

NAHSL Executive Board Meeting- Minutes

September 27, 2013 -10AM-3:00PM

Lamar Soutter Library, UMass Medical School

Present: Lisa Adriani, Valori Banfi, Donna Belcinski, Marianne Burke, Janet Cowan, Anne Fladger, Sally Gore, Jeannine Gluck, Jane Ichord, Rich Kaplan, Nathan Norris, Meredith Solomon, Madge Boldt, recording

Call to Order: Sally Gore.

Approval of the minutes – June Minutes approved

Topic/Committee	Person Responsible	Status/Discussion	Action
NAHSL/MLA relations			
Emerging trends in HSL			
Mentoring for the future			
Officer's Reports			
Chair	Sally Gore	The 2014 NAHSL Chair is Rich Kaplan. Cindy Stewart has volunteered to run for 2015 Chair. The chair elect will be presented at the annual meeting. An email ballot will go out shortly. Next meeting: at the NAHSL annual meeting in Falmouth, Oct 28 at 7:30am.	Send out email ballot.
Treasurer	Lori Bradshaw	Not present. Report was read. A batch of incoming NAHSL 2013 checks were lost in the mail (This happened last year with a batch too). Any ideas on how to prevent this? (possibilities, PO Box, lowest level of verification from USPS (higher levels may get expensive), open an UPS or FedEx account, etc)	Future: How to prevent loss of checks in the mail.
Past-Chair /Nominating	Kathy Stemmer-Frumento	Not present.	
Conference Chair 2013	Anne Fladger	We are down to our last 30 days. One keynote dropped out and was replaced with David	

Topic/Committee	Person Responsible	Status/Discussion	Action
		<p>Weinberger from the Harvard Library Innovation Lab.</p> <p>So far 83 have registered for the conference. There are 26 exhibitors. The vendors will get to do their own lightening rounds on Monday morning.</p> <p>The committee made a site visit on Sept 6 and they were pleased with the seafood and clam chowder.</p> <p>Conference Activities: Where do we want to be as an organization.</p>	
Conference Chair 2014	Janet Cowan	<p>Logo reveal: Rockland breakwater.</p> <p>Committees are well established, but they are looking for a new sponsorship person. Janet asked if it was fair to NAHSL for her to remain as conference chair since her position at Maine Medical was eliminated. She would like to continue, but wondered if it was acceptable for an unaffiliated person. The idea of having a co-chair was brought up. Sally volunteered to be co-chair since she will be past chair of NAHSL.</p>	Sally Gore to serve as co-chair.
Chapter Council	Dina McKelvey	<p>Dina was not in attendance, report was read.</p> <p>A recent survey showed 5% of members didn't know Chapters existed. Clarification of chapters vs. sections: NAHSL is a chapter, sections are topic specific (History of health sciences, etc.)</p> <p>Poster to highlight chapters in lieu of Section Shuffle at MLS conference: This is a good marketing opportunity. Posters can be made generic enough to use at other events. Include things we have done along with challenges. This would fall to the marketing committee. Motion to have a poster to market NAHSL chapter at MLA was accepted.</p>	Let Dina know we are willing to participate.

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Committee Reports			
Archives	Nathan Norris	No report.	
Bylaws	Ellen Brassil	Nothing to report. Her term is up. There were no bylaw changes this year.	
Education/CE	Jeannine Gluck	It was a successful year. The Michelle Kraft program had positive survey results. Will meet during the conference on Monday morning to plan for the coming year. Wild apricot has helped with administration and allows for more focus on planning.	
Electronic Communication	Lisa Adriani	<p>They have been busy with blog postings, the NAHSL registration reminders etc. If there are any ideas for blogs let Lisa/Nathan know. The Twitter feed was broken and is now fixed. Nathan is also serving as conference site editor.</p> <p>Listserv: Some requests came in to post to the listserv, get people registered to use the listserv and remove people. Currently, this falls to Sally Gore, so we have forwarded these requests to her</p>	Work on a better process for working with NAHSL-L and the state Listservs.
Government Relations	Susan Mahnken	No report.	
Marketing	Donna Belcinski	Mugs for new members: this is still a to-do. The committee has been trying to help market the conference. Mentioned that it would be a good idea to get involved earlier.	The marketing committee will get involved earlier for the 2014 conference.
Membership	Valori Banfi	<p>There are 188 NAHSL members, including 24 new members and 6 students.</p> <p>Question arose about student memberships with regard to recent graduates. At what point are they responsible for the full fee?</p>	December meeting agenda item: Clarification of rules for student membership.
Professional Development	Alison Clapp	<p>No report. Nobody was turned down for PD award this year.</p> <p>Question from Janine: What if a person wanted to ask for \$75. The application states that the amount is between \$100 and \$500. Answer from Sally: just put it through for \$75.</p>	

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Liaisons & Representatives			
Credentialing		Vacant. No report.	
NNLM/NER	Meredith Solomon	The Regional Library Director's meeting was held yesterday. The RML ran through their mid-contract site review presentation. (Note: it is a 5-year contract.) This year the site review is scheduled for Oct 8. There is no travel budget, so it will be 90 minute webinar-like presentation. The presentation run-through went well and they received great input. Library closures were discussed. The Regional Advisory Committee meeting will be held in mid-October.	
State Representatives			
ARIHSL	Madge Boldt	ARIHSL is holding meetings regularly. President's goals for this term were read. A new member, Gaelen Adam has asked ARIHSL to partner with Brown's Center for Evidence Based Medicine (CEBM). CEBM would like to provide ARIHSL continuing education programs on searching methods for systematic reviews.	Sally wrote a letter to support CEBM.
CAHSL	Donna Belcinski	They are encouraging members to get more involved in PD and to do lightening presentations at their meeting so they can possibly do it later at a bigger venue like NAHSL. They are planning a social event at a vineyard just for fun in Oct with no meeting. They are trying to build camaraderie and plan to move the events about the state to give everyone a chance to attend.	
HSL NH/VT	Maureen Dunn	Maureen not in attendance due to the NH/VT meeting today. Baby picture was shown - It's a girl! NH/VT working with public libraries on health	

Topic/Committee	Person Responsible	Status/Discussion	Action
		resources.	
HSLIC	Dina McKelvy	Dina was not in attendance, report was read. The board drafted an invitation to members of the NH-VT state organization. They have a new slate of officers. They are preparing for Fall meetings. There have been personnel changes, with two positions eliminated at Maine Medical.	
MAHSLIN	Jane Ichord	Their new website was deployed on the NAHSL LibGuide platform. They are planning a joint consortia meeting with BBLC in March 2014, along with other meetings and events. They are gearing up for the annual meeting and are sponsoring the lightening sessions.	
Discussion		<p>NAHSL committee: get reports in for annual meeting in 2 weeks. States don't need reports.</p> <p>Received a request from the friends of NLM to give money. Declined this year.</p> <p>Activity:</p> <p>Sally led the group in an activity to explore what our organization should be about and the direction we should be going in.</p> <p>Cards with ideas: social aspects and communication Connections... social and networking Professional knowledge Communication: annual meetings, committees, education Networking and education. Communication, networking, fun, knowledge repeat of above Professional development, events, working together, collaboration Networking, learning, travel to see other states</p>	Need all committee reports by 10/11/2013.

Topic/Committee	Person Responsible	Status/Discussion	Action
		<p>Networking, problem solving New ideas for projects, promoting research and best practices Communicating among ourselves for idea and support, externally to expanding influence Promotion, networking, problem solving Professional growth</p> <p>Communication, Networking, Prof Development, Problem solving, learning, support.</p> <p>Value: cheaper than MLA, classes more affordable, more supportive. Scholarships. Camaraderie Size - smaller than MLA Geography: Travel without requiring a flight Good training ground.. make connections. Leadership opportunity. Professional stature. Credentialing. Representation of our interests to MLA</p> <p>The negative exercise: Criteria for membership. Anyone can join? Public libraries: what can we offer? Consumer health info. We give away a lot of money for PD.</p> <p>Advocacy... do we really have any leverage?</p> <p>Is it fair to recruit students when the situation for hospital libraries is so bleak?</p> <p>Scholarship for library student interested in health sciences.</p>	
Old Business			

Topic/Committee	Person Responsible	Status/Discussion	Action
New Business			
Future Meetings		Currently scheduled for October 28, 2013 in Falmouth MA.	

ARIHSL Report to NAHSL

September 27, 2013

Meetings

The September Business Meeting was held on 9/18. After the conclusion of the business portion of the meeting, Ebsco representatives answered our questions about any issues we are having, and presented Nursing Reference Center to the group. Next meeting: November 20.

Announcements

Pat Padula has retired from Landmark. Dee Lamoureux is filling the position.

A memorial garden in the Brown Science Library was dedicated to Frank Kellerman on September 23.

Erika Sevetson (Brown University) will be the 2015 NAHSL conference chair.

A new member, Gaelen Adam has asked ARIHSL to partner with Brown's Center for Evidence Based Medicine (CEBM). CEBM would like to provide ARIHSL continuing education programs on searching methods for systematic reviews. CEBM is in contact with NAHSL and the RML to discuss details.

Cheryl Banick co-authored an article

Banick, C., & Beschnett, A. (2013). Personal Health Records: A Look at My Health e Vet. Journal Of Hospital Librarianship, 13(2), 142-149. doi:10.1080/15323269.2013.774243

Ruthann Gildea co-authored an article

Levin, L., & Gildea, R. (2013) Bibliotherapy: tracing the roots of a moral therapy movement in the United States from the early nineteenth century to the present. J Med Libr Assoc. 2013 April; 101(2): 89-91. doi: 10.3163/1536-5050.101.2.003

President's Goals for 2013-14

- Expand membership- reach out to GSLIS programs, SLA, & other academic institutions; Create a student position on Board for URI GSLIS; ARIHSL poster-board on display at URI-Rodman Hall
- Redefine ARIHSL's direction amidst change in the field; Promote ARIHSL
- Work with other organizations; AskRI, HELIN, COLA, Karla Harry, & LIBRI to improve relationships
- Continue working on web site
- Continue working on archives - Create Institutional repository.

Submitted by: Madge Boldt, ARIHSL Representative to NAHSL

Chapter Council Report

NAHSL Board Meeting

September 27, 2013

We received an email from Angela Dixon about the Section Shuffle event at MLA. They have been asked to rethink the event, and to include chapters. Here is the email highlights:

- A recent survey showed 5% of members didn't even know Chapters existed.
- The Membership Shuffle Committee has decided to ask each Section and Chapter to create a poster highlighting their organization and enticing people to join. Note: There will NOT be a Section Shuffle this year at the annual MLA meeting; the posters would be in lieu of that event.
- It is the committee's hope that these posters would be in with the rest of the posters and would be "staffed" by members at the designated times. We realize there would be an upfront cost. But if the poster was made generically enough it could be reused in coming years or used for other purposes. We are not sure if each organization would have a whole board (8 X 4) or just 1/2 the space, more details will follow.

There is a survey to respond to if we are willing to participate.

Respectfully Submitted,

Dina McKelvy

NAHSL Electronic Communications Committee Report

9/27/2013

Archives

Nathan has agreed to serve as interim Archives Chair as Hongjie Wang is currently away in China doing work for his Fulbright Scholarship.

Blog

Blog postings included reminders about NAHSL 2013 registration, a call for NAHSL Executive Board nominations and information on the CAHSL salary survey.

LibGuides

The Twitter feed was not working earlier this summer. We updated the information on the LibGuide and the feed is fully functional once again.

Five people were added as editors of HSLIC.

We communicated with vendor re: showing correct # of editors for NAHSL 2014 CPC Site – issue was resolved.

The most current NAHSL Executive Board Handbook was uploaded in July.

As webmaster for NAHSL 2013, we continually update the [conference site](#), as needs arise. Changes have included information related to speakers, dates, exhibitors, sponsors, scholarship, registration, invitation, hospitality, continuing education and our meeting agenda.

We added a link from the Education Tab on the NAHSL main page to CE offerings at NAHSL 2013.

Listserv

We have had a few requests to post to the listserv, get folks registered to use the listserv and remove folks. Currently, this falls to Sally Gore, so we have forwarded these requests. We will be going to working on a better process for working with NAHSL-L and the state Listservs.

Twitter

Tweets this summer included a call for the NAHSL Executive Board nominations and the CAHSL salary survey.

Sincerely,

Lisa Adriani and Nathan Norris

Co-chairs, NAHSL Electronic Communications Committee

MAHSLIN
Report to NAHSL Board
September 27, 2013

In 2013, MAHSLIN welcomed over a dozen new individual members and 2 new partners (WT Cox Information Services and Springer). We also joined the Massachusetts Health Council (a non-partisan statewide organization of governmental and voluntary agencies, advocacy groups, professional societies, and corporations) as a member. Our new website was deployed on the NAHSL LibGuide platform. MAHSLIN's annual meeting was held in June 2013; "Top of the Class" showcased medical libraries and education, with a keynote by Simmons College Dean Emeritus Dr. James Matarazzo and a Simmons College CE class. We also sponsored a joint consortia meeting in September 2013 with NECHI at Olin College on mobile library technologies, as well as Boston Public Library tours during MLA in May 2013. We plan to sponsor the Lightning Session at NAHSL 2013. MAHSLIN continues to provide member benefits that include a quarterly newsletter, MAHSLIN mentors, the Jay Daly Scholarship Fund, and listserv, blog and twitter communication. We are planning a joint consortia meeting with BBLC in March 2014, an annual meeting in April 2014, and a professional collection as a new member benefit.

Maine HSLIC Liaison Report

NAHSL Board Meeting

September 27, 2013

HSLIC-NH-VT Proposal: The HSLIC board has drafted an invitation to members of the NH-VT state organization. The invitation includes details about membership benefits, fees, meeting opportunities, etc. This proposal is a follow-up to a phone meeting held on August 8 with NH-VT members.

ACA Preparation: HSLIC has created a branded template for our members to use when discussing the ACA and insurance marketplace.

Fall meeting: A Fall meeting is scheduled for November 8 at Kennebec Valley Community College. The educational program topic will be mobile devices.

Slate of Officers: The proposed slate of officers has been approved by the board.

Chair: Susan Bloomfield (SMMC)

Vice-chair: Judi Moreno (CMCC)

Secretary: Christina Stuntz (Midcoast)

Treasurer: Ann Jordan (Jackson Lab)

Personnel changes: Deb Clark will be leaving her job at Stephens Memorial Hospital and taking a position as the Southern Maine Library District Consultant beginning in October. Two positions at Maine Medical Center were eliminated: the director and the archivist.

Respectfully Submitted,

Dina McKelvy

NAHSL Membership Committee Reports*

September 27, 2013

Members	
Renewals	161
New Members	24
Students (not included in New Members or renewals)	6
Total Members	188

Payment Options	
PayPal	103
Personal Check	47
Institutional Check	32
Free (Membership free to Students)	(6)
Total	182

States Represented	
CT	43
LA	1
MA	87
ME	11
NH	11
NY	4
RI	17
VT	13
Total States Represented	8

MLA STATUS	
MLA Personal	118
MLA Institutional	31
MLA Both	5
Total MLA STATUS	154

AHIP Members	
Provisional Member	0
Member	6
Senior Member	15
Distinguished Member	30
Emeritus Member	2
Total AHIP Members	53

Respectfully Submitted, , Valori Ann Banfi, Chair, Membership **Stats as of September 26, 2013

NAHSL Conference Planning Committee

Cape Cod 2013

Sept. 27, 2013

We are counting down the days until the 2013 NAHSL Conference in Falmouth at the Sea Crest Beach Hotel. Several committee members visited the hotel on Sept 6th to make decisions about the number of exhibitors we could fit into the space. We also toured the meeting space and tasted the food. It was excellent!

Here are the most recent numbers

Registration 83

Exhibits 26

Sponsors 16

CE Classes

Spin CE = 13

Immunology CE = 9

Bullet Point CE = 12

Business Com CE = 9

Program Committee

- One major change – Ann Wolpert from MIT had to cancel and she has been replaced with David Weinberger from the Harvard Library Innovation Lab and the Berkman Center Exhibits

- 3 additional exhibitors to be added totaling 29 exhibitors Hospitality/Local Arrangements

- Details coming together for reception and banquet Lightning Rounds

- 8 submissions accepted for the session Publicity/Marketing

- Weekly announcements and e-mails

Registration

- 76 people registered
- Developing packet and contents

Scholarship

- 21 Items donated

Sponsorship

- 16 sponsors

Web/Technology

- Nathan is tweaking the web site as needed.

Respectfully submitted,

Anne Fladger

NAHSL Conference Chair – 2014
NAHSL Board - September 27, 2013

Hard to believe it's only 13 months before NAHSL comes to Maine!

The CPC met on September 13th at the Togus VA, with the Big Reveal of our logo. Thanks to Cara Marcus at Faulkner Hospital in Boston for the design.



Not wanting to give away what we're going to do to invite everyone to Maine, I'll just report it'll be fun and it'll be true to our theme! We will staff the NAHSL 2014 table at the NAHSL 2013 conference during limited times, and will make available information about the area and the conference hotel.

Cindy White has developed the webpage, and it will go live shortly after NAHSL 2013, with as much information as possible.

Dina has been contacting potential plenary and break-out session speakers. No one is confirmed, so it's too early to report on this. Possible topics (and variations of) include consumer informatics, research portals, librarians and the Affordable Care Act, social media, new approaches to healthcare, and the cost of healthcare – more to come!

Deb Clark (Sponsorship) has announced that she's leaving Stephens Memorial to assume new responsibilities with the Maine State Library, as the Southern Maine Library District Consultant. Deb has let me know she won't be continuing as our Sponsorship chair, so **I'm in search of someone else to take on Sponsorship.** Deb will be sorely missed by HSLIC – she has tirelessly given so much to our state and our profession!

Respectfully submitted,

Janet Cowen
Chair, NAHSL 2014 CPC

NAHSL Treasurer's Report

September 27, 2013

Exec Board Meeting



Liam at 15 months old, August 2013

Balances

Checking (as of 8/31/13)	\$11,367.40
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Money Market (as of 8/31/13)	\$45, 101.57
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Paypal Balance (as of 9/27/13)	\$37,499.73
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Total	----- \$60, 218.7
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Call me during the meeting if you have questions or comments – 203-709-6408 or text 860-329-3735 with phone number when I can call in.

- Recent NAHSL 2013 payments, CE payments and Membership Fees will be deposited this weekend (they are not incl. in info. above)
- I will change my address on the NAHSL Check Request forms this weekend.

(Personal note: I am moving to Farmington, CT to live on campus at Miss Porter's School where my husband works as a Math Teacher. Our place is not ready yet there, but we have rented our home out, so we are living in my parents' basement – it is a crazy time for me, but I am processing the finances as fast as I can, thanks for your patience! I am able to get mail in Farmington though so that is address I will use)

- A batch of incoming NAHSL 2013 checks were lost in the mail (This happened last year with a batch too). I will work with Len to decide next steps on those checks (i.e. notify payers and have them re-issue checks and we will refund any stop payment fees, or figure out if we can deposit the checks (Len has copies) into Paypal, etc). But the bigger question is: **Any ideas on how to prevent this?** (possibilities, PO Box, lowest level of verification from USPS (higher levels may get expensive), open an UPS or FedEx account, etc)