

**Connecticut Association of Health Science Librarians**  
**Draft Annual Report**  
**2011-2012**

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**Meetings**

CAHSL held four meetings this year as discussed and agreed upon in the Open Forum last year. Details of the meetings are in the Programming Report.

**Accomplishments for CAHSL during 2011-12**

- Consolidated and organized archives
- Created a Linked-In Group for CAHSL members
- Exploring options for CAHSL website, including tying in to NAHSL LibGuides
- Surveyed membership regarding number of meetings and topics to be covered next year.

Submitted by:  
**Lori Bradshaw**  
**President Report**  
**June 2012**

## **Treasurer - Kandace Yuen**

This year's balance carried forward is slightly higher than last June. CAHSL has subsidized the Christmas luncheon and donated two baskets for the NAHSL raffle. Besides, our regular expenses, such as breakfast and coffee for meetings, we had three speaker stipends this year and it varied from \$75.00 to \$250.00. We do not have as much membership income as last year.

## **Standing Committee Reports**

### **Membership Committee, Nancy Gilly, Chair**

There were 39 renewals this year.

### **Programming Committee – Donna Belcinski – Chair**

The Programming Committee included Donna Belcinski, Jessica Kilham, and Lori Bradshaw. The Committee arranged four programs for the 2011-2012 year.

1. Thursday September 22, 2011 at the Middletown Library Service Center: Kathleen Lynch Cartine presented “Polish Your Elevator Speech,” a program designed to help you effectively present your ideas and goals to the powers that be, even if you have only a minute or two to grab their attention.
2. Thursday December 8, 2011 at the Cushing/Whitney Medical Library at Yale: our December luncheon was held in one of the library’s meeting rooms. After, Janis Glover gave a tour of the Cushing Center, a permanent exhibit dedicated to Harvey Cushing. The highlight of the tour is the display of the many brains Cushing collected during his years as a neurosurgeon.
3. Wednesday March 28, 2011 at the Middletown Library Service Center: Nancy Goodwin of Middlesex Hospital’s Tremaine Library gave a program called “Simply Put: Writing in Plain Language.” It was an introduction to health literacy with emphasis on writing health materials at the literacy level of most patients. The program included the chance to practice writing plain language handouts for patients. MLA CE Credits were offered for attendees of the presentation.
4. Wednesday June 13, 2011 at the Baci Grill in Cromwell: the June luncheon takes place, followed by a program delivered by Janis Glover of Yale. The program is called “Keeping Library Instruction Relevant: Tips and Tricks.” This session will help us “develop active learning exercises and collaborative learning techniques – then we’ll discuss how to incorporate them into the one-shot instruction session.”

### **Nominating Committee – Lynn Sette**

Nominating Committee (Lynn Sette, Jill Golrick, Kandace Yuen)

#### **Officers**

President – Jessica Kilham  
President Elect - Donna Belcinski  
Secretary - Linda Kaczmarczyk  
Treasurer - Bridget Gunn

#### **Standing Committees**

Bylaws - Anne Marie Romano  
Programming - Lisa Carter and Nancy Goodwin  
Membership – Jill Golrick  
Archives - Pat Wales  
Website/New Technology - Todd Lane  
Shared Services - Jen Campbell  
NAHSL Representative – Anne-Marie Kaminsky/ Hongjie Wang

#### **Archives – Pat Wales**

The CAHSL archive has been revamped! With tremendous help from Lori Bradshaw and a volunteer at the St. Mary's Hospital Library, all the material was reviewed, scanned, and/or in some cases, discarded. This project, completed in the of Fall 2011, has meant consolidation into two boxes (down from four). These two boxes are now stored at the Health Sciences Library at the Hospital of Saint Raphael. If you come any CAHSL material worth saving, please consider contributing to the Archives!

#### **Bylaws – Anne Marie Romano**

As a result of the open forum, the number of meetings held each year was discussed and therefore the bylaws were revised. Changes were voted on at the December 8, 2011 CAHSL meeting and were approved unanimously. Article V: Executive Committee Section 3: Meetings, the change was made from 6 meetings to a minimum of 4 meetings which includes the annual meeting. Article VIII Meetings Section 2 Regular Meetings, the change was made from 5 meetings to at least 4 meetings. Article IX Amendments, special voting by email, in the event that waiting until the next meeting would result in a delay of the function of CAHSL, is now permitted.

#### **Shared Services – Open Position**

There was no official Shared Services Chair this year, but a consortia offer is in the works with R2 Digital Library. The rep, Beth Linger was working with Lori Bradshaw on details of a deal to offer a reduced annual maintenance fee (\$400 instead of \$1200) to all CAHSL if 3 institutions that were new to R2Library subscribed. There are 3 or 4 institutions participating in trials and they will decide soon.