

NAHSL Executive Board Meeting- Minutes – September 11, 2015- Virtual Meeting

Present: Cindy Stewart (Chair), Anne Conner, Rich Kaplan, , Meredith Solomon, Bill Anger, Erika Sevetson, Valori Banfi, Jeannine Gluck, Nathan Norris, Maureen Dunn, Lisa Adriani, Beth Dyer, Mary Piorun, Gary Atwood, Anne Fladger, Fran Delwiche, Donna Belcinski, Lisa Carter, Rebecca Reznik-Zellen, Debra Berlanstein, recording

Call to Order: Cindy Stewart

Approval of the minutes – Minutes approved – June 2015 meeting

Topic/Committee	Person Responsible	Status/Discussion	Action
Officer's Reports			
Chair	Cindy	Call to order	
Treasurer	Ann Fladger	We are flush due to sponsors, registrations, etc. Wild Apricot is paid out for 3 years. After annual meeting we can see where we are with the budget. Finance committee will be meeting to discuss the fiscal year for membership. No bank will issue us a credit card without the treasurer putting up their personal financial situation. Suggestion was made to purchase a visa card if credit card is needed for a transaction.	
Past-Chair /Nominating	Rich Kaplan	Chair Elect will be Debra Berlanstein; no responses so far for MLA nominee, chapter council rep and alternate and secretary. Rich will call individuals to recruit. Clarify if MLA attendance is necessary. Ballot has to be done 30 days before business meeting. Valori will send Rich list of names of people that showed interest in serving on the membership form. Rich will check with Dina about continuing as Chapter Council Rep. NAHSL Achievement Award - call for nominees. Possible	

Topic/Committee	Person Responsible	Status/Discussion	Action
		recommendations: Penny Glassman, Sally Gore. Rich will send out an email asking for nominees.	
Chair-Elect	Donna Belcinski	Ready to take over. Will need help from Cindy.	
Conference Chair 2015	Erika Sevetson	Registrations are ahead of previous years. Over 70 so far. Message will be sent out about hotels early next week, since link may be a problem. 23 exhibitors signed on thanks to Meredith. Some are bringing extra people. Fees were raised and charging for second person. Income is up from that change. Question regarding cancellations since PayPal fees are involved. For the future meetings we probably need a flat cancellation policy so we don't lose money. 13 sponsorships and 13 vendor lightening rounds. Shuttle van has been lined up for reception but can be cancelled. Does NAHSL want a table in the exhibit area? Meredith will follow up with Sally. Invitation for next year will have full page in program.	
Conference Chair 2016	Jeannine Gluck	On schedule and doing well budget wise. Logo and speaker are in the report. Speakers include Jack Hughes, MD, Susan Keane Baker and William Powers. Air Temple Arts will provide entertainment.	
Chapter Council	Dina McKelvy	Dina not on call.	
Committee Reports			
Archives	Rebecca Reznik-Zellen	Reached the Harvard Depository and will meet at Brigham with Anne next week to take a look. Jim Craig has given 5 more boxes of items. He suggested getting a Simmons archives intern in spring semester to go over all of the items. Working on identifying what we need to keep	

Topic/Committee	Person Responsible	Status/Discussion	Action
		in the archives. Hoping to get more folks involved.	
Bylaws	Fran Delwiche	Policy and Procedure manual has not yet moved forward. Continue work on Executive Board Handbook. Draft of revised bylaws has been sent to MLA Bylaws Committee. Waiting on their decision. Then it will go to the membership for vote with 21 day notice. Survey was launched but results were not definitive. Committee has not yet discussed the results. Question 6 – can all committees have co-chairs? Discussion for the Board. Should they have one or two votes? Both come to meetings? Should we call it a chair-elect? Fran suggests to add language that there can be co-chairs, one vote and travel money for one in the handbook. Agreement from Board.	
Education/CE	Anne Conner	Advanced Google webinar – 35 confirmed registrations. Send out notice next week about CE at the conference. Instructors need to know by 9/21 if we are under-registered. Only 1 registrant for the copyright class as of today. Consider a webinar on that topic instead.	
Technology Support	Nathan Norris, Lisa Adriani	Wrapping up 3 year commitment. Great job. Nathan Rupp will be taking over. Nathan Norris wants to thank Penny Glassman and Meredith Solomon and of course all the committee members: Erin Wentz, Nathan Rupp, Len Levin and co-chair Lisa Adriani. Handbook is coming to hand over.	
Government Relations	Gary Atwood	Quiet period - With the election there are not usually too many high profile items arising. Please send him anything that might be of interest to post.	

Topic/Committee	Person Responsible	Status/Discussion	Action
Marketing	Sally Gore	Not on the call. Messages about conference have gone out. Will connect with Sally regarding welcome reception, tables, etc.	
Membership	Valori Banfi	180 total members. 170 regular, 6 retired, 4 students. 23 total new members. Make sure we reach out to students. Discussion about reaching out to State Libraries and public libraries. Beth will reach out to Michele Eberle.	
Professional Development	Melanie Norton	MLA money will be moved into NAHSL budget, so 14 people will get awards to meeting.	
Liaisons & Representatives			
Credentialing	Meredith Solomon	Nothing to add to report.	
NNLM/NER	Mary Piorun	Online update is scheduled for Sept. 25 at 1PM, RML, MLA and NLM. 1.5 hours. NER proposal will be discussed. Will be at NAHSL as well. RML will have a table in the exhibit hall. Busy exhibiting season coming up. Will be at ALA Midwinter in Boston. Last year of contract, now out of money.	
State Representatives			
ARIHSL	Bill Anger	Working on the conference. Statewide catalog consortium is falling apart since several schools have left.	
CAHSL	Lisa Carter	Sept. 29 meeting at the Middletown CT Library. 10:30-Noon. Crucial conversations is the topic by a licensed clinical social worker. \$10 for non-CAHSL members.	
NH/VT	Maureen Dunn	Littleton is working on an alliance with 3 other northern NH hospitals. UVM working on a conference. VA reorganizing and will post vacancies at the different libraries, Marianne Burke is on sabbatical doing research. Donna O'Malley is acting director. Contributing a basket to scholarship table.	

Topic/Committee	Person Responsible	Status/Discussion	Action
HSLIC	Beth Dyer	Exec. Board Meeting at the end of September. Having a general meeting in the Fall in early November on health literacy.	
MAHSLIN	Meredith Solomon	Meeting Friday, Sept. 18. Educational program at Faulkner Hospital on Sept. 30. \$25 for non-members. Annual meeting is Friday April 8 at Mass. Medical Society. Facebook page is more active. Trial of Wild Apricot. Mt. Auburn librarian retired and Catherine Guarcello at St. Elizabeth's has lost her position.	
Old Business			
New Business			
Agenda for Business Meeting	Cindy Stewart	Draft agenda is posted. Kevin and Michelle will be attending. Kevin will man MLA table. Remembering and acknowledging members, Lynn and Gertrude should be included. Remove state rep reports. Tab is added to 2015 libguide for NAHSL annual business meeting documents. Need committee reports by Sept. 18. Slides with 2-3 bullet points for committee reports should be prepared for the meeting.	
2017 Conference	Cindy Stewart	Where, who, expenses?? Virtual? 1 ½ days? Form a committee to come up with proposals with short timeline. Send out call to membership for interest.	
NAHSL Listservs	Nathan & Lisa	Special interest group listservs – mental health, instruction (not rolled out yet) and advocacy created. Not much usage. Parameter about meeting thresholds to keep/not keep them. Managing takes time. 6 more months as a deadline to decide.	
Wild Apricot	Nathan	Use for state organizations. Len suggested providing that as an option like libguides. Is there benefit in having NAHSL administer? Nathan will follow up with Len. Seems like CAHSL and MAHSLIN as potential partners.	

Topic/Committee	Person Responsible	Status/Discussion	Action
Next Meeting			
To be held after annual meeting, Donna will be scheduling the new year meetings.			

NAHSL 2016 Conference Planning Committee

Report to Executive Board, September 11, 2015

- We have selected a complete roster of plenary speakers:
 - Jack Hughes, MD, of Yale will speak on a topic related to health policy which will be determined at a later date. Dr. Hughes speaks on a number of related topics, and we deliberately chose to postpone selection to provide leeway for a hot topic which may emerge in the coming months.
 - Susan Keane Baker of New Canaan CT will speak on excellence in customer service.
 - William Powers of Massachusetts, author of Hamlet's Blackberry, will also speak. His topic will be innovative uses of social media for problems insoluble by other means.
- Air Temple Arts, an acrobatic troupe based in New Haven, will provide entertainment at the banquet.
- Our logo is attached, representing the balancing act that librarians must do.
- We are now developing the invitation to be presented at NAHSL 2015.

The CPC will meet again on September 25th.

—Respectfully submitted,

Jeannine Cyr Gluck



NAHSL Government Relations Committee Report

September 11, 2015

To date, I have submitted the following blog posts:

House Budget Draft Would Eliminate AHRQ

The House Appropriations Committee released a draft of the Health and Human Services budget that would cut all funding for, and thus eliminate, the Agency for Healthcare Research and Quality (AHRQ). Librarians and other advocates were urged to contact their representatives and urge them to preserve funding for AHRQ.

Brat Amendment Update

The House rejected the Brat Amendment to the 21st Century Cures Act, which would have had a negative impact on funding for the National Institutes of Health.

In addition, I have passed along the following action alerts from the Medical Library Association's Government Relations Committee:

- Urge House Members to Oppose Brat Amendment to the 21 Century CURES Act
- MLA Issues Action Alert Over FASTR Legislation

As a partial result of our lobbying efforts, both issues were successfully resolved.

Respectfully submitted,

Gary S. Atwood

Chair, Government Relations Committee

Archives Committee Report

September 10, 2015

The Archives Committee has had a change in leadership with the departure of Hongjie Wang over the summer. Rebecca Reznik-Zellen is the current Chair and only member of Archives Committee.

The Archives Committee has scheduled a visit to the Harvard Depository with NAHSL Treasurer Anne Fladger to review the contents of the NAHSL Archive. The Chair has been in contact with Jim Craig, former Chair, who has transferred 5 additional boxes of material.

The Archives Committee will be reviewing the contents of the NAHSL Archive with an eye toward a) keeping all documentation as required by NASHL/MLA; b) digitizing some material to save space and increase access; c) evaluating the need for an intern to assist with managing the Archive.

The Archives Committee hopes to solicit additional members to the Archives Committee during the Annual Meeting.

Respectfully submitted,

Rebecca

Bylaws Committee Report
Sept 10, 2015

The final draft of the revised Bylaws, which was approved by the NAHSL Executive Board in early May, has been sent to the MLA Bylaws Committee for its approval. That committee has taken it up for discussion, and their decision is forthcoming. Once approval from MLA is obtained and any changes made, the new Bylaws will be ready to put before the membership for comment and ultimately a vote.

The Committee is also working on a revision of the Executive Board Handbook. The most recent draft was sent to the Board in April and discussed at the June Board meeting. This draft raised a number of logistical and procedural issues, which would have required too much time to discuss and resolve during a live meeting. Instead, it was decided to solicit input from the Board regarding these issues via a SurveyMonkey survey. The survey was opened in July and remained open through August 2015. A summary of the results accompanies this report.

The survey consisted of ten questions, some of which had multiple parts. Some of the issues raised in the survey included categories of NAHSL membership, length of terms for committee chairs, number of states the state reps can represent, and the appointment of co-chairs for committees. For four of the questions, fairly clear answers were obtained from the survey. However, for the remaining six questions there was no clear consensus, indicating a need for more discussion. The Bylaws Committee will continue to work with the Board to arrive at decisions whenever possible, acknowledging the possibility that we may not be able to resolve all these outstanding issues at this time.

Respectfully submitted,
Frances Delwiche
September 10, 2015

EBH Survey Questions

For all questions, please refer to the draft of the EBH that was emailed to the ExecBoard on 04-20-15.

1. On page 3 of the draft revision, the "Categories of NAHSL Membership" section is new to this version of the EBH. Is this section okay as written? If not, please indicate any recommended changes.
2. On page 5, it states that the terms for Chair of the Archives, Bylaws, and Education Committees are three years, and the terms for the other committees (except for Nominating) are 2 years. Should we continue this practice?
3. Please provide your recommendations for all 4 parts of this question.
 1. What is the term for state reps?
 2. How many successive terms may the state reps serve?
 3. May the state reps represent more than one state, and if so, what is the maximum number of states they may represent?
 4. Must the state reps submit an annual report to the Executive Board?
4. On page 5, there is a section entitled "ELECTION OF OFFICERS", which is an exact copy from the Bylaws. Should this section be retained in the EBH, or can it be deleted?
5. Do we need to specify the length of term for committee members? If so, what is it?
6. On page 5, which committees may have co-chairs? If both co-chairs attend a Board meeting, may both count towards a quorum and may both vote?
7. How many successive terms may one serve as Candidate for MLA Nominating Committee?
8. Many of the position descriptions, including the Secretary and many of the Committee Chairs, indicate (usually as item #3 under Duties) that the person in that position will submit an annual budget for that committee to the Executive Board. Should this item be retained?
9. On the Finance Committee, how many successive terms can the Representatives-at-Large serve?
10. Please clarify the terms "Annual Business Meeting" and "Annual Conference", explaining when each occurs.

Results of the EBH Survey

Frances Delwiche, NAHSL Bylaws Committee Chair, 09-10-15

Question	Responses	Decision/Action needed
1	Delete "Institutional Membership". Make 2 small wording edits.	Done
2	7 people said continue current practice, but 3 recommended make all same, either 2 or 3 years. I didn't take the survey, but I would vote to make the term for all to be the same, all for 3 years.	Needs discussion by the Board.
3	1. Length of term: no consensus; range 1-3 years. 2. Number of consecutive terms: ranged from 1 – 3, with 6 votes for two, and 2 who said decided by state organizations (what about NH and VT?) 3. Number of states can represent: ranged from 1-2, but 5 didn't specify.	Needs discussion by the Board on all 4 questions.
4	The group seems to be almost evenly split on this. It should stay in the Bylaws, as it is included in the Model Bylaws. And it is in the current version of the EBH as well as current Bylaws. The wording isn't <i>exactly</i> the same between the 2 documents, with a little additional detail in the EBH. My suggestion would be to keep it in both places, as is.	Needs discussion by the Board.
5	Consensus seems to be that we do <i>not</i> need to state a limit on the term for committee members.	No action required.
6	Question regarding co-chairs: most people felt that any committee can have co-chairs, but only 1 counts toward a quorum, and only 1 may vote at a board meeting. But will this have cost implications for the organization?	Needs discussion by the Board.
7	Responses range from 1-3 yrs, but I'm not sure how to summarize the responses. Could a person run, and be elected, to serve as the Candidate for the MLA Nominating Cmte indefinitely until they are finally elected, or decline to run again?	Needs discussion by the Board.
8	10 of the 11 responses indicate that this should be retained (but does anybody actually do it?)	No action required.
9	5 people said 2 years, but responses ranged from 1-3 years, and one person said indefinitely. If this person is truly just a committee member, maybe it is indefinitely?	Needs discussion by the Board.

10	Consensus is that “the annual business meeting takes place during the Annual Conference”.	No action required.
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NAHSL Credentialing Committee Report

2015

June 22, 2015 Meredith emailed with Jessica Kilham of Quinnipiac regarding her AHIP portfolio. She is a first time applicant applying at the Senior level.

July 21, 2015 Meredith met with Donna Kafel and Michelle Eberle (respectively) of UMass Medical School to help review their portfolios prior to submission. There was some discussion about what can be added to their ledger and what cannot as some of their individual accomplishments are part of their jobs which cannot be counted toward AHIP. Michelle is renewing at Distinguished level and Donna is a first time applicant, applying for Senior level.

July 22, 2015 Meredith emailed with Beth Dyer of UNE regarding her AHIP portfolio. Beth will be applying as a first time member at the Senior Level.

Meredith is thinking about posting an AHIP tip of the month on the NAHSL blog to keep folks informed and up to date. Other ideas/suggestions are welcome

Respectfully submitted,

Meredith Solomon

NAHSL Quarterly BOD Meeting
September 11, 2015
Education Committee Report

1. All NAHSL CE courses to be offered through 2015 have MLA CE credit approval. This includes courses offered @ NASHL 2015 and the upcoming *Advanced Google* webinar, which will run September 16 and 23. Once both *Advanced Google* webinars are completed, we will open registration for the recorded sessions to anyone who missed either one/both of the sessions. We will charge \$15/session; we will offer MLA CE credit for the recordings as well.
2. Registrations for 3 out of 4 NAHSL 2015 CE classes are adequate for this date. Currently there is 1 registrant for the *Copyright* class. We will watch registrations closely, as we need to inform the instructor of course cancellation due to low enrollment no later than September 21. (The breakeven point for this class is ~ 12 attendees.)
3. We are working well with the RI CPC. We are providing break food for the one 4-hour class (*Systematic Reviews*) only. The hotel will bring the break food right into the classroom. CE class registrants will have lunch on their own, given that there are so many convenient and quick options nearby.
4. Amy Moore, a librarian at Maine Medical Center in Portland, will begin working on the Ed Committee effective @ NAHSL 2015. Dina recommended Amy.
5. The Committee is developing a “how to” reference for the NAHSL Education Committee.

Respectfully submitted,

Anne M. Conner, Chair
NAHSL Education Committee

State Representative Report for NAHSL from HSLIC/Maine - September 2015

1. There have been no meetings of HSLIC members or the Executive Board since the last report dated June 2015.
2. The Executive Board meets September 25, 2015 at the VA Maine Health Care System in Augusta.
3. The fall general membership meeting is tentatively scheduled for November 6 or 13, 2015. The focus of the afternoon education session will be on health literacy.
4. There are currently 28 institutional members of HSLIC and 4 individual members.
5. FMI see the HSLIC website at <http://nahsl.libguides.com/content.php?pid=399723&sid=3273417>

Respectfully submitted by Beth Dyer, University of New England
9/10/15

MAHSLIN report to NAHSL – September 2015

- No board meetings have been held since the last report. Our next board meeting is scheduled for September 18.
- MAHSLIN's continuing education committee is hosting a half-day educational program on September 30 at Brigham and Women's Faulkner Hospital. "The Healthcare Landscape: Changes Afloat" will cover topics such as the Affordable Care Act, public reporting on physician performance, and changes to medical and resident education. The program is free for MAHSLIN members and \$25 for non-members.
- The MAHSLIN Annual meeting is scheduled for Friday April 8, 2016 at the Mass Medical Society in Waltham.
- MAHSLIN has a Facebook page. Please visit it and 'LIKE' it so you can stay updated on MAHSLIN happenings
- MAHSLIN has a trial of Wild Apricot. Thinking about using it for membership directory, etc. in place of the MS Access database MAHSLIN has now.
- Please visit the [MAHSLIN](#) website for more information.

Respectfully submitted,

Meaghan Muir
Boston Children's Hospital

NAHSL Membership Committee Reports

September 11, 2015

Members	
Regular Members (\$50.00)	170
Retired Members (\$25.00)	6
Student Members (Free)	3
Total Members	179
New Members from Total (New member is defined as: brand new, returning after a long absence; or a student who changed levels to Regular Member)	(22)

Payment Options	
PayPal	112
Personal Check	32
Institutional Check	32
Free (Membership free to Students)	(3)
Total Number of Paid members	176

States according to paid members	
CT	46
MA	72
ME	14
NH	14
NY	3
RI	18
UT	1
VT	11
Total States	8

MLA STATUS	
MLA Individual	119
MLA Institutional	23

MLA Dual	4
Total Members with MLA STATUS	146

AHIP Members	
Provisional Member	3
Member	4
Senior Member	11
Distinguished Member	25
Emeritus Member	2
Total AHIP Members	45

**Stats as of September 10, 2015*

Respectfully submitted by Valori Ann Banfi, Chair, Membership

NH/VT Report to the NAHSL Executive Board
September 11, 2015

1. Anne Conner reports that her organization, Littleton Regional, in Littleton, NH, has reached an agreement with three other critical access hospitals further north to form an alliance. The other hospitals are Weeks Medical Center in Lancaster, Androscoggin Valley Hospital in Berlin, and Upper Connecticut Valley Hospital in Colebrook. The NH Attorney General is currently reviewing the alliance agreement, and they expect to have a yay or nay by the end of 2015. Anne's not yet sure what that might mean for her library service provision (neither
2. Gary Atwood at UVM communicated that the Vermont Library Association's College and Special Libraries section will be hosting their first(?) one day conference on October 29, 2015. More info can be found at: <http://www.vermontlibraries.org/csl>.
3. News from Jona Bostwick from the VA: All the VA librarians now fall under Manchester but as a VISN consolidated service. Now we can repost our vacancies and add a couple of more to this. We will have openings in Manchester, Boston, Northampton, Bedford and West Haven, CT. More details to come soon I hope.
4. Marianne Burke from UVM noted that at the Dana Library at UVM, many print journal runs were recently discarded or donated. (And she wondered if this was a trend in NAHSL??) Also, Marianne is on a sabbatical leave this semester conducting research on the value of clinical information sources on patient care, and Donna O'Malley is Acting Director at Dana.
5. The NH/VT members of NAHSL are contributing a basket to the scholarship table at the NAHSL conference with a NH & VT theme. Donations have been sent to Maureen Dunn, who needs to arrange them nicely and send a picture to Susan Warthman.

Respectfully submitted,

Maureen Dunn
NH/VT Liaison to NAHSL

Professional Development Committee Report

NAHSL Executive Board

September 11, 2015

NAHSL Meeting Grants: 14 members requested funding. 4 new members have requested funds.

The Committee budgeted \$2,650 to help fund members who wished to attend the NAHSL annual meeting and \$5,000 to help fund members who wished to attend the MLA annual meeting. Total: \$7,650.

It was confirmed by the Treasurer and Executive Board members that the designated MLA funds may be used to help fund the NAHSL meeting grants. Since a \$1,000 was awarded to NAHSL members for the MLA meeting, \$6,650 is currently available for members who applied for financial support to attend the NAHSL annual meeting. 14 people applied for the NAHSL Annual meeting grant and all were funded. 4 new members applied for funding to attend the annual meeting.

Responsibility for awarding the Jay Daly Technology Grant was turned over to the Professional Development Committee in June 2015. Advertisements went on the NAHSL listserv and posted to the NAHSL blog. At the time of this report the Committee has received 3 applications from members. The deadline for the award applications is September 18th.

Because we received a small number of applications for funding to attend MLA; out of curiosity, as to why members were not asking for funding, the PDC created and distributed a survey in hopes of learning why NAHSL members are not asking for funding to attend MLA meetings. More on the survey results later. Special thanks to Anne-Marie Kaminski for putting the survey into Survey Monkey and making it look pretty.

Respectfully submitted by,

Melanie Norton, Chair

Eric Albright, member at large

Anne-Marie Kaminski, member at large.

NAHSL TECHNOLOGY SUPPORT ANNUAL REPORT 2015

Overview:

The Technology Support Committee once again had a fruitful and busy year. We had continued heavy usage of our communication platforms, but also had a number of achievements completed this year. Lisa Adriani and Nathan Norris are stepping down as co-chairs of the committee as of our 2015 conference, so we are taking the opportunity to outline committee work during our last years' tenure in this report.

Actions:

Committee Name Change: One of the most notable events this year was that the committee changed its name from Electronic Communications Committee to the Technology Support Committee. It was believed that this will better reflect the characteristic of the work done by the committee. The number of platforms that are supported has expanded and the nature of the committee has changed.

Jay Daly Technology Grant: The management of the Jay Daly Technology Grant has been shifted to the Professional Development Committee. One member from the Technology Support Committee will serve on the judging committee if necessary. The board agreed to this change at the March 2015 meeting. We have updated the Jay Daly application to reflect changes.

LibGuides: There are currently 21 LibGuides in our system. Currently, there are currently 92 people registered to use LibGuides in the NAHSL account. These include our state groups, conference planning groups, Executive Board Site, general site, etc. **Erin Wentz** served as Libguide support for the 2015 and 2016 CPC groups and serves as the committee expert on this software.

NAHSL Domain (nahsl.org): **Penny Glassman** assisted us in a successful transition from Network Solutions to GoDaddy.com. The change ensures a smoother renewal process each year. Also, GoDaddy.com will allow for more than one account administrator and we can have this charge automatically added to our NAHSL credit card, once this transition has been completed.

NAHSL Listserv: We executed a NAHSL Listserv cleanup in March of this year. To do this, we worked with Membership Chair, Val Banfi, and compared the NAHSL membership list with the names on

the listserv to ensure our listserv only reflects current members. The listserv now has 167 members. **Nathan Rupp** served as the NAHSL-L manager and added any new or returning members.

Special Interest Group (SIG) Listservs: NAHSL has added 3 SIG Listservs that are managed by **Meredith Solomon**. The topics are mental health, advocacy and teaching. 2 are currently live with one pending.

Technology Support Committee Handbook: We have begun work on this for the incoming committee chair. We will hand this off about the time of our 2015 annual meeting.

Twitter: This year, we have made a conscious effort to keep the Twitter posts active. Twitter announcements topics included the NAHSL conference, NAHSL registration and MLA conference. Tweets appear on both the front page of the NAHSL Libguide and on the NAHSL blog. We have 147 followers on Twitter.

WildApricot: **Len Levin** has been managing our WA platform. As a result of Len Levin and Val Banfi's fall meeting, membership has been well-maintained and updated as members join. Wild Apricot is being used for registration for our 2015 annual meeting and our upcoming CE program on Google searching.

Wordpress Blog: Common themes were professional development, NAHSL registration and other announcements regarding the organization. 194 people are following the blog.

The Coming Year:

Nathan Rupp will serve as the Technology Support committee chair from October 2015 through October 2017. **Nathan Norris** will be stepping off the board but will remain active in NAHSL on the finance committee. Committee members will be **Lisa Adriani**, **Erin Wentz** and **Len Levin**.

Suggested Goals for the future include transitioning active Libguides to version 2.0 (SpringShare's updated version of the software) and saving archival copies of those Libguides that are no longer active. Also, the committee should evaluate the success of the SIG Listservs over the next few months to see if they are meeting the current needs, and if necessary, look into other ways these needs could be met.

It has been our pleasure to serve as co-chairs of the NAHSL Technology Committee for the last 3 years!

Respectfully submitted,

Lisa Adriani and Nathan Norris

Current Balances

09/04/15

Checking Account	\$55,392.90
Savings Account	\$27,002.02
PayPal Account	\$9,297.28
	\$91,692.20

EXPENSE	ACTUALS '15	BUDGET '15
Annual Conference 2015	\$7,625.00	\$40,000.00
Annual Conference 2016	\$2,040.05	\$0.00
Archives Expense	\$91.00	\$150.00
Chapter Council Expense	\$356.06	\$500.00
Continuing Education Expense	\$911.00	\$9,651.00
Contributions & Donations	\$75.00	\$0.00
Executive Board Expense		
a.) Food	\$0.00	\$0.00
b.) Travel	\$1,019.84	\$4,000.00
c.) Other (Incorporation, Insurance, etc.)	\$1,405.60	\$800.00
Government Relations	\$0.00	\$25.00
Marketing Expense	\$0.00	\$1,000.00
Membership Expense	\$41.65	\$25.00
Office Expense	\$0.00	\$100.00
Professional Development Expense		
a.) Awards: MLA Conference	\$1,000.00	\$5,000.00
b.) Awards: NAHSL Annual Meeting	\$0.00	\$2,650.00
c.) Scholarship Table Expense	\$0.00	\$0.00
d.) Quarterly Grant	\$0.00	\$0.00
e.) Other expenses	\$0.00	\$0.00
Technology Expense		
a.) Springshare/Liguides	\$1,799.00	\$1,800.00
b.) Wild Apricot	\$1,080.00	\$540.00
c.) SurveyMonkey	\$0.00	\$225.00
d.) Other expenses	\$45.85	\$120.00
Innovation Grant (Jay Daly)	\$0.00	\$2,000.00
PayPal Fees	\$975.00	\$900.00
Treasury Expense	\$0.00	\$100.00
Expense SUBTOTALS	\$18,465.05	\$69,586.00
INCOME	ACTUALS '15	BUDGET '15
Annual Conference	\$43,850.00	\$50,000.00
Bank Interest	\$0.00	\$30.00
Continuing Education Income	\$1,200.00	\$0.00
Credit Card Cashback	\$0.00	\$0.00
Marketing Income	\$25.70	\$0.00
Membership Income	\$1,900.00	\$9,600.00
PD Income (Scholarship Table)	\$0.00	\$1,500.00
Income SUBTOTALS	\$46,975.70	\$61,130.00
Budget-to-Actuals TOTALS	\$28,510.65	-\$8,456.00