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CONNECTICUT ASSOCIATION OF HEALTH SCIENCES LIBRARIANS
MEETING MINUTES – Executive Board
December 6, 2012

PRESIDING: Jessica Kilham

PRESENT: Jill Golrick, Jen Martin, Bridget Gunn, Nancy Goodwin, Todd Lane, Donna Belcinski, Linda Kaczmarczyk and Jessica Kilham

AGENDA	DISCUSSION	DECISIONS/ACTIONS
President (Jessica)		<ul style="list-style-type: none"> • Meeting was called to order at 11:37 A.M by Jessica.
Secretary (Linda)		<ul style="list-style-type: none"> • A motion was made by Jen and seconded by Todd to approve the Exec. Board minutes from July. • A motion was made by Todd and seconded by Jill to approve the Exec. Board minutes from the Sept
Shared Services (Jen)	<ul style="list-style-type: none"> • Nothing new to report. • Jen asked for contact info for reps since she now doesn't have that from her previous position. 	<ul style="list-style-type: none"> • Todd will send what he has.
Website (Todd)	<ul style="list-style-type: none"> • Everyone likes it. • Linda asked for email addresses to be added to Exec. Board listing 	<ul style="list-style-type: none"> • Todd will work on it.
Program Committee (Nancy)	<ul style="list-style-type: none"> • Jeannine Gluck would like to do a program on Information Audits. Jeannine had completed an online class at Drexel. • Another suggestion was on how hospitals get paid. • Todd said that CE credits would be important. • Jeannine would get MLA approval and spin it for 	<ul style="list-style-type: none"> • Nancy will pursue a program with Jeannine

	<p>librarians. Want a two hour class.</p> <ul style="list-style-type: none"> • Another idea is to explore a class on Mendeley given by Nathan Norris or Alison Clapp. 	for March.
New Business	<ul style="list-style-type: none"> • Jessica, Donna, Anne Marie Kaminsky and Claire LaForce (NAHSL AHIP rep.) spoke with Kathleen Coombs (MLA AHIP rep.) about CAHSL forming an AHIP interest group and developing an interest group module. Want to hear back from group and bring information to MLA, but it needs to be done sooner rather than later and before MLA in Boston. • Todd brought up about having only gratuity and tax covered by CAHSL for members for holiday/end of year meals. Could we get corporate sponsorship? 	<ul style="list-style-type: none"> • Will send out to CAHSL list-serve asking if there is an interest in forming a group interested in mentoring, writing a CV and helping each other with AHIP. • A motion was made by Todd and seconded by Donna to have coverage of only gratuity and tax as a policy. All voted in favor.
Adjournment		<ul style="list-style-type: none"> • A motion was made by Bridget and seconded by Jill to adjourn at 12:03 P.M.

Next meeting is scheduled for March 5, 2013 at the Middletown Service Center after the program approx. 12-12:30 P.M.

**Respectfully submitted,
Linda Ann Kaczmarczyk
Secretary**