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**CONNECTICUT ASSOCIATION OF HEALTH SCIENCES LIBRARIANS**  
**MEETING MINUTES**  
**June 6, 2013**

**PRESIDING:** Jessica Kilham

**PRESENT:** Michele Bissenden, Valori Ann Banfi, Meredith Solomon, Mary Piorun, Shirley Gronholm, J. Gluck, Donna Belcinski, Jessica Kilham, Lisa Adriani, Brenda Wong, Lori Bradshaw, Lynda Grayson, Jen Martin, A.M Kaminsky, Katherine Stemmer Frumento, Kate Cheromcha, Jill Golrick, Bridget Gunn, Hongjie Wang, Jeff Orrico, Lynn Sette, Lisa Carter, Roseanne Krzanowski, Jenny Miglus and Linda Kaczmarczyk

AGENDA	DISCUSSION	DECISIONS/ACTIONS
Call to Order		<ul style="list-style-type: none"><li>The meeting was called to order by Jessica at 1:55 P.M.</li></ul>
Reading and Approval of Minutes		<ul style="list-style-type: none"><li>The minutes from the March 5, 2013 meeting were reviewed. A motion was made by Lisa Adriani and seconded by Lori Bradshaw to approve as written. Motion carried.</li></ul>
President's Report Jessica Kilham		<ul style="list-style-type: none"><li>Best year. Kudos to the Executive Board.</li></ul>
Treasurer's Report Bridget Gunn	<ul style="list-style-type: none"><li>The beginning balance was \$4,480.81</li><li>Income (1 membership) \$40.00</li><li>Total Expenses \$156.85</li><li>Ending Balance \$4,363.96</li></ul>	

<b>Programming: Lisa Carter/Nancy Goodwin</b>	<ul style="list-style-type: none"> <li>Looking for new ideas.</li> </ul>	<ul style="list-style-type: none"> <li>Email Lisa if you have any.</li> </ul>
<b>NAHSL Report: Hongjie Wang and Anne Marie Kaminsky</b>	<ul style="list-style-type: none"> <li>Nothing to report. The meeting was postponed to June 28.</li> <li>Lori said that the NAHSL registration is open for the fall meeting and one can pay online. It goes to Wild Apricot and then to PayPal. Make sure that you are a NAHSL member.</li> </ul>	
<b>Archives: Pat Wales</b>	<ul style="list-style-type: none"> <li>Pat Wales has left.</li> <li>Lynn Sette has the Archives.</li> </ul>	<ul style="list-style-type: none"> <li>Anne Marie Romano is the new archivist.</li> </ul>
<b>Bylaws: Anne Marie Romano</b>	<ul style="list-style-type: none"> <li>Nothing to report.</li> </ul>	
<b>Website/New Technology: Todd Lane</b>	<ul style="list-style-type: none"> <li>No report.</li> </ul>	
<b>Membership: Jill Golrick</b>	<ul style="list-style-type: none"> <li>No new members since the last time. Have about 41 members.</li> </ul>	<ul style="list-style-type: none"> <li>Will be sending out renewals in October.</li> </ul>
<b>Shared Services: Jen Martin</b>	<ul style="list-style-type: none"> <li>20% reduction in cost of CINAHL and another package in June.</li> <li>15% reduction until December.</li> </ul>	

<b>CSME CME Ad Hoc Committee:</b> <b>Kate Cheromcha</b>	<ul style="list-style-type: none"> <li>• Sent report.</li> <li>• CT State Medical Society is no longer going to deny accreditation if there is no library or librarian. Will acknowledge with special commendation if the hospital has a librarian/library resources.</li> <li>• Try and demonstrate value when you have an inspection.</li> <li>• Fill out every question. Don't leave any blank</li> </ul>	
<b>New Business:</b> <b>Salary Survey</b>  <b>Executive Board</b>	<ul style="list-style-type: none"> <li>• Lisa Adriani thanked everyone for participating. There were 36 responses.</li> <li>• Lori passed out handout of the slate of nominees/committee chairs/outgoing board members. Asked for applause for outgoing board members.</li> <li>• Committee chairs can serve a second year.</li> <li>• Open position for Bylaws chair</li> </ul>	<ul style="list-style-type: none"> <li>• Will send out report and post on CAHSL website.</li> <li>• Will talk about survey at September meeting.</li> <li>• Each candidate presented individually and all voted in by voice vote.</li> </ul> <p>President – Donna Belcinski  Vice President/President Elect – Jeff Orrico  Secretary – Linda Kaczmarczyk (2<sup>nd</sup> year)  Treasurer – Bridget Gunn (2<sup>nd</sup> year of 2 year term)</p>
<b>Announcements/News</b>	<ul style="list-style-type: none"> <li>• Michele Bissenden, a student at SCSU and also a nurse, is doing a final project on health literacy which has 36 questions. The survey is voluntary and confidential. She asked that as many people as possible take the time to complete it for her.</li> <li>• Hongjie will be a Fulbright scholar.</li> <li>• Mary Piorun –  (1) introduced Meredith Solomon as the education and outreach co-ordinator. She previously worked in a hospital library and was also an NLM Fellow.  (2) There is a 5% cut in the RML's budget which is</li> </ul>	<ul style="list-style-type: none"> <li>• The survey will be posted to the CAHSL listserve and will also be on the CAHSL website.</li> <li>• Meredith's contact info is on the RML's website. She is willing to do training at institutions.</li> </ul>

	<p>mostly travel money. Were given funding for 8 months.</p> <p>(3) COI's up and running – Health Literacy, Healthy Communities, Workforce Development, Knowledge Management and Health IT.</p> <p>(4) There will be Disaster Training probably in the fall by Dan Wilson from the University of Virginia at Charlottesville.</p> <p>(5) Will try to have quarterly phone meetings with hospital librarians.</p> <p>(6) Mid contract review in October. There will be 10 people who come to the RML and the public will also be invited. The review will be done virtually in 3 hours with the prep work being done with videos and interviews. NLM will send out a survey and will collect/compile data. This will come via the NAHSL listserve. Be honest – Give a pat on the back or if need to do better, let them know. Will meet over the phone (limited to 8) with people from the NLM site visit team.</p> <p>(7) Mary is no longer part-time, but full time now.</p> <ul style="list-style-type: none"> <li>• Jeannine Gluck - On September 20, NAHSL will have a CE class with Michele Kraft (Krafty Librarian) on the evolving librarian. It will deal with how regulations, finances, etc. impact the librarian. The class will be held in Worcester.</li> <li>• Hongjie will be a Fulbright Scholar for 6 months, going to China.</li> </ul>	<ul style="list-style-type: none"> <li>• If interested, email Mary. They need a pool of people from various institutions – hospitals, academics, etc. NLM will set the date and time.</li> </ul>
<b>Adjournment</b>		<ul style="list-style-type: none"> <li>• A motion was made by Donna and seconded by Jeannine to adjourn at 2:27 P.M. Motion carried.</li> </ul>

**The next meeting time and location is yet to be determined.**

**Respectfully submitted,  
Linda Ann Kaczmarczyk  
Secretary**