

NAHSL Executive Board Meeting- Minutes – June 12, 2015 -10AM-3:00PM Lamar Soutter Library, UMass Medical School

Present: Cindy Stewart (Chair), Rich Kaplan, , Meredith Solomon, Erika Sevetsen, Valori Banfi, Melanie Norton, Jeannine Gluck, Nathan Norris, Dina McKelvy, Mary Piorun, Maureen Dunn, Lisa Adriani, Sally Gore, Beth Dyer, Gary Atwood, Debbie Berlanstein, Anne Fladger, Fran Delwiche, Rebecca Reznik-Zellen, Debra Berlanstein, recording

Call to Order: Cindy Stewart

Approval of the minutes – Minutes approved – March 2015 meeting

Topic/Committee	Person Responsible	Status/Discussion	Action
Officer's Reports			
Chair	Cindy	Call to order	
Treasurer	Ann Fladger	<p>Liability insurance is available for NAHSL through MLA, paid annually. Cost is \$550/yr. Financial advisor question – Dina surveyed other chapters. 2 had used accountant. No one has paid for financial advisor. Idea is tabled. Donation to Life Raft Group for \$75 in memory of Lynn Sette. Finance committee membership is set. Members are:</p> <p>Anne Fladger – current treasurer Lori Bradshaw – past treasurer Cindy Stewart – NAHSL chair Donna Belcinski – Chair elect Nathan Norris – member at large Cindy Sloan – member at large</p> <p>Balance as of June 2: 10K in PayPal due to registrations for annual meeting. Should we be noting retirements and get well donations?? Is it overwhelming? Discussion let to plan to recognize on the blog. Slideshow like MLA presents was suggested for annual meeting that would feature retirees and those we lost.</p>	

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		Cindy will plan to get people together to work on this. No credit card currently active for NAHSL. This could be an Issue for holding reservations for upcoming meetings. Anne will check out suggestion of PayPal credit card.	
Past-Chair /Nominating	Rich Kaplan	No updates. Later on the agenda	
Chair-Elect	Donna Belcinski	Not present to give report.	
Conference Chair 2015	Erika Sevetson	Website is now public for the 2016 conference. Registration opened June 1. Some have come in already. Madge Boldt will be downloading Wild Apricot info and sending to Anne. Michelle Kraft and Kevin Baliozian will be coming to the meeting. Jazz planned for Sunday reception. It is just a few blocks, easy walk from the hotel. Shuttle – arranged for a min. of 4 hours. Restaurant lists will be provided instead of actual dine arounds. Plans include Monday banquet with music and game night. Entertainment provided by WRIK. Questionary, survey (like family feud) team games. Papers, posters and lightening talks – call will go out in the next few weeks. Send call beyond NAHSL to other groups we are targeting. Currently 9 registered exhibitors. We can fit 25. Hoping for 20. Two have sponsored – Wolters Kluwer and McGraw-Hill. Lunch lightening rounds with exhibitors planned.	
Conference Chair 2016	Jeannine	Theme for the 2016 conference will be “Imagine, innovate, inspire.” Vintage circus is the visual inspiration. Donna Belcinski’s daughter is working on logo. Speakers being considered include Susan Keane Baker, speaker on customer service. Jason Priem, coined altmetrics phrase, Harlan Krumholz, Professor of Medicine at Yale focused on patient-	

Topic/Committee	Person Responsible	Status/Discussion	Action
		centered outcomes and informed consent issues. Reception to be held at Yale Medical Library and tours of Cushing Center. Circus acts possibly performing, considering Air Temple Arts of New Haven. Next meeting is in late July. Trying to make the focus on practical that can be applied.	
Chapter Council	Dina McKelvy	Sharing roundtables at MLA were successful. One of the Rising Star librarians evaluated the program. She suggested that it continue much the same, but consider having experts at the tables rather than just facilitators. It was a good process. Chapter & Section shuffle was held this year as well. We do have a poster with photos and texts. Put it on the blog to publicize it. MLA programming changes – special content sessions can be proposed by any group, including a chapter. Invitation to have a more bottom up approach to programming for the Toronto and Seattle meetings. Southern California chapter moved to a university setting from a hotel this year. Apparently it was successful. Held in the summer. New Executive Director Kevin Baliozian has “Full speed ahead” blog for updates on the direction of MLA. Emphasis is on identifying a target audience and new professionals and new roles. MLA President is no longer budgeted to attend every chapter meeting. Exec. Board member, Exec. Director, or President will attend chapter meetings. Overlap of chapter meeting schedules, means we are competing with vendors. No official way to report to MLA for upcoming dates. Nominee to the Nominating Committee – update: suggestion to circulate ballot to executive	

Topic/Committee	Person Responsible	Status/Discussion	Action
		board to get recommendations before voting. New content management system is being set up for MLA. Chapter invited in if we are interested, but there will be a cost. The system Includes management tools for bookkeeping, membership, etc. It is probably still a year out. Still unfolding, but looks like they will be using Socius. HQ will move into the system first. Benefit seems to be that the software is more inclusive so all parts of MLA can talk to each other and more streamlined. Will change MLAnet significantly.	
Committee Reports			
Archives	Rebecca Reznik-Zellen	Hongjie Wang is no longer Archives Committee Chair. Now Rebecca is a committee of one, but he will be available for consult. Cindy will put a call out for an additional member. Suggest a review of what we have currently and possibly visit the storage area. Harvard Depository is in Southborough MA, and we pay \$13/month. Long-time members could be helpful with institutional memory. Anne will help arrange possible box review and find out how many boxes we have in storage. We don't think there are criteria from MLA for how long to keep information. Some info in executive handbook. Rebecca will look into it.	
Bylaws	Fran Delwiche	Report from Bylaws is on libguide. We can vote on new Bylaws today so it can get in the minutes. In order to give the Board more flexibility for scheduling future NAHSL conferences, the decision was made to delete <i>Section 1. Conference Committee, under ARTICLE VII. Committees</i> from the new Bylaws. All were in agreement to remove that small	

Topic/Committee	Person Responsible	Status/Discussion	Action
		<p>section. Meredith made a motion to approve the Bylaws, with the abovementioned strike-out. Discussion about requiring membership in MLA for all members of the Executive Board, including state representatives. Motion repeated, to approve as is. Seconded by Maureen. 15 approved. 1 abstention. Fran will make the one change and the next step will be to wait to hear back from MLA. Then it will go out for membership vote. Fran will let us know when to go forward. Voting by membership will be done through Wild Apricot.</p> <p>Executive Board Handbook: The Bylaws Committee will send out a survey to the Board to get responses on the 20+ questions. Look for the survey in mid-July.</p> <p>Cindy: policy and procedure manual not updated since 2008. There is a lot of information that would be helpful. Can we add detail to the handbook that exists in the policy manual? Small committee was formed to work on this – Cindy, Sally, Fran, Debbie and Anne F.</p>	
Education/CE	Anne Conner	Report is on libguide. Nathan Norris and Meaghan Muir will give a 2 hour, 2 part Advanced Google webinar September 16 and 23 from 10am-11am.	
Technology Support	Nathan Norris	Report is on libguide. More people using blog, and libguide. We have 193 people following the NAHSL blog. No real complaints surfaced about being removed from mailing list. Nathan Rupp is new chair of the committee beginning in October following the annual meeting. Lisa is staying on the committee. Handbook being developed.	

Topic/Committee	Person Responsible	Status/Discussion	Action
Government Relations	Gary Atwood	Report is on libguide. Nothing to add.	
Marketing	Sally Gore	Report is on libguide. Gearing up for the next conference. Thanks to Dina for updating poster.	
Membership	Valori Banfi	Current count is 163 members, 5 retired, 2 students. 156 regular. There are 15 new members. Janet Swiatek now new Director at UConn. Wild Apricot will increase price to \$756/yr, but we can lock into current price if we commit before 8/31 and lock in the lower rate. Board agreed we should pay ahead for 2 years.	
Professional Development	Melanie Norton	Question posed from the committee: can we bump the award to MLA to \$1000. After discussion it was decided that since we so recently lowered the amount as a money saving effort we should keep it as is.	
Liaisons & Representatives			
Credentialing	Meredith Solomon	Well-attended Q&A at MLA. 242 portfolios reviewed over the past 2 years. Hopefully AHIP section on MLAnet will improve with new system. 1100 AHIP, 934 are MLA members. There is a renewal campaign to get lapsed members to renew. Looking for mentors, so let Meredith know if you are interested. She is following up with a NAHSL member that inquired at MLA.	
NNLM/NER	Mary	Stephanie Frirée has left as Technology Coordinator. Not hiring since it is the last year of contract. Too short a time. Bob Vander Hart at UMass will manage the RML website. Award meeting in July. NLM was caught up in Swets vendor problem and had to pay a second time. The budget is being released in thirds and money may be taken back. This is the 5 th year	

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		of the current contract. Focused outreach now is to circle back and check in with past people and see how things are going rather than starting a new area or state. They are working on writing the new proposal for next 5 year grant (not contract) and proposing a new structure. There will be partner libraries (rather than resource libraries), more collaborative and not just focused on lending and resources. Forming a Partner Library Advisory Committee, and a Hospital library advisory committee and COIs. Instead of existing RAC meeting structure, they hope to have more of a program day with presentations. It will not really focus on advising the RML. Proposing a smaller executive committee, with a chair, rep from hospital libraries, rep from partner libraries, COI leaders, and NAHSL board. There will be 2 in person and 2 phone meetings. Can NAHSL commit a rep – Suggestion was made that this would be a good role for the Chair-Elect. Mary will follow up with Cindy.	
State Representatives			
ARIHSL	Bill Anger	Dinner was scheduled. Working on new bylaws.	
CAHSL	Lisa Adriani	4 programs were all successful. Met yesterday on webinar for marketing and advocacy. Honoring Lynn Sette. Election – Ann Marie Romano is the incoming president. Kate Cheromcha from Hartford Health is resigning, and relocating. Linda Kaczmarczyk who supports Connecticut Children’s Med Center is retiring.	
NH/VT	Maureen Dunn	New Hampshire Hospital and Littleton Hospital selected by RML for kiosks. Karen Lambert	

Topic/Committee	Person Responsible	Status/Discussion	Action
		retired from Wentworth Douglas Hospital. They hope to have new librarian soon. N /VT contributing a basket for NAHSL scholarship table.	
HSLIC	Beth Dyer	28 institutional members, 3 individual. Susan Bloomfield won recognition award. UNE is now a partner library with NLM.	
MAHSLIN	Meaghan Muir	Report submitted. Good annual meeting. Meredith is President-elect. April 8 2016 is next meeting at Massachusetts Medical Society again. This year there were 10 vendors and 51 attendees.	
Old Business			
New Business		September meeting will be virtual. Consider the subject of NH/VT as next up in rotation for conference in 2017 and the chapter no longer official.	
Jay Daly Award	Melanie Norton	She sent out email encouraging applications. Hoping for responses.	
Recruiting new committee members	Cindy Stewart	We have no exact process. Reach out and explaining what each committee does. Develop a fact sheet for each committee. When looking at your committee's page in handbook, please send Cindy some bullet points about the committee that may help this effort. She will be putting out a call for committee members and it is important to know committee need new members. Numbers for each committee is not specified in handbook.	
Strategic Plan	Cindy Stewart	Strategic Plan was discussed. Edits that were suggested have been made. We hope to collaborate with other professional organizations. Sally moved to approve the strategic plan,	

Topic/Committee	Person Responsible	Status/Discussion	Action
		Meredith seconded. Motion approved unanimously.	

New business:

We need to identify nominees for Chair Elect for 2016-17, NAHSL Nominee to the MLA nominating committee, Chapter Council Rep and Alternate, and Secretary. The ballot should go out in September 30 days prior to annual meeting. Debbie agreed to serve as secretary for another term. Cindy will send out an update on the Board's business to the membership and announce these opportunities in the next few weeks.

Survey for dues

81.1% yes, 18.9% No

Rollout? Discussion \$50 and \$25 retirees, students free. Message out next week to membership.

Proposed Budget:

Anne: Handout. Will increase membership income to \$9000. Savings \$27000 approx. Recreate finance committee to help manage the future.

NAHSL treasurers, chair, chair-elect, past treasurer and 2 members at large appointed by treasurer. Edits will be made and then sent out for approval. Breakout paypal expenses to show actual costs.

Strategic Plan and Priorities

Cindy, Rich and Donna to start work

Membership growth- perhaps trying to reach 200. Develop plan of action. Form group, Val.

Finance committee plan for transparent budget, Anne

Bylaws updated; archives – keeping updated on website and revisiting paper

Orientation for new Board members?

Improve communications – regular message to membership. Highlighting – group to do that – marketing committee, ask state members what they would like to see

Acknowledge members – when recognition is appropriate – share the stories, member spotlight.

Advocacy

Suggestions from forum: create special interest groups

Virtual meeting for Board? Try it. Not for now. March 13.

Bylaws Committee Report
June 12, 2015

A final draft of the revised Bylaws was sent to the Board in late April 2015, following the discussion at the March Board meeting. This revision represents an effort to bring the NAHSL Bylaws into closer alignment with the MLA Model Bylaws for Chapters. It also updates the language to accommodate electronic voting, and addresses organizational changes made necessary by the dissolution of HSL- NH/VT. The document has been substantially reformatted for clarity, ease of reading, and internal consistency, including the addition of a Table of Contents page. Additional revisions include a clarification of the composition of the Executive Board, and what constitutes a quorum of the Executive Board. The Bylaws committee had previously proposed including information about the various categories of NAHSL membership in the Bylaws, but we later determined that this type of information would be more appropriately placed in the Executive Board Handbook.

With no additional changes to the Bylaws requested, on May 06, 2015, the document was sent to the MLA Bylaws Committee for its review and approval. Once approval from MLA has been obtained, the new Bylaws will be ready to put before the membership for comment and ultimately a vote. The Committee remains optimistic that the new Bylaws will be in place by the end of this calendar year.

The Committee also sent the first draft of the revised Executive Board Handbook to the Board in late April. Like the Bylaws, this document has been substantially rewritten and reformatted for clarity, ease of use, consistency, and completeness. Each member of the Board has been asked to review the draft, focusing on both the beginning section which contains general information about NAHSL and the operation of the Board, and the section that pertains specifically to their position. This draft raises a number of mostly minor logistical and procedural questions, which will be discussed at the June meeting. Board members are asked to share any comments and suggestions for changes to the Executive Board Handbook with the Committee and the Board.

Respectfully submitted,
Frances Delwiche
June 05, 2015

Chapter Council Report

NAHSL Board Meeting

June 12, 2015

Chapter Council Sharing Roundtables: We are preparing a roundtable discussion again for the MLA conference in Austin on Sunday, May 17, from noon to 1:55pm. Topics include:

- Altmetrics*
- Consumer Health*
- Data Curation
- Drupal
- Embedded Librarians*
- How to Promote You and the Library*
- Integrating Library Resources into the Electronic Health Record*
- Integrating You and the Library into the Curriculum*
- iPads in the Curriculum, Clinics, and the Library*
- Issues in Hospital Librarianship*
- Learning Commons
- Librarians Supporting Open Access Initiatives.
- Library Redesign*
- Literature Searches to Support Systematic Reviews*
- Magnet Journey
- MOOCs and other Online Training
- Online Researcher and Contributor ID (ORCID)
- Patron Driven Acquisitions
- Realigning Job Priorities while Running Lean
- Teaching Evidence-Based Medicine to Students and Faculty*

Please volunteer to be a facilitator or a recorder; volunteers earn one point toward AHIP credentialing.

Chapter and Section Shuffle: Chapters will again be participating in the Shuffle at MLA on Sunday, May 17 from 2-2:50pm following the lunch!). This is a great time to showcase our chapter's camaraderie and achievements, publicize our fall conference and chat up potential members. If you would like to help design the poster or staff the poster at the shuffle, please let me know.

Respectfully submitted,

Dina McKelvy

Chapter Council Representative

NAHSL Conference Chair – 2015
NAHSL Board – June 12, 2015

The website/libguide for the 2015 conference is public, and registration opened on June 1. Member registrations have begun trickling in, along with exhibitor registrations and sponsorships. Madge Boldt, registration chair, has begun downloading Wild Apricot reports each Friday and providing them to the CPC and to Anne Fladger.

Michelle Kraft and Kevin Baliozian (MLA Exec. Director) have committed to attending the conference. Michelle will provide an MLA update at the business meeting on Tuesday morning.

Music at the reception will be provided by a jazz pianist (the CPC chair's former boss) and bass player. Although the Sunday reception site is only a few blocks from the hotel, CPC members felt it was a good idea to provide a shuttle, in case of rain or in case there are members with mobility issues. Since the minimum shuttle reservation is for 4 hours, we're going to look into the shuttle also bringing conference attendees to areas such as Federal Hill after the reception, so that they can explore /dine there before returning to the hotel. There will be no formal "dine-arounds."

The Monday banquet will be a music and game night. The entertainment will feature a game called "Questionary". There may also be karaoke. We have the option of a photo booth, but the cost (\$900) was higher than we wanted to commit to at this time.

"Questionary is a fun game of surveys. It is based on the popular TV game show Family Feud. Designed for teams, Questionary is original surveys. Feel free to use your cell phone because you won't find the answers online. This is different from trivia. It's not what you know, it's what you think you know."

The call for contributed papers/posters/lightning rounds will go out within the next few weeks.

Respectfully submitted,
Erika Sevetson

Credentialing Report to the NAHSL Executive Board
June 12, 2015

MLA AHIP Q&A session was well attended. We had over 60 people attend with many questions. The committee over the past year reviewed 242 AHIP portfolios. The AHIP website will be revised once MLA implements their new CMS systems SocioS.

MLA has a total of 1100 AHIP members. 934 are MLA members. This is slight up from 1019 in May 2014. We Want You Back emails were sent to members whose AHIP certification expired between 2015 and first half of 2015.

The MLA Credentialing Committee is looking for AIP certified individual who are interested in being a mentor to a Provisional Member or others requesting a Mentor. An email went out from MLA Chair David Midyette about this a couple of weeks ago. Please connect with me or David if you have any questions.

One NAHSL member connected with me at MLA regarding AHIP certification. She and I had a brief discussion after she attended the AHIP Q&A session at MLA. I have followed up with her and will follow-up once more to make sure her portfolio is ready for submission.

Respectfully submitted,

Meredith Solomon

NAHSL CE Committee Report
BOD Meeting – June 12, 2015

1. All NAHSL 2015 CE course instructors have signed their professional services agreements. We are following a timeline and we plan to get the MLA CE applications submitted/approved well in advance of the conference. Credits are already approved for the Systematic Review and Copyright courses. The roster of courses for NAHSL 2015 on October 18, 2015 follows:

Grey Literature for Clinical Evidence Instructor : Gaelen Adam 10am – NOON
Understanding Open Access Models Instructor: Rebecca Reznik-Zellen 1pm – 3pm
Copyright Skills as Risk Management Tools: The Librarian’s Role Instructor: Barbara Ingrassia 9am – NOON
Supporting Systematic Reviews: The Basics Instructors: Janene Batten, Angela Myatt 1pm – 5pm

2. Meaghan Muir and Nathan Norris will present *Advanced Google: Staying on Top of the Web Search Leader* using Adobe Connect on Wednesday, September 16 and 23 from 10 am – 11 am. We’ve scheduled a complete “run-through” for Thursday, August 20th. We are in the process of submitting the CE application, which will be approved for running the course via webinar or face-to-face. Participants will have the choice of registering for either one or both sessions. To encourage registration/participation in both sessions, we will charge members \$40 for both; \$25 for one; and non-members/late \$70 for both; \$40 for one.
3. We are reviewing other MLA Chapter CE Committee Policies & Procedures with the idea of coming up with a document that will serve as an operational guide for the CE committee.
4. Jim LaRue attended the MLA CE Chapter Chair meeting. MLA is trying to coordinate a web-based calendar of all CE activities so that chapters do not offer CE during annual meetings. MLA is moving to a new platform – Socius to accommodate this. Michelle Kraft, in her inaugural address, identified the delivery of CE in formats outside of annual meetings as a goal.

Respectfully submitted,
Anne M. Conner
NAHSL CE Committee Chair

NAHSL Government Relations Committee Report

June 12, 2015

To date, I have submitted the following blog posts:

Resident Physician Shortage Reduction Act of 2015

The Resident Physician Shortage Reduction Act of 2015 was introduced last April in both the House and the Senate. If passed, the act would create an additional 15,000 residency slots over the next five years. Supporters argue that the increase is necessary in order to meet the growing demand for physicians.

Congress Passes the USA Freedom Act

The national MLA office released a statement from the American Association of Law Libraries expressing support for the recent passage of the USA Freedom Act. One of the more notable sections of this law is the rewriting of Section 215 to end the bulk collection of communication records by Federal agencies such as the NSA.

I was unable to attend the GRC meeting at the MLA annual conference this year, but I did receive a report from the national committee. One of the major initiatives from last year was to collaborate with other MLA sections on programming. For example, GRC and the Cancer Librarians section sponsored a program on ORCID, the open ID project. The committee also created two documents that were sent to all chapters: (1) a metrics impact roadmap (2) an abbreviated version of the Becker Medical Library's "Steps for Retroactive Compliance with the NIH Public Access Policy". Both documents are available on the Scholarly Communications page on MLANET.

Finally, the GRC also continued to advocate for legislation and other issues of importance to the health sciences library community. For a full list of activities, see <https://www.mlanet.org/about/public-policy>

Respectfully submitted,

Gary S. Atwood

Chair, Government Relations Committee

MAHSLIN report to NAHSL – June 2015

The MAHSLIN Annual Meeting was held on May 1, 2015, at the Massachusetts Medical Society Conference Center in Waltham, MA. This year's theme asked the question, *what are the new basics?*

Two morning sessions focused on Lean principles. Varang Parikh, Senior Process Improvement Specialist with the Center for Innovation and Transformational Change at UMass Memorial Healthcare, presented "Lean Process Improvement: Eliminating Waste and Adding Value Everyday." He explained some of the basics of Lean theory, and demonstrated Lean tools to help streamline processes.

"Getting Lean: Tools and Tips for Being More Efficient" was presented by Jean Shipman, Director of the Spencer S. Eccles Library at the University of Utah. Jean detailed four case studies of Lean process improvement projects in her library; patient education in EHRs, interlibrary loan billing, order processing and invoicing, and clinical librarian literature service.

The "Pull Up a Chair" panel in the afternoon featured moderator Margo Coletti, Beth Israel Deaconess Medical Center and panelists Anne Connor, Littleton Regional Healthcare, Len Levin, Lamar Soutter Library at UMass Medical School, and Anne Fladger, Brigham and Women's Hospital. Margo asked each panelist what they are doing to thrive in this changing landscape.

Ten vendors exhibited their products throughout the day and were invited to give 5-minute lightning rounds to highlight new products. Awards were presented to Len Levin (MAHSLIN Hall of Fame Award) and Sally Gore (Paul Vaiginas Professional Award).

The MAHSLIN board meeting was held June 5. New board positions have been filled by:

Meredith Solomon – President-elect/Program Chair

Jane Natches – Publicity

Jessica LaBrie – Membership

Cara Marcus – Education

Respectfully submitted,

Meaghan Muir

Brigham and Women's Hospital

State Representative Report for NAHSL from HSLIC/Maine - June 2015

1. The spring general membership meeting was held June 5, 2015 at Central Maine Medical Center with 19 attendees. Membership for 2015 now stands at 28 institutional members and 3 individual members. The business meeting included officers and committee reports, updates from liaisons to other organizations, and old and new business. Old Business was the membership outreach project undertaken by the current Chair Susan Bloomfield; she has created and distributed a membership recruitment letter to Maine hospitals that are not HSLIC members. New Business items included:

- an updated HSLIC logo, which will be voted on at the fall membership meeting;
- HSLIC as a DOCLINE group – members are asked to check their DOCLINE set-ups and report back. Discussion on whether or not to maintain HSLIC DOCLINE group to be continued via listserv.
- 2015 Eleanor C. Cairns Distinguished HSLIC Librarian Award was awarded to Susan Bloomfield from Southern Maine Health Care.

The educational program was *Medical Education Trends in Maine* and featured three speakers:

“Generation Z: How today’s teens learn differently than previous generations” by Jennifer Lance, Oxford Hills Comprehensive High School

“Nursing Education Trends” by Ann Sylvester, Maine College of Health Professions

“Nuclear Medicine Education Trends” by Heather Poulin, Maine College of Health Professions

2. Several HSLIC members will be attending the Maine Hospital Association’s 25th Annual Professional Societies’ Recognition Luncheon at the Samoset Resort in Rockport, Maine on June 18, 2015.

3. FMI see the HSLIC website at <http://nahsl.libguides.com/content.php?pid=399723&sid=3273417>

Respectfully submitted by Beth Dyer, University of New England

MARKETING COMMITTEE REPORT

NAHSL Executive Board

June 12, 2015

The Committee has focused upon two areas during the past months:

1. Poster to highlight the Chapter at MLA's annual meeting. Thanks so much to Dina McKelvy, our representative to Section Council, for leading this effort.
2. NAHSL 2015 Annual Meeting Program Committee – "Save the Date" notices have been sent to several listservs and flyers made available at several state and regional meetings. The summer marks the beginning of pushing the advertisement about October's meeting to library groups across the region. Additionally, Donna Belcinski has set up the CafePress site for NAHSL 2015. Items featuring the conference logo, as well as the NAHSL logo are available.

Other news:

The "Welcome Wagon" program continues and Cindy Stewart has sent letters and mugs to a number of new members this year.

Respectfully submitted,
Sally Gore, MS, MS LIS
Chair, NAHSL Marketing Committee

NAHSL Membership Committee Reports

*June 12, 2015

Members	
Regular Members (\$50.00)	156
Retired Members (\$25.00)	5
Student Members (Free)	2
Total Members	163
New Members from Total (New member is defined as: brand new, returning after a long absence; or a student who changed levels to Regular Member)	(15)

Payment Options	
PayPal	100
Personal Check	30
Institutional Check	31
Free (Membership free to Students)	(2)
Total Number of Paid members	161

States according to paid members	
CT	41
MA	67
ME	12
NH	13
NY	2
RI	16
UT	1
VT	11
Total States	8

MLA STATUS	
MLA Individual	111
MLA Institutional	20
MLA Dual	4
Total Members with MLA STATUS	135

AHIP Members	
Provisional Member	2
Member	4
Senior Member	10
Distinguished Member	25
Emeritus Member	1
Total AHIP Members	42

**Stats as of June 5, 2015*

Respectfully submitted by Valori Ann Banfi, Chair, Membership

NH/VT Report to the NAHSL Executive Board
June 12, 2015

1. New Hampshire Hospital and Littleton Regional Hospital have both been selected by the National Networks of Medical Libraries/New England Region (NN/LM RML) and the National Library of Medicine (NLM) to receive a state-of-the-art, free-standing computer kiosk from Advanced Kiosks. Both organizations will use the kiosks to help bridge the digital divide and provide on-site access to health information and Patient Education resources for patients and families.

2. I received a communication from the administrative assistant in the Patient Experience department at Wentworth-Douglass Hospital in Dover, NH. Karen Lambert retired at the end of March, and library services are currently being covered by staff in the Patient Experience department, but I am informed that they “hope to have a new librarian installed soon” and they will make sure that the new person is put in contact with me as a connection to NAHSL and other local librarians.

Respectfully submitted,

Maureen Dunn

NH/VT Liaison to NAHSL

Professional Development Committee Report

NAHSL Executive Board

June 12, 2015

Three Professional Development Awards, \$500.00 each were given to the following members to attend MLA:

Sally Gore

Donna Belcinski

Hongjie Wang

Each will submit a Blog post to NAHSL about what they learned and did at MLA 2015. The posts are due by July 16, 2015.

The Jay Daly Award will be turned over to the Professional Development Committee very soon.

The Award application for the annual NAHSL meeting will be updated and advertised shortly.

Respectfully submitted by,

Melanie Norton, PDC Chair

Anne-Marie Kaminsky, member at large

Eric Albright, member at large

Technology Support Committee Report

June 12, 2015

Blog

- 193 people are now following our Blog
- 4 posts since our last meeting in March

Committee Membership

- **Goal 2014/2015: Verify committee membership for the next year – completed!**

Committee Members (2015-2016):

Lisa Adriani – continuing as Committee Member

Len Levin – continuing as Committee Member (Managing Wild Apricot)

Nathan Rupp – serving as Committee Chair

Erin Wentz – continuing on Committee Member

Nathan Norris – stepping down from Committee

J Daly Technology Grant

- **Goal 2014/2015: Edit documents and transition this grant to the PD Committee – completed!**
- Going forward, we will be assisting Melanie in promoting the grant and serving on grant jury, as needed.

LibGuides

- **Goal 2014/2015: Migrate NAHSL.org to LibGuides version 2: We have spoken to Erin Wentz on our committee about this, and she has informed us that there is no rush to migrate, and company support for version 1 continues. This is no longer a committee goal for 2014-2015.**
- Erin Wentz continues to serve as support for NAHSL Annual Meeting pages (2015, 2016)
- Nathan and Lisa support development on our main LibGuide including a tab for the strategic plan and call for comments.

Listservs

- **Goal for 2014/2015: Compare actual paid NAHSL members to those that are currently on our Listserv. And with the help of Val, Donna and our committee members, we will clean up the listserv and provide a list of potential new members in the process - Completed!**
- The listserv was “cleaned” by Lisa and Nathan N. during the week of March 22. As of May 29, there are 162 people on the list. (There were about 375 before the list cleanup). Thank you to Val for providing accurate membership lists.
- Nathan Rupp is currently maintaining the list and will add any new people.
- NAHSL has added 2 SIG’s (and will be adding an additional one). This includes Listservs that are managed by Meredith Solomon. The topics are mental health, advocacy and teaching.

NAHSL.org Domain

- **Goal for 2014/2015: Finalize the automated renewal process and provide documentation – Process completed and final documentation coming soon!**

Technology Support Handbook

- **Goal 2014/2015: Our goal is to prepare a detailed handbook on the responsibilities and relationships required of folks who chair this committee. Lisa has started the handbook!**

Twitter

- 145 folks are following us on Twitter. This includes people and institutions (e.g., NNLN NTIC, Hirsh Library at Tufts, NIH IRP Science, vendors, etc.)
- Lisa Tweets anything of interest to the group. Retweets, etc. (Registrations that are open, save the dates, etc.)

Wild Apricot

- In addition to membership, Wild Apricot will be used for registration for our 2015 annual meeting and our upcoming CE program on Google searching.
- Len Levine continues to provide Wild Apricot support!

Sincerely,

Lisa Adriani and Nathan Norris

Co-chairs, NAHSL Technology Support Committee

EXPENSE	ACTUALS '15	BUDGET '15	ACTUALS '14	BUDGET '14
Annual Conference 2014/2015	\$0.00	\$40,000.00	\$41,174.05	\$40,048.00
Annual Conference 2016	\$1,928.41	\$0.00	\$0.00	\$0.00
Archives Expense	\$52.00	\$150.00	\$156.00	\$150.00
Chapter Council Expense	\$356.06	\$500.00	\$288.68	\$700.00
Continuing Education Expense	\$536.00	\$9,651.00	\$3,994.95	\$10,000.00
Contributions & Donations	\$75.00	\$0.00	\$0.00	\$0.00
Executive Board Expense				
a.) Food	\$0.00	\$0.00	\$0.00	\$0.00
b.) Travel	\$272.13	\$4,000.00	\$4,416.19	\$4,000.00
c.) Other (Incorporation, Insurance, etc.)	\$1,300.00	\$800.00	\$968.68	\$800.00
Government Relations	\$0.00	\$25.00	\$0.00	\$25.00
Marketing Expense	\$0.00	\$1,000.00	\$879.15	\$1,000.00
Membership Expense	\$41.65	\$25.00	\$0.00	\$25.00
Office Expense	\$0.00	\$100.00	\$70.20	\$100.00
Professional Development Expense				
a.) Awards: MLA Conference	\$500.00	\$5,000.00	\$1,690.00	\$2,000.00
b.) Awards: NAHSL Annual Meeting	\$0.00	\$2,650.00	\$2,250.00	\$2,000.00
c.) Scholarship Table Expense	\$0.00	\$0.00	\$0.00	\$50.00
d.) Quarterly Grant	\$0.00	\$0.00	\$0.00	\$0.00
e.) Other expenses	\$0.00	\$0.00	\$0.00	\$0.00
Technology Expense				
a.) Springshare/Liguides	\$1,799.00	\$1,800.00	\$1,799.00	\$0.00
b.) Wild Apricot	\$0.00	\$540.00	\$540.00	\$0.00
c.) SurveyMonkey	\$0.00	\$225.00	\$204.00	\$0.00
d.) Other expenses	\$45.85	\$120.00	\$128.43	\$0.00
Innovation Grant (Jay Daly)	\$0.00	\$2,000.00	\$729.00	\$1,000.00
PayPal Fees	\$0.00	\$900.00	\$993.48	\$900.00
Treasury Expense	\$0.00	\$100.00	\$0.00	\$100.00
Expense SUBTOTALS	\$6,906.10	\$69,586.00	\$60,281.81	\$62,898.00
INCOME	ACTUALS '15	BUDGET '15	ACTUALS '14	BUDGET '14
Annual Conference	\$0.00	\$50,000.00	\$56,865.00	\$56,865.00
Bank Interest	\$0.00	\$30.00	\$28.96	\$100.00
Continuing Education Income	\$0.00	\$0.00	\$3,053.34	\$3,000.00
Credit Card Cashback	\$0.00	\$0.00	43.93	\$20.00
Marketing Income	\$25.70	\$0.00	\$20.00	\$0.00
Membership Income	\$7,025.00	\$9,600.00	\$5,315.76	\$5,800.00
PD Income (Scholarship Table)	\$0.00	\$1,500.00	\$3,341.98	\$1,400.00
Income SUBTOTALS	\$7,050.70	\$61,130.00	\$68,668.97	\$67,185.00
Budget-to-Actuals TOTALS	\$144.60	-\$8,456.00	\$8,387.16	\$4,287.00

Current Balances

06/02/15

Checking Account	\$31,304.51
Savings Account	\$27,002.02
PayPal Account	\$4,013.45
	\$62,319.98