna Belcinski
    - Treasurer, Anne Fladger
    - Nominee to the MLA Nominating Committee, Debra BerlansteinThe NAHSL Achievement Award was presented to Janet Cowen.
3. Installation of the New NAHSL Chair, Tiara passed to Cindy Stewart
  4. Invitation to Rhode Island, October 2015, Erika Severson, Conference Chair
  5. Janet Cowen reported that we had 108 registrations for the Maine meeting, 20 exhibitors (with 30 paid persons), and sponsorships totaling \$18,580.
  6. Adjournment

Respectfully submitted,

Debra Berlanstein, NAHSL Secretary

## NAHSL 2014 Business Meeting

October 21, 2014

### Chapter Council Report

Background: NAHSL participates in Chapter Council at MLA. As a standing council, we collectively and individually represent the interests of the chapters to the MLA executive board. Members of the council represent the chapters in endeavors like the MLA Futures project and in the regular work of the association, such as the Membership Committee.

#### News:

MLA Conference Events: Chapters prepared posters for the conference. The combined Chapter/Section shuffle poster session was a success.

Chapter Council offered roundtables lunch again. There was an extensive discussion of whether round tables are still the right event, and whether to offer them in the same way, or simplify the process. Also there was discussion of the cost for a lunch event and other options like a cocktail networking event. The participants will be surveyed for their feedback, but the immediate feedback after the lunch was that participants were pleased and some commented that the roundtables were the most useful part of the conference for them. There will be a MLA Rising Star looking at this event over the next year.

Other News: Chapter council liaisons work with the MLA technology, CE committee, recruitment and retention, credentialing and MLA Futures. The Futures/Credentialing update was of particular interest and addressed how MLA may grow and expand membership to other health information professionals. There will likely be discussion of a name change over the coming year. The incoming MLA president – Linda Watson – also discussed this in her visit.

Highlights from Chapter One minute reports: The western chapters continue to innovate with conference planning – multi-chapter conferences, low-cost locations. MLA is also aware of the impact that multi-chapter conference may have on attendance at its conference.

Respectfully Submitted,

Dina McKelvy, MA, AHIP

NAHSL Chapter Council Representative

## **NAHSL Electronic Communication Committee Annual Report 2014**

Electronic Communications had a productive and positive year. Our platforms for communication continue to be heavily utilized. We awarded the first Jay Daly Grant. WildApricot has progressed a great deal, and we are working on streamlining our payment and management processes for the NAHSL.org domain.

The NAHSL Site (on Libguides), The NAHSL Blog (on WordPress), the NAHSL-L listserv and Twitter are NAHSL's major platforms for communication. The most predominately used of these are the NAHSL Libguides. There are currently 16 Libguides in our system. And there are currently 66 people registered to use Libguides in the NAHSL account. The individual sites include our state groups, conference planning groups, Executive Board Site, general site, etc. We added a tab for advocacy; this provides links to resources from various initiatives advocating for libraries, health information professionals and their services.

Numerous posts were shared on the NAHSL blog. Common themes were professional development, NAHSL registration and other announcements regarding the organization. 38 people are following the blog, which provides e-mail notification to them when someone adds something to the blog.

The NAHSL listserv continues to be utilized to share announcements. During the upcoming year, we plan to do a listserv clean-up in coordination with the new membership year. We will work with our membership and marketing chairs to ensure a smooth transition. We currently have 379 people currently on our Listserv, and around half this number are actually paid members. During this process, we hope to grow our membership.

Twitter announcements were made on various topics such as executive board nominations and other news and announcements. We have 130 followers on Twitter.

The first Jay Daly Grant was awarded to Madge Boldt of Peters Health Sciences Library at Rhode Island Hospital. The project was to install a Kwikboost Charging Station. The grant awarded \$729.

Working with our membership chair, Valori Banfi, Len Levin has done some tremendous work with WildApricot during this past year! As a result we have been able to use this as our database for membership and NAHSL 2014 conference registration. It has also enabled vendor registration and sponsorship for our conference. Scholarship tickets will also be done through

Wild Apricot this year. Over time, Wild Apricot will provide us with a great deal of useful historical data including conference details.

We currently own the NAHSL domain <http://www.nahsl.org>. As the NAHSL website lives on a Libguides page, this simple domain serves our users as a pointer to that site. We worked with Penny Glassman at UMass Medical to add updated contact information to our account at Network Solutions. During the next year, we plan to transition ownership of this domain and account to GoDaddy.com. GoDaddy.com will allow for more than one account administrator and will enable us to have the cost automatically charged to our NAHSL credit card.

Respectfully submitted,

Lisa Adriani and Nathan Norris

NAHSL Electronic Communications Committee Co-chairs

# Government Relations Annual Report

October 21, 2014

I was appointed as chair of the Government Relations Committee in March and have spent the intervening months learning about the duties associated with the committee. Many thanks to the previous chair, Susan Mahnken, and the NAHSL board for their assistance and encouragement.

There has been, relatively speaking, little activity in Washington D.C. over the last few months due to the upcoming elections in November. The MLA did, however, issue an Action Alert in March urging librarians to contact their representatives and express their opposition to Section 303 of the FIRST Act. This provision would restrict public access to articles reporting on federally funded research for up to three years after initial publication. At the present time, the bill is still in committee.

I also reported on the following topics:

- The NIH released a notice that prohibits anyone who receives grant money from using that money to start up or maintain a computer network unless that network blocks the viewing, downloading, or exchange of pornography. Grants officers and network administrators were confused about how the provision would be applied and enforced.
- Several library organizations, including MLA, filed comments with the FCC in support of the concept of net neutrality. In January, the DC Circuit Court ruled that the FCC has no authority to enforce net neutrality rules, thus leaving the major carriers free to impose limits.
- The Centers for Medicare and Medicaid Services (CMS) stopped reporting eight key medical errors, such as the wrong blood type being used in a transfusion. Officials at the CMS pointed out that the same information could be found in other data that they collect, but

critics charged that the change made it more difficult for everyone, including librarians, to find this information than it had been in the past.

I also posted links to information about the candidates and issues under consideration for the upcoming election to the Government Relations tab of the NAHSL website. Please remember to vote!

Finally, I would encourage anyone who has an interest in issues such as net neutrality, public access, or anything else policy-related to join the Government Relations Committee. I would be happy to answer any questions about the committee and can be reached at [gatwood@uvm.edu](mailto:gatwood@uvm.edu).

Respectfully Submitted,

Gary S. Atwood

Chair, Government Relations Committee

## NAHSL Marketing Committee Annual Report

1. Two sites were created on CafePress for members who wish to purchase NAHSL <http://www.cafepress.com/nahslstore> and NAHSL Conference 2014 <http://www.cafepress.com/nahslconference2014> items. The sites raise funds for NAHSL with every item purchased.
2. A new brochure was created in time for the annual meeting.
3. The NAHSL Executive Board will have a table in the vendors' exhibit hall for anyone with questions about NAHSL and the many opportunities it offers to work with your colleagues to advance the mission, goals, and objectives of the organization.
4. The 2014 NAHSL conference was promoted on the listservs of other regional and national library associations, including the 6 New England state library associations, AAHSL, and SLA New England.

Respectfully submitted,

Donna Belcinski, Marketing Chair



## NAHSL Membership Committee Reports\*

### October 20, 2014

<b>Members</b>	
Regular Membership	181
Student Membership	5
(New Members- includes Student & Regular Membership)	(24)
<b>Total Members</b>	<b>186</b>

<b>Payment Options</b>	
PayPal	119
Personal Check	35
Institutional Check	27
Free (Membership free to Students)	(5)
<b>Total Number of Paid members</b>	<b>181</b>

<b>States Represented</b>	
CT	39
LA	1
MA	80
ME	18
NH	16
NY	5
RI	16
VT	10
CANADA	1
<b>Total States/Countries Represented</b>	<b>9</b>

<b>MLA STATUS</b>	
MLA Individual	121
MLA Institutional	23
MLA Dual	7
<b>Total Members with MLA STATUS</b>	<b>151</b>

<b>AHIP Members</b>	
Provisional Member	1
Member	6
Senior Member	11
Distinguished Member	26
Emeritus Member	2
<b>Total AHIP Members</b>	<b>46</b>

## NAHSL Annual Report: Bylaws Committee

October 2014

The 2013-2014 year saw great strides in the ongoing efforts to review and update both the Bylaws and also the Executive Board Handbook. Proposed changes to a few specific areas have been presented over the past year, largely as a result of wanting to bring them into conformity with MLA's own Model Bylaws, and also after identifying a few areas needing clarification or updating. The Bylaws Committee's several proposed Bylaws changes that have been approved by the Executive Board and will ultimately be presented to Membership for a vote.

One longstanding area pertains to aspects of elections and officers, including processes affected by the introduction of electronic voting a few years ago. Other areas include updates to the duties of Officers and Committee Chairs and other Executive Board members.

The biggest boost for the Bylaws efforts was the addition of a second member of the Committee, Frances Delwiche from the University of Vermont Dana Medical Library. Fran has been a veritable powerhouse of ideas, energy, detail and organization.

Throughout the process of flagging areas in need of review, the committee referred to earlier versions of the Bylaws, the MLA Model bylaws, other MLA Chapter bylaws and *Roberts Rules of Order*. In addition to needed changes in content and language, the Committee recommended changes in formatting, arrangement and spacing, to more closely conform to the MLA Model Bylaws. Going forward, the Committee announced that the revision process would begin with the Bylaws, and upon approval by the Executive Board, postpone final voting on by Membership until completion of updates to the Executive Board Handbook – recognizing that those changes could in turn drive further changes in the Bylaws. Finally, before voting on changes to the bylaws, the Committee must confirm that they are in compliance with standards set by the MLA Bylaws Committee.

At the close of this year, accomplishments include:

- A new version 5 of proposed Bylaws revisions, incorporating changes discussed in the spring was completed, presented and approved by the Board in June. The Committee's revised version showed suggested changes along with explanations. A vote by membership is on hold until the Handbook is reviewed.
- Further changes were discussed that include Article VI, Section 1, prompted by the disbanding of HSL NH/VT. The Board requested that the Committee draft new wording and circulate among the Board prior to the next meeting.
- The Committee suggested that Membership ultimately be involved in discussion of the future of state organizations and its impact on representation, and created a comparative chart showing chapter-by-chapter handling of state or geographic representation.
- Editing and review of the first three pages of the Executive Board Handbook (Board composition, elections, and chapter) is underway since this section is most likely to affect the Bylaws.
- Officers and Committee Chairs were asked to alert the Committee to needed updates and changes in the descriptions of their duties.
- Creation of a separate Table of Contents for the Bylaws document.

Respectfully submitted,

Ellen Brassil, Chair, Bylaws Committee

## Professional Development Committee Report

NAHSL Annual Meeting

October 21, 2014

***Committee Members:*** Alison Clapp (Professional Development Chair), Valori Banfi (Membership Chair), Lori Bradshaw (Treasurer), Jeannine Gluck (Education Chair), Sally Gore (Past-President), Rich Kaplan (President), Mariana Lapidus (Member-at-Large)

### ***Quarterly Award***

Due to budget issues, the quarterly award was not available this year. In spite of this fact, NAHSL continues to financially support the membership at a level exceeding the levels of the other chapters.

### ***MLA Annual Meeting Award***

The four requests were funded (1 MA, 2 CT, 1 VT) for a total amount of \$1,690. Last year to encourage as many members as possible to attend the Boston meeting, we funded 13 members.

### ***NAHSL Annual Meeting***

The Committee received fourteen applications for funding, however, was unable to consider two of the requests as the applicants had not paid their dues by the March 15<sup>th</sup> deadline! Remember to pay your dues well before the March 15<sup>th</sup> date so that you are eligible for a professional development award! The awardees are evenly distributed geographically (3 MA, 3 RI, 3 ME, 2 CT, 1 NH), and all requests from the other twelve applicants were funded. We will be looking forward to their blog posts. Last year we also funded twelve members.

## *Blog Posts*

We continue to receive great blog posts from the awardees and encourage the membership to leave their comments on the blog.

## *Looking for a Few Volunteers!*

It has been a pleasure serving as Professional Development Chair for the past three years and a wonderful opportunity to work with a remarkable group of librarians. It now is time for someone new to take over, and I would encourage anyone interested in serving on the Board to contact either myself or Cindy Stewart.

TOTAL 2013: \$4,390 (over-budget by \$390)

Respectfully submitted,

Alison Clapp

Chair, Professional Development Committee